



Mayor & City Council
Regular Meeting Agenda

Monday, June 14, 2021, 7:00 PM
Tucker City Hall & Video Conference
1975 Lakeside Pkwy, Suite 350 Tucker, GA 30084

Members:

Frank Auman, Mayor
Pat Soltys, Council Member District 1, Post 1
Matt Robbins, Council Member District 2, Post 1
Michelle Penkava, Council Member District 3, Post 1
Vacant, Council Member District 1, Post 2
Noelle Monferdini, Council Member District 2, Post 2
Anne Lerner, Council Member District 3, Post 2

Pages

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

The pledge will be led by the City of Tucker Interns.

D. MAYOR'S OPENING REMARKS

E. PUBLIC COMMENTS

F. APPROVAL OF THE AGENDA

G. APPROVAL OF THE MINUTES

G.1. Regular Meeting Minutes - May 10, 2021 3

G.2. Work Session Minutes - May 24, 2021 8

G.3. Special Called Meeting Minutes - May 24, 2021 10

H. STAFF REPORTS - None

I. OLD BUSINESS

I.1. Ordinance O2021-05-07 13

Second Read of an Ordinance for the purpose of amending Chapter 14 – Environment for Tucker, Georgia to adopt the Metropolitan North Georgia Water Planning District Model Ordinance for commercial car wash water recycling requirement to the City of Tucker.

I.2. Ordinance O2021-05-08 RZ-21-0001 and CV-21-0001 29

Second Read and Public Hearing of an ordinance to amend the City of Tucker Official Zoning Map from NL-2 to NL-4 (RZ-21- 0001) in Land Lot 210 of the 18th District to allow for eighty (80) single family attached dwellings.

I.3. Ordinance O2021-05-06 113

Second Read and Public Hearing of an Ordinance to Adopt a Budget for the Fiscal Year 2022

J. NEW BUSINESS

J.1. Ordinance O2021-06-09 231

First Read and Public Hearing on an Ordinance to Levy a Tax on Property Subject to Taxation for the 2021 Ad Valorem Tax Year

J.2. Resolution R2021-06-13 237

Amendment 5 to the Georgia Municipal Association 457(b) Deferred Compensation Master Plan

J.3. Contract C2021-CH11-FY22 244

Amendment #11 to the Jacobs Engineering Professional Services Contract

J.4. Contract C2021-008-PR2107 248

Contract award for the selection of the Capital Project Management Consultant

K. MAYOR AND COUNCIL COMMENTS

L. EXECUTIVE SESSION - None

- If required for personnel, real estate or litigation

M. ACTION AFTER EXECUTIVE SESSION - None

- As needed

N. ADJOURNMENT



**MAYOR & CITY COUNCIL
REGULAR MEETING MINUTES**

**Monday, May 10, 2021, 7:00 PM
Tucker City Hall & Video Conference
1975 Lakeside Pkwy, Suite 350 Tucker, GA 30084**

Members Present: Frank Auman, Mayor
Pat Soltys, Council Member District 1, Post 1
Matt Robbins, Council Member District 2, Post 1
Michelle Penkava, Council Member District 3, Post 1
Noelle Monferdini, Council Member District 2, Post 2
Anne Lerner, Council Member District 3, Post 2

Members Absent: Vacant, Council Member District 1, Post 2

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**This meeting's held in person and electronically pursuant to O.C.G.A. 50-14-1(g): via
ZOOM; <https://us02web.zoom.us/j/85010771941>**

A. CALL TO ORDER

Mayor Auman called the meeting to order at 7:00 PM.

B. ROLL CALL

The above were in attendance:

C. PLEDGE OF ALLEGIANCE

The pledge was led by the Tucker High School Salutatorian Sofia Khemani.

D. MAYOR'S OPENING REMARKS

Mayor Auman gave an update on the new businesses, which 34 new occupational tax licenses were issued last month (9 home based and 25 commercial), provided the ways to sign up for the In-Tucker magazine, and gave a COVID-update presentation.

The Mayor and Council recognized City Clerk Bonnie Warne for Municipal Clerk's Week and thanked her for all she does in managing the official documents of the City.

E. PUBLIC COMMENTS

Public comments were heard from three citizens regarding the road paving, potholes, affordable housing and on the new townhomes coming behind Dicks.

F. APPROVAL OF THE AGENDA

MOVER: N. Monferdini

SECONDER: P. Soltys

Motion to approve the agenda as presented passed unanimously.

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

APPROVED (6 to 0)

G. APPROVAL OF THE MINUTES

G.1 Regular Meeting - April 12, 2021

MOVER: N. Monferdini

SECONDER: M. Robbins

Motion to approve the minutes as presented passed unanimously.

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

ABSENT: (1): Vacant, Council Member District 1, Post 2

APPROVED (6 to 0)

G.2 Special Called Meeting - April 19, 2021

MOVER: N. Monferdini

SECONDER: M. Robbins

Motion to approve the minutes as presented passed unanimously.

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

ABSENT: (1): Vacant, Council Member District 1, Post 2

APPROVED (6 to 0)

G.3 Special Called Meeting - April 26, 2021

MOVER: N. Monferdini

SECONDER: M. Robbins

Motion to approve the minutes as presented passed unanimously.

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

ABSENT: (1): Vacant, Council Member District 1, Post 2

APPROVED (6 to 0)

G.4 Work Session - April 26, 2021

MOVER: N. Monferdini

SECONDER: M. Robbins

Motion to approve the minutes as presented passed unanimously.

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

ABSENT: (1): Vacant, Council Member District 1, Post 2

APPROVED (6 to 0)

H. STAFF REPORTS

H.1 Discussion of Twin Brothers Lake Dam Alternatives

City Engineer Ken Hildebrant gave a presentation to review the dam alternatives analysis report by AECOM and to discuss next steps: Consider which alternative to pursue, conduct a community meeting (if desired), complete engineering design and permitting, pursue alternative funding sources / budget the funds, implement construction

The City is very concerned about the condition of the two dams on Twin Brothers Lake as well as a severely eroded bypass channel adjacent to the lower lake. DeKalb County has contracted with AECOM last year to survey the lake, conduct an analysis of the hydrology and the dams, and recommend alternatives for remediation. Two alternatives have been presented for consideration:

Alternative A – Repair the dams and spillways and fill the bypass channel, estimated at \$1,650,000 for construction and an additional \$441,000 for optional recreation improvements.

Alternative B – Breach both dams, provide a drainage channel, and fill the bypass channel, estimated at \$570,00 for construction and an additional \$1,088,000 for optional recreation improvements.

Both alternatives include recommendations for recreation opportunities.

H.2 Update from Parks and Recreation

Parks and Recreation Director Carlton Robertson gave an update to Summer Camp, events at Tucker Rec Center, pool opening on Memorial Day with two sessions by reservations and limited walkups plus a break to clean, and mentioned the protocols for social distancing and wearing masks.

I. OLD BUSINESS

J. NEW BUSINESS

J.1 Contract C2021-07-CE2204

City Engineer Ken Hildebrandt spoke on the contract for a pavement assessment of the City Streets with Stantec for \$47,757.60. Request that this be considered a sole source award rather than advertising a Request for Proposals (RFP), since Stantec did the previous assessment in 2018 and has the historical data that will enable them to quantify the results more quickly and at a lower cost. Funded from the FY2021 SPLOST Resurfacing budget.

MOVER: N. Monferdini

SECONDER: A. Lerner

Motion to award the contract to Stantec for \$47,757.60 passed unanimously.

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

ABSENT: (1): Vacant, Council Member District 1, Post 2

APPROVED (6 to 0)

J.2 Ordinance O2021-05-07

Planning and Zoning Director Courtney Smith spoke on the first read of a text amendment to the Tucker Code Chapter 14 Environment which will reduce water consumption from commercial car wash facilities by requiring all new conveyor car washes to install operational recycled water systems. This will apply to new developments and redeveloped car washes after date adopted.

Mayor Auman opened the public hearing. Nobody spoke in favor or in opposition. Mayor Auman closed the public hearing.

Second Read on June 14, 2021.

FIRST READ

J.3 Ordinance O2021-05-08 RZ-21-0001 and CV-21-0001

Planning and Zoning Director Courtney Smith spoke on the application submitted requesting to rezone two parcels from NL-2 (Office Park) to NL-4 (Vista Dale Court) RZ-21-0001 for the development of an 80-unit rental townhome development on a combined ± 7.29 acres (± 10.9 units per acre). The applicant is also requesting a concurrent variance, CV-21-0001 regarding lot coverage in the NL-4 zoning district.

Mayor Auman opened the public hearing. The applicants / owners spoke on the application. Two citizens spoke in favor with concerns of security, more people in the Northlake area and no public green space. One citizen spoke in opposition with concerns of small area/more traffic, deaf and blind awareness, and asked to cut down the number of units. Mayor Auman closed the public hearing.

Second Read on June 14, 2021.

K. MAYOR AND COUNCIL COMMENTS

The Mayor and Council thanked the staff and everyone for attending, mentioned upcoming events, and congratulated the seniors graduating Tucker High School.

L. EXECUTIVE SESSION

None

M. ACTION AFTER EXECUTIVE SESSION

None

N. ADJOURNMENT

MOVER: M. Penkava

SECONDER: P. Soltys

Motion to Adjourn at 9:29 PM passed unanimously.

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

ABSENT: (1): Vacant, Council Member District 1, Post 2

APPROVED (6 to 0)

APPROVED: Frank Auman, Mayor

ATTEST: Bonnie Warne, Clerk

Date Approved



MAYOR & CITY COUNCIL

WORK SESSION MINUTES

**Monday, May 24, 2021, 7:00 PM
Tucker City Hall & Video Conference
1975 Lakeside Pkwy, Suite 350 Tucker, GA 30084**

Members Present: Frank Auman, Mayor
Pat Soltys, Council Member District 1, Post 1
Matt Robbins, Council Member District 2, Post 1
Michelle Penkava, Council Member District 3, Post 1
Noelle Monferdini, Council Member District 2, Post 2
Anne Lerner, Council Member District 3, Post 2

Members Absent: Vacant, Council Member District 1, Post 2

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**This meeting's held in person and electronically pursuant to O.C.G.A. 50-14-1(g): via
ZOOM; <<https://us02web.zoom.us/j/87207961260>**

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A. CALL TO ORDER

Mayor Auman called the meeting to order at 7:00 PM.

B. ROLL CALL

The above were in attendance:

C. MAYOR'S OPENING REMARKS

Mayor Auman mentioned that there will be a special called meeting immediately following this work session.

D. APPROVAL OF THE AGENDA

MOVER: M. Robbins

SECONDER: M. Penkava

Motion to approve the agenda as presented passed unanimously.

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

ABSENT: (1): Vacant, Council Member District 1, Post 2

APPROVED (6 to 0)

E. NEW BUSINESS

E.1 Northlake Festival Reimagined

John McHenry, Asst. City Manager/Economic Development Director introduced the real estate experts from the Urban Land Institute on a proposal for the formerly known Northlake Festival area (Tower Park). Over the course of this year, a consultant feasibility study managed by Discover Dekalb – with Tucker’s engagement - will be completed on a potential convention center, hotel and performing arts center. These are exciting initiatives as part of the further growth and redevelopment of Northlake.

E.2 Discussion of Lavista Rd at Fellowship Rd Intersection Improvement Alternatives

Ken Hildebrandt, City Engineer, spoke on the traffic engineering analysis to look at alternatives to improving the triangle of Lavista Road, Fellowship Road, and Chamblee Tucker Road. A total of 24 design alternatives were considered resulting in two recommendations: Reverse Lynburn Drive = cost \$1,050,000 or Install NB Left Turn Lane on Fellowship Rd = cost \$4,700,000 or both. Council discussed other options for consideration too.

F. EXECUTIVE SESSION

None

G. ACTION AFTER EXECUTIVE SESSION

None

H. ADJOURNMENT

MOVER: M. Penkava

SECONDER: A. Lerner

Motion to Adjourn at 8:08 PM passed unanimously.

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

ABSENT: (1): Vacant, Council Member District 1, Post 2

APPROVED (6 to 0)

APPROVED: Frank Auman, Mayor

ATTEST: Bonnie Warne, Clerk

Date Approved



MAYOR & CITY COUNCIL

SPECIAL CALLED MEETING MINUTES

**Monday, May 24, 2021, 8:00 PM
Tucker City Hall & Video Conference
1975 Lakeside Pkwy, Suite 350 Tucker, GA 30084**

Members Present: Frank Auman, Mayor
Pat Soltys, Council Member District 1, Post 1
Matt Robbins, Council Member District 2, Post 1
Michelle Penkava, Council Member District 3, Post 1
Noelle Monferdini, Council Member District 2, Post 2
Anne Lerner, Council Member District 3, Post 2

Members Absent: Vacant, Council Member District 1, Post 2

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This meeting's held in person and electronically pursuant to O.C.G.A. 50-14-1(g): via ZOOM
<https://us02web.zoom.us/j/87207961260>

A. CALL TO ORDER

Mayor Auman called the meeting to order at 8:08 PM.

B. ROLL CALL

The above were in attendance:

C. MAYOR'S OPENING REMARKS

None

D. APPROVAL OF THE AGENDA

MOVER: N. Monferdini

SECONDER: M. Robbins

Motion to approve the agenda as presented passed unanimously.

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

ABSENT: (1): Vacant, Council Member District 1, Post 2

APPROVED (6 to 0)

E. NEW BUSINESS

E.1 Ordinance O2021-05-06

Tami Hanlin, City Manager, introduced the Balanced Budget and mentioned the upcoming Millage Rate for the FY22. Robert Porche, Finance Director, gave a presentation on the revenue and expenditures.

Mayor Auman opened the public hearing. Nobody spoke in favor or in opposition. The Mayor closed the public hearing.

Next Read on June 14, 2021.

FIRST READ

E.2 Contract Amendment CA2021-NFC-PR2113

Carlton Robertson, Parks and Recreation Director, spoke on the previously approved a grant and funding for this feature in our community. The total commitment was initially approved at \$175,000 with the \$25,000 grant funding. We have been notified that due to the rising price of material, specifically steel, the project/equipment cost has risen by \$5,765.00. The staff recommends approval of Change Order 1 in the amount stated to off-set the cost of this rise in material price. The Project Fund has been identified and the project is moving forward.

Motion to approve the change order #1 for \$5,765 passed unanimously.

MOVER: M. Robbins

SECONDER: A. Lerner

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

ABSENT: (1): Vacant, Council Member District 1, Post 2

APPROVED (6 to 0)

E.3 Contract C2021-002-SP1917

Carlton Robertson, Parks and Recreation Director, spoke on the recommendation of approving a contract with Lewis Construction & Consulting INC to demolish 2 old bridges and replace them with 1 250-foot boardwalk in Probst Park leading to the new parking lot. We recommend approving the contract Lewis Construction & Consulting INC for a total of \$145,700.00 to install a 250' timber board walk and removal of 2 old bridges.

Motion to award the contract to Lewis Construction for \$145,700 passed unanimously.

MOVER: P. Soltys

SECONDER: M. Robbins

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

ABSENT: (1): Vacant, Council Member District 1, Post 2

APPROVED (6 to 0)

F. EXECUTIVE SESSION

None

G. ACTION AFTER EXECUTIVE SESSION

None

H. ADJOURNMENT

MOVER: M. Penkava

SECONDER: P. Soltys

Motion to Adjourn at 8:37 PM passed unanimously.

AYES: (6): F. Auman, P. Soltys, M. Robbins, M. Penkava, N. Monferdini, and A. Lerner

ABSENT: (1): Vacant, Council Member District 1, Post 2

APPROVED (6 to 0)

APPROVED: Frank Auman, Mayor

ATTEST: Bonnie Warne, Clerk

Date Approved



MEMO

To: Honorable Mayor and City Council Members
From: Courtney Smith, Planning and Zoning Director
CC: Tami Hanlin, City Manager
Date: May 5, 2021
RE: O2021-05-07 CH 14 Environment – Text Amendment for Car Washes

Issue:

The Metropolitan North Georgia Water Planning District has a model ordinance that requires new commercial conveyor car washes to install recycled water systems in order to reduce water consumption, This model ordinance was discovered while staff was preparing for a required EPD audit.

Recommendation:

Staff recommends approval of the text amendment

..

Background:

The Metropolitan North Georgia Water Planning District was created by the Georgia General Assembly in 2001 to establish policy, create plans and promote intergovernmental coordination of regional water issues.

Summary:

Adoption needed of model ordinance to require car washes to install recycled water systems. This provision would also be reviewed by DWM.

**STATE OF GEORGIA
CITY OF TUCKER**

ORDINANCE O2021-05-07

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF TUCKER, GEORGIA, FOR THE PURPOSE OF AMENDING THE CODE CHAPTER 14 – ENVIRONMENT TO ADOPT THE METROPOLITAN NORTH GEORGIA WATER PLANNING DISTRICT MODEL ORDINANCE FOR COMMERCIAL CAR WASH WATER RECYCLING REQUIREMENT TO THE CITY OF TUCKER.

WHEREAS, The Mayor and City Council desire to promote the public health, safety and general welfare of the residents of the city; and

WHEREAS, the Mayor and City Council wish to reduce water consumption from commercial car wash facilities by requiring all new conveyor car washes to install operational recycled water systems; and

WHEREAS, the Mayor and City Council wish to adopt the Metropolitan North Georgia Water Planning District Model Ordinance for Commercial Car Wash Water Recycling; and

WHEREAS, this amendment was reviewed by the Mayor and City Council of Tucker on May 10, 2021 and June 14, 2021; and

WHEREAS, The Mayor and City Council are the governing authority for the City of Tucker;

NOW THEREFORE, the Mayor and City Council of the City of Tucker while in Regular Session on June 14, 2021, hereby ordains and approves the amendment of Chapter 14 as shown in Exhibit A, which is attached to this ordinance with the expressed authority for Municode to renumber the ordinance sections based on their numbering system.

So Effective this 14th day of June 2021.

Approved by:

Frank Auman, Mayor

Attest:

Bonnie Warne, City Clerk

SEAL

Chapter 14 - ENVIRONMENT

ARTICLE I. - IN GENERAL

Secs. 14-1—14-20. - Reserved.

ARTICLE II. - ILLICIT DISCHARGE AND ILLEGAL CONNECTION

DIVISION 1. - GENERAL PROVISIONS

Sec. 14-21. - Introduction.

It is hereby determined that:

Non-stormwater discharges not only impact waterways individually, but geographically dispersed, small volume non-stormwater discharges can have cumulative impacts on receiving waters.

The impacts of these discharges adversely affect public health and safety, drinking water supplies, recreation, fish and other aquatic life, property values and other uses of lands and waters.

These impacts can be minimized through the regulation of spills, dumping and discharges into storm sewer conveyances.

Localities in the State of Georgia are required to comply with a number of State and Federal laws, regulations and permits which require a locality to address the impacts of stormwater runoff quality and nonpoint source pollution due to improper non-stormwater discharges to storm sewer system conveyances;

Therefore, the City of Tucker adopts this article to prohibit such non-stormwater discharges to the storm sewer system conveyances. It is determined that the regulation of spills, improper dumping and discharges to the storm sewer system conveyances is in the public interest and will prevent threats to public health and safety, and the environment.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Sec. 14-22. - Purpose and intent.

The purpose of this article is to protect the public health, safety, environment and general welfare through the regulation of non-stormwater discharges to the storm sewer system conveyances to the maximum extent practicable as required by Federal law. This article establishes methods for controlling the introduction of pollutants into the storm sewer system conveyances in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this article are to:

- (1) Regulate the contribution of pollutants to the storm sewer system conveyances by any person;
- (2) Prohibit illicit discharges and illegal connections to the storm sewer system conveyances;
- (3) Prevent non-stormwater discharges, generated as a result of spills, inappropriate dumping or disposal, to the storm sewer system conveyances; and
- (4) To establish legal authority to carry out all inspection, surveillance, monitoring and enforcement procedures necessary to ensure compliance with this article.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Sec. 14-23. - Applicability.

The provisions of this article shall apply throughout the City of Tucker.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Sec. 14-24. - Compatibility with other regulations.

This article is not intended to modify or repeal any other ordinance, rule, regulation, other provision of law. The requirements of this article are in addition to the requirements of any other ordinance, rule, regulation, or other provision of law, and where any provision of this article imposes restrictions different from those imposed by any other ordinance, rule, regulation, or other provision of law, whichever provision is more restrictive or imposes higher protective standards for human health or the environment shall control.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Sec. 14-25. - Severability.

If the provisions of any section, subsection, paragraph, subdivision or clause of this article shall be adjudged invalid by a court of competent [jurisdiction of the] City of Tucker, such judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision or clause of this article.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Sec. 14-26. - Responsibility for administration.

The City of Tucker shall administer, implement, and enforce the provisions of this article.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Sec. 14-27. - Definitions.

Accidental discharge means a discharge prohibited by this article which occurs by chance and without planning or thought prior to occurrence.

Clean water act means the Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.

Construction activity means activities subject to the Georgia Erosion and Sedimentation Control Act or NPDES General Construction Permits. These include construction projects resulting in land disturbance. Such activities include but are not limited to clearing and grubbing, grading, excavating, and demolition.

Illegal connection means either of the following:

- (1) Any pipe, open channel, drain or conveyance, whether on the surface or subsurface, which allows an illicit discharge to enter the storm drain system including but not limited to any conveyances which allow any non-stormwater discharge including sewage, process wastewater, and wash water to enter the storm drain system, regardless of whether such pipe, open channel, drain or conveyance has been previously allowed, permitted, or approved by an authorized enforcement agency; or

- (2) Any pipe, open channel, drain or conveyance connected to storm sewer system conveyances which have not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

Illicit discharge means any direct or indirect non-stormwater discharge to the storm sewer system conveyances, except as exempted in section 14-41 of this article.

Industrial activity means activities subject to NPDES Industrial Permits as defined in 40 CFR, Section 122.26 (b)(14).

National pollutant discharge elimination system (NPDES) storm water discharge permit means a permit issued by the Georgia EPD under authority delegated pursuant to 33 USC § 1342(b) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

Non-stormwater discharge means any discharge to the storm drain system that is not composed entirely of stormwater.

Person means, except to the extent exempted from this article, any individual, partnership, firm, association, joint venture, public or private corporation, trust, estate, commission, board, public or private institution, utility, cooperative, city, county or other political subdivision of the State, any interstate body or any other legal entity.

Pollutant means anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; petroleum hydrocarbons; automotive fluids; cooking grease; detergents (biodegradable or otherwise); degreasers; cleaning chemicals; non-hazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; liquid and solid wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; concrete and cement; and noxious or offensive matter of any kind.

Pollution means the contamination or other alteration of any water's physical, chemical or biological properties by the addition of any constituent and includes but is not limited to, a change in temperature, taste, color, turbidity, or odor of such waters, or the discharge of any liquid, gaseous, solid, radioactive, or other substance into any such waters as will or is likely to create a nuisance or render such waters harmful, detrimental or injurious to the public health, safety, welfare, or environment, or to domestic, commercial, industrial, agricultural, recreational, or other legitimate beneficial uses, or to livestock, wild animals, birds, fish or other aquatic life.

Premises mean any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

State waters means any and all rivers, streams, creeks, branches, lakes, reservoirs, ponds, drainage systems, springs, wells, and other bodies of surface and subsurface water, natural or artificial, lying within or forming a part of the boundaries of the State of Georgia which are not entirely confined and retained completely upon the property of a single person.

Storm sewer system conveyance means any facility designed or used for collecting and/or conveying stormwater, including but not limited to any roads with drainage systems, highways, streets, curbs, gutters, inlets, catch basins, piped storm drains, pumping facilities, structural stormwater controls, ditches, swales, natural and man-made or altered drainage channels, reservoirs, and other drainage structures, and which is:

- (1) Within the City of Tucker;
- (2) Not a combined sewer; and
- (3) Not part of a publicly-owned treatment works.

Stormwater runoff or *stormwater* means any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation and resulting from such precipitation.

Structural stormwater control means a structural stormwater management facility or device that controls stormwater runoff and changes the characteristics of that runoff including, but not limited to, the quantity and quality, the period of release or the velocity of flow.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Secs. 14-28—14-40. - Reserved.

DIVISION 2. - PROHIBITIONS

Sec. 14-41. - Prohibition of illicit discharges.

No person shall throw, drain, or otherwise discharge, cause, or allow others under its control to throw, drain, or otherwise discharge into the storm sewer system conveyances any pollutants or waters containing any pollutants, other than stormwater.

The following discharges are exempt from the prohibition provision above:

- (1) Water line flushing performed by a government agency, other potable water sources, landscape irrigation or lawn watering, diverted stream flows, rising ground water, ground water infiltration to storm drains, uncontaminated pumped ground water, foundation or footing drains (not including active groundwater dewatering systems), crawl space pumps, air conditioning condensation, springs, natural riparian habitat or wetland flows, and any other water source not containing pollutants;
- (2) Discharges or flows from firefighting, and other discharges specified in writing by the City of Tucker as being necessary to protect public health and safety;
- (3) The prohibition provision above shall not apply to any non-stormwater discharge permitted under an NPDES permit or order issued to the discharger and administered under the authority of the State and the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm sewer system conveyances.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Sec. 14-42. - Prohibition of illegal connections.

The construction, connection, use, maintenance or continued existence of any illegal connection to storm sewer system conveyances is prohibited.

- (1) This prohibition expressly includes, without limitation, illegal connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
- (2) A person violates this article if the person connects a line conveying sewage to the storm sewer system conveyances or allows such a connection to continue.
- (3) Improper connections in violation of this article must be disconnected and redirected, if necessary, to an approved onsite wastewater management system or the sanitary sewer system upon approval of the Dekalb County Watershed Department.
- (4) Any drain or conveyance that has not been documented in plans, maps or equivalent, and which may be connected to the storm sewer system, shall be located by the owner or occupant of that property upon receipt of written notice of violation from the Dekalb County Watershed Department requiring that such locating be completed. Such notice will specify a reasonable time period within which the location of the drain or conveyance is to be completed, that the drain or conveyance

be identified as storm sewer, sanitary sewer or other, and that the outfall location or point of connection to the storm sewer system, sanitary sewer system or other discharge point be identified. Results of these investigations are to be documented and provided to the Dekalb County Watershed Department.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Secs. 14-43—14-50. - Reserved.

DIVISION 3. - INDUSTRIAL OR CONSTRUCTION ACTIVITY

Sec. 14-51. - Industrial or construction activity discharges.

Any person subject to an industrial or construction activity NPDES stormwater discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the Dekalb County Watershed Department prior to allowing discharges to the storm sewer system conveyances.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Secs. 14-52—14-60. - Reserved.

DIVISION 4. - ACCESS, INSPECTION, AND NOTIFICATION

Sec. 14-61. - Access and inspection of properties and facilities.

The City of Tucker shall be permitted to enter and inspect properties and facilities at reasonable times as often as may be necessary to determine compliance with this article.

- (1) If a property or facility has security measures in force which require proper identification and clearance before entry into its premises, the owner or operator shall make the necessary arrangements to allow access to representatives of the City of Tucker.
- (2) The owner or operator shall allow the City of Tucker ready access to all parts of the premises for the purposes of inspection, sampling, photography, videotaping, examination and copying of any records that are required under the conditions of an NPDES permit to discharge stormwater.
- (3) The City of Tucker shall have the right to set up on any property or facility such devices as are necessary in the opinion of the City of Tucker to conduct monitoring and/or sampling of flow discharges.
- (4) The City of Tucker may require the owner or operator to install monitoring equipment and perform monitoring as necessary and make the monitoring data available to the City of Tucker. This sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the owner or operator at his/her own expense. All devices used to measure flow and quality shall be calibrated to ensure their accuracy.
- (5) Any temporary or permanent obstruction to safe and easy access to the property or facility to be inspected and/or sampled shall be promptly removed by the owner or operator at the written or oral request of the City of Tucker and shall not be replaced. The costs of clearing such access shall be borne by the owner or operator.
- (6) Unreasonable delays in allowing the City of Tucker access to a facility is a violation of this article.
- (7) If the City of Tucker has been refused access to any part of the premises from which stormwater is discharged, and the City of Tucker is able to demonstrate probable cause to believe that there may be a violation of this article, or that there is a need to inspect and/or sample as part of a

routine inspection and sampling program designed to verify compliance with this article or any order issued hereunder, or to protect the overall public health, safety, environment and welfare of the community, then the City of Tucker may seek issuance of a search warrant from any court of competent [jurisdiction of the] City of Tucker.

(Ord. No. Q2020-09-23, Exh. A, 10-13-2020)

Sec. 14-62. - Notification of accidental discharges and spills.

Notwithstanding other requirements of law, as soon as any person responsible for a facility, activity or operation, or responsible for emergency response for a facility, activity or operation has information of any known or suspected release of pollutants or non-stormwater discharges from that facility or operation which are resulting or may result in illicit discharges or pollutants discharging into stormwater, the storm sewer system conveyances, state waters, or waters of the U.S., said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release so as to minimize the effects of the discharge.

Said person shall notify the authorized enforcement agency in person or by phone, facsimile or in person no later than 24 hours of the nature, quantity and time of occurrence of the discharge. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the Dekalb County Watershed Department within three business days of the phone or in person notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years. Said person shall also take immediate steps to ensure no recurrence of the discharge or spill.

In the event of such a release of hazardous materials, emergency response agencies and/or other appropriate agencies shall be immediately notified.

Failure to provide notification of a release as provided above is a violation of this article.

(Ord. No. Q2020-09-23, Exh. A, 10-13-2020)

Secs. 14-63—14-80. - Reserved.

DIVISION 5. - VIOLATIONS, ENFORCEMENT AND PENALTIES

Sec. 14-81. - Violations.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this article. Any person who has violated or continues to violate the provisions of this article, may be subject to the enforcement actions outlined in this section or may be restrained by injunction or otherwise abated in a manner provided by law.

In the event the violation constitutes an immediate danger to public health or public safety, the City of Tucker is authorized to enter upon the subject private property, without giving prior notice, to take any and all measures necessary to abate the violation and/or restore the property. The City of Tucker is authorized to seek costs of the abatement as outlined in section 14-85.

(Ord. No. Q2020-09-23, Exh. A, 10-13-2020)

Sec. 14-82. - Notice of violation.

Whenever the City of Tucker finds that a violation of this article has occurred, the City of Tucker may order compliance by written notice of violation.

- (1) The notice of violation shall contain:
 - a. The name and address of the alleged violator;
 - b. The address when available or a description of the building, structure or land upon which the violation is occurring, or has occurred;
 - c. A statement specifying the nature of the violation;
 - d. A description of the remedial measures necessary to restore compliance with this article and a time schedule for the completion of such remedial action;
 - e. A statement of the penalty or penalties that shall or may be assessed against the person to whom the notice of violation is directed; and,
 - f. A statement that the determination of violation may be appealed to the City of Tucker by filing a written notice of appeal within 30 days of service of notice of violation.
- (2) Such notice may require without limitation:
 - a. The performance of monitoring, analyses, and reporting;
 - b. The elimination of illicit discharges and illegal connections;
 - c. That violating discharges, practices, or operations shall cease and desist;
 - d. The abatement or remediation of stormwater pollution or contamination hazards and the restoration of any affected property;
 - e. Payment of costs to cover administrative and abatement costs; and,
 - f. The implementation of pollution prevention practices.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Sec. 14-83. - Criminal penalties.

The City of Tucker may issue a citation to the alleged violator requiring such person to appear in City of Tucker court to answer charges for such violation. Upon conviction, such person shall be punished by a fine not to exceed \$1,000 or imprisonment for 60 days or both. Each act of violation and each day upon which any violation shall occur shall constitute a separate offense.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Sec. 14-84. - Enforcement measures.

If the violation has not been corrected pursuant to the requirements set forth in the notice of violation and/or citation, the judge may authorize representatives of the City of Tucker to enter upon the subject private property and are authorized to take any and all measures necessary to abate the violation and/or restore the property. It shall be unlawful for any person, owner, agent or person in possession of any premises to refuse to allow the government agency or designated contractor to enter upon the premises for the purposes set forth above.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Sec. 14-85. - Costs of abatement of the violation.

Within 30 days after abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs. The property owner may file a written protest objecting to the assessment or to the amount of the assessment within 30 days of such notice. If the amount due is

not paid within 30 days after receipt of the notice, or if an appeal is taken, within 30 days after a decision on said appeal, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment.

Any person violating any of the provisions of this article shall become liable to the City of Tucker by reason of such violation.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Secs. 14-86, 14-87. - Reserved.

Sec. 14-88. - Violations deemed a public nuisance.

In addition to the enforcement processes and penalties provided, any condition caused or permitted to exist in violation of any of the provisions of this article is a threat to public health, safety, welfare, and environment and is declared and deemed a nuisance, and may be abated by injunctive or other equitable relief as provided by law.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Sec. 14-89. - Remedies not exclusive.

The remedies listed in this article are not exclusive of any other remedies available under any applicable Federal, State or local law and the City of Tucker may seek cumulative remedies.

The City of Tucker may recover attorney's fees, court costs, and other expenses associated with enforcement of this article, including sampling and monitoring expenses.

(Ord. No. O2020-09-23, Exh. A, 10-13-2020)

Secs. 14-90—14-100. - Reserved.

ARTICLE III. - LITTER CONTROL

DIVISION 1. - GENERAL PROVISIONS

Sec. 14-101. - Purpose and intent.

The purpose of this article is to protect the public health, safety, environment, and general welfare through the regulation and prevention of litter. The objectives of this article are:

- (1) Provide for uniform prohibition throughout the City of Tucker of any and all littering on public or private property; and,
- (2) Prevent the desecration of the beauty and quality of life of the City of Tucker and prevent harm to the public health, safety, environment, and general welfare, including the degradation of water and aquatic resources caused by litter.

(Ord. No. O2020-09-22, Exh. A, 10-13-2020)

Sec. 14-102. - Applicability.

This article shall apply to all public and private property within the City of Tucker.

(Ord. No. O2020-09-22, Exh. A, 10-13-2020)

Sec. 14-103. - Compatibility with other regulations.

This article is not intended to interfere with, abrogate, or annul any other ordinance, rule or regulation, stature, or other provision of law. The requirements of this article should be considered minimum requirements, and where any provision of this article imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, whichever provisions are more restrictive or impose higher protective standards for human health or the environment shall be considered to take precedence.

(Ord. No. O2020-09-22, Exh. A, 10-13-2020)

Sec. 14-104. - Severability.

If the provisions of any article, section, subsection, paragraph, subdivision or clause of this article shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this article.

(Ord. No. O2020-09-22, Exh. A, 10-13-2020)

Sec. 14-105. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Litter means any organic or inorganic waste material, rubbish, refuse, garbage, trash, hulls, peelings, debris, grass, weeds, ashes, sand, gravel, slag, brickbats, metal, plastic, and glass containers, broken glass, dead animals or intentionally or unintentionally discarded materials of every kind and description which are not "waste" as such term is defined in O.C.G.A., § 16-7-51, paragraph 6.

Public or private property means the right-of-way of any road or highway; any body of water or watercourse or the shores or beaches thereof; any park, playground, building, refuge, or conservation or recreation area; timberlands or forests; and residential, commercial, industrial, or farm properties.

(Ord. No. O2020-09-22, Exh. A, 10-13-2020)

Secs. 14-106—14-110. - Reserved.

DIVISION 2. - PROHIBITION

Sec. 14-111. - Prohibition against littering public or private property or waters.

It shall be unlawful for any person or persons to dump, deposit, throw or leave or to cause or permit the dumping, depositing, placing, throwing or leaving of litter on any public or private property in this City of Tucker or any waters in this City of Tucker unless:

- (1) The property is designated by the State or by any of its agencies or political subdivisions for the disposal of such litter, and such person is authorized by the proper public authority to use such property;
- (2) The litter is placed into a receptacle or container installed on such property; or,

- (3) The person is the owner or tenant in lawful possession of such property, or has first obtained consent of the owner or tenant in lawful possession, or unless the act is done under the personal direction of the owner or tenant, all in a manner consistent with the public welfare.

(Ord. No. O2020-09-22, Exh. A, 10-13-2020)

Sec. 14-112. - Vehicle loads causing litter.

No person shall operate any motor vehicle with a load on or in such vehicle unless the load on or in such vehicle is adequately secured to prevent the dropping or shifting of materials from such load onto the roadway.

(Ord. No. O2020-09-22, Exh. A, 10-13-2020)

Secs. 14-113—14-130. - Reserved.

DIVISION 3. - VIOLATIONS, ENFORCEMENT AND PENALTIES

Sec. 14-131. - Violations.

It shall be unlawful for any person to violate any provision or fail to comply with any of the requirements of this article. Any person who has violated or continues to violate the provisions of this article, may be subject to the enforcement actions outlined in this section or may be restrained by injunction or otherwise sentenced in a manner provided by law.

(Ord. No. O2020-09-22, Exh. A, 10-13-2020)

Sec. 14-132. - Evidence.

- (a) Whenever litter is thrown, deposited, dropped or dumped from any motor vehicle, boat, airplane, or other conveyance in violation of this ordinance, it shall be prima facie evidence that the operator of the conveyance has violated this ordinance.
- (b) Except as provided in subsection (a), whenever any litter which is dumped, deposited, thrown or left on public or private property in violation of this section is discovered to contain any article or articles, including but not limited to letters, bills, publications or other writing which display the name of the person thereon in such a manner as to indicate that the article belongs or belonged to such person, it shall be a rebuttable presumption that such person has violated this section.

(Ord. No. O2020-09-22, Exh. A, 10-13-2020)

Sec. 14-133. - Penalties.

Any person who violates this article shall be guilty of a violation and, upon conviction thereof, shall be punished as follows:

- (1) By a fine pursuant to Section 1-7; and
- (2) In addition to the fine set out in subsection (1) above, the violator shall reimburse the City of Tucker for the reasonable cost of removing the litter when the litter is or is ordered removed by the City of Tucker; and
- (3) a. In the sound discretion of the court, the person may be directed to pick up and remove from any public street or highway or public right-of-way for a distance not to exceed one mile any

litter he has deposited and any and all litter deposited thereon by anyone else prior to the date of execution of sentence; or

- b. In the sound discretion of the court, the person may be directed to pick up and remove any and all litter from any public property, private right-of-way, or with prior permission of the legal owner or tenant in lawful possession of such property, any private property upon which it can be established by competent evidence that he has deposited litter. Pick up and removal shall include any and all litter deposited thereon by anyone prior to the date of execution of sentence; and,

- (4) The court may publish the names of persons convicted of violating this article.

(Ord. No. O2020-09-22, Exh. A, 10-13-2020)

Sec. 14-134. - Enforcement.

All law enforcement agencies, officers and officials of this state or any political subdivision thereof, or any enforcement agency, officer or any official of any commission of this state or any political subdivision thereof, are hereby authorized, empowered and directed to enforce compliance with this article.

(Ord. No. O2020-09-22, Exh. A, 10-13-2020)

Article IV –Water Recycling

Section 1. General Provisions

1.1 Purpose and Intent

- (1) The purpose of this ordinance is to reduce water consumption from commercial car wash facilities by requiring all new conveyor car washes to install operational recycled water systems.

1.2 Applicability

- (1) This ordinance applies to all new conveyor car washes permitted and constructed after June 14, 2021, regardless of the water source.
- (2) The provisions of this ordinance do not apply to conveyor commercial car washes that were permitted or constructed before June 14, 2021.
- (3) The provisions of this ordinance do not apply to self-service car washes or in-bay car washes.

Section 2. Definitions

- 1.1 The following words and phrases, whenever used in this ordinance, have the meaning defined in this section:

- (1) “In-bay automatic car wash” means a commercial car wash where the driver pulls into the bay and parks the car. The vehicle remains stationary while a machine moves back and forth over the vehicle to clean it, instead of the vehicle moving through the tunnel.

- (2) “Conveyor car wash” means a commercial car wash where the car moves on a conveyor belt during the wash. The driver of the vehicle can remain in the vehicle or wait outside of the vehicle.
- (3) “Recycled water system” means a water system that captures and reuses water previously used in wash or rinse cycles.
- (4) “Self-service car wash” means a commercial car wash where the customers wash their cars themselves with spray wands and brushes.

Section 3. Commercial Car Wash Water Recycling Requirement

- 1.1 All new commercial conveyor car washes, permitted and constructed after June 14, 2021 must install operational recycled water systems. A minimum of 50% of water utilized will be recycled.

Richard E. Dunn, Director

Watershed Protection Branch
2 Martin Luther King, Jr. Drive
Suite 1152, East Tower
Atlanta, Georgia 30334
404-463-1511

Honorable Frank Auman, Mayor
City of Tucker
1975 Lakeside Pkwy Suite 350
Tucker, Georgia 30084

FEB 12 2021

RE: Metropolitan North Georgia Water Planning District Audit

Dear Mayor Auman:

The Metropolitan North Georgia Water Planning District (District <http://northgeorgiawater.org>) was established by the Georgia legislature in 2001 to develop comprehensive regional and watershed-specific plans for the 15-county metro Atlanta region. In June 2017, the District adopted the Water Resource Management Plan (<http://northgeorgiawater.org/plans-manuals/>). This plan contains a number of requirements that each local government within the District must meet in order to help protect water quality and public water supplies, as well as minimize potential adverse impacts of development on waters in and downstream of the District.

OCGA 12-5-582 (e) (3), OCGA 12-5-583 (e) (3), and OCGA 12-5-584 (d) (3), state that the Director shall not approve any application by a local government in the District to issue or modify a permit, if such permit would allow an increase in the permitted water withdrawal, public water system capacity, or wastewater treatment system capacity of such local government, or to renew any NPDES Phase I or Phase II General Stormwater permit, unless such local government is in compliance with the applicable provisions of the plan or the Director certifies that such local government is making good faith efforts to come into such compliance. Also, any local government that fails to adopt and implement the applicable plans developed by the District shall be ineligible for state grants or loans for stormwater, wastewater, or water supply and conservation projects.

As the City of Tucker is a member of the District, EPD will be conducting an audit to ensure that your government complies with the applicable Action Items within the District Plan. Please submit one copy of a completed checklist along with documentation for each action item on one USB Flash Drive and return it to our office no later than May 1, 2021. You may find the current version of the audit checklist on the EPD website located under the "Planning" header at: <https://epd.georgia.gov/watershed-protection-branch>.

City of Tucker

RE: Metropolitan North Georgia Water Planning District Audit

Page 2 of 2

In order to complete the Audit in a timely manner, please use the following guidelines:

- Study the Water Resource Management Plan
- Locate previous Audit files; ensure that your municipality has addressed everything that was required in both the audit and the good faith effort letters.
- Locate Memoranda of Understanding (MOU) with adjacent entities, and update or create if necessary.
- Locate (or create) all necessary ordinances and/or policies.
- Provide proper documentation for every Action Item.
- Reach out to EPD with questions.
- Return Audit on time.

Please contact me at 404-463-4950 or dillon.rodenbaugh@dnr.ga.gov should you have any questions regarding the audit process, or if you would like to set up a meeting. For more information on the District, please visit www.northgeorgiawater.org.

Sincerely,



Dillon Rodenbaugh
Environmental Compliance Engineer

cc: Frank Auman, Mayor (fauman@tuckerga.gov)
Bonnie Warne, City Clerk (bwarne@tuckerga.gov)
MNGWPD Technical Assistance (technicalassistance@northgeorgiawater.com)

MSH/DR



MEMO

To: Honorable Mayor and City Council Members
From: Courtney Smith, Planning and Zoning Director
CC: Tami Hanlin, City Manager
Date: May 5, 2021
RE: O2021-05-08 RZ-21-0001 and CV-21-0001

Issue:

The applicant is requesting to rezone two parcels from NL-2 (Office Park) to NL-4 (Vista Dale Court) for the development of an 80-unit rental townhome development on a combined ± 7.29 acres (± 10.9 units per acre). The applicant is also requesting a concurrent variance, CV-21-0001 regarding lot coverage in the NL-4 zoning district.

Recommendation:

Staff recommends denial of the rezoning and concurrent variance.

Planning Commission recommends approval of the rezoning and concurrent variance with amended staff conditions

..

Background:

2245 Northlake Parkway is developed with an office building and the second, smaller, parcel is a mostly wooded lot with a small portion of an existing parking lot on it. Both parcels are located along the frontage of Northlake Parkway. To the east of the subject parcels, there is another parcel with an office building and a 7-level parking deck.

18 units of the 80-unit proposed development front Northlake Parkway and have walkways from the front doors to the proposed sidewalk/multiuse trail along the minor arterial road. The remaining units front a new network of public streets and alleys. All of the units are rear loaded and have connectivity to internal sidewalks and open spaces. There are two entrances proposed along Northlake Parkway. The southern entrance includes a tree-lined median with a park. The northern entrance provides access to the townhomes, as well as a direct connection to the existing 7-level parking deck (1200 spaces) that is to remain on the adjacent parcel.

The applicant is requesting a rezoning from NL-2 to NL-4 as that is the only Northlake Zoning District that allows for townhomes. The NL-4 (NL-Vista Dale Court) zoning district was created to preserve the existing scale and character of Vista Dale Court by encouraging compatible new development.

The intent of the NL-2 (Northlake Office Park) zoning district is to reflect established office, retail, and multifamily areas and to allow residents to live close to employment and provide accessibility to shopping areas.

Staff will note that while townhomes are only permitted by right in the NL-4 zoning district, multifamily housing up to 24 units per acre or less is allowed by right in NL-1, NL-2, and NL-3. Multifamily up to 24 units per acre or less requires a SLUP in NL-4.

Summary:

The proposed development meets the intent of the comprehensive plan in terms of primary land use (townhomes) and the proposed 80 units are compatible with surrounding land uses as they are currently. However, the NL-4 zoning district was created for a very specific part of the city which presents compatibility issues with the request. It also does not comply with transitional zoning principles. Staff will note that the requested rezoning creates a lower density development than would be provided by a traditional multifamily development and it offers a unique housing type to the city.

Financial Impact: NA



Land Use Petition: RZ-21-0001

Date of Staff Recommendation Preparation: April 1, 2021

Planning Commission: April 15, 2021

Mayor and City Council, 1st Read: May 10, 2021

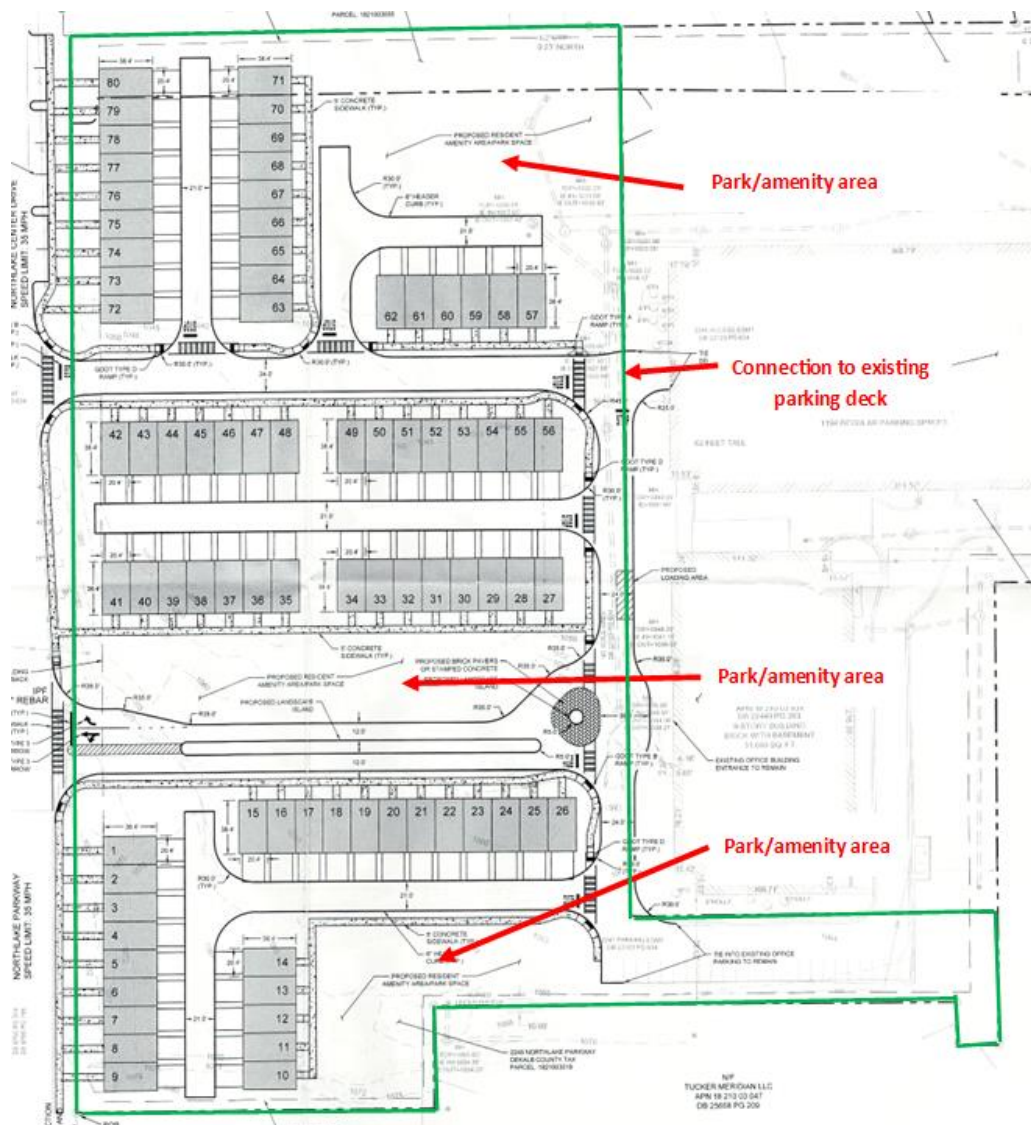
Mayor and City Council, 2nd Read: June 14, 2021

PROJECT LOCATION:	2245 & 2249 Northlake Parkway
APPLICATION NUMBER	RZ-21-0001
COMPANION APPS.	CV-21-0001
DISTRICT/LANDLOT(S):	Land District 18, Land Lot 210
ACREAGE:	7.29 acres
EXISTING ZONING	NL-2 (Office Park)
EXISTING LAND USE	Office Buildings
FUTURE LAND USE MAP DESIGNATION:	Regional Activity Center
OVERLAY DISTRICT:	N/A
APPLICANT:	SDM Northlake, LLC
OWNER:	SDM Northlake, LLC
PROPOSED DEVELOPMENT:	NL-4 (Northlake-Vista Dale Court) to allow a residential townhome development; concurrent variance to lot coverage requirements
STAFF RECOMMENDATION:	Denial of RZ-21-0001 and denial of CV-21-0001

Project Data

The applicant is requesting to rezone two parcels from NL-2 (Office Park) to NL-4 (Vista Dale Court) for the development of an 80-unit rental townhome development on a combined ± 7.29 acres (± 10.9 units per acre). 2245 Northlake Parkway is developed with an office building and the second, smaller, parcel is a mostly wooded lot with a small portion of an existing parking lot on it. Both parcels are located along the frontage of Northlake Parkway. To the east of the subject parcels, there is another parcel with an office building and a 7-level parking deck.

18 units of the 80-unit proposed development front Northlake Parkway and have walkways from the front doors to the proposed sidewalk/multiuse trail along the minor arterial road. The remaining units front a new network of public streets and alleys. All of the units are rear loaded and have connectivity to internal sidewalks and open spaces. There are two entrances proposed along Northlake Parkway. The southern entrance includes a tree-lined median with a park. The northern entrance provides access to the townhomes, as well as a direct connection to the existing 7-level parking deck (1200 spaces) that is to remain on the adjacent parcel.



Three park areas are labeled on the site plan; however, no details are provided about their design. A two-car garage is proposed on each unit as well as a 20' driveway. The garages and driveway spaces will allow residents and guests to have parking at their individual units. The applicant stated during the public participation plan meeting that all parking would be provided on the site at the new development, and that there would not be parking for guests or residents in the parking deck on the neighboring property (east). The applicant has shown 7 parallel parking spaces along Northlake Parkway for guest parking.

The proposed townhomes will remain under single ownership and will be leased individually to residents. Therefore, the developer is proposing to have all 80 units on one lot, similar to an apartment development. The applicant's letter of intent notes that no short-term rentals will be offered and that the shortest lease offered will be 6 months. Staff has included a condition regarding minimum lease lengths, per the applicants statement. A growing model in Georgia, the rental townhomes will be marketed to those with the means to own, but with the desire to rent.

The Tucker Zoning Ordinance does not define building types by ownership. A townhouse is defined as "one of a group of three or more single-family dwelling units, attached side-by-side by a common wall." A multifamily dwelling unit is defined as "one or more rooms with a private bath and kitchen facilities comprising an independent, self-contained residential unit in a building containing four or more dwelling units."

The applicant is requesting a rezoning from NL-2 to NL-4 as that is the only Northlake Zoning District that allows for townhomes. The NL-4 (NL-Vista Dale Court) zoning district was created to preserve the existing scale and character of Vista Dale Court by encouraging compatible new development. The district intends to create a transition between more intense development to the west of Vista Dale Court and the single-family neighborhoods to the east of Vista Dale Court. Vista Dale Court is located on the south side of Lavista Road across from the Tucker Meridian shopping center. The parcels on this street and on the east side of Lavista Executive Park Drive were rezoned in 1986 to allow for a development that was never constructed. In 2019 these 21 parcels were rezoned by the City of Tucker to NL-4 in an effort to protect surrounding neighborhoods while allowing for various by-right uses. At present, these are the only parcels in the City of Tucker with the NL-4 zoning designation.

The intent of the NL-2 (Northlake Office Park) zoning district is to reflect established office, retail, and multifamily areas and to allow residents to live close to employment and provide accessibility to shopping areas.

Staff will note that while townhomes are only permitted by right in the NL-4 zoning district, multifamily housing up to 24 units per acre or less is allowed by right in NL-1, NL-2, and NL-3. Multifamily up to 24 units per acre or less requires a SLUP in NL-4.

The applicant is requesting a concurrent variance, CV-21-0001 regarding lot coverage in the NL-4 zoning district.

CHARACTER AREA (Future Land Use)

The subject parcel is in the Regional Activity Center on the Future Land Use Map. Primary Land Uses in the Regional Activity Center Character Area include townhomes, apartments, condominiums, retail and service commercial, office, entertainment and cultural facilities, and public/private recreational uses.

Development strategies include encouraging a relatively high-density mix of retail, office, services, and employment to serve a regional market area; developing a diverse mix of higher-density housing types including affordable and workforce housing; designing streetscapes to be pedestrian-oriented; and making connections to nearby networks of greenspace or trails. The applicant stated in their public participation meeting that the proposed rent will be between \$2500 and \$2700 a month.

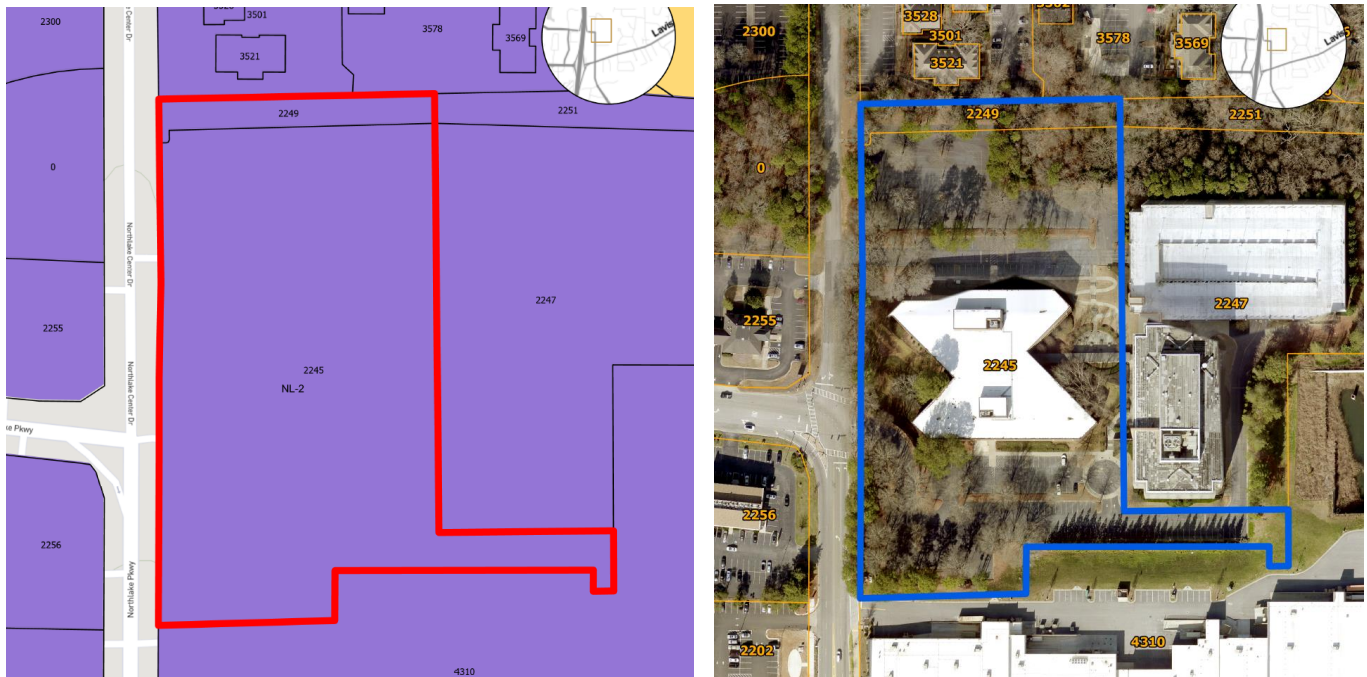
PUBLIC PARTICIPATION PLAN REPORT

The applicant hosted a forty-five-minute virtual community meeting on February 22, 2021 after mailing a letter and site plan explaining the proposed project to all property owners within 500 feet of the subject parcel. Thirty people were in attendance including the applicant, developer, engineer, the property owner and several neighboring property owners in the Winding Woods neighborhood.

During the meeting the project and site plan were explained to the audience, then questions were taken. Several questions were asked regarding parking for residents and visitors, the leasing model (as opposed to a for-sale product), traffic, and screening from the development for the residents in the neighboring homes. Other concerns related to wildlife, the use of the remaining office building, and demolition of the building at 2245 Northlake Parkway were discussed. It does not appear that any changes were made to the site plan as a result of the Public Participation Meeting.

NEARBY/SURROUNDING LAND ANALYSIS

Adjacent & Surrounding Properties	Zoning (Petition Number)	Existing Land Use
Adjacent: North	NL-2 (Office Park)	Habersham at Northlake office park
Adjacent: East	NL-2 (Office Park) and R-85 (Residential Medium Lot-85)	Office building and parking deck; Winding Woods neighborhood
Adjacent: South	NL-2 (Office Park)	Tucker Meridian shopping center
Adjacent: Northwest	NL-2 (Office Park)	Office building and surface parking lot
Adjacent: Southwest	NL-2 (Office Park)	Office building, restaurant, The Reid Apartments
Adjacent: West	NL-2 (Office Park)	Bank



Zoning and Aerial Exhibits showing surrounding land uses.

Rezoning (RZ-21-0001)

Criteria (standards and factors) for rezoning decisions are provided in Section 46-1560 of the City of Tucker Zoning Ordinance. The applicant is required to address these criteria (see application); below are staff's findings which are independent of the applicant's responses to these criteria.

1. Whether the zoning proposal is in conformity with the policy and intent of the comprehensive plan.

The proposed development meets the policy and intent of the Tucker Tomorrow comprehensive plan. Goal 3 of the comprehensive plan calls for new higher density housing developments to be located in the Northlake area, and Goal 5 identifies the office parks near Northlake Mall to be good locations for infill development.

A townhome product is consistent with the Regional Activity Center character area and conditions have been suggested so that the proposed development meets the intent of the design considerations as it relates to the connectivity in the Northlake area. Although the development itself meets the intent of the comprehensive plan, staff would like to note that the NL-4 zoning district was created for a specific street in Tucker (Vista Dale Court) and the intent of the zoning ordinance cannot be met by this development as the location is not on Vista Dale Court. It also does not provide the transition that is intended by the NL-4 zoning district.

2. Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property or properties.

Rezoning the subject parcels to NL-4 to allow the development of an 80-unit rental townhome community that is under common ownership will permit a use that is suitable in the view of the use and development of adjacent and nearby properties at the present time. The surrounding properties include office and retail uses as well as a multi-family development. However, the townhome units could be adversely impacted being at the entrance of an office building and 7 level (1200 space) parking deck, as well right across from the access of 285.

Although leaving the rear parcel as an office building provides separation between the single-family homes in the Winding Woods neighborhood and the proposed higher density rental townhome development, the transition of zoning districts is not what is typically desired. Ideally, you transition low density single-family detached to medium/high density residential product such as townhomes, to commercial/office development. If this application is approved, the zoning from east to west would be R-85 (single family residential) to NL-2 (Office Park) to NL-4 (Vista Dale Court). Approving the rezoning request would create a pocket of NL-2 that would provide an applicant the opportunity to place a high intensity use between the proposed townhomes and the Winding Woods neighborhood. The NL-2 would ideally be on the 2247 Northlake parcel to provide a transition between higher intensity NL-2 and R-85 zoning.

3. Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.

The subject property does have a reasonable economic use as currently zoned. The existing office building located in the NL-2 zoning allows for several uses to be conducted there as noted in Table 3.9. Additionally, several types of structures could be built here within by-right developments, including a multi-family development 24 units per acre or less. The dimensional requirements of the NL-2 zoning district are much greater than the NL-4 district. For example, NL-2 allows for a 9-story structure, while the NL-4 zoning district only allows 3 stories.

4. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property or properties.

Rezoning the subject parcel to NL-4 may affect the existing use or usability of nearby properties. If the proposed development is approved, the remaining office building to the east could only be accessed through the new development. Although the ownership of both parcels is the same at present, rezoning the subject parcels to NL-4 could impact future development on the eastern parcel or it could impact future tenants of the remaining structure.

5. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

There are no known existing or changing conditions that affect the use and development of the parcels that are a part of this rezoning application. Staff would like to note that although the

applicant cited a decrease in demand of office space due to COVID-19, there are other uses that are permitted by-right on the subject parcels.

6. Whether the zoning proposal will adversely affect historic buildings, site, districts, or archaeological resources.

There are no known historic buildings, sites, districts or archaeological resources on the subject properties.

7. Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.

The development will be accessed at an existing traffic light. It is expected to generate 20 students: 5 at Midvale Elementary, 3 at Tucker Middle, 6 at Tucker High, 4 at other DCSD schools, and 2 at private schools. DCSD stated that “although enrollment at Tucker HS and MS is already over capacity, the development is expected to have minimal impact.” DWM has stated that the applicant has already addressed sewer capacity.

8. Whether the zoning proposal adversely impacts the environment or surrounding natural resources.

The proposed zoning request will not adversely impact the environment or surrounding natural resources.

CONCLUSION

The proposed development meets the intent of the comprehensive plan in terms of primary land use (townhomes) and the proposed 80 units are compatible with surrounding land uses as they are currently. However, the NL-4 zoning district was created for a very specific part of the city which presents compatibility issues with the request. It also does not comply with transitional zoning principles. Staff will note that the requested rezoning creates a lower density development than would be provided by a traditional multifamily development and it offers a unique housing type to the city.

Therefore, Staff recommends **DENIAL** of the requested rezoning.

Concurrent Variance (CV-21-0001)

A concurrent variance has been requested to Table 3.10, *Northlake District Dimensional Requirements*, in order to change the lot coverage requirement for the proposed townhome development. This section allows a maximum of 50% lot coverage in the NL-4 zoning designation. The applicant is proposing 52% lot coverage within the new development.

On Table 3.10, there are lot coverage requirements for each type of development in each zoning district. NL-4 allows 50% lot coverage on the overall site and 80% lot coverage on each individual lot. Because the applicant is planning to lease these units instead of sell them, there will be no individual lots and only the overall lot coverage requirements must be met.

Staff would like to note that although the applicant is requesting 52% lot coverage as shown on the proposed site plan, a mail kiosk and parking spaces are not shown on the sign plan and the design of the amenity areas are not shown. The addition of these may change not only the site plan, but the concurrent variance request.

Criteria for variance approval are provided in Section 46-1633 of the City of Tucker Zoning Ordinance.

CRITERIA TO BE APPLIED – CONCURRENT VARIANCE

- 1. By reason of exceptional narrowness, shallowness, or shape of a specific lot, or by reason of exceptional topographic and other site conditions (such as, but not limited to, floodplain, major stand of trees, steep slopes), which were not created by the owner or applicant, the strict application of the requirements of this chapter would deprive the property owner of rights and privileges enjoyed by other property owners in the same zoning district.**

The combined 7.29 parcel is not exceptionally narrow or shallow, and there is no exceptional topography on the lot. The southeast portion of the lot that juts to the east, however, does present a unique shape that may impact the applicant's ability to meet the 50% lot coverage requirements.

- 2. The requested variance does not go beyond the minimum necessary to afford relief, and does not constitute a grant of special privilege inconsistent with the limitations upon other properties in the zoning district in which the subject property is located.**

The requested variance does not go beyond the minimum necessary to afford relief, however the variance may grant the applicant a special privilege. Because the only access to the remaining office building is off of Northlake Parkway, the applicant needed to work around those entrances on the site plan. If that access wasn't necessary, the applicant may have been able to come up with a design to meet the code and not need a variance.

- 3. The grant of the variance will not be materially detrimental to the public welfare or injurious to the property or improvements in the zoning district in which the subject property is located.**

Granting the requested variance will not be materially detrimental to the public welfare, however the increase in lot coverage does not appear to be a way to provide residents of the townhomes with a

higher quality of life – such as a paved trail. It appears to increase circulation to avoid traffic for the remaining office building.

In the applicant's justification for the lot coverage variance, it is stated that if the subject parcel is combined with the rear parcel that will be accessed through the new development, there is substantial open space. Staff notes, however, that the rear parcel is not included in the lot coverage calculations and that no easements are shown for residents to utilize open space on the eastern parcel.

4. The literal interpretation and strict application of the applicable provisions or requirements of this chapter would cause undue and unnecessary hardship.

The literal interpretation and strict application of the applicable provisions or requirements of this chapter may cause undue and unnecessary hardship for the applicant as meeting the lot coverage would likely require a loss of one or more units.

5. The requested variance would be consistent with the spirit and purpose of this chapter and the Comprehensive Plan text.

The variance request and site plan are consistent with the intent of the comprehensive plan in that it provides connections from the proposed units to the sidewalk along Northlake Parkway using the internal sidewalk system and potential connections to the trail to the southwest of the subject parcel.

Conclusion: Staff recommends **DENIAL of CV-21-0001.**

Staff Recommendation

Based upon the findings and conclusions herein, Staff recommends **DENIAL** of Land Use Petitions **RZ-21-0001 and CV-21-0001**.

Should the governing bodies choose to approve the rezoning request, Staff recommends the request be approved subject to the following conditions:

1. Use of the subject property shall be limited to a 80-unit rental townhome development.
2. The property should be developed in general conformance with the site plan submitted on March 8, 2021 to the Planning and Zoning Department, with revisions to meet these conditions.
3. A landscape plan for the pocket parks shall be submitted for review and approval by the Planning and Zoning Director.
4. The maximum lot coverage on the overall site shall be increased to 52% (CV-21-0001)
5. The minimum lease term shall not be shorter then 6 months.
6. An on-site leasing office with property maintenance staff shall be provided to serve as a contact point for residents and local authorities.
7. A mail kiosk and two parking spaces shall be provided on site.
8. The 23 surface parking spaces at the southeast corner shall be reserved for guest parking for the townhome development.
9. Each unit shall provide a two-car garage.
10. Architectural detailing on townhouses shall meet Article 3 and Article 5 (when applicable) of the Zoning Ordinance.
11. Each townhome shall have a defined walkway and/or porch/stoop from the sidewalk to the front doors.
12. No units shall encroach into any storm drain or sanitary sewer easements.
13. Driveways shall be a minimum of twenty feet (20') from the alley back of curb to the face of structure to accommodate the off-street parking of vehicles.
14. The private alley shall be constructed per the City of Tucker Development Regulation, including width, pavement design, and curb & gutter.
15. The private alleys shall be signed and striped as a No Parking zone.

16. The detention pond shall be located on a separate lot of record.
17. The development of the property is contingent on approval from DeKalb County Department of Watershed Management.
18. The develop shall be limited to two (2) full access driveways on Northlake Parkway. The southern driveway shall align with the existing traffic signal at Northlake Parkway / Northlake Center Drive. Curb cut locations are subject the sight distance requirements and the approval of the City Engineer.
19. Owner/Developer shall maintain efficient operation of the existing traffic signal as required by the City Engineer, at no cost to the City of Tucker.
20. Owner/Developer shall construct a ten foot (10') wide concrete trail and 5' landscape strip along the entire frontage of Northlake Parkway / Northlake Center Drive.
21. Owner/Developer shall dedicate at no cost to the City of Tucker such additional right-of-way as required to have a minimum of two feet (2') from the back of the future trail.
22. Owner/Developer shall install a bus shelter at the existing bus pad on Northlake Parkway. Said shelter shall comply with MARTA specifications.
23. Internal dead-end streets greater than one hundred-fifty feet (150') must provide a cul de sac or turnaround, subject to the approval of the City Engineer and DeKalb County Fire Department.
24. Owner/Developer shall install a five foot (5') wide sidewalk along one side of all internal streets.
25. Owner/Developer shall provide detention, water quality, runoff reduction, and channel protection in accordance with the Georgia Stormwater Manual. Detention shall be provided for the 1 thru 100-year storm events with no increased runoff. For the purpose of these calculations, the existing runoff rate shall be considered to be a wooded, predeveloped condition.
26. Owner/Developer shall comply with Section 14-39 of the City of Tucker Code of Ordinances concerning tree protection and replacement. A minimum tree density of fifteen (15) units/acre shall be required. Any specimen trees removed during the redevelopment shall require additional tree replacement units as required in the ordinance.
27. The \$8,500 that was placed into the tree bank prior to making application shall be remitted back to the applicant to use for new tree plantings on the subject site.

PLANNING COMMISSION RECOMMENDATION

Based upon the findings and conclusions herein, at its April 15, 2021 public hearing, the Planning Commission recommends **APPROVAL WITH CONDITIONS** of **RZ-21-0001** and **CV-21-0001** subject to the following amended staff condition: (additions = **bold**; deletions = ~~striketrough~~).

1. Use of the subject property shall be limited to a 80-unit rental townhome development.
2. The property should be developed in general conformance with the site plan submitted on March 8, 2021 to the Planning and Zoning Department, with revisions to meet these conditions.
3. A landscape plan for the pocket parks shall be submitted for review and approval by the Planning and Zoning Director.
4. The maximum lot coverage on the overall site shall be increased to 52% (CV-21-0001)
5. The minimum lease term shall not be shorter than 6 months.
6. An on-site leasing office with property maintenance staff shall be provided to serve as a contact point for residents and local authorities.
7. A mail kiosk and two parking spaces shall be provided on site.
8. The 23 surface parking spaces at the southeast corner shall be reserved for guest parking for the townhome development.
9. Each unit shall provide a two-car garage.
10. Architectural detailing on townhouses shall meet Article 3 and Article 5 (when applicable) of the Zoning Ordinance.
11. Each townhome shall have a defined walkway and/or porch/stoop from the sidewalk to the front doors.
12. No units shall encroach into any storm drain or sanitary sewer easements.
13. Driveways shall be a minimum of twenty feet (20') from the alley back of curb to the face of structure to accommodate the off-street parking of vehicles.
14. The private alley shall be constructed per the City of Tucker Development Regulation, including width, pavement design, and curb & gutter.
15. The private alleys shall be signed and striped as a No Parking zone.
16. The detention pond shall be located on a separate lot of record.

17. The development of the property is contingent on approval from DeKalb County Department of Watershed Management.
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19. Owner/Developer shall maintain efficient operation of the existing traffic signal as required by the City Engineer, at no cost to the City of Tucker.
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21. Owner/Developer shall dedicate at no cost to the City of Tucker such additional right-of-way as required to have a minimum of two feet (2') from the back of the future trail.
22. Owner/Developer shall install a bus shelter at the existing bus pad on Northlake Parkway. Said shelter shall comply with MARTA specifications.
23. Internal dead-end streets greater than one hundred-fifty feet (150') must provide a cul de sac or turnaround, subject to the approval of the City Engineer and DeKalb County Fire Department.
24. Owner/Developer shall install a five foot (5') wide sidewalk along one side of all internal streets.
25. Owner/Developer shall provide **stormwater management in compliance with Tucker's Post Construction Stormwater Management Ordinance**. ~~detention, water quality, runoff reduction, and channel protection in accordance with the Georgia Stormwater Manual. Detention shall be provided for the 1 thru 100 year storm events with no increased runoff. For the purpose of these calculations, the existing runoff rate shall be considered to be a wooded, predeveloped condition.~~
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27. The \$8,500 that was placed into the tree bank prior to making application shall be remitted back to the applicant to use for new tree plantings on the subject site.

Department Comments

ARBORIST

Prior to making application the property owner pulled a permit to remove trees and replant. The new trees were never replanted, and the site was in violation. In order to resolve the violation to proceed with the rezoning application, the applicant submitted \$8,500 into the city tree bank.

DEKALB COUNTY DEPARTMENT OF WATERSHED MANAGEMENT

Applicant has addressed sewer capacity.

DEKALB COUNTY FIRE MARSHAL OFFICE

1. As long as fire hydrants distributed according to 2018 IFC requirements and also all fire lanes unobstructed and loading areas not interfere with fire apparatus turns and access.
2. All fire truck turn arounds shall be in compliance with 2018 IFC section D.
3. The 2018 IFC does require fire lanes serving buildings to be a minimum of 20 feet wide and 26 feet wide if serving structures 30 feet high or higher.

DEKALB COUNTY SCHOOL SYSTEM

When fully constructed, this development would be expected to generate 19 students: 5 at Midvale Elementary School, 3 at Tucker Middle School, 5 at Tucker High School, 4 at other DCSD schools, and 2 at private schools. Although enrollment at Tucker HS and Tucker MS is already over capacity, the development is expected to have minimal impact.

LAND DEVELOPMENT

- Currently property is currently zoned NL-2. The applicant is requesting a rezoning to NL-4 to construct the following improvements:
 - Total property size – 7.29 acres
 - 80 townhomes
 - site density – 10.97 units/acre

Comments:

1. A Traffic Impact Study is not required for this application per Section 5.3.4 of the City of Tucker code of Ordinances. However, a trip generation letter is required and has not been submitted.
2. Sec. 22-278 of the City of Tucker Code of Ordinances requires that cul-de-sac be installed at the end of a dead-end street.
3. The City of Tucker Trail Master Plan calls for a ten foot (10') wide trail along the east side of Northlake Parkway.
4. There is an existing MARTA bus stop on Northlake Parkway just south of the intersection with Northlake Center Drive.

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP FROM NL-2 TO NL-4 (RZ-21-0001) IN LAND LOT 210 OF THE 18th DISTRICT TO ALLOW FOR EIGHTY SINGLE FAMILY ATTACHED DWELLINGS.

WHEREAS: Notice to the public regarding said rezoning have been duly published in The Champion, the Official News Organ of Tucker; and

WHEREAS: A Public Hearing was held by the Mayor and City Council of Tucker on May 10, 2021 and June 14, 2021;

WHEREAS: The Mayor and City Council is the governing authority for the City of Tucker;

WHEREAS: The Mayor and City Council have reviewed the rezoning and concurrent variance requests based on the criteria found in Section 46-1560 and Section 46-1633 of the Zoning Ordinance of the City of Tucker;

NOW THEREFORE, the Mayor and City Council of the City of Tucker while in Regular Session on June 14, 2021 hereby ordains and approves Rezoning 21-0001 to allow for eighty single family attached dwellings, subject to the following conditions:

1. Use of the subject property shall be limited to a 80-unit rental townhome development.
2. The property should be developed in general conformance with the site plan submitted on March 8, 2021 to the Planning and Zoning Department, with revisions to meet these conditions.
3. A landscape plan for the pocket parks shall be submitted for review and approval by the Planning and Zoning Director.
4. The maximum lot coverage on the overall site shall be increased to 52% (CV-21-0001)
5. The minimum lease term shall not be shorter than 6 months.
6. An on-site leasing office with property maintenance staff shall be provided to serve as a contact point for residents and local authorities.
7. A mail kiosk and two parking spaces shall be provided on site.
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9. Each unit shall provide a two-car garage.
10. Architectural detailing on townhouses shall meet Article 3 and Article 5 (when applicable) of the Zoning Ordinance.

11. Each townhome shall have a defined walkway and/or porch/stoop from the sidewalk to the front doors.
12. No units shall encroach into any storm drain or sanitary sewer easements.
13. Driveways shall be a minimum of twenty feet (20') from the alley back of curb to the face of structure to accommodate the off-street parking of vehicles.
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16. The detention pond shall be located on a separate lot of record.
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24. Owner/Developer shall install a five foot (5') wide sidewalk along one side of all internal streets.
25. Owner/Developer shall provide **stormwater management in compliance with Tucker's Post Construction Stormwater Management Ordinance.** ~~detention, water quality, runoff reduction, and channel protection in accordance with the Georgia Stormwater Manual. Detention shall be provided for the 1 thru 100-year storm events with no increased runoff. For~~

~~the purpose of these calculations, the existing runoff rate shall be considered to be a wooded, predeveloped condition.~~

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27. The \$8,500 that was placed into the tree bank prior to making application shall be remitted back to the applicant to use for new tree plantings on the subject site.

So effective this 14th day of June 2021.

Approved by:

Frank Auman, Mayor

Attest:

Bonnie Warne, City Clerk

SEAL



Northlake Parkway

Preliminary Design and Materials Package

Materials

- Building facades will be faced in brick, natural or synthetic stone, true hard coat stucco, ceramics or tile, fiber cement or pre-cast concrete
- Architectural accents, if used, will consist of non-reflective glass, glass block, natural or synthetic stone, precast concrete, brick, terra cotta, true hard coat stucco, wood, cast stone, cast-iron, or decorative architectural grade steel or other equivalents



*Above photo for representation only – final product subject to change

Design

- Exterior finish materials will only be combined horizontally, with the visually heavier material below the lighter material
- Individual townhouse units adjacent to a public street will provide a direct pedestrian entrance from it. They will also provide a front porch or a front stoop facing said street
- Access to parking is only allowed via an alley or private drive located behind the units



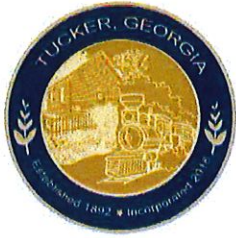
*Above photo for representation only – final product subject to change

*Community
Rendering*



*Community
Rendering*





Planning and Zoning
1975 Lakeside Parkway, Suite 350
Tucker, GA 30084
Phone: 678-597-9040
Email: permits@tuckerga.gov
Website: www.tuckerga.gov

Land Use Petition Application

Type of Application: ☒ Rezoning ☐ Comprehensive Plan Amendment ☐ Special Land Use Permit
☒ Concurrent Variance ☐ Modification

APPLICANT INFORMATION

Applicant is the: ☒ Property Owner ☐ Owner's Agent ☐ Contract Purchaser

Name: SDM Northlake, LLC

Address: 445 Bishop Street, Suite 100

City: Atlanta

State: Georgia

Zip: 30318

Contact Name: Steve Martin

Phone: 470-235-3500

Email: sdm@sdmpartners.com

OWNER INFORMATION

Name: Same as applicant

Address:

City:

State:

Zip:

Contact Name:

Phone:

Email:

PROPERTY INFORMATION

Property Address: 2245 & 2249 Northlake Parkway

Present Zoning District(s): NL-2

Requested Zoning District(s): NL-4

Present Land Use Category: Regional Activity Center

Requested Land Use Category: N/A

Land District: 18

Land Lot(s): 210

Acreage: 7.29

Proposed Development: Residential Townhome (Rental)

Concurrent Variance(s): Lot Coverage - Section 46-1036

RESIDENTIAL DEVELOPMENT

No. of Lots/Dwelling Units: 80

Dwelling Unit Size (Sq. Ft.): varies

Density: 11du/ac

NON-RESIDENTIAL DEVELOPMENT


No. of Buildings/Lots: N/A

Total Building Sq. Ft.: N/A


Density: N/A

APPLICANT'S CERTIFICATION

THE UNDERSIGNED BELOW STATES UNDER OATH THAT THEY ARE AUTHORIZED TO MAKE THIS APPLICATION. THE UNDERSIGNED IS AWARE THAT NO APPLICATION OR REAPPLICATION AFFECTING THE SAME LAND SHALL BE ACTED UPON WITHIN 24 MONTHS FROM THE DATE OF LAST ACTION BY THE MAYOR AND CITY COUNCIL.

 3/2/21
Signature of Applicant Date

Steven D. Martin Manager
Type or Print Name and Title

 3-2-2021
Signature of Notary Public Date
exp 8-31-2021

 Notary Seal

PROPERTY OWNER'S CERTIFICATION

I do solemnly swear and attest, subject to criminal penalties for false swearing, that I am the legal owner, as reflected in the records of DeKalb County, Georgia, of the property identified below, which is the subject of the attached Land Use Petition before the City of Tucker, Georgia. As the legal owner of record of the subject property, I hereby authorize the individual named below to act as the applicant in the pursuit of the Application for Rezoning (RZ), Comprehensive Plan Amendment (CA), Special Land Use Permit (SLUP), Modification (M) & Concurrent Variance (CV) in request of the items indicated below.

I, SDM Northlake, LLC, authorize, SDM Northlake, LLC c/o Morris Manning & Martin
(Property Owner) (Applicant) Carl Westmoreland or Henry Bailey
to file for RZ + CV, at 2245 Northlake Parkway
(RZ, CA, SLUP, M, CV) (Address)
on this date March, 8, 20 21
(Month) (Day)

- I understand that if a rezoning is denied or assigned a zoning classification other than the classification requested in the application, then no portion of the same property may again be considered for rezoning for a period of twenty-four (24) months from the date of the mayor and city councils' final decision.
- I understand that if an application for a special land use permit affecting all or a portion of the same property for which an application for the same special land use was denied shall not be submitted before twenty-four (24) months have passed from the date of final decision by the mayor and city council on the previous special land use permit.
- I understand that failure to supply all required information (per the relevant Applicant Checklists and requirements of the Tucker Zoning Ordinance) will result in REJECTION OF THE APPLICATION.
- I understand that preliminary approval of my design plan does not authorize final approval of my zoning or signage request. I agree to arrange additional permitting separately, after approval is obtained.
- I understand that representation associated with this application on behalf of the property owner, project coordinator, potential property owner, agent or such other representative shall be binding.

Signature of Property Owner

Date

3/2/21

Type or Print Name and Title

Steven D. Martin

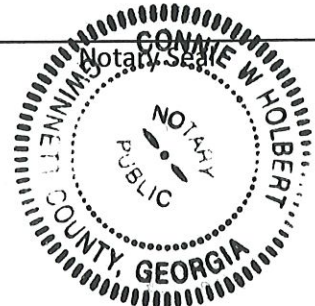
Manager

Signature of Notary Public

Date

3-2-2021

exp 8-31-2021



DISCLOSURE REPORT FORM

WITHIN THE (2) YEARS IMMEDIATELY PRECEDING THE FILING OF THIS ZONING PETITION HAVE YOU, AS THE APPLICANT OR OPPONENT FOR THE REZONING PETITION, OR AN ATTORNEY OR AGENT OF THE APPLICANT OR OPPONENT FOR THE REZONING PETITION, MADE ANY CAMPAIGN CONTRIBUTIONS AGGREGATING \$250.00 OR MORE OR MADE GIFTS HAVING AN AGGREGATE VALUE OF \$250.00 TO THE MAYOR OR ANY MEMBER OF THE CITY COUNCIL.

CIRCLE ONE:

YES (if YES, complete points 1 through 4);

NO (if NO, complete only point 4)

1. CIRCLE ONE: Party to Petition (If party to petition, complete sections 2, 3 and 4 below)

In Opposition to Petition (If in opposition, proceed to sections 3 and 4 below)

2. List all individuals or business entities which have an ownership interest in the property which is the subject of this rezoning petition:

1.

5.

2.

6.

3.

7.

4.

8.

3. CAMPAIGN CONTRIBUTIONS:

Name of Government Official	Total Dollar Amount	Date of Contribution	Enumeration and Description of Gift Valued at \$250.00 or more

4. The undersigned acknowledges that this disclosure is made in accordance with the Official Code of Georgia, Section 36-67A-1 et. seq. Conflict of interest in zoning actions, and that the information set forth herein is true to the undersigned's best knowledge, information and belief.

Name (print)

Steven D. Martin

Signature:



Date: 3/2/21



Henry A. Bailey
404-504-5446
hbailey@mmmlaw.com
www.mmmlaw.com

March 8, 2021

City of Tucker
Planning and Zoning
1975 Lakeside Parkway, Suite 350
Tucker, Georgia 30084

**RE: Letter of intent for rezoning and concurrent variance for 2245 & 2249
Northlake Parkway, Tucker, Georgia (the "Property").**

To Whom it May Concern:

This application seeks approval of a rezoning request from NL-2 to NL-4 to accommodate the redevelopment of the Property into a townhome development. Along with the rezoning request, a variance is concurrently being requested on the maximum lot coverage allowed per Section 46-1036, which is to allow 52% as opposed to 50%. The Property is currently improved with a vacant office building. By granting the request herein, the Property will be totally redeveloped into an 80 unit rental townhome community as opposed to fee simple ownership. As a result, the townhomes along with the internal road network, common areas and open space will be under a single owner.

Very truly yours,

Henry A. Bailey, Jr.

REZONING JUSTIFICATION

2245 Northlake Parkway

- 1. Whether the zoning proposal is in conformity with the policy and intent of the comprehensive plan.**

The zoning proposal is in conformity with the policy and intent of the comprehensive plan. The property is currently zoned NL-2 and, if approved, will be zoned NL-4. The property is located within the Regional Activity Center character area and the NL-4 zoning district is one of the zoning districts permitted in that character area.

- 2. Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property or properties.**

The zoning proposal requests to allow the development of a townhome community with individual leases as opposed to fee simple ownership. The adjacent and nearby properties include office, retail and other commercial uses. By allowing a townhome community on this property, a new housing product type will be introduced to this area of Tucker. At the same time, and in connection with the Atlas LaVista Hills multifamily development located across Interstate-285 on Northlake Parkway, the townhome community will help create a higher density neighborhood readily accessible to Interstate-285. Further, as a result of the property's proximity to the retail centers and offices in the area, residents will have the ability to travel on foot or by bike which would reduce the need for additional vehicular travel. Accordingly, the proposed use is suitable in view of the adjacent and nearby properties.

- 3. Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned.**

The property is currently zoned as NL-2, which among other things, permits multifamily residential apartment developments. A redevelopment of the property into a multifamily residential development scaled to the extent to make the project viable is likely to be undesirable in the area. The property currently contains an office building, which has been vacant for some time. To redevelop the property pursuant to its current zoning would require an undertaking that would not generate a reasonable economic use. This is evidenced by previous attempts to redevelop this site or adaptively reuse the property and suggests that the current zoning is misaligned with market conditions and demand for the area.

- 4. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property or properties.**

As previously mentioned, the property is proposed as a rental townhome development. The adjacent properties include office, retail and other commercial. The proposed development is intended to attract a high-end target market. There will be no short-term rental will allowed as the shortest lease, in limited circumstances is intended to be for at least six months. The vast

majority of leases will be for at least a year. All parking will be contained within the property and at the individual units. The residents of the townhome development will not be as transient as a multifamily apartment development would be. This helps create a sense place and belongingness to the neighborhood, which will only be a benefit. The zoning proposal will not adversely affect the existing uses or usability of the adjacent or nearby properties.

5. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.

Due to Covid-19, and even before the pandemic, people were beginning to have more flexibility with regard to where and how they worked as companies are allowing their employees the flexibility to work remotely for various reasons. The pandemic heightened this need for flexibility. Demand for brick and mortar office buildings are dwindling and the ability to adaptively re-use those buildings are not economically aligned with projected returns on the end-use. As a result, office buildings and office parks nationwide are being redeveloped. In this case, a rental townhome development is proposed. This is targeted to those families and individuals that have the means to become homeowners but not the time or desire necessary to protect and grow the homeownership investment. That is where the applicant comes in. Under single ownership, the townhome project will allow for nearly all the joys of homeownership for both the renters and the broader neighborhood, but without the demands of homeownership. This residential product type is becoming more and more popular in Atlanta-Metro as the changing conditions and demand necessitate a different product.

6. Whether the zoning proposal will adversely affect historic buildings, sites, districts, or archaeological resources.

The zoning proposal will not adversely affect any historic buildings, sites, districts or archaeological resources.

7. Whether the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.

The zoning proposal is located on a property that is currently developed and in an area that is currently developed and the impact on existing facilities and utilities will not cause an excessive or burdensome use. Further, while the proposal is for a residential use and there is likely to be an impact on schools, that impact is projected to be minimal.

8. Whether the zoning proposal adversely impacts the environment or surrounding natural resources.

The zoning proposal does not adversely impact the environment or surrounding natural resources. The property is currently improved with an office building that will be demolished as a part of the zoning proposal. All stormwater management will be contained on site.

VARIANCE JUSTIFICATION

2245 Northlake Parkway

1. **By reason of exceptional narrowness, shallowness, or shape of a specific lot, or by reason of exceptional topographic and other site conditions (such as, but not limited to, floodplain, major stand of trees, steep slope), which were not created by the owner or applicant, the strict application of the requirements of this division would deprive the property owner of rights and privileges enjoyed by other property owners in the same zoning district.**

The shape and size of the lot creates particular site conditions that prohibit strict compliance with the requirements of the zoning ordinance as relates to the lot coverage requirement. As indicated on the enclosed site plan, the lot is irregularly shaped, which limits placement of improvements and related facilities within the site. This limitation combined with the need to maintain access to the office buildings located on the immediately adjacent parcel to the east prohibit the applicant's ability to satisfy the lot coverage requirement of 50% according to Section 46-1036 of the zoning ordinance. The shape and size of the lot are conditions that are not created by the owner. To require strict compliance with the zoning ordinance, would deprive the owner of rights and privileges afforded to other property owners in this zoning district.

2. **The requested variance does not go beyond the minimum necessary to afford relief, and does not constitute a grant of special privilege inconsistent with the limitations upon other properties in the zoning district in which the subject property is located.**

The variance requested does not go beyond the minimum necessary to afford relief. The zoning ordinance requires a maximum of 50% lot coverage the proposed site plan indicates a maximum lot coverage of 52%. Ultimately the request is minimal and does not request more than that is necessary to afford relief.

3. **The grant of the variance will not be materially detrimental to the public welfare or injurious to the property or improvements in the zoning district in which the subject property is located.**

The variance will not be materially detrimental to the public welfare or injurious to the property or improvements in the zoning district where the property is located. The only other area in the City of Tucker that is zoned NL-4 is already improved with a townhome development, which will not be affected by the development proposed herein. Further, and although the adjacent property is not included in this application, it does have common ownership with the subject property. The adjacent parcel, when viewed together with the subject property, contains significant open space that will help ameliorate the negative effects, if any, of the subject property minimally exceeding the lot coverage requirement.

4. **The literal interpretation and strict application of the applicable provisions or requirements of this division would cause undue and unnecessary hardship.**

The literal interpretation and strict application of the zoning ordinance would cause undue and unnecessary hardship. If the property were required to strictly comply, the site layout and design would have to change such that functionality of the site at build out would be less than

desirable. Again, it is because of the size and shape of the lot that the owner is unable to satisfy the lot coverage requirement while also complying with all of the other elements of the zoning code. Reduced functionality and circuitry within the site and to the adjacent office building parcel would severely limit the marketability of the site to both potential residents of the townhomes and tenants of the adjacent office buildings.

5. The requested variance would be consistent with the spirit and purpose of this division and the comprehensive plan text.

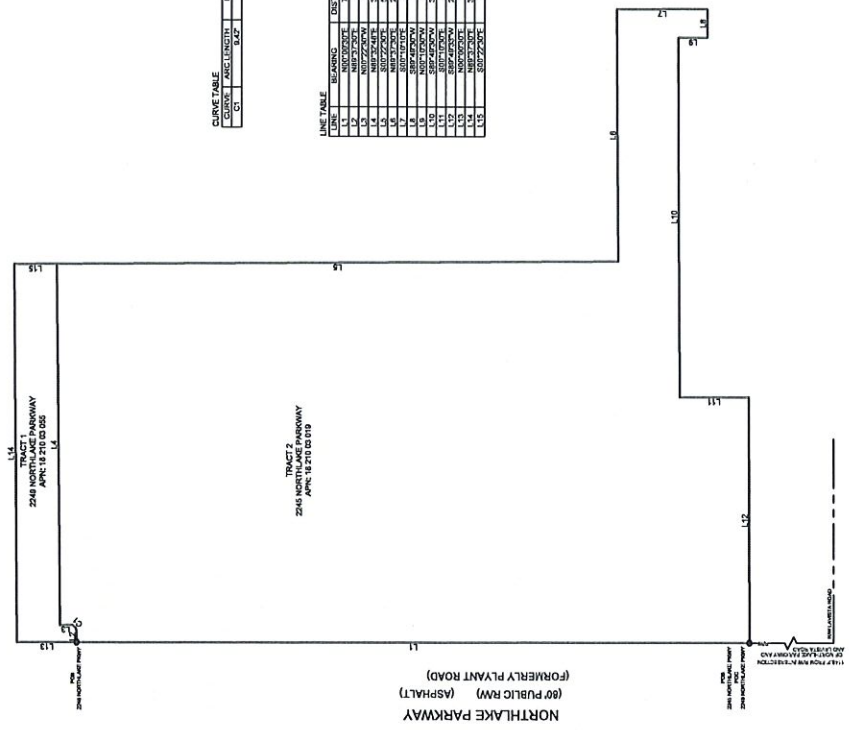
The comprehensive plan has designated the property as Regional Activity Center. Within this designation, the comprehensive plan text calls for higher-density mix of retail, office, housing and services. Here, by granting the requested variance, the property will be able to be developed such that the intent of the comprehensive plan is met. The end result will be a townhome community located in a node of retail, office, housing and other commercial uses with close proximity to interstate access.



SCALE: 1" = 60'

CURVE TABLE				
CURVE	ANGLE	LENGTH	CHORD BEARING	CHORD LENGTH
C1	9.42°	6.00'	N 84° 57' 50" E	6.00'

LINE TABLE		
LINE	BEARING	DISTANCE
1.1	N 84° 57' 50" E	12.15'
1.2	N 84° 57' 50" E	12.15'
1.3	N 84° 57' 50" E	12.15'
1.4	N 84° 57' 50" E	12.15'
1.5	N 84° 57' 50" E	12.15'
1.6	N 84° 57' 50" E	12.15'
1.7	N 84° 57' 50" E	12.15'
1.8	N 84° 57' 50" E	12.15'
1.9	N 84° 57' 50" E	12.15'
1.10	N 84° 57' 50" E	12.15'
1.11	N 84° 57' 50" E	12.15'
1.12	N 84° 57' 50" E	12.15'
1.13	N 84° 57' 50" E	12.15'
1.14	N 84° 57' 50" E	12.15'
1.15	N 84° 57' 50" E	12.15'
1.16	N 84° 57' 50" E	12.15'
1.17	N 84° 57' 50" E	12.15'
1.18	N 84° 57' 50" E	12.15'
1.19	N 84° 57' 50" E	12.15'
1.20	N 84° 57' 50" E	12.15'



Legend

POB Point of Beginning
POC Point of Commencement
R/W Right-of-Way

Survey Notes

A "Survey" is defined as the process of measuring and recording the location and boundaries of a tract of land. The survey is conducted by a licensed surveyor and is subject to the rules and regulations of the State of Georgia. The survey is conducted in accordance with the rules and regulations of the State of Georgia and is subject to the rules and regulations of the State of Georgia.

Area

Total area of subject property is 2.04 acres. The area is subject to the rules and regulations of the State of Georgia and is subject to the rules and regulations of the State of Georgia.

This plat is a representation of an existing parcel of land and is not a warranty of title. The survey is conducted in accordance with the rules and regulations of the State of Georgia and is subject to the rules and regulations of the State of Georgia.

BOUNDARY EXHIBIT
SDM NORTHLAKE, LLC

LOCATION	
DISTRICT	18TH
COUNTY	DEKALB
CITY	LOUISIANA
TAX PARCEL	18 210 03 000 AND 18 210 03 010
INFORMATION	
JOB NUMBER	2008
DATE	03/01/2008
FIELD WORK DATE	03/01/2008
DRAWN BY	CLC
CHECKED BY	RLW

ATLAS
2455 Commerce Avenue, Suite 100
Duluth, Georgia 30096
770.993.5344

SHEET OF 1

LEGAL DESCRIPTION

Tract 1

All that tract or parcel of land lying and being in Land Lot 210 of the 18th District, of DeKalb County, Georgia and being more particularly described as follows:

Beginning at a point on the eastern right-of-way line of Northlake Parkway (80-foot right-of way), said PK nail located a distance of 1,860.50 feet, as measured northeasterly along said right-of-way line of Northlake Parkway, and following the curvature thereof, from the intersection of the eastern right-of-way line of Northlake Parkway with the northerly right-of-way line of LaVista Road (also known as State Route 236) (right-of-way width varies); thence, proceed North 00 degrees 00 minutes 30 seconds East for a distance of 63.00 feet to a point; thence North 89 degrees 37 minutes 30 seconds East for a distance of 397.15 feet to a point; thence South 00 degrees 22 minutes 30 seconds East for a distance of 45.00 feet to a point; thence South 89 degrees 32 minutes 48 seconds West for a distance of 379.42 feet to a point; thence South 00 degrees 22 minutes 30 seconds East for a distance of 11.48 feet to a point; thence along a curve to the right having a radius of 6.00 feet and an arc length of 9.42 feet, said arc being subtended by a chord with a bearing of South 44 degrees 37 minutes 30 seconds West and a length of 8.49 feet, to a point; thence South 89 degrees 37 minutes 30 seconds West for a distance of 12.15 feet to a point and The True Point of Beginning.

Containing within said bounds 0.420 acres (18,295 square feet) more or less.

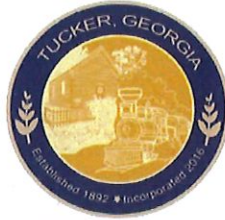
Tract 2

All that tract or parcel of land lying and being in Land Lot 210 of the 18th District, of DeKalb County, Georgia and being more particularly described as follows:

Beginning at a PK nail found on the eastern right-of-way line of Northlake Parkway (80-foot right-of way), said PK nail located a distance of 1,148.70 feet, as measured northeasterly along said right-of-way line of Northlake Parkway, and following the curvature thereof, from the intersection of the eastern right-of-way line of Northlake Parkway with the northerly right-of-way line of LaVista Road (also known as State Route 236) (right-of-way width varies); thence, proceed North 00 degrees 00 minutes 30 seconds East for a distance of 711.80 feet to a point; thence North 89 degrees 37 minutes 30 seconds East for a distance of 12.15 feet to a point; thence along a curve to the left having a radius of 6.00 feet and an arc length of 9.42 feet, said arc being subtended by a chord with a bearing of North 44 degrees 37 minutes 30 seconds East and a length of 8.49 feet, to a point; thence North 00 degrees 22 minutes 30 seconds West for a distance of 11.48 feet to a point; thence North 89 degrees 32 minutes 48 seconds East for a distance of 379.42 feet to a point; thence South 00 degrees 22 minutes 30 seconds East for a distance of 594.00 feet to a point; thence North 89 degrees 37 minutes 30 seconds East for a distance of 265.97 feet to a point; thence South 00 degrees 10 minutes 10 seconds East for a distance of 95.82 feet to a point; thence South 89 degrees 49 minutes 30 seconds West for a distance of 30.00 feet to a point; thence North 00 degrees 10 minutes 30 seconds West for a distance of 31.00 feet to a point; thence South 89 degrees 49 minutes 30 seconds West for a distance of 378.66 feet to a point; thence South 00

degrees 10 minutes 30 seconds East for a distance of 73.30 feet to a point; thence South 89 degrees 49 minutes 33 seconds West for a distance of 259.16 feet to a point and The True Point of Beginning.

Containing within said bounds 6.870 acres (299,257 square feet) more or less.



PRE-APPLICATION FORM

REZONING, COMPREHENSIVE PLAN AMENDMENT, SPECIAL LAND USE PERMIT, AND CONCURRENT VARIANCE

Purpose & Process

A Pre-Application Meeting provides you the opportunity to present a conceptual plan and letter of intent to a representative of the Planning and Zoning Department. This meeting benefits you, the applicant, by receiving general comments on the feasibility of the plan, the process(es)/procedure(s) and fees required to process and review the application(s). This form will be completed during the pre-application meeting. After completing the pre-application meeting, the applicant may file the Land Use Petition.

Applicant: SDM Northlake, LLC

Site Address: 2245 Northlake Parkway Parcel Size: 7.25 acres

Proposal Description: Rezoning from NL-2 to NL-4 to accommodate the redevelopment of the property
from its current vacant office use to an 80-unit rental townhome community.

Existing Zoning Designation and Case Number: NL-2

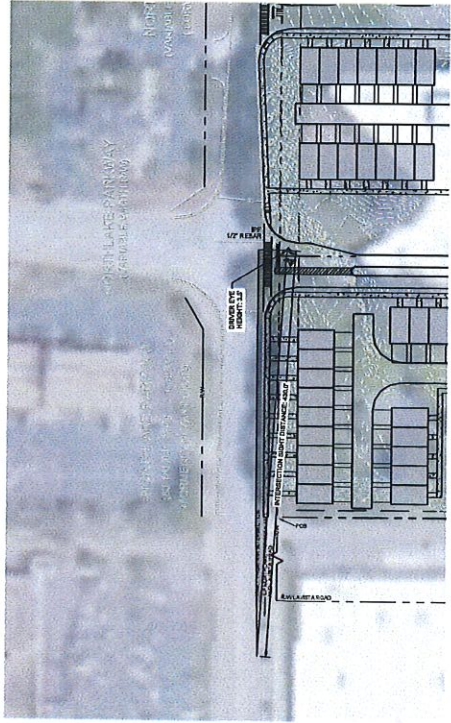
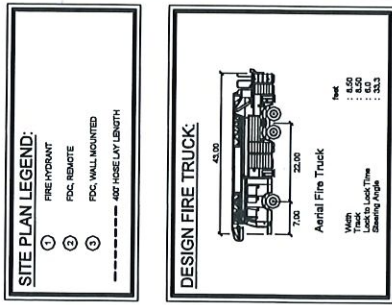
Proposed Zoning Designation: NL-4 CV: Lot Coverage

Proposed SLUP Request: N/A CV: N/A

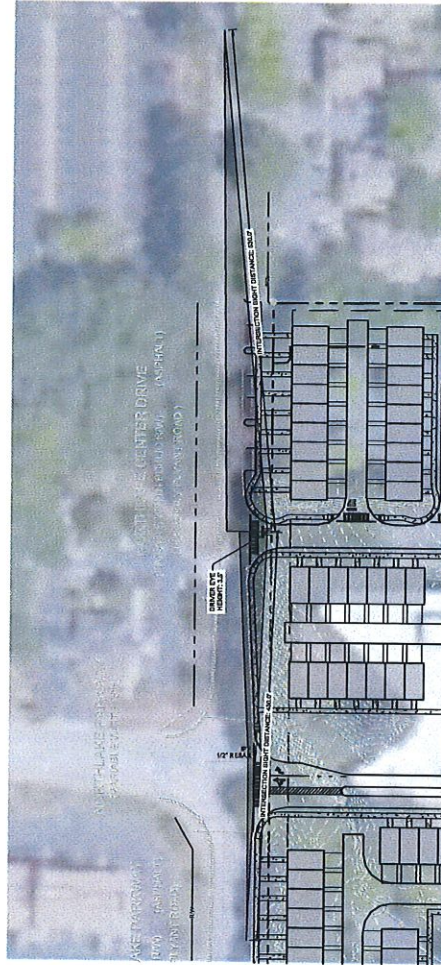
Comprehensive Land Use Map Designation: Regional Activity Center

Overlay District: Northlake

Staff: Courtney Smith Date: 2/3/2021



DRIVEWAY 1: INTERSECTION SIGHT TRIANGLE



DRIVEWAY 2: INTERSECTION SIGHT TRIANGLE



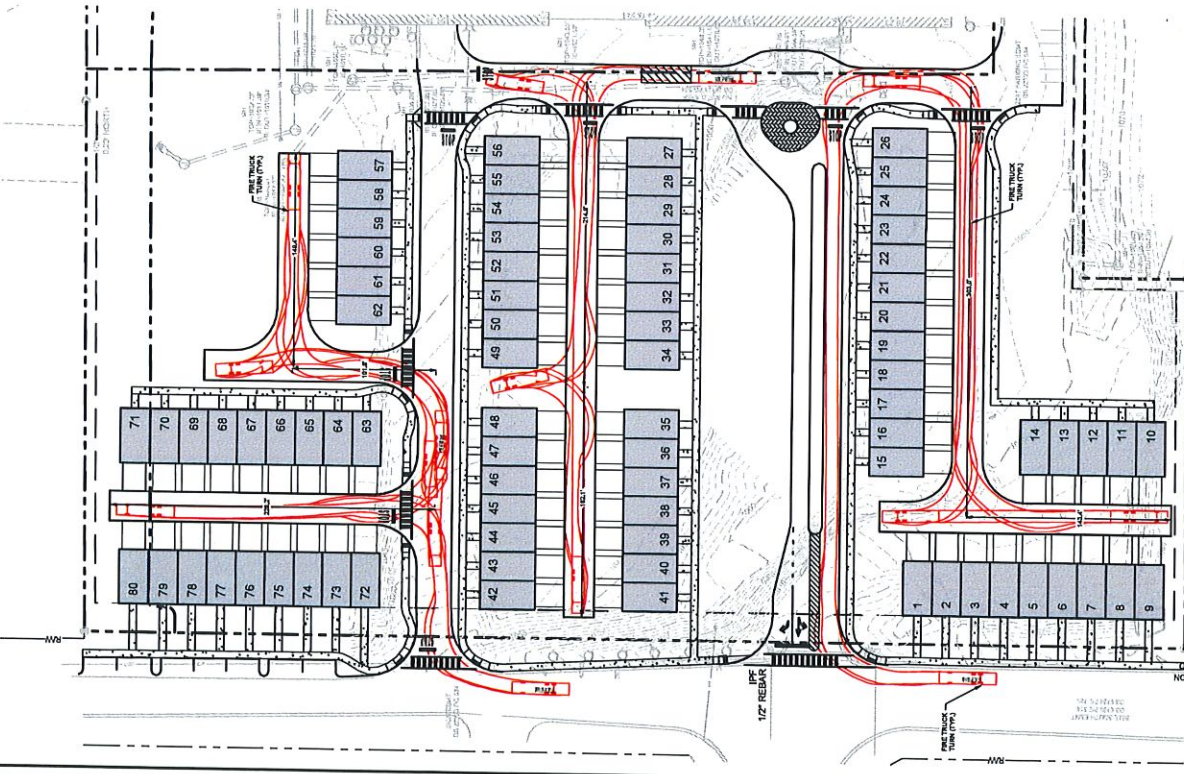
RECEIVED
City of Tucker

MAR 08 2021

Community Development
Department



FIRE ACCESS PLAN



GRAPHIC SCALE IN FEET



■ **Environmental Site Analysis Report**

**SDM Northlake
City of Tucker, Georgia
February 2021**

RECEIVED
City of Tucker

MAR 08 2021

Community Development
Department



Prepared for:
City of Tucker
On Behalf of SDM Northlake
2247 Northlake Parkway
Tucker, GA 30084

Prepared by:
Kimley-Horn and Associates, Inc.
11720 Amber Park Drive
Suite 600
Alpharetta, GA 30009
770-619-4280

Kimley»Horn

Environmental Site Analysis

1. Conformance with the Comprehensive Plan

SDM Northlake seeks to obtain a re-zoning permit at the existing 7.29-acre site along of Northlake Parkway and Northlake Center Drive. The site is located adjacent to commercial and residential areas. According to the site review, there are no FEMA floodplains, jurisdictional streams, wildlife habitat, or environmentally sensitive areas located within the property boundary.

SDM Northlake is seeking to demolish one (1) existing office building and to re-develop the property with approximately 80 townhome units. Please refer to the site plan included for additional detail (Figure 5).

In accordance with the City of Tucker's Comprehensive Plan approved on April 23, 2018, the future use of the SDM Northlake property will maintain the City's vision of "preserving and improving neighborhoods" as well as "bolstering [the City's] economic base." The property seeks to repurpose an underutilized commercial development to further align with the City's vision.

2. Environmental Impacts of Proposed Project

The subject property totals approximately 7.29 acres and is located along of Northlake Parkway and Northlake Center Drive within the City of Tucker in DeKalb County, Georgia (Figure 1). An existing site survey was completed by Moreland Altobelli Associates, Inc. on August 24, 2017 (Figure 4).

A desktop analysis was performed using various online and GIS data sources to gain an understanding of the property's conditions and potential resources. These sources include wetlands, floodplains, streams/stream buffers, topography, slope, vegetation, and documented protected species and cultural resources. A detailed site delineation of streams and wetlands was not performed.

a. Wetlands

According to the National Wetlands Inventory (NWI), there are no mapped wetlands located within or adjacent to the property boundary. Known and potential aquatic resources are illustrated on Figure 2.

b. Floodplain

Areas classified as 100-year floodplains are subject to regulations that limit the extent to which development and fill activities can occur. According to the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) Information, the subject property does not contain 100-year floodplains (Zone A) and is illustrated on Figure 2.

c. Streams/Stream Buffers

Possible streams were identified using vegetative signatures on aerial photographs, topographic maps, and National Hydrography Datasets (NHD) (Figures 2 & 3). No jurisdictional streams or their respective stream buffers are located within the project boundary. A detailed stream delineation and official jurisdictional determination was not performed.

d. Slopes Exceeding 25 percent over 10-foot Rise in Elevation

Using the *Stone Mountain, GA* USGS 7.5-Minute quadrangle topographic maps, slopes and draws were identified within the site boundaries (Figure 3). The land surface generally slopes from higher points in the southern portion of the property towards the northern portion of the site.

e. Vegetation

The subject site is dominated by urban development with associated parking lots with surrounding mixed pine/hardwood forests within the property boundary (Figure 2). The subject site is located within the Southern Outer Piedmont Ecoregion (Level IV) of Georgia.

f. Wildlife

An online review of protected wildlife and plant species was performed to assess threatened or endangered State and Federal species that have known occurrences on or near the site. The Federal list of species within the property boundary in DeKalb County was generated through the United States Fish and Wildlife Service (USFWS) Information for Planning and Consultation (IPaC) system query report and the State list was generated through the Georgia Department of Natural Resources (GADNR) Natural Heritage Program (NHP) Species of Concern list. These reports are included in Attachment B.

The IPaC report documented one (1) plant on the federal list in DeKalb County.

The *Stone Mountain, GA, NW Quarter Quad* reports did not document any species with state protection. Based on the desktop analysis of the subject project site, critical habitat for State and Federally protected species was not observed within the property boundary.

Type	Common Name	Scientific Name	Federal or State Rank	Critical Habitat at This Location? (Y/N)
Plant	Michaux's Sumac	<i>Rhus michauxii</i>	FE; E	N

Key: FE= Federally Endangered, T= State Endangered

At the present time, the State of Georgia does not have state regulations that require State protected species investigations for privately funded projects. The list of State species both with and without protection are intended to provide the project with a level of due diligence to satisfy decision making. Based on the information provided by USFWS and GADNR, no suitable habitat for protected species is not located within the property boundary.

g. Archeological/Historical Sites

An online review of available resources was performed to assess known listed sites that may have cultural or historic significance (Attachment C). The restricted public access database of the *National Register of Historic Places (NRHP)*, did not result in any historic sites within one (1) mile of the property. A review of the *Georgia Natural, Archaeological, and Historic Resources Geographic Information System (GNAHRGIS)* database was performed and did not result in any designated or listed cultural resource located within one (1) mile of the proposed project site. Based on the current land use plan, it is reasonably probable that direct impacts to cultural resources and their viewsheds are not expected to occur.

3. Project Implementation Measures

a. Protection of Environmentally Sensitive Areas

The site does not contain any additional environmentally sensitive areas i.e. floodplains, slopes exceeding 25 percent, river corridors, etc.

b. Protection of Water Quality

The site utilizes existing stormwater management and will continue to utilize onsite stormwater management.

c. Minimization of Negative Impacts on Existing Infrastructure

The project proposes to demolish one (1) existing office building in order to re-develop to property and construct townhomes. One (1) parking garage and one (1) existing office building will remain onsite.

d. Minimization on Archeological/Historically Significant Areas

There are no known archeological/historically significant areas within the property boundary.

e. Minimization of Negative Impacts on Environmentally Stressed Communities

Proposed improvements to the site will avoid environmental impacts. There are no indications that the site contains environmentally stressed communities.

f. Creation and Preservation of Green Space and Open Space

There is no net change in the allotment of green space and open space on the site.

g. Protection of Citizens from the Negative Impacts of Noise and Lighting

The site is currently developed and proposes re-zoning/development. Impacts to noise or lighting impacts to citizens will be minimized and avoided if possible.

h. Protection of Parks and Recreational Green Space

The property is currently developed and proposes re-zoning/development. Existing parks and recreational green space surrounding the site will not be impacted by the property.

i. Minimization of Impacts to Wildlife Habitats

The site is currently developed and proposes re-zoning/development. No suitable habitat of Federally or State Listed species is located within the property boundary. There are no impacts anticipated to wildlife or wildlife habitats within the property boundary.

Summary

Based on our Environmental Site Analysis, it is reasonably probable that the proposed project would not encroach upon or adversely affect environmental, cultural, or historic resources. Should additional permitting be needed, a detailed site delineation may be required.

Attachments

Attachment A: Project Figures

Figure 1: Vicinity Map

Figure 2: FEMA Floodplains, NWI, & NHD Map

Figure 3: USGS Topographic Map

Figure 4: Existing Boundary Survey

Figure 5: Master Plan

Attachment B: IPaC Report and GADNR QQ Rare Elements Report

Attachment C: NRHP Map and GNAHRGIS Map



Attachment A:
Project Figures

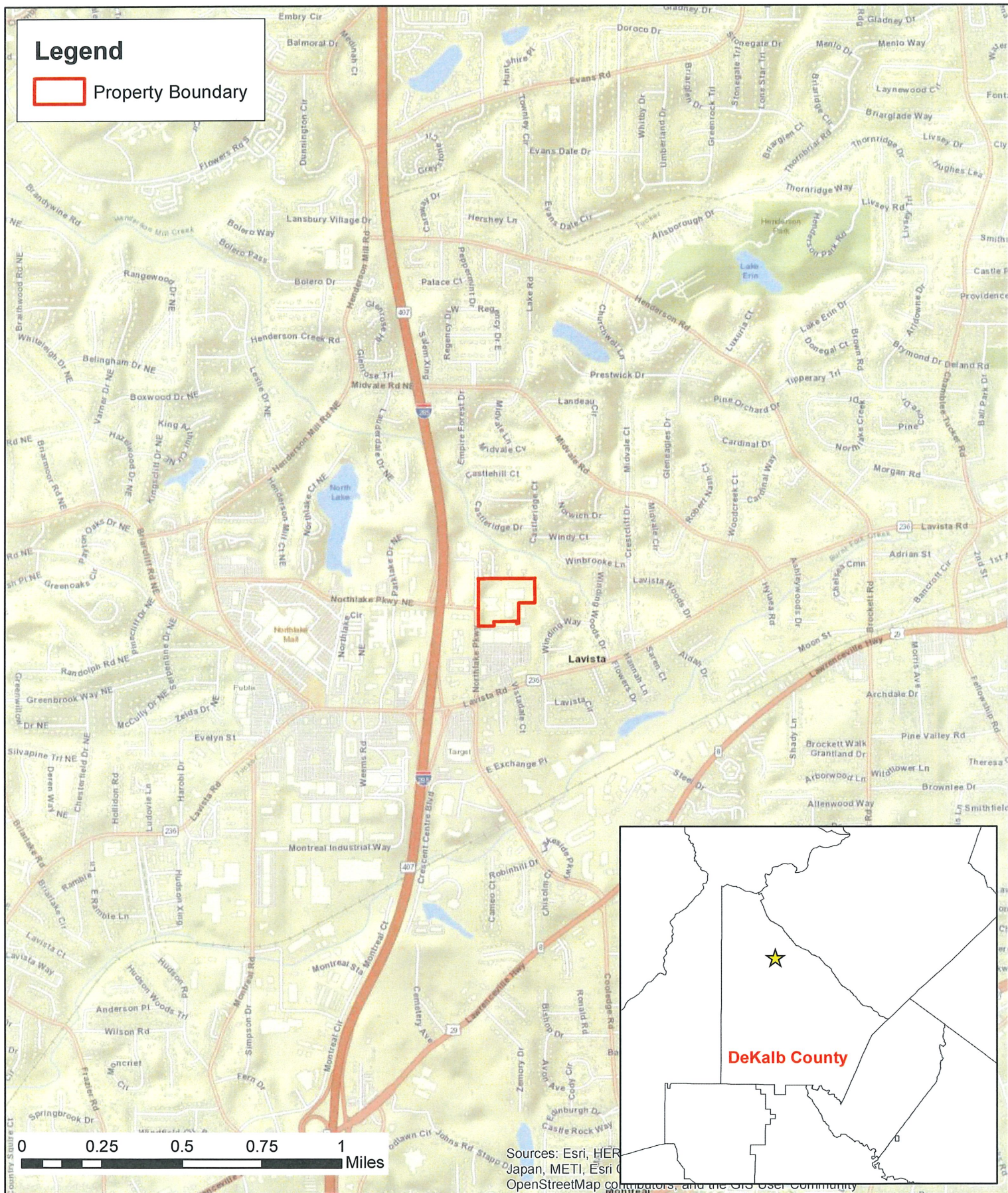




Figure 2: FEMA Floodplains,
National Wetland Inventory (NWI),
National Hydrography Dataset (NHD) Map
SDM Northlake
City of Tucker
February 2021



Legend


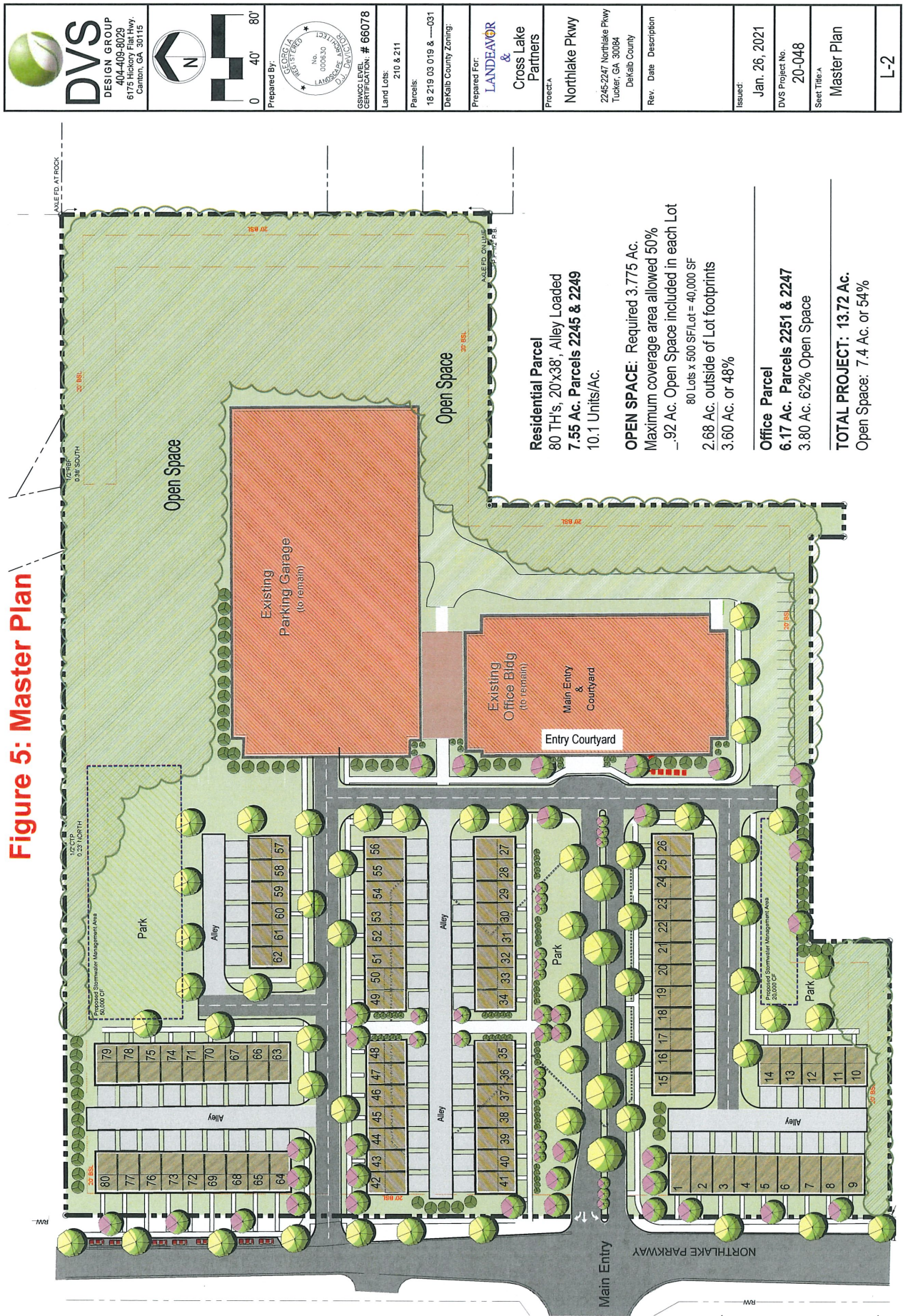
 Property Boundary



Figure 5: Master Plan





Attachment B:

IPaC Report
GADNR QQ Rare Elements Report

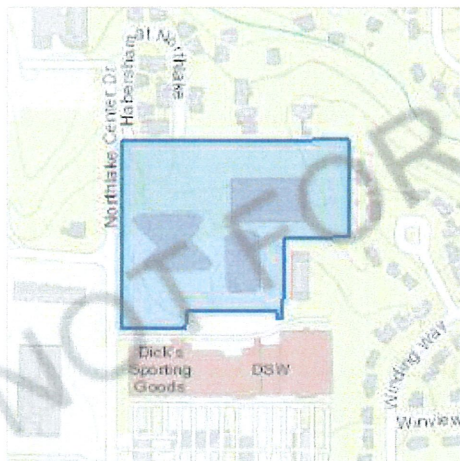
IPaC resource list

This report is an automatically generated list of species and other resources such as critical habitat (collectively referred to as *trust resources*) under the U.S. Fish and Wildlife Service's (USFWS) jurisdiction that are known or expected to be on or near the project area referenced below. The list may also include trust resources that occur outside of the project area, but that could potentially be directly or indirectly affected by activities in the project area. However, determining the likelihood and extent of effects a project may have on trust resources typically requires gathering additional site-specific (e.g., vegetation/species surveys) and project-specific (e.g., magnitude and timing of proposed activities) information.

Below is a summary of the project information you provided and contact information for the USFWS office(s) with jurisdiction in the defined project area. Please read the introduction to each section that follows (Endangered Species, Migratory Birds, USFWS Facilities, and NWI Wetlands) for additional information applicable to the trust resources addressed in that section.

Location

DeKalb County, Georgia



Local office

Georgia Ecological Services Field Office

☎ (706) 613-9493

📅 (706) 613-6059

355 East Hancock Avenue

Room 320

Athens, GA 30601

Endangered species

This resource list is for informational purposes only and does not constitute an analysis of project level impacts.

The primary information used to generate this list is the known or expected range of each species. Additional areas of influence (AOI) for species are also considered. An AOI includes areas outside of the species range if the species could be indirectly affected by activities in that area (e.g., placing a dam upstream of a fish population even if that fish does not occur at the dam site, may indirectly impact the species by reducing or eliminating water flow downstream). Because species can move, and site conditions can change, the species on this list are not guaranteed to be found on or near the project area. To fully determine any potential effects to species, additional site-specific and project-specific information is often required.

Section 7 of the Endangered Species Act **requires** Federal agencies to "request of the Secretary information whether any species which is listed or proposed to be listed may be present in the area of such proposed action" for any project that is conducted, permitted, funded, or licensed by any Federal agency. A letter from the local office and a species list which fulfills this requirement can **only** be obtained by requesting an official species list from either the Regulatory Review section in IPaC (see directions below) or from the local field office directly.

For project evaluations that require USFWS concurrence/review, please return to the IPaC website and request an official species list by doing the following:

1. Draw the project location and click CONTINUE.
2. Click DEFINE PROJECT.
3. Log in (if directed to do so).
4. Provide a name and description for your project.
5. Click REQUEST SPECIES LIST.

Listed species¹ and their critical habitats are managed by the [Ecological Services Program](#) of the U.S. Fish and Wildlife Service (USFWS) and the fisheries division of the National Oceanic and Atmospheric Administration (NOAA Fisheries²).

Species and critical habitats under the sole responsibility of NOAA Fisheries are **not** shown on this list. Please contact [NOAA Fisheries](#) for [species under their jurisdiction](#).

1. Species listed under the [Endangered Species Act](#) are threatened or endangered; IPaC also shows species that are candidates, or proposed, for listing. See the [listing status page](#) for more information. IPaC only shows species that are regulated by USFWS (see FAQ).
2. [NOAA Fisheries](#), also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of Commerce.

The following species are potentially affected by activities in this location:

Flowering Plants

NAME

STATUS

Michaux's Sumac *Rhus michauxii*

Endangered

Wherever found

No critical habitat has been designated for this species.

<https://ecos.fws.gov/ecp/species/5217>

Critical habitats

Potential effects to critical habitat(s) in this location must be analyzed along with the endangered species themselves.

THERE ARE NO CRITICAL HABITATS AT THIS LOCATION.

Migratory birds

Certain birds are protected under the Migratory Bird Treaty Act¹ and the Bald and Golden Eagle Protection Act².

Any person or organization who plans or conducts activities that may result in impacts to migratory birds, eagles, and their habitats should follow appropriate regulations and consider implementing appropriate conservation measures, as described [below](#).

1. The [Migratory Birds Treaty Act](#) of 1918.
2. The [Bald and Golden Eagle Protection Act](#) of 1940.

Additional information can be found using the following links:

- Birds of Conservation Concern <http://www.fws.gov/birds/management/managed-species/birds-of-conservation-concern.php>
- Measures for avoiding and minimizing impacts to birds <http://www.fws.gov/birds/management/project-assessment-tools-and-guidance/conservation-measures.php>
- Nationwide conservation measures for birds <http://www.fws.gov/migratorybirds/pdf/management/nationwidestandardconservationmeasures.pdf>

The birds listed below are birds of particular concern either because they occur on the [USFWS Birds of Conservation Concern](#) (BCC) list or warrant special attention in your project location. To learn more about the levels of concern for birds on your list and how this list is generated, see the FAQ [below](#). This is not a list of every bird you may find in this location, nor a guarantee that every bird on this list will be found in your project area. To see exact locations of where birders and the general public have sighted birds in and around your project area, visit the [E-bird data mapping tool](#) (Tip: enter your location, desired date range and a species on your list). For projects that occur off the Atlantic Coast, additional maps and models detailing the relative occurrence and abundance of bird species on your list are available. Links to additional information about Atlantic Coast birds, and other important information about your migratory bird list, including how to properly interpret and use your migratory bird report, can be found [below](#).

For guidance on when to schedule activities or implement avoidance and minimization measures to reduce impacts to migratory birds on your list, click on the PROBABILITY OF PRESENCE SUMMARY at the top of your list to see when these birds are most likely to be present and breeding in your project area.

NAME

BREEDING SEASON (IF A
BREEDING SEASON IS INDICATED
FOR A BIRD ON YOUR LIST, THE
BIRD MAY BREED IN YOUR
PROJECT AREA SOMETIME WITHIN
THE TIMEFRAME SPECIFIED,
WHICH IS A VERY LIBERAL
ESTIMATE OF THE DATES INSIDE
WHICH THE BIRD BREEDS
ACROSS ITS ENTIRE RANGE.
"BREEDS ELSEWHERE" INDICATES
THAT THE BIRD DOES NOT LIKELY
BREED IN YOUR PROJECT AREA.)

Blue-winged Warbler *Vermivora pinus*

This is a Bird of Conservation Concern (BCC) only in particular Bird Conservation Regions (BCRs) in the continental USA

Breeds May 1 to Jun 30

Cerulean Warbler *Dendroica cerulea*

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

<https://ecos.fws.gov/ecp/species/2974>

Breeds Apr 28 to Jul 20

Kentucky Warbler *Oporornis formosus*

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

Breeds Apr 20 to Aug 20

King Rail *Rallus elegans*

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

<https://ecos.fws.gov/ecp/species/8936>

Breeds May 1 to Sep 5

Prairie Warbler *Dendroica discolor*

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

Breeds May 1 to Jul 31

Prothonotary Warbler *Protonotaria citrea*

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

Breeds Apr 1 to Jul 31

Red-headed Woodpecker *Melanerpes erythrocephalus*

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

Breeds May 10 to Sep 10

Rusty Blackbird *Euphagus carolinus*

Breeds elsewhere

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

Wood Thrush *Hylocichla mustelina*

Breeds May 10 to Aug 31

This is a Bird of Conservation Concern (BCC) throughout its range in the continental USA and Alaska.

Probability of Presence Summary

The graphs below provide our best understanding of when birds of concern are most likely to be present in your project area. This information can be used to tailor and schedule your project activities to avoid or minimize impacts to birds. Please make sure you read and understand the FAQ "Proper Interpretation and Use of Your Migratory Bird Report" before using or attempting to interpret this report.

Probability of Presence (■)

Each green bar represents the bird's relative probability of presence in the 10km grid cell(s) your project overlaps during a particular week of the year. (A year is represented as 12 4-week months.) A taller bar indicates a higher probability of species presence. The survey effort (see below) can be used to establish a level of confidence in the presence score. One can have higher confidence in the presence score if the corresponding survey effort is also high.

How is the probability of presence score calculated? The calculation is done in three steps:

1. The probability of presence for each week is calculated as the number of survey events in the week where the species was detected divided by the total number of survey events for that week. For example, if in week 12 there were 20 survey events and the Spotted Towhee was found in 5 of them, the probability of presence of the Spotted Towhee in week 12 is 0.25.
2. To properly present the pattern of presence across the year, the relative probability of presence is calculated. This is the probability of presence divided by the maximum probability of presence across all weeks. For example, imagine the probability of presence in week 20 for the Spotted Towhee is 0.05, and that the probability of presence at week 12 (0.25) is the maximum of any week of the year. The relative probability of presence on week 12 is $0.25/0.25 = 1$; at week 20 it is $0.05/0.25 = 0.2$.
3. The relative probability of presence calculated in the previous step undergoes a statistical conversion so that all possible values fall between 0 and 10, inclusive. This is the probability of presence score.

To see a bar's probability of presence score, simply hover your mouse cursor over the bar.

Breeding Season (■)

Yellow bars denote a very liberal estimate of the time-frame inside which the bird breeds across its entire range. If there are no yellow bars shown for a bird, it does not breed in your project area.

Survey Effort (|)

Vertical black lines superimposed on probability of presence bars indicate the number of surveys performed for that species in the 10km grid cell(s) your project area overlaps. The number of surveys is expressed as a range, for example, 33 to 64 surveys.

To see a bar's survey effort range, simply hover your mouse cursor over the bar.

No Data (–)

A week is marked as having no data if there were no survey events for that week.

Survey Timeframe

Surveys from only the last 10 years are used in order to ensure delivery of currently relevant information. The exception to this is areas off the Atlantic coast, where bird returns are based on all years of available data, since data in these areas is currently much more sparse.

Tell me more about conservation measures I can implement to avoid or minimize impacts to migratory birds.

[Nationwide Conservation Measures](#) describes measures that can help avoid and minimize impacts to all birds at any location year round. Implementation of these measures is particularly important when birds are most likely to occur in the project area. When birds may be breeding in the area, identifying the locations of any active nests and avoiding their destruction is a very helpful impact minimization measure. To see when birds are most likely to occur and be breeding in your project area, view the Probability of Presence Summary. [Additional measures](#) or [permits](#) may be advisable depending on the type of activity you are conducting and the type of infrastructure or bird species present on your project site.

What does IPaC use to generate the migratory birds potentially occurring in my specified location?

The Migratory Bird Resource List is comprised of USFWS [Birds of Conservation Concern \(BCC\)](#) and other species that may warrant special attention in your project location.

The migratory bird list generated for your project is derived from data provided by the [Avian Knowledge Network \(AKN\)](#). The AKN data is based on a growing collection of [survey, banding, and citizen science datasets](#) and is queried and filtered to return a list of those birds reported as occurring in the 10km grid cell(s) which your project intersects, and that have been identified as warranting special attention because they are a BCC species in that area, an eagle ([Eagle Act](#) requirements may apply), or a species that has a particular vulnerability to offshore activities or development.

Again, the Migratory Bird Resource list includes only a subset of birds that may occur in your project area. It is not representative of all birds that may occur in your project area. To get a list of all birds potentially present in your project area, please visit the [AKN Phenology Tool](#).

What does IPaC use to generate the probability of presence graphs for the migratory birds potentially occurring in my specified location?

The probability of presence graphs associated with your migratory bird list are based on data provided by the [Avian Knowledge Network \(AKN\)](#). This data is derived from a growing collection of [survey, banding, and citizen science datasets](#).

Probability of presence data is continuously being updated as new and better information becomes available. To learn more about how the probability of presence graphs are produced and how to interpret them, go the Probability of Presence Summary and then click on the "Tell me about these graphs" link.

How do I know if a bird is breeding, wintering, migrating or present year-round in my project area?

To see what part of a particular bird's range your project area falls within (i.e. breeding, wintering, migrating or year-round), you may refer to the following resources: [The Cornell Lab of Ornithology All About Birds Bird Guide](#), or (if you are unsuccessful in locating the bird of interest there), the [Cornell Lab of Ornithology Neotropical Birds guide](#). If a bird on your migratory bird species list has a breeding season associated with it, if that bird does occur in your project area, there may be nests present at some point within the timeframe specified. If "Breeds elsewhere" is indicated, then the bird likely does not breed in your project area.

What are the levels of concern for migratory birds?

Migratory birds delivered through IPaC fall into the following distinct categories of concern:

1. "BCC Rangewide" birds are [Birds of Conservation Concern](#) (BCC) that are of concern throughout their range anywhere within the USA (including Hawaii, the Pacific Islands, Puerto Rico, and the Virgin Islands);
2. "BCC - BCR" birds are BCCs that are of concern only in particular Bird Conservation Regions (BCRs) in the continental USA; and
3. "Non-BCC - Vulnerable" birds are not BCC species in your project area, but appear on your list either because of the [Eagle Act](#) requirements (for eagles) or (for non-eagles) potential susceptibilities in offshore areas from certain types of development or activities (e.g. offshore energy development or longline fishing).

Although it is important to try to avoid and minimize impacts to all birds, efforts should be made, in particular, to avoid and minimize impacts to the birds on this list, especially eagles and BCC species of rangewide concern. For more information on conservation measures you can implement to help avoid and minimize migratory bird impacts and requirements for eagles, please see the FAQs for these topics.

Details about birds that are potentially affected by offshore projects

For additional details about the relative occurrence and abundance of both individual bird species and groups of bird species within your project area off the Atlantic Coast, please visit the [Northeast Ocean Data Portal](#). The Portal also offers data and information about other taxa besides birds that may be helpful to you in your project review. Alternately, you may download the bird model results files underlying the portal maps through the [NOAA NCCOS Integrative Statistical Modeling and Predictive Mapping of Marine Bird Distributions and Abundance on the Atlantic Outer Continental Shelf](#) project webpage.

Bird tracking data can also provide additional details about occurrence and habitat use throughout the year, including migration. Models relying on survey data may not include this information. For additional information on marine bird tracking data, see the [Diving Bird Study](#) and the [nanotag studies](#) or contact [Caleb Spiegel](#) or [Pam Loring](#).

What if I have eagles on my list?

If your project has the potential to disturb or kill eagles, you may need to [obtain a permit](#) to avoid violating the Eagle Act should such impacts occur.

Proper Interpretation and Use of Your Migratory Bird Report

The migratory bird list generated is not a list of all birds in your project area, only a subset of birds of priority concern. To learn more about how your list is generated, and see options for identifying what other birds may be in your project area, please see the FAQ "What does IPaC use to generate the migratory birds potentially occurring in my specified location". Please be aware this report provides the "probability of presence" of birds within the 10 km grid cell(s) that overlap your project; not your exact project footprint. On the graphs provided, please also look carefully at the survey effort (indicated by the black vertical bar) and for the existence of the "no data" indicator (a red horizontal bar). A high survey effort is the key component. If the survey effort is high, then the probability of presence score can be viewed as more dependable. In contrast, a low survey effort bar or no data bar means a lack of data and, therefore, a lack of certainty about presence of the species. This list is not perfect; it is simply a starting point for identifying what birds of concern have the potential to be in your project area, when they might be there, and if they might be breeding (which means nests might be present). The list helps you know what to look for to confirm presence, and helps guide you in knowing when to implement conservation measures to avoid or minimize potential impacts from your project activities, should presence be confirmed. To learn more about conservation measures, visit the FAQ "Tell me about conservation measures I can implement to avoid or minimize impacts to migratory birds" at the bottom of your migratory bird trust resources page.

Facilities

National Wildlife Refuge lands

Any activity proposed on lands managed by the [National Wildlife Refuge](#) system must undergo a 'Compatibility Determination' conducted by the Refuge. Please contact the individual Refuges to discuss any questions or concerns.

THERE ARE NO REFUGE LANDS AT THIS LOCATION.

Fish hatcheries

THERE ARE NO FISH HATCHERIES AT THIS LOCATION.

Wetlands in the National Wetlands Inventory

Impacts to [NWI wetlands](#) and other aquatic habitats may be subject to regulation under Section 404 of the Clean Water Act, or other State/Federal statutes.

For more information please contact the Regulatory Program of the local [U.S. Army Corps of Engineers District](#).

THERE ARE NO KNOWN WETLANDS AT THIS LOCATION.

Data limitations

The Service's objective of mapping wetlands and deepwater habitats is to produce reconnaissance level information on the location, type and size of these resources. The maps are prepared from the analysis of high altitude imagery. Wetlands are identified based on vegetation, visible hydrology and geography. A margin of error is inherent in the use of imagery; thus, detailed on-the-ground inspection of any particular site may result in revision of the wetland boundaries or classification established through image analysis.

The accuracy of image interpretation depends on the quality of the imagery, the experience of the image analysts, the amount and quality of the collateral data and the amount of ground truth verification work conducted. Metadata should be consulted to determine the date of the source imagery used and any mapping problems.

Wetlands or other mapped features may have changed since the date of the imagery or field work. There may be occasional differences in polygon boundaries or classifications between the information depicted on the map and the actual conditions on site.

Data exclusions

Certain wetland habitats are excluded from the National mapping program because of the limitations of aerial imagery as the primary data source used to detect wetlands. These habitats include seagrasses or submerged aquatic vegetation that are found in the intertidal and subtidal zones of estuaries and nearshore coastal waters.

Some deepwater reef communities (coral or tubercid worm reefs) have also been excluded from the inventory. These habitats, because of their depth, go undetected by aerial imagery.

Data precautions

Federal, state, and local regulatory agencies with jurisdiction over wetlands may define and describe wetlands in a different manner than that used in this inventory. There is no attempt, in either the design or products of this inventory, to define the limits of proprietary jurisdiction of any Federal, state, or local government or to establish the geographical scope of the regulatory programs of government agencies. Persons intending to engage in activities involving modifications within or adjacent to wetland areas should seek the advice of appropriate federal, state, or local agencies concerning specified agency regulatory programs and proprietary jurisdictions that may affect such activities.

Stone Mountain, GA, NW Quarter Quad

All Tracked Natural Elements
With or Without Protection Status

0 element records in list

ANIMALS

NATURAL COMMUNITIES

OTHER NATURAL ELEMENTS

PLANTS



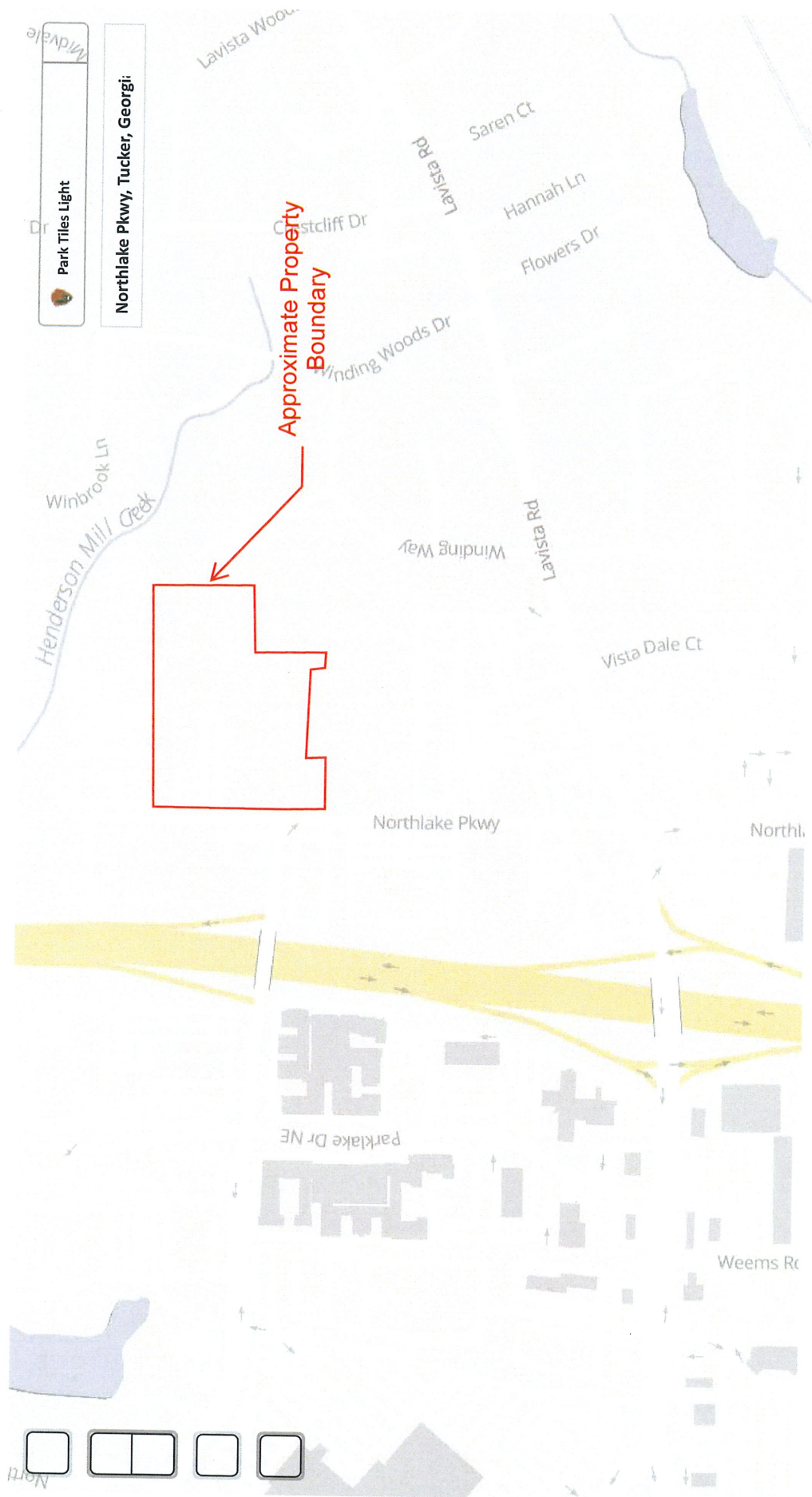
Attachment C:

NRHP Map
GNAHRGIS Map

National Register of Historic Places

National Park Service
U.S. Department of the Interior

Public, non-restricted data depicting National Register spatial data processed by the Cultural Resources GIS facility. ...

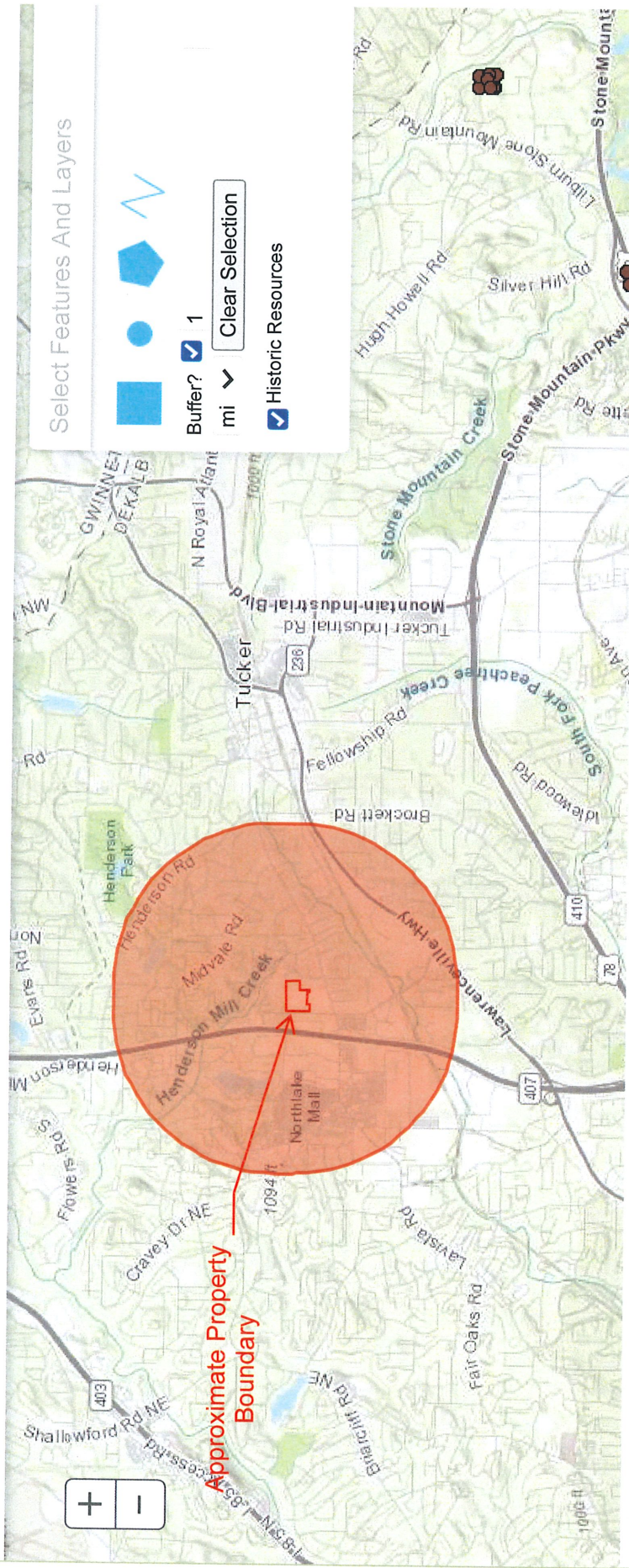


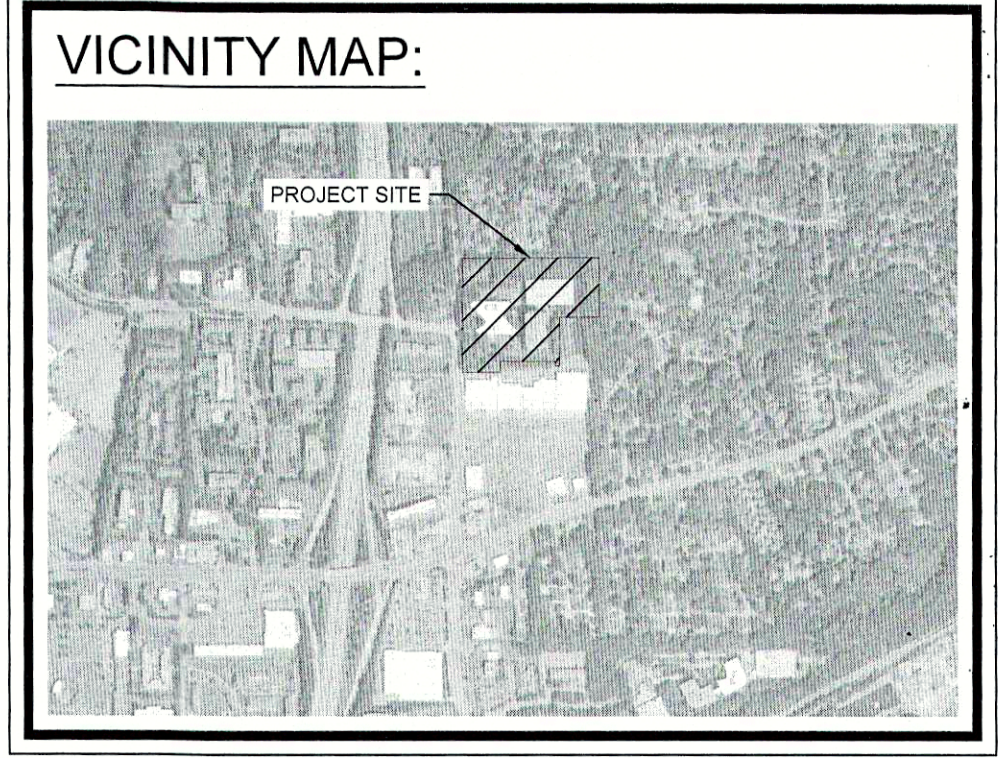
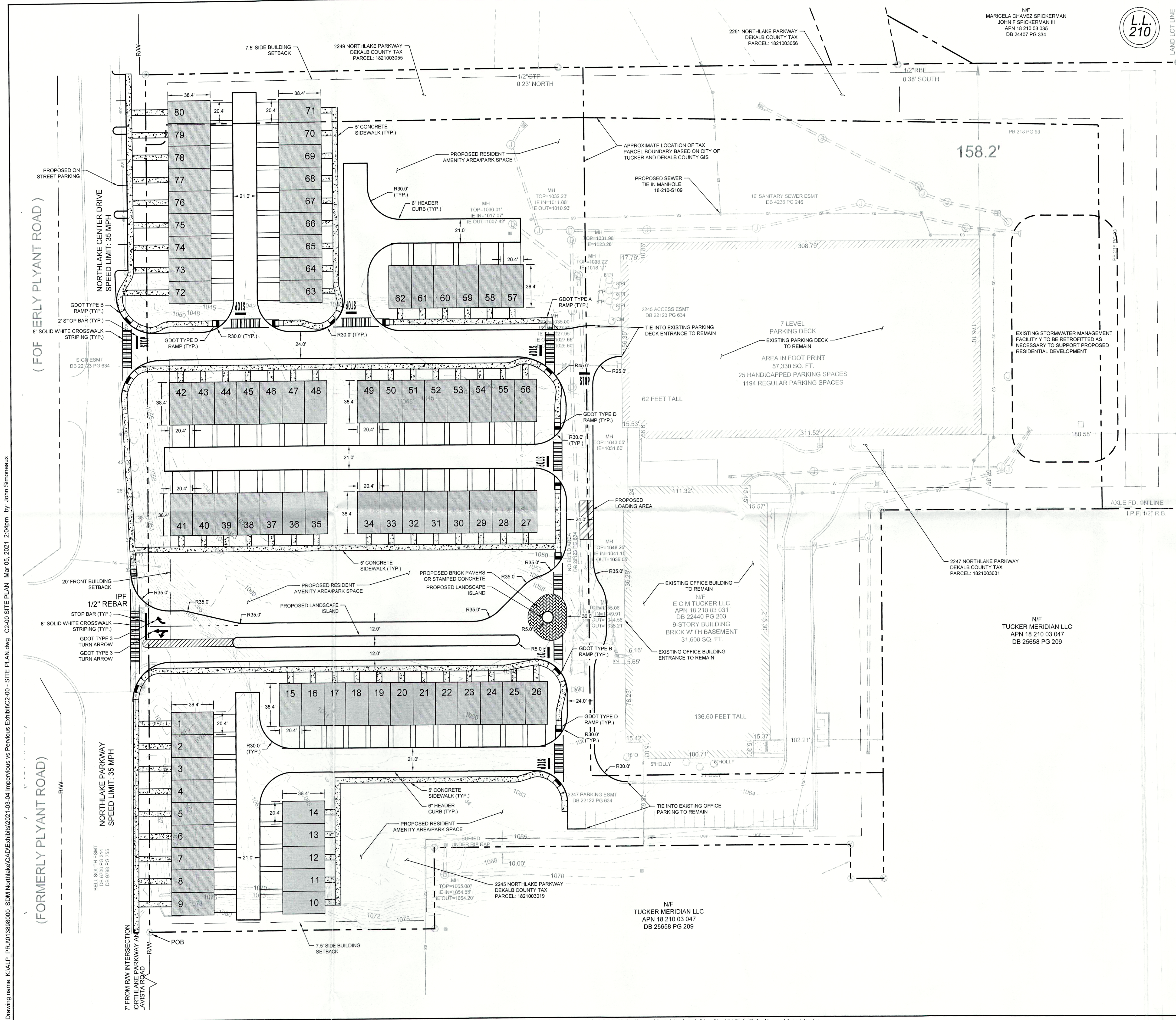
<https://www.mapbox.com/about/maps/> | © OpenStreetMap (<https://www.openstreetmap.org/copyright>) contributors | Cultural Resources GIS, National Park Service | Geocoding by Esri

Home (<https://www.nps.gov>) | Frequently Asked Questions (<https://www.nps.gov/faqs.htm>) | Website Policies (<https://www.nps.gov/aboutus/website-policies.htm>)

<https://www.nps.gov/maps/full.html?mapId=7ad17cc9-b808-4ff8-a2f9-a99909164466>

GNAHRGIS Map

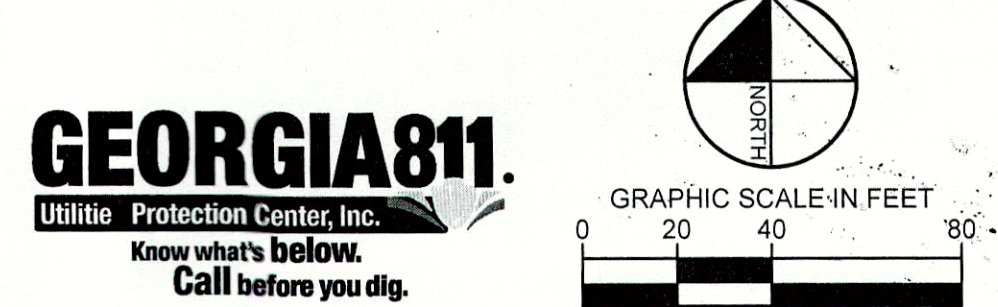




DEVELOPMENT SUMMARY:	
SITE SUMMARY:	
CURRENT ZONING:	NL-2 (NORTHLAKE OFFICE PARK)
PROPOSED ZONING:	NL-4 (NORTHLAKE VISTA DALE COURT)
SITE AREA:	7.29 ACRES
DEKALB COUNTY TAX PARCELS INCLUDED IN REZONING:	1821003019 & 1821003055
IMPERVIOUS AREA:	4.10 ACRES (56%)
PERVIOUS AREA:	3.19 ACRES (44%)
OPEN SPACE:	3.19 ACRES (44%)
IMPERVIOUS LOT COVERAGE:	3.74 ACRES (52%)
BUILDING SETBACK:	30 FT MAX
FRONT:	7.5 FT MIN
SIDE:	20 FT MIN
BACK:	20 FT MIN
PROPOSED LAND USES & DENSITIES:	
TOWNHOMES	80 UNITS
PARKING SUMMARY:	
REQUIRED PARKING:	160 SPACES (TOTAL)
TOWNHOMES (80 UNITS)	160 SPACES (2/UNIT)
PROPOSED PARKING:	160 SPACES (TOTAL)
TOWNHOMES	160 SPACES (2/UNIT)

- SITE NOTES:**
- THE PROPOSED BUILDING INFORMATION SHOWN HEREON IS FROM AN ELECTRONIC FILE PROVIDED BY DVS DESIGN GROUP, DATED 02/03/2021 AND IS FOR ILLUSTRATIVE PURPOSES ONLY. CONTRACTOR SHALL REFERENCE ARCHITECTURAL PLANS FOR EXACT BUILDING INFORMATION.
 - EXISTING CONDITIONS SHOWN HEREON ARE FROM A SURVEY FILE PROVIDED BY MORELAND ALTOBELLI ASSOCIATES, INC., DATED 08/24/2017.
 - ALL DIMENSIONS ARE FROM FACE OF CURB TO FACE OF CURB UNLESS OTHERWISE NOTED.
 - SIDEWALK INSTALLED AGAINST BACK OF CURB SHALL BE INSTALLED PER THE PLAN AS MEASURED FROM THE BACK OF CURB.
 - ALL SIGNAGE AND STRIPING MUST MEET THE LATEST REQUIREMENTS SET FORTH BY MUTCD, GDOT, AND GEORGIA STATE CODE.
 - REFERENCE LANDSCAPE PLANS FOR ALL HARDSCAPE AND LANDSCAPE DETAILS AND SPECIFICATIONS.
 - THIS PROJECT DOES NOT LIE WITHIN A 100 YEAR FLOOD HAZARD ZONE AS DEFINED BY THE F.E.M.A. "FLOOD HAZARD BOUNDARY MAP" COMMUNITY PANEL NUMBER 13089C0076K, DATED 08/15/2019.
 - WETLANDS DO NOT EXIST ON THE SITE.

SITE PLAN LEGEND:	
---	PROPERTY LINE
---	BUILDING SETBACK LINE
[Pattern]	STANDARD DUTY ASPHALT PAVEMENT
[Pattern]	HEAVY DUTY ASPHALT PAVEMENT
[Pattern]	STANDARD DUTY CONCRETE SIDEWALK
[Pattern]	HEAVY DUTY CONCRETE PAVEMENT



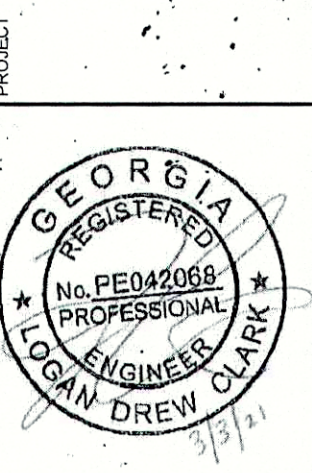
Kimley»Horn
© 2019 KIMLEY-HORN AND ASSOCIATES, INC.
1166 AVENUE OF THE AMERICAS, SUITE 600
ALPHARETTA, GEORGIA 30009
PHONE (770) 619-4280
WWW.KIMLEY-HORN.COM

SDM NORTHLAKE, LLC
1166 AVENUE OF THE AMERICAS, SUITE 600
NEW YORK, NY 10036
PHONE: 212.999.6348

RECEIVED
City of Tucker
Community Development
Department
MAR 09 2021

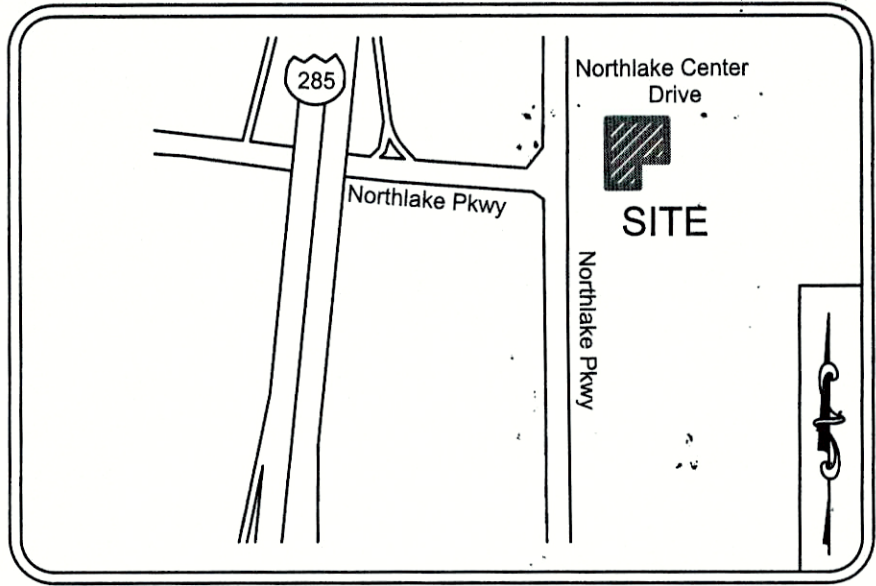
PREPARED FOR	DATE	BY
SDM NORTHLAKE, LLC		

SDM NORTHLAKE
2245 NORTHLAKE PKWY, TUCKER, GA 30084
LAND LOT 210, 10TH DISTRICT



GSWCC NO. (LEVEL II)	0000077042
DRAWN BY	JNS
DESIGNED BY	LDC
REVIEWED BY	LDC
DATE	03/03/2021
PROJECT NO.	013898000
TITLE	

ZONING SITE PLAN
SHEET NUMBER
C2-00



Vicinity Map

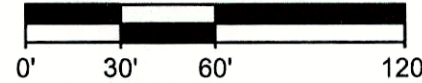
Not to Scale

RECEIVED
City of Tucker
MAR 08 2021
Community Development
Department

Legend

POB Point of Beginning
POC Point of Commencement
R/W Right-of-way
Iron pin found
Right-of-way

SCALE : 1" = 60'



CURVE TABLE

CURVE	ARC LENGTH	RADIUS	CHORD BEARING	CHORD LENGTH
C1	9.42'	6.00'	N44°37'30"E	8.49' LT

LINE TABLE

LINE	BEARING	DISTANCE
L1	N00°00'30"E	711.80'
L2	N89°37'30"E	12.15'
L3	N00°22'30"W	11.48'
L4	N89°32'48"E	379.42'
L5	S00°22'30"E	594.00'
L6	N89°57'30"E	285.57'
L7	S00°10'10"E	95.82'
L8	S89°49'30"W	30.00'
L9	N00°10'30"W	31.00'
L10	S89°49'30"W	378.66'
L11	S00°10'30"E	73.30'
L12	S89°49'33"W	259.16'
L13	N00°00'30"E	63.00'
L14	N89°37'30"E	397.15'
L15	S00°22'30"E	45.00'

Survey Notes

A Topcon GTS-313 (total station), Topcon traversing equipment, a 200 foot tape were used to obtain the angular and linear measurements for this survey.

The field data upon which this plat is based has a closure precision of one foot in 45,548 feet, an angular error of 1 seconds per angle point, and was adjusted using Compass Rule. This plat has been calculated for closure and found to be accurate within one foot in 993,341 feet. Property as shown creates a mathematically closed figure without any gores, gaps, or overlaps.

FLOOD NOTE:

By graphic plotting only, this property is in Zone "X" Flood Insurance Rate Map Number 13089C0078K which bears a revised date of August 15, 2019 and is not in a special flood hazard area by contact dated March 08, 2021 to the National Flood Insurance Program <http://www.fema.gov/> we have learned this community does currently participate in the program, no field surveying was performed to determine this zone and an elevation certificate may be needed to verify this determination or apply for a variance from the Federal Emergency Management Agency.

Area

Total area of subject property at 2249 Northlake Parkway is approximately 0.420 acres (18,295 square feet).
Total area of subject property at 2245 Northlake Parkway is approximately 6.870 acres (299,257 square feet).

This plat is a retracement of an existing parcel or parcels of land and does not subdivide or create a new parcel or make any changes to any real property boundaries. The recording information of the documents, maps, plats, or other instruments which created the parcel or parcels are stated hereon. RECORDATION OF THIS PLAT DOES NOT IMPLY APPROVAL OF ANY LOCAL JURISDICTION, AVAILABILITY OF PERMITS, COMPLIANCE WITH LOCAL REGULATIONS OR REQUIREMENTS, OR SUITABILITY FOR ANY USE OR PURPOSE OF THE LAND. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 15-6-67.

BOUNDARY EXHIBIT SDM NORTHLAKE, LLC.

LOCATION

DISTRICT: 18TH LAND LOT: 210
COUNTY: DEKALB STATE: GEORGIA
ADDRESS: 2249 & 2245 NORTHLAKE PKWY
CITY: TUCKER
TAX PARCEL ID: 18 210 03 055 AND 18 210 03 019

INFORMATION

JOB NUMBER: 21209
SURVEY DATE: 03/08/2021
FIELD WORK DATE:
DATE OF LAST REVISION:
DRAWN BY: CLC
CHECKED BY: RJJ

SHEET 1 OF 1

ATLAS
Technical Consultants
2450 Commerce Avenue, Suite 100
Duluth, Georgia 30096
770/263-5945



RECEIVED
City of Tucker
MAR 08 2021
Community Development
Department

Henry A. Bailey
404-504-5446
hbailey@mmmlaw.com
www.mmmlaw.com

February 5, 2021

VIA U.S. MAIL:

Re: Notice to neighbors regarding public participation meeting for rezoning application on the property located at.

Dear Neighbor:

You are receiving this notice because you own property within 500 feet of 2245 Northlake Parkway Drive, Tucker, Georgia 30084 (Parcel #18-219-03-019). I represent the owner of the subject property. We are seeking a rezoning on the property from NL-2 to NL-4 to accommodate the redevelopment of the front office building into a townhome (for lease) project as shown on the conceptual site plan enclosed herein.

We are inviting you to attend the public participation meeting so that we may engage with you and provide you an opportunity to learn more about the project and ask any questions you may have. The public participation meeting is scheduled for February 22, 2021 at 6PM. The meeting will be held via zoom and you may join the meeting using the information below.

Zoom Meeting Link:

<https://us02web.zoom.us/j/83031871832?pwd=a0laRHRsc1E2K3puOHhURWw3b01QZz09>

Meeting ID: 830 3187 1832

Passcode: 784325

One tap mobile:

+13126266799,,83031871832#,,,,*784325# US (Chicago)

+19292056099,,83031871832#,,,,*784325# US (New York)

If you are unable to attend and would like more information, feel free to contact me at 404-504-5446 or email at hbailey@mmmlaw.com or Carl Westmoreland at 404-504-7799 or email at cwestmoreland@mmmlaw.com.

Very truly yours,

A handwritten signature in blue ink, appearing to be 'HAB', is written over a faint blue circular stamp.

Henry A. Bailey, Jr.



NF
 TUCKER, GEORGIA, LLC
 DATE: 10/25/2017
 DB: 25558 PG: 209

Certificate of Mailing — Firm



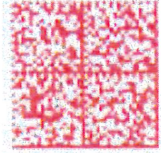
UNITED STATES POSTAL SERVICE Name and Address of Sender Henry Bailey Morris, Manning & Martin, LLP 3343 Peachtree Road, NE, Suite 1600 Atlanta, Georgia 30326		TOTAL NO. of Pieces Listed by Sender 41	TOTAL NO. of Pieces Received at Post Office™ A P	 U.S. POSTAGE PITNEY BOWES ZIP 30326 \$004.05 02 4W 0000373718 FEB 05 2021			
USPS® Tracking Number		Address (Name, Street, City, State, and ZIP Code™)		Postage	Fee	Special Handling	Parcel Airlift
Firm-specific Identifier							
1.		3000 LANGFORD ROAD LLC 3100 MEDLOCK BRIDGE RD BLDG 500 NORCROSS GA 30071					
2.		ALBE BRIAN 2234 WINDING WAY TUCKER GA 30084					
3.		ASSOCIATION FOR HABERSHAM AT PO BOX 767847 ROSWELL GA 30076					
4.		BP AND JN LLC 1159 GAVINWOOD PL DECATUR GA 30033					
5.		BUNTING JOHN D 2204 WINDING WAY TUCKER GA 30084					
6.		C F S INVESTMENT COMPANY LLLP 3756 LAVISTA RD STE 200 TUCKER GA 30084					
7.		DAN CHAPMAN AND ASSOCIATES LLC P.O. BOX 1343 CONYERS GA 30012					
8.		DECIDE DEKALB DEVELOPMENT AUTHORITY 2 DECATUR TOWN CENTER STE 150 DECATUR GA 30030					
9.		DECIDE DEKALB DEVELOPMENT AUTHORITY 5355 MIRA SORRENTO PL STE 100 SAN DIEGO CA 92121					

Postmaster, per (name of receiving employee)

10.	DS AND SL LLC 150 E PONCE DE LEON AVE STE 475 DECATUR GA 30030			
11.	FIDELITY BANK 160 CLAIREMONT AVE # 100 DECATUR GA 30030			
12.	FIDELITY NATIONAL BANK PO BOX 105075 ATLANTA GA 30348			
13.	GSM LLC 275 CARPENTER DR NE # 201 ATLANTA GA 30328			
14.	HEYWARD INCORPORATED (ATLANTA) 3590 HABERSHAM AT NORTHLA TUCKER GA 30084			
15.	JR COMMERCIAL LLC 2844 TALISMAN CT NE ATLANTA GA 30345			
16.	KLEEMEIER ROBERT B 2135 STARFIRE DR NE ATLANTA GA 30345			
17.	LAMPIRIS ELIAS 2212 WINDING WAY TUCKER GA 30084			
18.	LONG LYNN R 2284 WENDER DR TUCKER GA 30084			
19.	NEW BRIDGE PROPERTIES LLC 9590 MEDLOCK BRIDGE RD # G DULUTH GA 30097			
20.	NEWTON JACK 2254 WENDER DR TUCKER GA 30084			
21.	NORTHLAKE CRL PARTNERS LLC 3541 HABERSHAM AT NORTHLA TUCKER GA 30084			
22.	NORTHLAKE CRYSTAL LLC 240 WESTBROOK DR ACWORTH GA 30101			
23.	NUCLEAR MEDICINE TECHNOLOGY 3558 HABERSHAM AT NORTHLA TUCKER GA 30084			
24.	PASHCHENKO BRITTANY TODD 2262 WENDER DR TUCKER GA 30084			

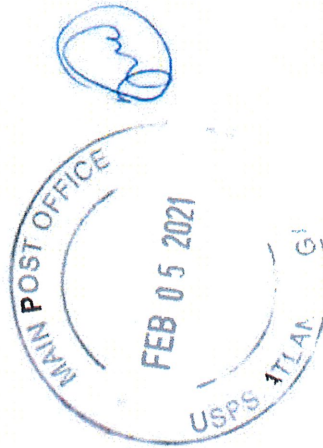


US POSTAGE PITNEY BOWES
ZIP 30326 \$ 006.75⁰
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25.	PBJ REALTY INVESTMENTS LLC 1711 TELFAIR CHASE WAY LAWRENCEVILLE GA 30043			
26.	PH HABERSHAM LLC 3562 HABERSHAM AT NORTHLAKE BLDG J TUCKER GA 30084			
27.	PROFESSIONAL CASE MANAGEMENT SERVICES OF 4298 OLD QUITMAN HWY VALDOSTA GA 31601			
28.	RAXTER CECILIA R 2228 WINDING WAY TUCKER GA 30084			
29.	REDWINE CHARLES D II 2282 WENDER DR TUCKER GA 30084			
30.	SDM NORTHLAKE LLC 445 BISHOP ST STE 100 ATLANTA GA 30318			
31.	SDM NORTHLAKE LLC 1251 AVENUE OF THE AMERICAS FLOOR 50 NEW YORK NY 10020			
32.	SHEREE MANAGEMENT LLC 311 MONTROSE DR MCDONOUGH GA 30253			
33.	SLAWSON MARK 2242 WINDING WAY TUCKER GA 30084			
34.	SPICKERMAN MARICELA CHAVEZ 2286 WENDER DR TUCKER GA 30084			
35.	STANYARD WILLIE F 2268 WENDER DR TUCKER GA 30084			
36.	SYCAMORE INVESTMENTS INC PO BOX 584 LITHONIA GA 30058			
37.	TILLERY JAMES E 2220 WINDING WAY TUCKER GA 30084			
38.	TUCKER COMMONS LLC 5570 STONE CREEK DR STONE MOUNTAIN GA 30087			
39.	TUCKER MERIDIAN LLC 19241 BIRMINGHAM HWY ALPHARETTA GA 30004			

40.	WILLET GLENDA V 3528 HABERSHAM AT NORTHLA TUCKER GA 30084	
41.	WINDING VISTA RECREATION ASSOC PO BOX 643 TUCKER GA 30085	





Public Participation Plan Report

Project Name:

Contact Name: Carl Westmoreland or Henry Bailey

Meeting Date: February 22, 2021

Meeting Location: Zoom

Meeting Start Time: 6pm

Meeting End Time: 6:45pm

Number of people in attendance: 30

Date of Filing of Land Use Petition Application: March 8, 2021

General Introduction: please include information about who you reached out to for the meeting, communication outreach methods (letters, facebook, emails, etc), what you were proposing at the time of the neighborhood meeting, the meeting format (ppt, q&a, display boards, etc), and who attended the meeting on behalf of the applicant (engineers, attorney, developer, property owner, etc). Additional information that you feel is important to include is welcomed.

Summary of concerns and issues raised at the meeting: (please list and respond to each one individually; include as many items that were discussed).

See Attached

1. List question/concern/comment/request for changes to the proposed plans

Applicant Response:

2. List question/concern/comment/request for changes to the proposed plans

Applicant Response:

The following must be submitted at time of application submittal:

- Copy of the letter that was mailed to neighbors
- Copy of address list for mailing

- Meeting sign-in sheet
- Meeting minutes
- Copy of the plan that was presented at the neighborhood meeting

I, the undersigned, as the applicant or an authorized representative of the applicant do solemnly swear and attest that the information provided is true and accurate. I have included a complete record of the neighborhood meeting, as well as an honest response regarding the intentions for development.

Signature of Applicant or Authorized Representative

3/2/21

Date

Steven D. Martin

3/2/21

Date

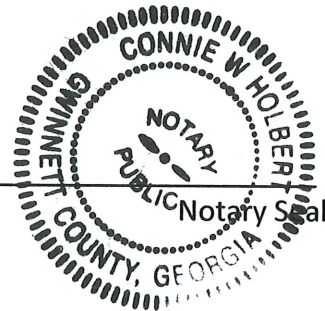
Type or Print Name of Applicant or Authorized Representative

Signature of Notary *Connie W. Holbert* 3-2-2021

Signature of Notary

Date

exp 8-31-2021



A. General Information

The enclosed copy of the public notice letter and site plan was sent out to all property owners within 500 feet of the property. Notice of the meeting was also included on the City of Tucker website by planning staff. Notice of the meeting was also included in the Tucker Observer. Following the meeting on February 22, 2021 applicant has had subsequent conversations with concerned neighbors and have met with Mr. Spickerman near the site to discuss the project and potential ameliorative efforts, which are still being discussed.

B. List of Zoom Attendees and Address Information

1. Janet Curtis, 1887 Robin Hill Ct., Tucker 30084
2. Kelli and Bill Stanyard, 2268 Wender Drive, Tucker GA. 30084
3. Ruthann P. Lacey, 3541E Habersham at Northlake, Tucker
4. Sue Malhotra GASM, LLC 2258 Northlake Pkwy Tucker GA 30084
5. Maricela and Jake Spickerman 2286 Wender Drive Tucker, Ga.30084
6. Matt Lee, Tucker-Northlake CID, 3350 Northlake Pkwy NE Atlanta GA 30345
7. Alex Brown, reporter for Tucker Observer, 2793 E. College Ave, Apt 4, Decatur, GA 30030
8. David Frame, Landeavor LLC 10930 Crabapple Road Suite 204 Roswell 30075
9. Mary & Albert Still, 3519 Emperor Way, Tucker 30084
10. John McHenry, City of Tucker Assistant City Manager, 1975 Lakeside Parkway, Suite 350 Tucker, GA 30084
11. Rosie Mafe, City of Tucker City Planner
12. Logan Clark, Kimley-Horn, Civil Engineer - 11720 Amber Park Drive, Alpharetta, GA 30009
13. Donna Davis, Tucker Civic Assoc -District 3 Representative
14. Adam Rapport Cross Lake Partners, 1166 Avenue of the Americas, 21st Floor, NY, NY 10036
15. Andrew Greenberg, 1846 Hebron Hills Dr. Tucker, Georgia
16. Lisa Carlysle, 2991 Pine Orchard Dr. Tucker, Georgia
17. Lynn Long, 2284 Wender Dr
18. Andrew Greenberg

C. Summary of Questions and Answers:

Question: What is the price point?

Answer: \$2500 - \$2700/month

Question: Will there be section 8

Answer: No

Question: Will there be subleases?

Answer: No

Question: Are the parking spaces assigned?

Answer: There will be a two car garage and two parking spaces per unit in the driveway.

Question: Security Gates?

Answer: No, the streets also provide access to the office building in the rear

Question: Why leasing as opposed to for sale?

Answer: Highest and best use for a niche and pent up demand for higher end townhomes for lease. Optimal scenario for this particular property based on market research.

Question: What is the plan for the open area behind the office building>?

Answer: No plan and is not included in the application.

Question: What is the difference between the NL-2 zoning versus NL-4.

Answer: NL-4 allows townhomes whereas NL-2 does not.

Question: Will there be fencing on the rear of the property?

Answer: The rear property is not included in the application and the existing open space will remain open space.

Question: Is there any understanding of how the redevelopment will affect the environment with regard to wildlife and stormwater.

Answer: Environmental impact will be addressed as a part of the application, which will detail how stormwater will be handled.

Question: Is the parking garage going to be used for the townhomes.

Answer: No, all parking will be handled at the individual townhomes.

Question: Will the residents be able to access the rear of the property where the parking garage is and ultimately cut through to their (Jake Spickerman) property?

Answer: We'll understand and address screening issues as we go through the process. NOTE: a meeting was subsequently scheduled for a walk through on the rear of the site.

Question: Is the office building vacant? Will there be a "creeping rezoning" with the property being converted and rented out as 300 apartments?

Answer: No rezoning is required to convert to apartments but there is no plan to do so. The current plan is to lease up the office with office tenants.

Question: Standard square footage of the townhomes and the projected project completion date?

Answer: 1600 square feet with a larger plan up to 2000 square feet as an option. Break ground projected by the end of 2021 pending a successful rezoning, with completion scheduled for roughly within a year.

Question: Will there be traffic back-ups?

Answer: Trip generation study required as a part of the application and will furnish as we go through the process.

Question: Acreage on front, back and total?

Answer: 13.72, 7.55 and 6.17 acres on the office buildings in the rear.

Question: Will there be a swimming pool?

Answer: NO plan for any amenities other than the park areas as shown on the site plan.

Question: How will the current building be demolished?

Answer: Likely by implosion to minimize the impact and done in compliance with the city requirements to further limit the impact.

Question: How many parking spaces are in the deck?

Answer: Approximately 1200 parking spaces but they are not for the townhomes.

Question: Is there a fair housing requirement for this zoning?

Answer: There are no inclusionary zoning requirements for this zoning.

Question: Any impact from I-285 bridge replacement plan.

Answer: Not aware of any impact from I-285 on this project.

Question: Will there be any overflow from the project site to other surrounding properties?

Answer: No. All parking is expected to happen within the site and there is more than sufficient space to accommodate.

Question: Will the units be ADA accessible?

Answer: As it relates to the exterior, all city regulations will be complied with.

Question: is there a planned tenant for the office building?

Answer: No planned tenant yet but is being actively marketed.

Question: What is the timeframe for getting a tenant in there and then changing the plan around and adding more townhomes.

Answer: We are talking to tenants actively with a goal to land someone soon.



RECEIVED

City of Tucker

MAR 08 2021

Community Development
Department



RECEIVED
City of Tucker
MAR 08 2021
Community Development
Department



RECEIVED
City of Tucker
MAR 08 2021
Community Development
Department

MEMORANDUM

To: Adam Lorry, *SDM Northlake, LLC*

From: John D. Walker, P.E., PTOE, *Kimley-Horn and Associates, Inc.*
Harrison Forder, E.I. (AL), *Kimley-Horn and Associates, Inc.*

Date: February 19, 2021

RE: ***Northlake Parkway Development – City of Tucker, Georgia - Trip Generation Comparison***

Kimley-Horn is pleased to provide this memorandum regarding the project trip generation for the proposed *Northlake Parkway* development in the City of Tucker, Georgia.

PROJECT OVERVIEW

The *Northlake Parkway* development is a proposed residential development on an approximately 13.54-acre site located east of Northlake Parkway, which is to the east of Interstate 285 at the Northlake Parkway interchange in the City of Tucker, Georgia. Please see **Figure 1** for an aerial of the site.

The site currently consists of an approximately 148,000 square foot (SF) office building which will be demolished. As currently envisioned, *Northlake Parkway* development will consist of 80 townhomes. The trip generation comparison will be based on the following scenarios:

1. Current Land Use (148,000 SF General Office Building)
2. Proposed Land Use (80 townhomes)

The purpose of this memorandum is to compare the trip generation potential of the current land use versus the proposed land use.

TRIP GENERATION

Project traffic, for the purposes of this evaluation, is defined as the vehicle trips expected to be generated by the proposed development. Anticipated trip generation for the *Northlake Parkway* development was calculated using rates and equations contained in the Institute of Transportation Engineers' (ITE) *Trip Generation Manual*, 10th Edition, 2017.

The density and the anticipated project trip generation are summarized in **Table 1**.

Table 1: Trip Generation (Gross Trips)											
Land Use	ITE Code	Density	Daily Traffic			AM Peak			PM Peak Hour		
			Total	Enter	Exit	Total	Enter	Exit	Total	Enter	Exit
Current Land Use											
General office Building	710	148,000 SF	1,552	776	776	166	143	23	165	26	139
Proposed Land Use											
Multi-Family Housing (Low Rise)	220	80 Units	564	282	282	39	9	30	48	30	18
Difference in Gross Project Trips			-988	-494	-494	-127	-134	+7	-117	+4	-121
% Difference in Gross Project Trips			-63.7%	-63.7%	-63.7%	-76.5%	-93.7%	+30.4%	-70.9%	+15.4%	-87.1%

Based on **Table 1**, the proposed *Northlake Parkway* development is projected to generate approximately 988 fewer total daily trips (494 in; 494 out), 127 fewer AM peak hour trips, and 117 fewer PM peak hour trips. The proposed *Northlake Parkway* development will generate approximately 63.7% fewer gross daily trips, approximately 76.5% fewer AM peak hour trips, and approximately 70.9% fewer PM peak hour trips than what is currently constructed on the site.

We hope this information is helpful. If you have any questions concerning this letter or need additional information, please do not hesitate to contact me.

Sincerely,
KIMLEY-HORN AND ASSOCIATES, INC.



John D. Walker, P.E., PTOE
Senior Vice President/Senior Associate



Harrison Forder, E.I. (AL)
Project Analyst

Attachments:

1. Site Aerial
2. Trip Generation Analysis



Trip Generation Analysis (10th Ed. with 2nd Edition Handbook Daily IC & 3rd Edition AM/PM IC)
Northlake Parkway
Tucker, GA

Land Use	Intensity	Daily Trips	AM Peak Hour		PM Peak Hour	
			Total	In	Total	In
Proposed Site Traffic						
710 General Office Building	148,000 s.f.	1,552	166	143	23	26
220 Multi-Family Housing (Low-Rise)	80 d.u.	564	39	9	30	30
		Difference (Trips)	988	127	134	-7
		% Difference	63.7%	76.5%	93.7%	-30.4%
					70.9%	-15.4%
						87.1%



MEMO

To: Honorable Mayor and City Council Members
From: Robert J. Porche, Jr., Finance Director
CC: Tami Hanlin, City Manager
Date: May 24, 2021
RE: FY 22 Budget Presentation Memo.docx

Staff is requesting your consideration of the enclosed recommended FY 2022 Budget. This submittal is based on information currently available; and adjustments may be necessary as the current fiscal year continues and if any additional information becomes available. Expenditures and capital projects are based on departmental submissions and meetings held with each department.

This budget book includes:

- Overview – Fund level summaries of revenues and expenditures and the transfers between funds.
- General Fund Overview – Summary of revenues and department expenditures in the General Fund.
- General Fund Revenues – Information on all revenues for the General Fund focusing on the 5 largest revenue streams.
- Operating Expenditures by Department – High level summaries of requested and recommended amounts along with historical data grouped by personnel costs and other operating costs. The summaries are followed by detailed information for each non-personnel line item.
- Capital Projects – Overall five-year plan and detailed descriptions of FY 2022 recommended projects for capital projects and SPLOST projects.
- Other Funds – information on revenues and expenditures for funds other than the General Fund.
- Fee Schedule – This is a proposed fee schedule with all fees for the City.

Budget Highlights

2022 Revenue Projection

Revenue projections were estimated using the latest trend analysis and staff considered any external influences that might affect the March 31st numbers going forward. Normally, Revenue projections within 3 percentage points of actuals is considered a solid estimate; but this year is far from normal. Projections were conservative with some optimism built-in trying to achieve the correct balance. FY22 General Fund Revenues and the utilization of Reserves are estimated to be \$16.2m. This conservative estimate is based on the actuals through March 31st and forward-looking factors.

2022 Expenditures

There were three primary factors that affected the expenditures in the current budget. The first item was Personnel changes and requests:
A) ½ Planner added to the Jacobs' contract.

B) Adding a Plan Reviewer to the Jacobs' contract.

C) Jacobs' contract escalation.

D) Adding an Economic Development City employee position.

E) Adding an Intern program under the City Manager's department.

The second factor was creating a "Land Acquisition" project totaling \$300,000 for potential redevelopment opportunities. This will also cover the Downtown Development Authority's request to acquire property. This project is listed under the City Manager's Capital project budget.

The third factor was the Parks & Recreation department staffing up for a full season of programs, leagues & events along with the City pools to open as normal. The operating expenditures were up incrementally over last fiscal year.

The total General Fund expenditures are a \$1.75m lower than last fiscal year due to the reduction in Operating Contingency.

Contingency

Contingency was decreased significantly in the proposed budget. The decrease was done to properly align the risk and uncertainty with the forward-looking projections of both expenditures & revenues. This reduction was from \$2m to \$300,000 for FY22.

Capital Projects

The transfer to capital projects from the General Fund is increased significantly from FY 2020. The project request originally received from the departments for Capital was \$6.6M. Through collaboration with the departments, staff worked to identify projects with the highest need to move forward in the current request. Additionally, current approved projects were reviewed to determine the status and overall project workload. There are several projects remaining from those currently funded and approved. Staff will be focusing on completing the approved FY 2021 projects and the FY22 projects that are presented.

SPLOST projects submitted are \$5.2M up from FY 2021. The overall SPLOST amounts have not been as drastically reduced in the budget as other revenue items. As SPLOST expenditures are based on SPLOST receipts it will be through carefully monitoring in FY2022 that we will determine what projects can move forward. Staff will complete first all prior year SPLOST projects. Then the FY 2022 projects will be funded based on priority and SPLOST receipts.

Other Funds

The other funds of the City include Hotel/Motel, Rental Motor Vehicle, Capital Projects, and SPLOST. The balanced revenue and expenditures for each of these funds has been included in the FY 2022 budget.

Fee Schedule

The fee schedule included is the overall fee schedule for the City. This represents fees that have been previously presented by ordinance to Council. The intent will be that from this budget forward the fee schedule and any recommended changes will be presented in the budget. This will allow for a one source reference for any fees.

[Click or tap here to enter text.](#)

AN ORDINANCE TO ADOPT A BUDGET FOR THE FISCAL YEAR 2022

WHEREAS, the City of Tucker is required by Section 5.03 of the City Charter to adopt an operating and capital budget; and

WHEREAS, the City of Tucker held a hearing with proper notice on the budget on May 6, 2021;

WHEREAS, the City Charter requires an accompanying budget message; and

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the City of Tucker while at a regularly called meeting on June 14, 2021 that the attached 2022 operating and capital budget is approved for the fiscal year 2022 and becomes effective upon its adoption;

SO ORDAINED, this the 14th day of June, 2021.

Approved:

Frank Auman, Mayor

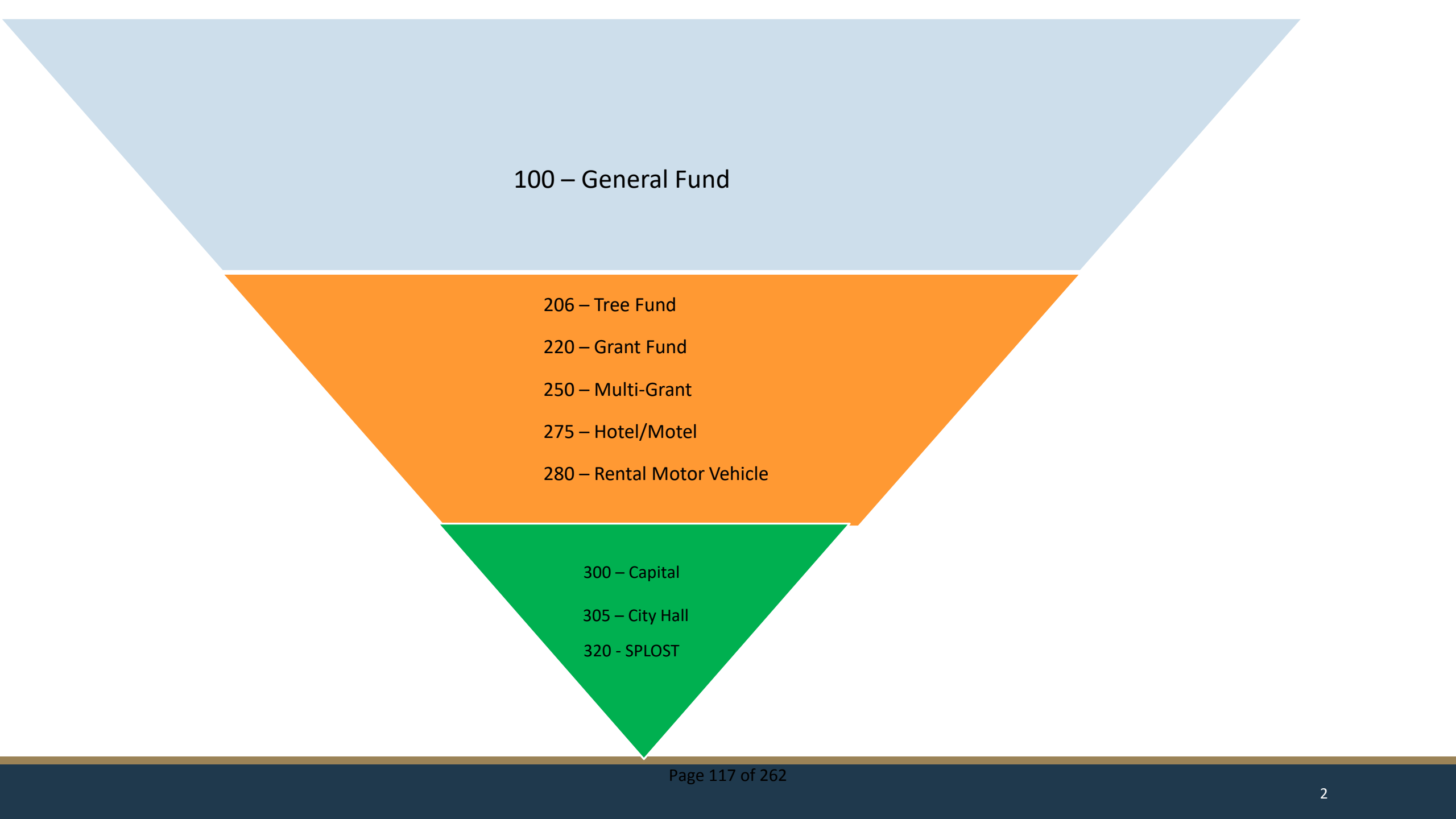
Attest:

Bonnie Warne, City Clerk

(SEAL)



FY2022 Budget



100 – General Fund

206 – Tree Fund

220 – Grant Fund

250 – Multi-Grant

275 – Hotel/Motel

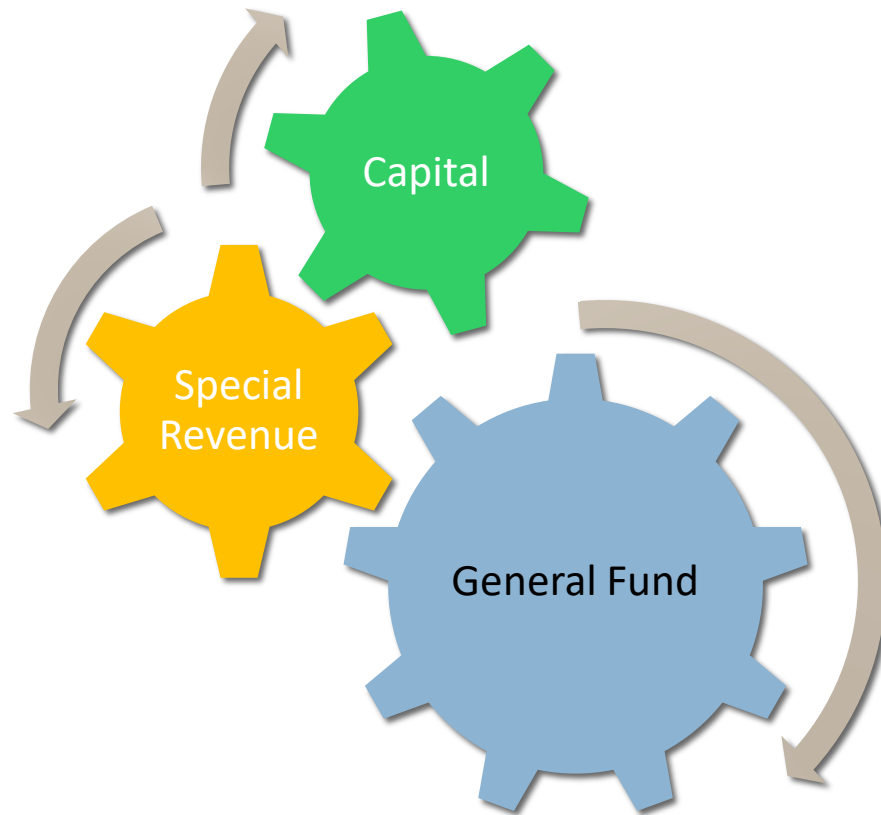
280 – Rental Motor Vehicle

300 – Capital

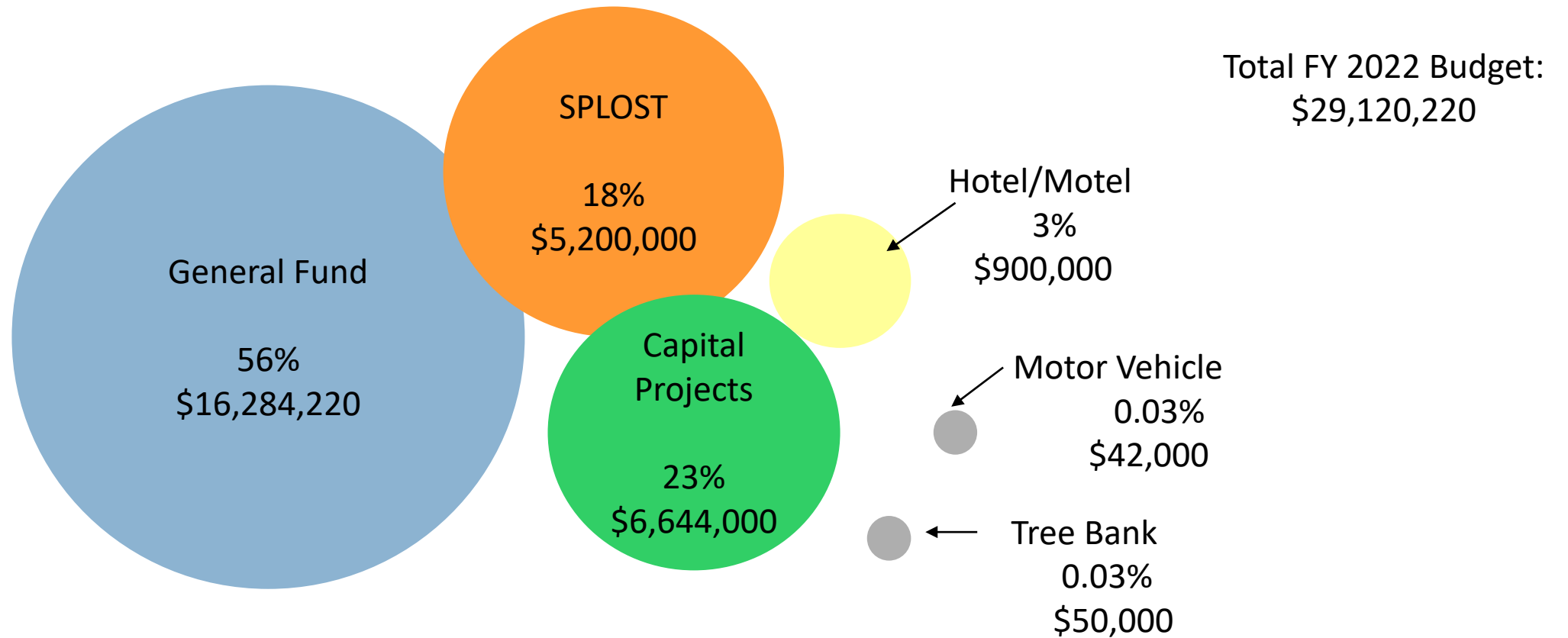
305 – City Hall

320 - SPLOST

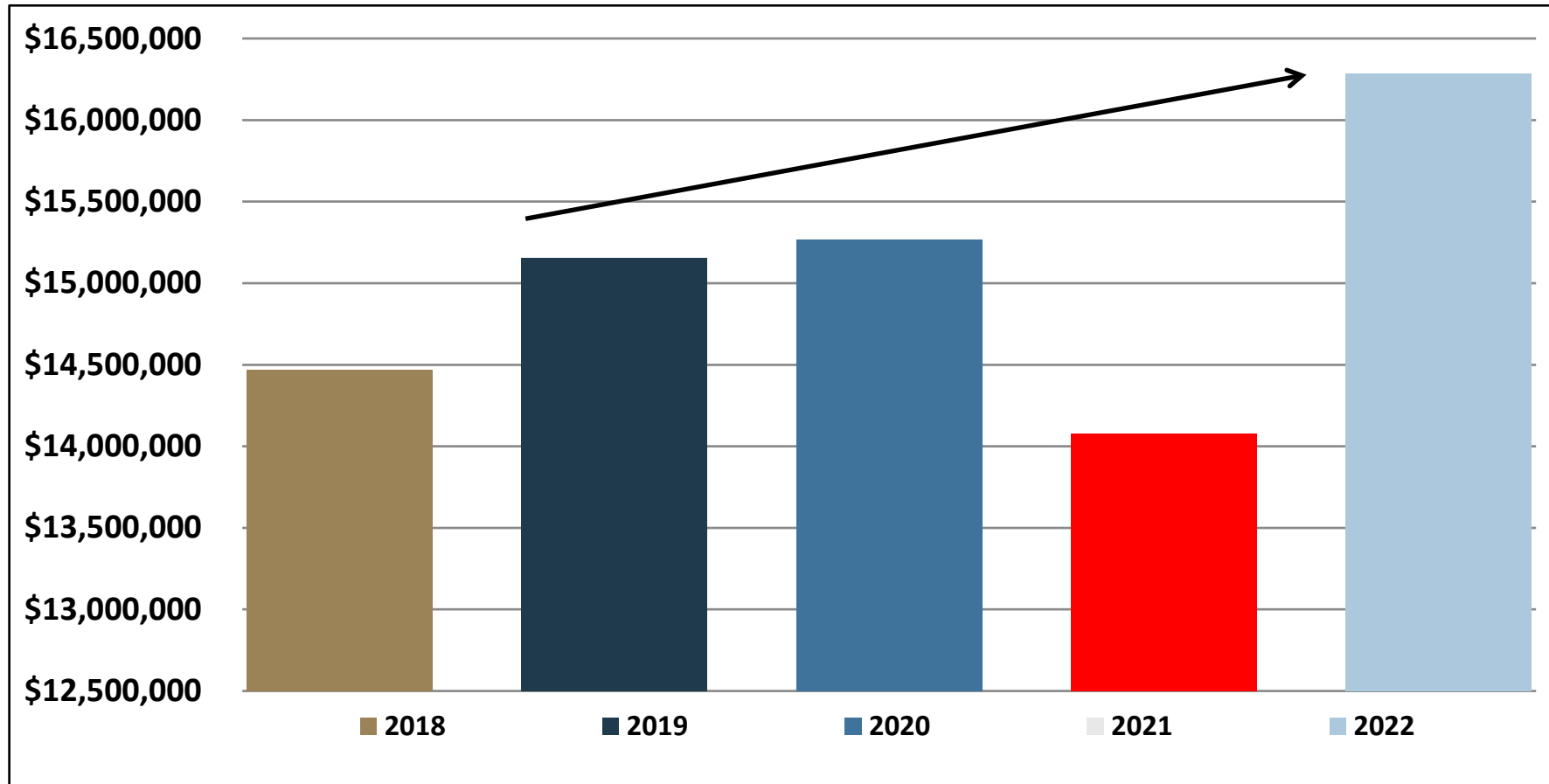
Fund Categories



FY 2022 Budget



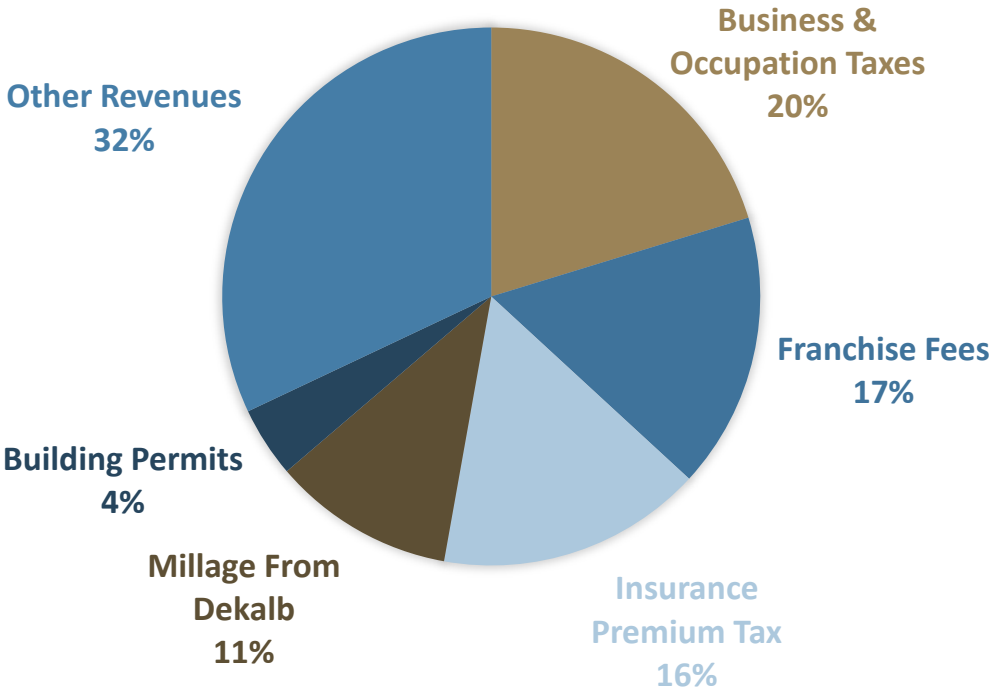
Budgeted Revenue General Fund – FY22



Bottom Line : FY22 Budget reflects 7% growth over FY20

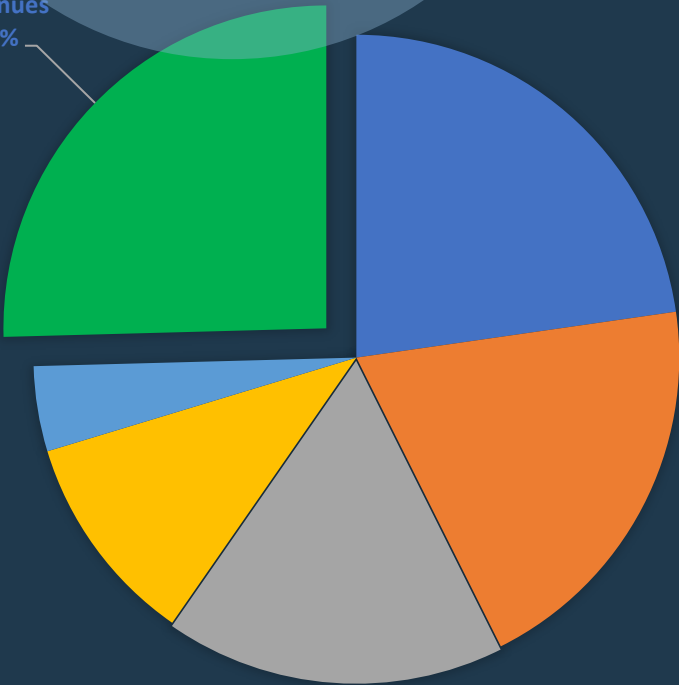
General Fund Revenues

Revenue	Proposed
Business & Occupation Taxes	3,300,000
Franchise Fees	2,700,000
Insurance Premium Tax	2,600,000
Millage From DeKalb	1,780,000
Building Permits	690,000
Other Revenues	5,214,220
Total	16,284,220



Other Revenues

Other
Revenues
32%

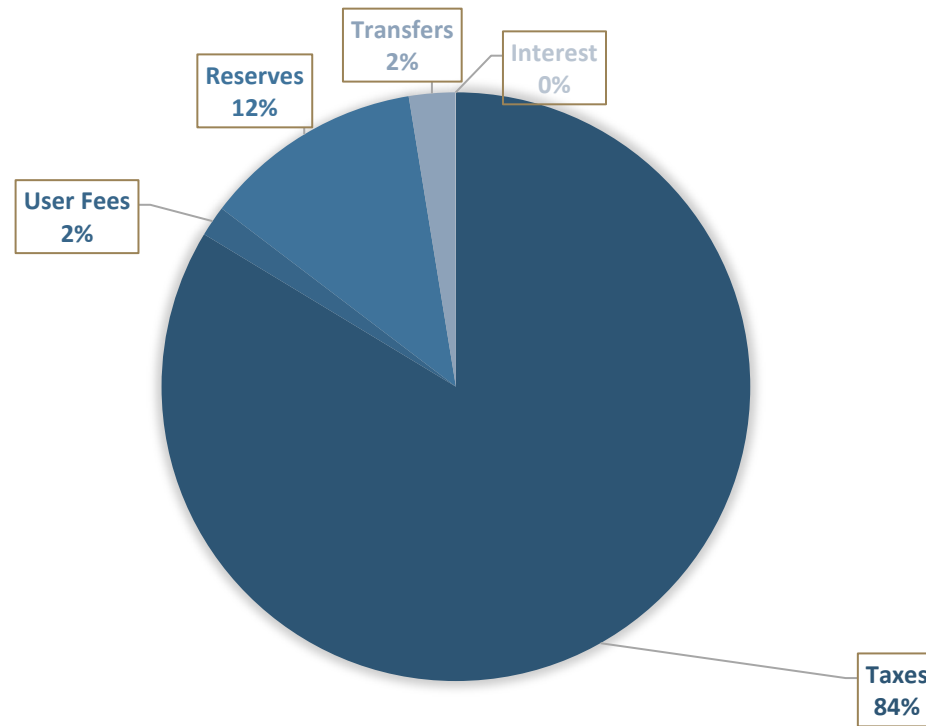


Other Revenues	
Motor Vehicle Tax	3,500
Title Ad Valorem Tax	775,000
Alcoholic Beverage Excise Tax	450,000
Local Option Mixed Drink	115,000
Financial Institutions Taxes	125,000
Penalties And Interest	15,000
Alcoholic Beverages	335,000
Insurance License	48,000
State Grants Received	360,000
Other Fees	1,200
Interest	5,000
Contributions / Donations	-
Municipal Court	300,000
Penalties And Interest on Delinquent Taxes	5,000
City Pools	25,000
Program Fees -- Summer Camp	166,500
Program Fees - Leagues	25,000
Program Fees - Other	12,000
Rents & Royalties	45,000
Development Permits	22,500
Use of Reserves	1,967,270
Transfer From Hotel	371,250
Transfer From Rental Car	42,000
Total Other Revenues	5,214,220


“Reserves” as of June 30, 2021

06.30.2020	BALANCE	\$6,717,689
FY 21	SURPLUS	<u>\$2,000,000</u>
06.30.2021	YE Balance	\$8,717,689

Sources of Funds \$16,284,220



General Fund Departments	
City Council	166,616
City Manager	297,441
City Clerk	257,241
Facilities & Buildings	516,037
Finance	581,341
Contingency	300,000
Legal Services	651,600
IT/GIS	766,339
Communications	553,821
General Operations	749,626
Municipal Court	427,548
City Engineer	278,770
Parks and Recreation	2,444,835
Community Development	554,786
Planning and Zoning	782,616
Economic Development/DDA	<u>480,353</u>
Department Totals	9,808,970
Transfer to Capital Fund	<u>6,475,250</u>
Total Spend	16,284,220



General Fund Department Expenditures



Capital Projects \$6.6M

- Road Projects - \$4.86m
 - Resurfacing - \$1.86m
 - Chamblee-Tucker - \$1.5m
 - Sidewalks - \$500k
 - Rosser Rd \$500k
 - Small Projects \$500k

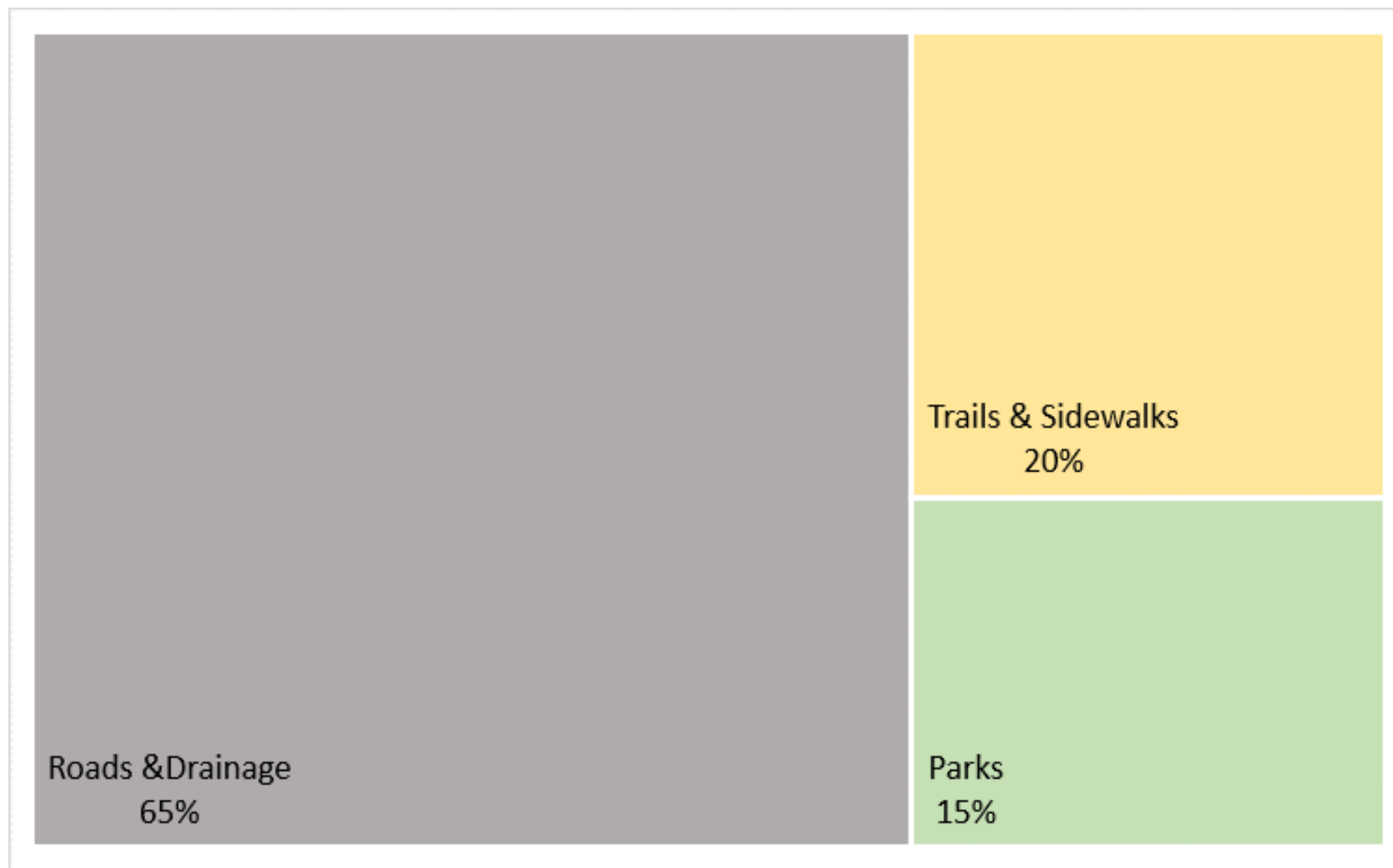
Recreation and Parks \$1.2m



- Trails - \$290k
- Fitzgerald Field - \$500k
- Pool & Tennis & Lighting - \$410k



SPLOST



- Resurfacing - \$2.2M
- Major Road Improvements - \$628k
- Program Management - \$309k
- Quick Response Projects - \$314k

Roads & Drainage
65% \$3.45M

- Trails –
Locations
TBD

Trails & Sidewalks
20% \$967k

Road Projects



Parks and Recreation

- Fitzgerald Field Improvements \$500k
- Splash Pad Improvements \$90k
- Tucker Rec. Ctr. Improvements \$150k
- Rosenfeld Parking Lot - \$40k



Parks
15% \$780k



Hotel/Motel

Revenues - \$900k

Expenditures - \$900k

- Rental Motor Vehicle Fund

Revenues - \$42k

Expenditures - \$42k

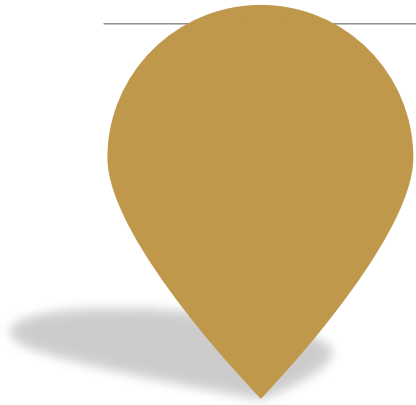
- Tree Bank

Revenues - \$50k

Expenditures - \$50k

Let's Talk

The Tucker Way



Discussion & Questions?



City of Tucker
1975 Lakeside Pkwy. Ste. 350
Tucker GA 30084



678-597-9040



Tuckerga.gov



finance@tuckerga.gov

FY 2022 BUDGET ALL FUNDS

General Fund - 100

Revenues	16,284,220	
Expenditures	16,284,220	0
Balance	-	

Tree Bank - 206

Revenues	50,000	
Expenditures	50,000	
Balance	-	

Hotel/Motel Fund - 275

Revenues	900,000	
Expenditures	900,000	
Balance	-	

Rental Motor Vehicle Fund -280

Revenues	42,000	
Expenditures	42,000	
Balance	-	

Capital Projects - 300

Revenues	6,644,000	
Expenditures	6,644,000	
Balance	-	

SPLOST - 320

Revenues	5,200,000	
Expenditures	5,200,000	
Balance	-	

Total Revenue	29,120,220	
Total Expenditures	29,120,220	

Transfers:

From	To	
General Fund	Capital	6,475,250
Hotel/Motel	Capital	168,750
Hotel/Motel	General Fund	371,250
Motor Vehicle	General Fund	42,000

100 - General Fund

Summary of General Fund Revenues and Expenditures									
Top 5 Revenue sources (sorted by magnitude)		FY 2018	FY 2019	FY 2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
100-0000-31.61000	Business & Occupation Taxes	3,361,455	3,137,684	3,282,347	3,200,000	3,089,779	3,250,000	3,300,000	100,000
100-0000-31.17000	Franchise Fees	2,123,778	2,813,263	2,931,054	2,800,000	2,342,872	2,700,000	2,700,000	(100,000)
100-0000-31.62000	Insurance Premium Tax	5,950	2,390,575	2,540,008	2,400,000	2,680,797	2,680,797	2,600,000	200,000
100-6210-33.70000	Millage From Dekalb	-	1,763,630	1,678,897	1,500,000	1,784,901	1,784,901	1,780,000	280,000
100-7210-32.22000	Building Permits	543,678	661,561	1,262,241	600,000	652,539	685,000	690,000	90,000
	Other Revenues	2,266,689	2,596,413	3,940,226	4,033,476	3,404,631	3,711,096	5,214,220	1,180,744
Subtotal - Revenue		8,301,550	13,363,126	15,634,773	14,533,476	13,955,519	14,811,794	16,284,220	1,750,744

Expenditures									
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
100-1110	City Council	143,901	142,055	142,055	160,949	84,292	137,469	166,616	5,667
100-1320	City Manager	308,795	237,081	258,395	263,400	177,221	267,637	297,441	34,041
100-1330	City Clerk	157,914	58,867	90,046	122,284	56,843	74,221	257,241	134,957
100-1500	Facilities & Buildings	200,618	205,678	219,430	481,257	366,696	487,932	516,037	34,780
100-1510	Finance	15,325	39,133	279,393	620,901	418,421	554,138	581,341	(39,560)
100-1513	Contingency	-	-	-	2,068,882	-	-	300,000	(1,793,331)
100-1530	Legal Services	269,510	316,464	359,648	435,600	238,839	366,630	651,600	216,000
100-1535	IT/GIS	518,318	632,172	754,889	760,751	374,544	614,148	766,339	5,588
100-1570	Communications	66,258	105,281	107,850	503,248	343,758	467,968	553,821	50,573
100-1595	General Operations	2,786,213	3,670,535	4,005,351	713,089	466,801	675,769	749,626	36,537
100-2650	Municipal Court	5,750	44,108	50,649	609,991	329,243	411,095	427,548	(182,443)
100-4100	City Engineer	63,285	996	11,181	258,692	188,694	258,126	278,770	20,078
100-6210	Parks and Recreation	557,940	1,244,333	1,710,284	2,268,553	1,347,812	1,787,292	2,444,835	176,282
100-7210	Community Development	5,099	13,920	24,872	557,386	415,272	508,489	554,786	(2,600)
100-7400	Planning and Zoning	-	-	-	731,216	549,570	681,950	782,616	51,400
100-7520	Economic Development/DDA	-	7,151	107,349	331,631	205,199	317,120	480,354	148,723
Subtotal - Expenditures		5,098,926	6,717,774	8,121,392	10,887,830	5,563,205	7,609,982	9,808,970	(1,103,309)

BALANCE		3,202,624	6,645,352	7,513,381	3,645,646	8,392,314	7,201,812	6,475,250	2,854,053
Transfers Out	Transfers		7,855,949	6,202,631	3,645,646	4,116,197	3,645,646	6,475,250	2,829,604
Change to Fund Balance		3,202,624	(1,210,597)	1,310,750	-	4,276,117	3,556,166	0	

Revenues									
Top 5 Revenues (sorted by magnitude)		FY 2018	FY 2019	FY 2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
100-0000-31.61000	Business & Occupation Taxes	3,361,455	3,137,684	3,282,347	3,200,000	3,089,779	3,250,000	3,300,000	100,000
100-0000-31.17000	Franchise Fees	2,123,778	2,813,263	2,931,054	2,800,000	2,342,872	2,700,000	2,700,000	(100,000)
100-0000-31.62000	Insurance Premium Tax	5,950	2,390,575	2,540,007	2,400,000	2,680,797	2,680,797	2,600,000	200,000
100-6210-33.70000	Millage From Dekalb	-	1,763,630	1,678,897	1,500,000	1,784,901	1,784,901	1,780,000	280,000
100-7210-32.22000	Building Permits	543,678	661,561	1,262,241	600,000	652,539	685,000	690,000	90,000
Subtotal - Top 5 Revenues		6,034,861	10,766,713	11,694,546	10,500,000	10,550,888	11,100,698	11,070,000	570,000
Other Revenues (sorted by object code)		FY 2018	FY 2019	FY 2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
100-0000-31.13100	Motor Vehicle Tax	-	-	7,162	3,500	7,360	7,360	3,500	-
100-0000-31.13150	Title Ad Valorem Tax	-	-	554,100	500,000	584,183	675,000	775,000	275,000
100-0000-31.13400	Intangible Taxes	-	-	266	-	1,143	1,143	-	-
100-0000-31.16000	Real Estate Transfer Taxes	-	-	16	-	200	200	-	-
100-0000-31.42000	Alcoholic Beverage Excise Tax	434,931	430,232	472,426	450,000	330,940	496,410	450,000	-
100-0000-31.43000	Local Option Mixed Drink	90,196	98,646	103,546	100,000	86,517	129,776	115,000	15,000
100-0000-31.63000	Financial Institution Taxes	74,409	118,524	157,457	150,000	114,970	114,970	125,000	(25,000)
100-0000-31.90000	Penalties And Interest	16,661	11,916	27,919	25,000	12,627	15,000	15,000	(10,000)
100-0000-32.11000	Alcoholic Beverages	278,745	332,368	323,330	350,000	332,450	335,000	335,000	(15,000)
100-0000-32.12200	Insurance License	34,064	40,913	43,375	41,000	47,420	48,000	48,000	7,000
100-0000-33.10000	State Grants Received	364,300	541,121	401,289	359,847	859,847	859,847	360,000	153
100-0000-33.70001	Park Bond Dekalb	-	100,000	-	-	-	-	-	-
100-0000-34.11900	Other Fees	2,700	1,092	2,291	1,200	3,534	3,534	1,200	-
100-0000-34.93000	Bad Check Fees	-	-	80	-	-	-	-	-
100-0000-36.10000	Interest	-	95,665	168,986	-	(9,193)	5,500	5,000	5,000
100-0000-37.10000	Contributions / Donations	11,713	41,760	257,859	265,000	319,200	319,200	-	(265,000)
100-0000-38.10000	Rents & Royalties	-	-	3,500	0	-	-	-	-
100-0000-38.10001	Miscellaneous Revenue	125	-	2,240	-	5,708	5,708	-	-
100-0000-39.20000	Use Of Fund Balance/Tree Fund Rev	-	-	-	201,350	201,350	-	1,967,270	1,765,920
100-2650-35.10000	Municipal Court	11,244	66,225	66,321	50,000	117,784	170,314	300,000	250,000
100-2650-35.11000	Traffic Court	-	-	-	750,000	-	-	-	(750,000)
100-6210-31.91100	Penalties & Interest On Delinquent Taxes	-	-	11,186	-	6,369	6,200	5,000	5,000
100-6210-34.72001	City Pools	-	21,054	37,306	15,000	29,187	35,000	25,000	10,000
100-6210-34.75000	Program Fees -- Summer Camp	28,965	132,688	46,458	100,000	5,434	7,500	166,500	66,500
100-6210-34.75002	Program Fees - Leagues	59,503	4,810	28,379	20,000	35,972	39,500	25,000	5,000
1006210-34.75003	Program Fees - Other	-	-	2,659	-	7,773	7,850	12,000	12,000
100-6210-38.10000	Rents & Royalties	22,456	72,601	91,666	45,000	38,483	40,000	45,000	-
100-7210-32.22100	Development Permits	45,489	27,420	28,482	25,000	21,650	22,500	22,500	(2,500)
100-9000-39.12000	Transfer From Hotel	680,502	367,811	390,635	453,750	216,501	324,752	371,250	(82,500)
100-9000-39.12200	Transfer From Rental Car	110,686	91,567	84,821	90,000	27,222	40,833	42,000	(48,000)
	Transfer from Capital/Grant Fund	-	-	626,467	37,829	-	-	-	(37,829)
Subtotal - Other Revenues		2,266,689	2,596,413	3,940,222	4,033,476	3,404,631	3,711,096	5,214,220	1,180,744
TOTAL REVENUES		8,301,550	13,363,126	15,634,768	14,533,476	13,955,519	14,811,794	16,284,220	1,750,744

Revenue Detail: Business Occupation Tax

Purpose

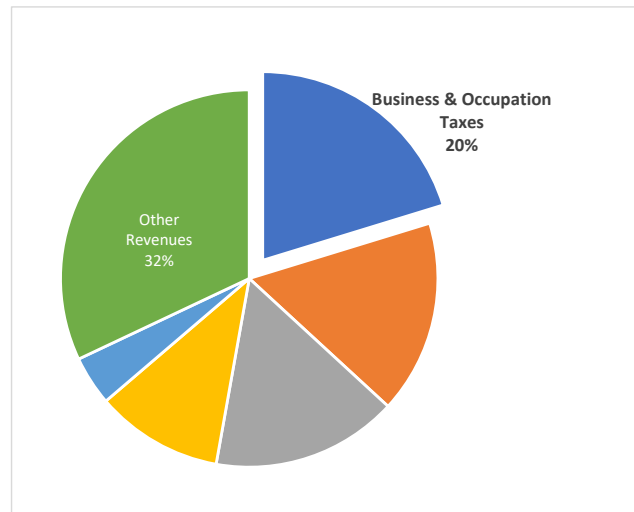
Business and Occupation Taxes are taxes imposed on businesses located within the City for the purpose of raising revenue for the provision of local government services.

Mechanics

City council adopts a schedule of fees establishing the taxation method and scale for occupations within the City. The current methodology utilizes a combination of profitability ratios, gross receipts, and number of employees to reach a final tax number. Businesses must pay their occupation taxes annually by April 15th, and state law mandates that the occupation tax for a new business be paid within thirty (30) days of commencing the business.

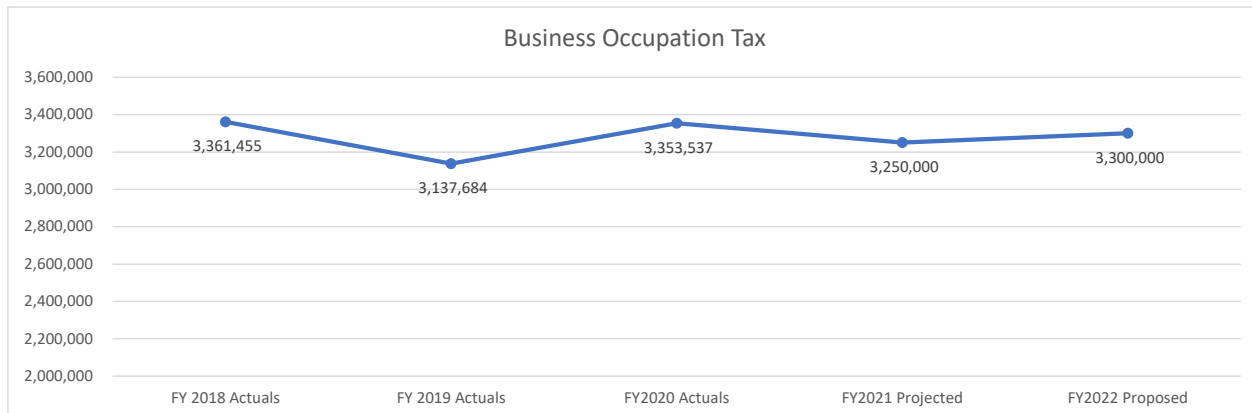
Current Rate

The current rate establishes 6 profitability ratio tiers based on NAIC (North American Industry Classification) codes with corresponding tax rates, ranging from \$0.30 to \$1.30 per thousand dollars gross revenue. An additional employee rate is also charged based on the NAIC code. A flat fee of \$125 for administrative and application fees is included in the final taxes due. Professional practitioners, as identified by state law, may choose to pay a \$400 flat rate in lieu of the gross receipt/profitability ratio classification.



Projection

The revenue projection for FY22 represents a **\$50,000 decrease** over the FY2021 budgeted revenues and is based on a review of historical as well as conservative forecasting based on current conditions.



Revenue Detail: Franchise Fees

Purpose

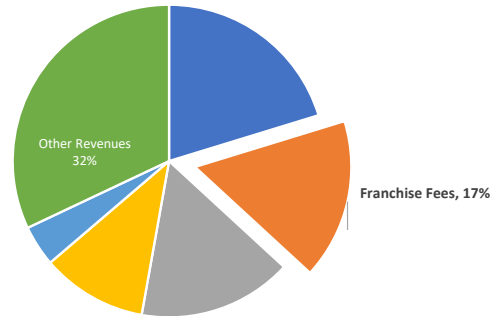
Franchise fees are implemented as part of a service agreement executed between the City and a utility company that grants the company usage of the City's rights-of-way. The fees are intended to reimburse the City for the use and maintenance of the right-of-way. Traditionally, the fees are also viewed as compensation for the awarding by the local governments of the exclusive rights to specific public utility companies to provide service in specific areas.

Mechanics

The City currently collects franchise fees from Georgia Power, Walton EMC, Bellsouth, Comcast, Atlanta Gas Light, Level 3 Communications, and Verizon. The majority of the franchise fees are collected quarterly except for Georgia Power and Walton EMC. Georgia power submits payments yearly and Walton EMC submits monthly.

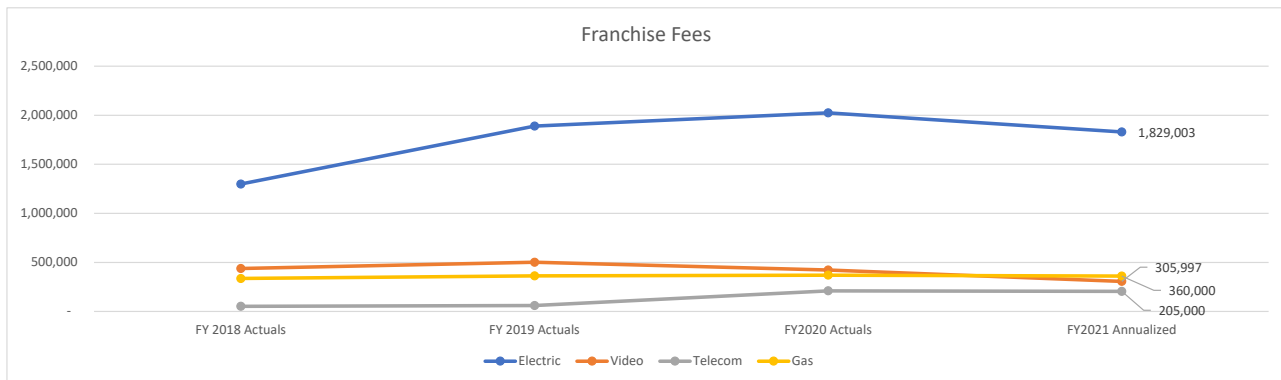
Current Rate

The franchise fee rate varies by type of utility. The majority of revenues are based on gross sales with a percentage distribution. The current percentages are video-5%, electric-4%, and telecommunication- 3%. Natural gas is based on a flat rate per Design Day Capacity. The current gas rate is \$14.59.



Projection

The revenue projection for FY22 represents a **decrease of 3.6%** over the FY2021 budgeted revenues and is based on a review of historical actuals and projected total receipts for FY2022.



	FY 2018 Actuals	FY 2019 Actuals	FY2020 Actuals	FY2021 Annualized	FY2022 Projected
Electric	1,298,837	1,888,872	2,024,104	1,829,003	1,790,000
Video	436,745	501,571	422,200	305,997	350,000
Telecom	51,998	60,904	209,540	205,000	200,000
Gas	336,198	361,916	369,436	360,000	360,000
Total	2,123,778	2,813,263	3,025,280	2,700,000	2,700,000

Revenue Detail: Insurance Premium Tax

Purpose

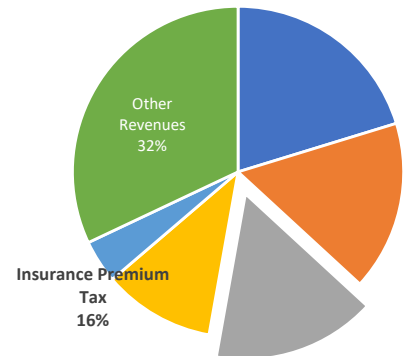
The Insurance Premium Tax is levied on gross direct premiums on life, accident, and sickness insurance policies written on persons residing within the boundaries of the City, and other types of insurance policies written by all companies doing business in the State of Georgia.

Mechanics

Insurance Premium Taxes are collected by the Georgia Commissioner of Insurance and distributed to municipalities based on premiums allocated on a population ratio formula (population of Tucker/population of all other municipalities in Georgia). The tax is distributed in a lump sum payment each fall.

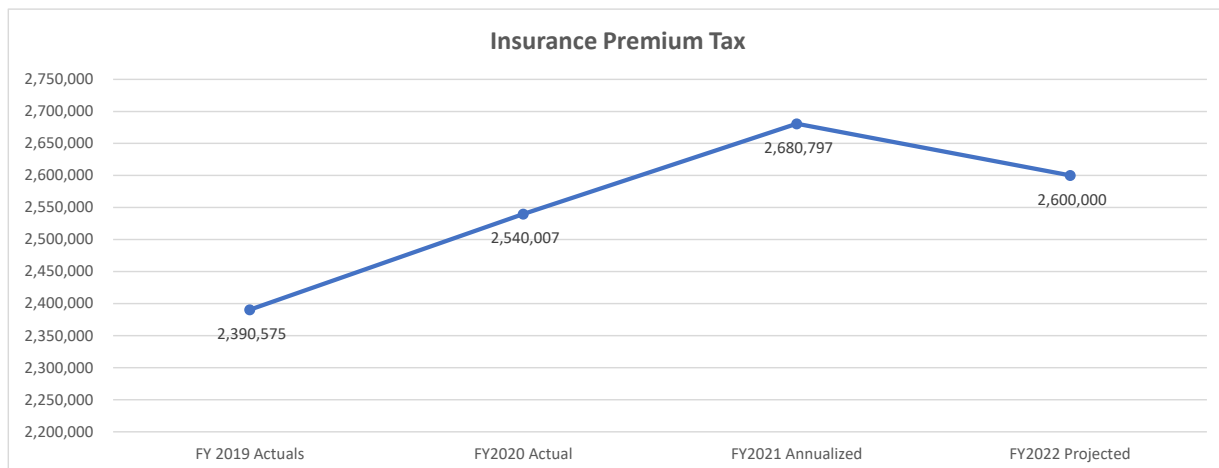
Current Rate

The current rates are 1% on gross direct premiums for life, accident and sickness policies, and 2.5% on gross premiums of all other types of insurance



Projection

The revenue projection for FY22 represents a **decrease of 3.1%** over the FY2021 revenues and is based on a review of historical actuals and projected total receipts for FY2021.



Revenue Detail: Millage from Dekalb

Purpose

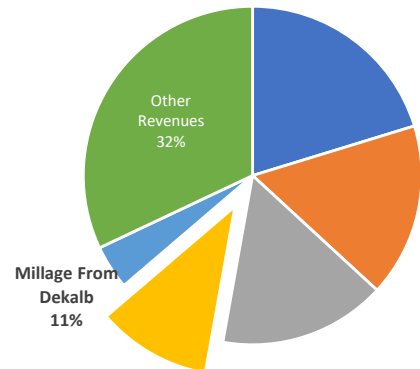
Real and Personal Property Tax is for the purpose of raising revenues to defray the costs of operating the parks and recreation department for the City.

Mechanics

By Ordinance, the City Council establishes a millage rate for the City property tax. The millage rate is capped at 1.00 mil, unless a higher millage rate is recommended by Resolution of the City Council.

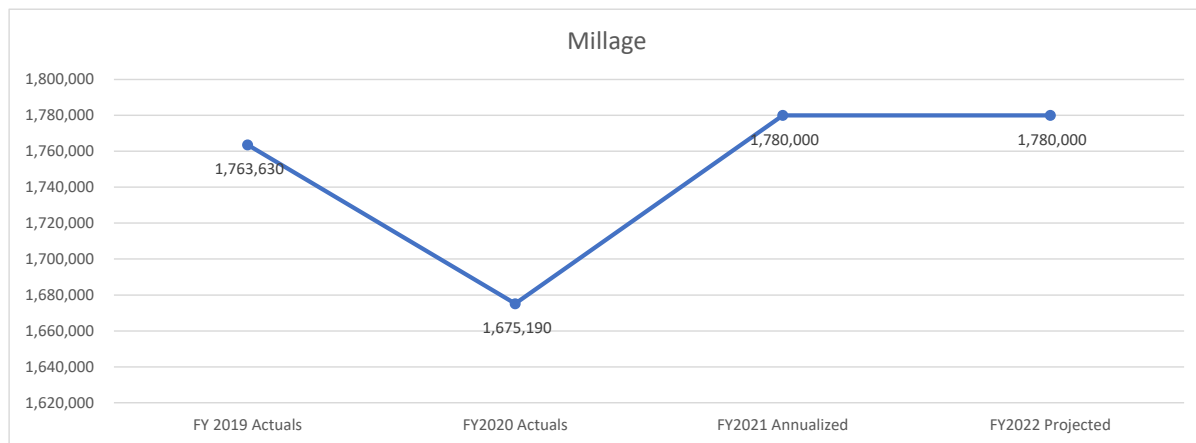
Current Rate

The current rate is set to 0.9 mills, or \$0.90 for every \$1,000 of net assessed value. The assessed value is calculated by taking 40% of the appraised value. The assessed value of all properties within the City is the total tax digest.



Projection

The revenue projection for FY22 represents **no change** over the FY2021 revenues and is based on a review of historical actuals and projected total receipts for FY2021.



Revenue Detail: Building Permits

Purpose

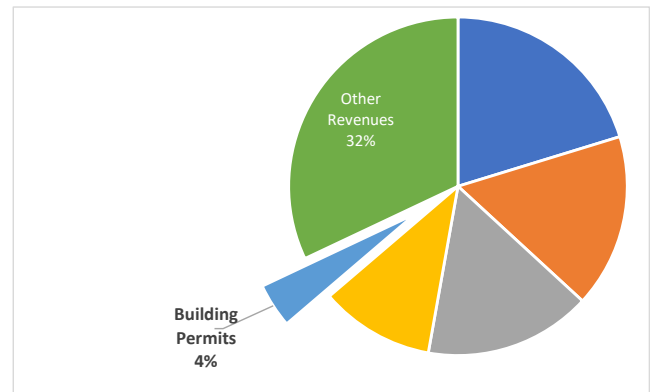
Building Permit fees are charged for performing inspections and providing enforcement of building regulations and other City codes to ensure compliance with building and trade codes and standards.

Mechanics

A fee schedule is adopted by Council that sets the rates for various types of inspections and permits related to both residential and commercial construction.

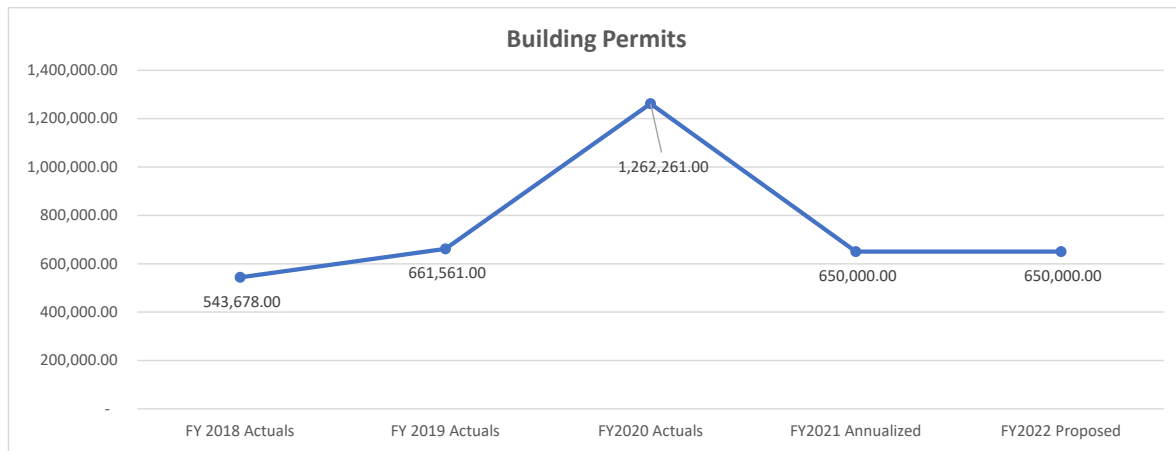
Current Rate

A detailed fee schedule is adopted that addresses various types of work permits issued in the City for both residential and commercial structures. These include both construction and trade permits. Trade permits include items such as mechanical, electrical, gas, and plumbing.



Projection

The revenue projection for FY22 represents **no change** over the FY2021 anticipated revenues and is based on a review of historical actuals and projected total receipts for FY2021.



General Fund Departmental Summary

Expenditures		FY 2018	FY 2019	FY 2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
100-1110	City Council	143,901	151,394	142,055	160,949	84,292	137,469	166,616	5,667
100-1320	City Manager	308,795	308,795	237,081	263,400	177,221	267,637	297,441	34,041
100-1330	City Clerk	157,914	157,914	58,867	122,284	56,843	74,221	257,241	134,957
100-1500	Facilities & Buildings	200,618	200,618	205,678	481,257	366,696	487,932	516,037	34,780
100-1510	Finance	15,325	15,325	39,133	620,901	418,421	554,138	581,341	(39,560)
100-1513	Contingency	-	-	-	2,093,331	-	-	300,000	(1,793,331)
100-1530	Legal Services	269,510	269,510	316,464	435,600	238,839	366,630	651,600	216,000
100-1535	IT/GIS	518,318	518,318	632,172	760,751	374,544	614,148	766,339	5,588
100-1570	Communications	66,258	66,258	105,281	503,248	343,758	467,968	553,821	50,573
100-1595	General Operations	2,786,213	2,786,213	3,670,535	713,089	466,801	675,769	749,626	36,537 *
100-2650	Municipal Court	5,750	5,750	44,108	609,991	329,243	411,095	427,548	(182,443)
100-4100	City Engineer	63,285	63,285	996	258,692	188,694	258,126	278,770	20,078
100-6210	Parks & Recreation	557,940	557,940	1,244,333	2,268,553	1,347,812	1,787,292	2,444,835	176,282
100-7210	Community Development	5,099	5,099	13,920	557,386	415,272	508,489	554,786	(2,600)
100-7400	Planning and Zoning	-	-	-	731,216	549,570	681,950	782,616	51,400
100-7520	Economic Dev/DDA	-	-	7,151	331,631	205,199	317,120	480,354	148,723
Total Department Expenditures		5,098,926	5,106,419	6,717,774	10,912,279	5,563,205	7,609,982	9,808,970	(1,103,309)

*The FY20 budget year included a lump sum for CH2M in the General Operations Department. This budget the amount has been allocated to each department.

Description	2018 Actuals	2019 Actuals	2020 Actuals	2021 Revised	2021 Annualized	Amendment 10	Amendment 11	2022 Proposed	Change
Contractual Services - CH2M	2,403,494	3,419,546	3,601,520	2,811,264	2,562,915	2,401,264	2,658,302	2,658,302	257,038
New Department Breakdown:									
General Ops							24,191	290,294	
Community Development (Bldg & Permitting)							49,797	597,559	
Planning & Zoning (Code)							29,029	348,352	
Court							-	-	
Communications							33,868	406,411	
Economic Dev							8,816	105,794	
Finance							-	-	
Community Development (Land Dev)							10,536	126,440	
Planning & Zoning							43,032	516,382	
City Engineer							22,256	267,070	
Total FY 2022 Proposed							221,525	2,658,302	

City Council (1110)

Personnel		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
51.11000	Regular Salaries	104,000	107,627	109,143	104,000	70,974	100,500	104,000	-
51.22000	FICA/Medicare	7,956	6,831	4,315	4,113	2,853	4,721	4,721	608
51.24000	Retirement 401A	-	2,989	6,320	6,200	4,342	6,200	6,200	-
51.26000	Unemployment Expense	-	6,577	2,109	4,736	979	1,795	1,795	(2,941)
Subtotal - Personnel		111,956	124,024	121,887	119,049	79,148	113,216	116,716	(2,333)

Operations		FY 2018	FY 2019		FY2020			FY2021	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
52.32000	Cell Phones	-	7,609	6,440	6,900	4,835	7,253	6,900	-
52.37000	Education & Training	18,226	11,431	4,930	12,000	(495)	1,000	20,000	8,000
53.10000	Operating Supplies - Mayor	-	2,316	2,536	5,000	704	5,000	5,000	-
53.10001	Operating Supplies - Dist 1 Post 1	-	245	225	3,000	50	500	3,000	-
53.10002	Operating Supplies - Dist 1 Post 2	-	1,157	1,609	3,000	-	2,000	3,000	-
53.10003	Operating Supplies - Dist 2 Post 1	-	2,270	638	3,000	50	2,000	3,000	-
53.10004	Operating Supplies - Dist 2 Post 2	-	2,342	390	3,000	-	2,500	3,000	-
53.10005	Operating Supplies - Dist 3 Post 1	-	-	3,000	3,000	-	3,000	3,000	-
53.10006	Operating Supplies - Dist 3 Post 2	-	-	400	3,000	-	1,000	3,000	-
53.16000	Mayor Supplies	3,845	-		-	-	-	-	-
53.16500	Council Supplies	9,874	-		-	-	-	-	-
Subtotal - Operations		31,945	27,370	20,168	41,900	5,144	24,253	49,900	8,000

TOTAL DEPARTMENT		143,901	151,394	142,055	160,949	84,292	137,469	166,616	5,667
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City of Tucker

FY 2022 Department Operational Budget Request

Council -1110

Contact:

Bonnie Warne

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.32000	Cell Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
	Cell Phones and Hotspots	Verizon	\$500	12	\$ 6,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 6,000
Addition	Increase	Verizon	\$75	12	\$ 900
			FY 2022 Changes Subtotal		\$ 900
FY 2022 TOTAL - Cell Phones					\$ 6,900

52.37000	Education & Training	Vendor Name	Est. Cost per unit	No. Units	Cost
	GMA Registration	GMA	\$3,000	2	\$ 6,000
	Various Conferences for Local Government	Various	\$14,000	1	\$ 14,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 20,000
				1	\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Education & Training					\$ 20,000

53.10000	Operating Supplies-Mayor	Vendor Name	Est. Cost per unit	No. Units	Cost
	Mayor Expenses Per Charter	Various	\$5,000	1	\$ 5,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 5,000
			FY 2022 Changes Subtotal		\$ -
FY 2021 TOTAL - Operating Supplies-Mayor					\$ 5,000

53.10001	Operating Supplies-District 1 Post 1	Vendor Name	Est. Cost per unit	No. Units	Cost
	District 1 Post 1 Per Charter	Various	\$3,000	1	\$ 3,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 3,000
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Operating Supplies-District 1 Post 1					\$ 3,000

53.10002	Operating Supplies-District 1 Post 2	Vendor Name	Est. Cost per unit	No. Units	Cost
	District 1 Post 2 Per Charter	Various	\$3,000	1	\$ 3,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 3,000
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Operating Supplies-District 1 Post 2					\$ 3,000

53.10003	Operating Supplies - District 2 Post 1	Vendor Name	Est. Cost per unit	No. Units	Cost
	District 2 Post 1 Per Charter	Various	\$3,000	1	\$ 3,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 3,000
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Operating Supplies-District 2 Post 1					\$ 3,000

53.10004	Operating Supplies - District 2 Post 2	Vendor Name	Est. Cost per unit	No. Units	Cost
	District 2 Post Per Charter	Various	\$3,000	1	\$ 3,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 3,000

			FY 2022 Changes Subtotal	\$	-
FY 2022 TOTAL - Operating Supplies-District 2 Post 2					\$ 3,000
53.10005	Operating Supplies - District 3 Post 1	Vendor Name	Est. Cost per unit	No. Units	Cost
	District 3 Post 1 Per Charter	Various	\$3,000	1	\$ 3,000
Dropdown	FY 2022 Changes		FY 202 Subtotal	\$	3,000
			FY 2022 Changes Subtotal	\$	-
FY 2022 TOTAL - Operating Supplies-District 3 Post 1					\$ 3,000
53.10006	Operating Supplies - District 3 Post 2	Vendor Name	Est. Cost per unit	No. Units	Cost
	District 3 Post 2 Per Charter	Various	\$3,000	1	\$ 3,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal	\$	3,000
			FY 2022 Changes Subtotal	\$	-
FY 2022 TOTAL - Operating Supplies-District 3 Post 2					\$ 3,000
FY2021 Total Council					\$ 49,000
FY 2022 TOTAL -COUNCIL					\$49,900

City Manager (1320)

Personnel		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
51.11000	Regular Salaries	-	103,628	177,615	180,355	120,859	180,355	207,621	27,266
51.21000	Group Insurance	-	22,658	34,790	15,890	18,787	33,972	21,302	5,412
51.22000	FICA/Medicare	-	1,776	2,510	2,615	1,657	2,539	3,011	396
51.24000	Retirement 401A	-	11,038	17,248	21,436	15,999	17,764	20,762	(674)
51.24001	Retirement 457 Match	-	3,751	6,639	7,214	5,040	7,004	8,305	1,091
51.26000	Unemployment Expense	-	1,338	299	677	256	256	769	92
51.27000	Workers Comp	-	-	288	288	535	288	1,121	833
Subtotal - Personnel		-	144,189	239,389	228,475	163,133	242,178	262,891	34,416

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
52.12000	Professional Services	-	-	10,438	21,600	10,967	21,600	21,600	-
52.12100	Contractual Services - CH2M	269,290	88,440		-	-	-	-	-
52.32000	Cell Phones	810	1,752	1,264	1,575	1,076	1,033	1,200	(375)
52.35000	Travel Expense	-	1,934	2,266	4,750	-	-	4,750	-
52.36000	Dues & Fees	-	-	1,472	2,500	1,377	1,377	2,500	-
52.37000	Education & Training	-	-	1,465	2,500	199	199	2,500	-
53.10000	Operating Supplies	-	-	1,808	1,000	469	750	1,000	-
53.17500	Hospitality Supplies	-	766	293	1,000	-	500	1,000	-
54.24000	Computer/Software	38,695	-		-	-		-	-
Subtotal - Operations		308,795	92,892	19,006	34,925	14,088	25,459	34,550	(375)
TOTAL DEPARTMENT		308,795	237,081	258,395	263,400	177,221	267,637	297,441	34,041

City of Tucker

FY 2022 Department Operational Budget Request

City Manager - 1320

Contact:

Tami Hanlin

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.12000	Professional Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	Various Studies requested by Council	Various	\$21,600	1	\$ 21,600
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 21,600
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Professional Services					\$ 21,600

52.32000	Cell Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
	CM, Assist CM, Executive Assist	Verizon	\$600	3	\$ 1,800
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 1,800
Decrease	Execuive Asst.	Verizon	\$600	1	\$ (600)
				FY 2022 Changes Subtotal	\$ (600)
FY 2022 TOTAL - Cell Phones					\$ 1,200

52.35000	Travel Expenses	Vendor Name	Est. Cost per unit	No. Units	Cost
	Hotel and Mileage for GMA Conference (2)	GMA	\$1,000	2	\$ 2,000
	Hotel and Airfare ICMA Conference	ICMA	\$2,000	1	\$ 2,000
	CM State Conference	GCMA	\$750	1	\$ 750
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 4,750
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Travel Expenses					\$ 4,750

52.36000	Dues & Fees	Vendor Name	Est. Cost per unit	No. Units	Cost
	ICMA	ICMA	\$2,500	1	\$ 2,500
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 2,500
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Dues & Fees					\$ 2,500

52.37000	Education and Training	Vendor Name	Est. Cost per unit	No. Units	Cost
	GMA Registration Winter and Spring	GMA	\$500	2	\$ 1,000
	ICMA National Conference	ICMA	\$1,000	1	\$ 1,000
	ICMA State Conference	GCMA	\$500	1	\$ 500
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 2,500
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Education and Training					\$ 2,500

53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Various	Various	\$1,000	1	\$ 1,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 1,000
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Operating Supplies					\$ 1,000

53.17500	Hospitality Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Food	Various	\$1,000	1	\$ 1,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 1,000
					\$ -
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Hospitality Supplies					\$ 1,000

FY2021 Total City Manager		\$ 35,150
FY 2022 TOTAL -CITY MANAGER		\$34,550

City Clerk (1330)

Personnel		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
51.11000	Regular Salaries	-	-	31,113	37,976	26,400	32,343	124,277	86,301
51.21000	Group Insurance	-	-	4,827	5,207	6,032	4,321	22,362	17,155
51.22000	FICA/Medicare	-	-	438	551	356	528	1,802	1,251
51.24000	Retirement 401A	-	-	2,884	3,797	2,753	3,348	12,428	8,631
51.24001	Retirement 457 Match	-	-	1,010	1,519	964	1,172	4,971	3,452
51.26000	Unemployment Expense	-	-	298	339	256	418	513	174
51.27000	Workers Comp	-	-	-	145	-	-	671	526
Subtotal - Personnel		-	-	40,570	49,534	36,761	42,130	167,024	117,490

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
52.11000	Election Services	16,335	-	12,847	25,000	-	-	50,000	25,000
52.12000	Professional Services	7,055	-		-	-	-	-	-
52.12100	Contractual Services - CH2M	132,710	44,237		-	-	-	-	-
52.32000	Cell Phones	-	613	482	1,200	712	526	600	(600)
52.33000	Advertising	1,814	3,002	7,426	4,000	1,521	5,000	3,500	(500)
52.35000	Travel Expenses	-	-		975	133	-	200	(775)
52.36000	Dues & Fees	-	-	140	650	-	-	320	(330)
52.37000	Education & Training	-	-		325	49	-	6,200	5,875
53.10000	Operating Supplies	-	-		100	706	-	689	589
54.24000	Computer/Software	-	11,015	28,581	40,500	16,961	26,565	28,708	(11,792)
Subtotal - Operations		157,914	58,867	49,476	72,750	20,082	32,091	90,217	17,467
TOTAL DEPARTMENT		157,914	58,867	90,046	122,284	56,843	74,221	257,241	134,957

City of Tucker

FY 2022 Department Operational Budget Request

City Clerk - 1330

Contact:

Bonnie Warne

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.11000	Election Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	Election for 3 seats	Dekalb County	\$25,000	1	\$ 25,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 25,000
Addition	RunOff	Dekalb County	\$25,000	1	\$ 25,000
			FY 2022 Changes Subtotal		\$ 25,000
FY 2022 TOTAL - Election Services					\$ 50,000

52.32000	Cell Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
	City Clerk	Verizon	\$600	1	\$ 600
Dropdown	FY 2022 Changes		FY 2022 Subtotal		\$ 600
	Bonnie Only				\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Cell Phones					\$ 600

52.33000	Advertising	Vendor Name	Est. Cost per unit	No. Units	Cost
	Ads for Meetings, Budget, Splost, Etc	Champion	\$3,500	1	\$ 3,500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 3,500
	2022 Meeting Claendar, ITB's, Charter Special Called Mtgs, Qualifying Call for Election				\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Advertising					\$ 3,500

52.35000	Travel Expenses	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
Addition	Clerk's Conference X 2	Employees	\$100	2	\$ 200
					\$ -
					\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ 200
FY 2022 TOTAL - Travel Expenses					\$ 200

52.36000	Dues & Fees	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
Addition	Georgia Municipal Clerk Dues	GMA	\$110	2	\$ 220
Addition	Notary Fees	DeKalb County Clerk of Court	\$50	2	\$ 100
					\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ 320
FY 2022 TOTAL - Dues & Fees					\$ 320

52.37000	Education and Training	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
Addition	Clerks Conference	GMA	\$600	2	\$ 1,200
Addition	LaserFiche	LaserFiche	\$2,500	1	\$ 2,500
Addition	Asst. Clerk Certification	GMA	\$2,500	1	\$ 2,500
					\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Education and Training					\$ 6,200

53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
Addition	Official Books, office supplies, etc	Staples	\$650	1	\$ 650
Addition	Subscription	The Champion	\$39	1	\$ 39
			FY 2022 Changes Subtotal		\$ 689
FY 2022 TOTAL - Operating Supplies					\$ 689

54.24000	Computer/Software	Vendor Name	Est. Cost per unit	No. Units	Cost
	Accela Granicus IQM2	Granicus	\$9,000	1	\$ 9,000
	Easyvote	Easyvote	\$2,500	1	\$ 2,500
	LaserFiche Maintenance Fee	LaserFiche	\$5,400	1	\$ 5,400
	LaserFiche Extra Service Hours	LaserFiche	\$1,500	1	\$ 1,500
	Municode - Supplemental Pages	Municode	\$5,300	1	\$ 5,300
	Municode - Online Fee (Annual)	Municode	\$550	1	\$ 550
	Municode - Online MyMunicode (Annual)	Municode	\$1,450	1	\$ 1,450
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 25,700
Deletion	Accela Granicus IQM2	Granicus	-\$9,000	1	\$ (9,000)
Addition	LaserFiche Maintenance Fee	LaserFiche	\$100	1	\$ 100
Addition	Escribe Maintenance	Escribe	\$9,938	1	\$ 9,938
Addition	Printer	HP	\$700	1	\$ 700
Addition	JustFoia Link	Just FOIA	\$1,270	1	\$ 1,270
			FY 2022 Changes Subtotal		\$ 3,008
FY 2022 TOTAL - Computer/Software					\$ 28,708

FY2021 Total City Clerk					\$ 54,800
FY 2022 TOTAL -CITY CLERK					\$90,217

Facilities & Buildings (1500)

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
52.12000	Professional Services	-	2,996	75	-	-	-	6,000	6,000
52.12200	Natural Gas	1,853	1,975	1,059	-	445	939	-	-
52.13000	Technical Services	15,797	11,219	23,718	29,400	21,114	26,000	26,880	(2,520)
52.21100	Sanitation	3,783	1,000	1,045	-	81	81	-	-
52.21300	Janitorial	-	17,130	19,735	-	3,710	5,430	16,920	16,920
52.22000	Repairs & Maintenance	29,510	20,352	7,916	-	13,881	4,000	-	-
52.23100	Building & Office Leases	130,777	142,696	135,411	401,857	306,682	407,353	401,857	(0)
52.30100	Real Estate Rents/Leases			500		1,375	1,375		
52.39000	Other Expenditures	-		5,274	50,000	5,432	28,654	45,720	(4,280)
53.12100	Water/Sewer	521	64	60	-	80	-	5,160	5,160
53.12300	Electricity	9,643	8,246	14,637	-	3,896	4,100	3,500	3,500
54.23000	Furniture and Fixtures	8,734	-		-	-	-	-	-
54.25000	Other Equipment	-	-	10,000	-	10,000	10,000	10,000	10,000
Subtotal - Operations		200,618	205,678	219,430	481,257	366,696	487,932	516,037	34,780
TOTAL DEPARTMENTS		200,618	205,678	219,430	481,257	366,696	487,932	516,037	34,780

City of Tucker
FY 2022 Department Operational Budget Request

Facilities & Buildings	Contact: Janelle Law
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INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.12000	Professional Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	Castnet - Alarm	Castnet	\$1,500	4	\$ 6,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 6,000
					\$ -
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Professional Services					\$ 6,000

52.12200	Natural Gas	Vendor Name	Est. Cost per unit	No. Units	Cost
	City Hall	AGL	\$5,200	1	\$ 5,200
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 5,200
Decrease	City Hall	AGL			\$ (5,200)
				FY 2022 Changes Subtotal	\$ (5,200)
FY 2022 TOTAL - Natural Gas					\$ -

52.13000	Technical Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	Internet	Comcast	\$1,600	12	\$ 19,200
	Pest Control	Crocodile Dave	\$200	12	\$ 2,400
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 21,600
Deletion	Pest Control				\$ (2,400)
Addition	Internet	Comcast	\$640	12	\$ 7,680
				FY 2022 Changes Subtotal	\$ 5,280
FY 2022 TOTAL - Technical Services					\$ 26,880

52.21100	Sanitation	Vendor Name	Est. Cost per unit	No. Units	Cost
	Sanitation Services	Dekalb Co	\$200	12	\$ 2,400
Dropdown	FY 2021 Changes			FY 2021 Subtotal	\$ 2,400
Deletion	Sanitation Services				\$ (2,400)
				FY 2022 Changes Subtotal	\$ (2,400)
FY 2022 TOTAL - Sanitation					\$ -

52.21300	Janitorial	Vendor Name	Est. Cost per unit	No. Units	Cost
	City Hall Monthly Cleaning	At Your Service Today	\$550	12	\$ 6,600
	Annex Monthly Cleaning	At Your Service Today	\$870	12	\$ 10,440
	Carpet and Misc Cleaning	At Your Service Today	\$12,960	1	\$ 12,960
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 30,000
Deletion	City Hall Monthly Cleaning				\$ (6,600)
Decrease	Carpet and Misc Cleaning				\$ (6,480)
					\$ -
				FY 2022 Changes Subtotal	\$ (13,080)
FY 2022 TOTAL - Janitorial					\$ 16,920

52.23100	Building & Office Leases	Vendor Name	Est. Cost per unit	No. Units	Cost
	City Hall (July - Dec)	John Galt Properties	\$5,150	6	\$ 30,900
	City Hall (Jan-June)	John Galt Properties	\$5,408	6	\$ 32,445
	Annex (July-Dec)	Various	\$4,250	6	\$ 25,500
	Annex (Jan-June)	Various	\$4,975	6	\$ 29,848
	Condo Dues	Tucker Professional Assoc	\$1,291	12	\$ 15,492
Dropdown	FY 2021 Changes			FY 2021 Subtotal	\$ 134,185
Deletion	CITY HALL				\$ (63,345)
Deletion	ANNEX				\$ (55,348)
Addition	City Hall	CRE Lakeside	\$32,197	12	\$ 386,365
					\$ -

					\$ -
				FY 2022 Changes Subtotal	\$ 267,672
				FY 2022 TOTAL - Building & Office Leases	\$ 401,857

52.39000	Other Expenditures	Vendor Name	Est. Cost per unit	No. Units	Cost
	Mitec Alarm		\$60	12	\$ 720
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 720
Addition	AWARD DISPLAY AREA & PLANTERS				\$ 25,000
Addition	Wall Art/City Hall Improvements/Furniture				\$ 20,000
				FY 2022 Changes Subtotal	\$ 45,000
				FY 2022 TOTAL - Other Expenditures	\$ 45,720

53.12100	Water/Sewer	Vendor Name	Est. Cost per unit	No. Units	Cost
	Water	Dekalb Co	\$430	12	\$ 5,160
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 5,160
					\$ -
				FY 2022 Changes Subtotal	\$ -
				FY 2022 TOTAL - Water/Sewer	\$ 5,160

53.12300	Electricity	Vendor Name	Est. Cost per unit	No. Units	Cost
	Electricity	GA Power	\$1,250	12	\$ 15,000
Dropdown	FY 2021 Changes			FY 2021 Subtotal	\$ 15,000
Decrease	5127 LaVista & 4877 Lawrenceville Hwy 1852 Clark	Ga Power			\$ (2,000)
				FY 2022 Changes Subtotal	\$ (2,000)
				FY 2022 TOTAL - Electricity	\$ 13,000

54.25000	Other Equipment	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2021 Changes			FY 2021 Subtotal	\$ -
Addition	Flock Cameras			4	\$ 10,000
				FY 2022 Changes Subtotal	\$ 10,000
				FY 2022 TOTAL - Electricity	\$ 10,000

				FY2021 Total FACILITIES & BUILDINGS	\$ 220,265
				FY 2022 TOTAL -FACILITIES & BUILDINGS	\$525,537

Finance (1510)

Personnel		FY 2018	FY 2019	FY 2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
51.11000	Regular Salaries	-	-	138,077	206,700	160,934	228,241	361,813	155,113
51.21000	Group Insurance	-	-	39,153	33,776	46,330	108,709	89,606	55,830
51.22000	FICA/Medicare	-	-	1,917	2,997	2,232	3,155	5,246	2,249
51.24000	Retirement 401A	-	-	13,385	20,670	16,516	23,248	35,706	15,036
51.24001	Retirement 457 Match	-	-	4,954	8,268	6,607	5,124	14,282	6,014
51.26000	Unemployment Expense	-	-	597	1,015	1,331	677	1,283	268
51.27000	Workers Comp	-	-	704	432	535	288	1,955	1,523
Subtotal - Personnel		-	-	198,787	273,858	234,485	369,442	509,891	236,033

Operations		FY 2018	FY 2019	FY 2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
52.11000	Audit Services	10,000	19,500	17,500	25,000	23,000	23,000	30,000	5,000
52.12000	Professional Services	5,325	11,913	56,221	55,650	27,930	27,800	30,000	(25,650)
52.12100	Contractual Services - CH2M	-	-		260,093	130,046	130,046	-	(260,093)
52.32000	Cell Phones	-	690	949	1,200	1,154	1,600	1,950	750
52.35000	Travel Expenses	-	-	1,042	1,500	-	-	3,000	1,500
52.36000	Dues & Fees	-	-	1,950	500	1,280	1,350	1,000	500
52.37000	Education & Training	-	7,030	2,108	2,600	-	250	3,000	400
53.10000	Operating Supplies	-	-	837	500	526	650	2,500	2,000
Subtotal - Operations		15,325	39,133	80,607	347,043	183,936	184,696	71,450	(275,593)
TOTAL DEPARTMENTS		15,325	39,133	279,394	620,901	418,421	554,138	581,341	(39,560)

City of Tucker
FY 2022 Department Operational Budget Request

Finance -1510

Contact:

Robert Porche

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.11000	Audit Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	Annual External Audit	Mauldin and Jenkins	\$25,000	1	\$ 25,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 25,000
Addition	Single Audit -- CARES ACT		\$5,000		\$ 5,000
					\$ -
					\$ -
			FY 2021 Changes Subtotal		\$ 5,000
			FY 2022 TOTAL - Audit Services		\$ 30,000

52.12000	Professional Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	Tax Payments new parcels	Dekalb County	\$2,500	1	\$ 2,500
	Property Tax Billing	Dekalb County	\$25,000	1	\$ 25,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 27,500
Addition	Fixed Asset & Payroll	BS&A	\$2,500	1	\$ 2,500
					\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ 2,500
			FY 2022 TOTAL - Professional Services		\$ 30,000

52.32000	Cell Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
	Director and Finance Manager	Verizon	\$650	2	\$ 1,300
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 1,300
Addition	Accountant	Verizon	\$650	1	\$ 650
					\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ 650
			FY 2022 TOTAL - Cell Phones		\$ 1,950

52.35000	Travel Expense	Vendor Name	Est. Cost per unit	No. Units	Cost
	Hotel/Mileage/Air	Various	\$1,500	1	\$ 1,500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 1,500
Addition	Hotel/Mileage for Senior Acct		\$1,500	1	\$ 1,500
					\$ -
					\$ -
			FY 2021 Changes Subtotal		\$ 1,500
			FY 2022 TOTAL - Travel Expense		\$ 3,000

52.36000	Dues & Fees	Vendor Name	Est. Cost per unit	No. Units	Cost
	Dues	Various	\$500	1	\$ 500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 500
Addition	Dues for Senior Acct (GGFOA & GFOA)	GGFOA & GFOA	\$500	1	\$ 500
					\$ -
					\$ -
			FY 2021 Changes Subtotal		\$ 500
			FY 2022 TOTAL - Dues & Fees		\$ 1,000

52.37000	Education & Training	Vendor Name	Est. Cost per unit	No. Units	Cost
	Conference Registration and Training	Various	\$1,500	1	\$ 1,500

Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$	1,500
Addition	CVIOG Level I & II	Carl Vincent	\$1,500	1	\$	1,500
					\$	-
					\$	-
			FY 2021 Changes Subtotal		\$	1,500
FY 2022 TOTAL - Education & Training					\$	3,000

53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Credit Card Expenses	Various	\$500	1	500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 500
Addition	Office Supplies	Staples	\$2,000	1	\$ 2,000
					\$ -
					\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ 2,000
FY 2022 TOTAL - Operating Supplies					\$ 2,500

FY2021 Total Finance					\$	57,800
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Legal (1530)

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
52.12000	Professional Services	122,736	17,371	2,196	35,000	75	425	35,000	-
52.12200	Attorney Fees/Anderson	140,149	155,000	198,000	198,000	148,500	198,000	204,000	6,000
52.13000	Other Services/Technical	6,625	78,534	92,309	125,000	41,715	102,153	345,000	220,000
52.13100	Contractual Services	-	63,543	64,344	75,000	47,406	64,302	65,000	(10,000)
52.32000	Cell Phones	-	811	459	600	367	500	600	-
52.36000	Dues & Fees	-	50	225	1,500	124	500	1,500	-
52.37000	Education & Training	-	997	1,664	-	250	250	-	-
53.10000	Operating Supplies	-	158	451	500	402	500	500	-
Subtotal - Operations		269,510	316,464	359,648	435,600	238,839	366,630	651,600	216,000
TOTAL DEPARTMENTS		269,510	316,464	359,648	435,600	238,839	366,630	651,600	216,000

City of Tucker

FY 2022 Department Operational Budget Request

Legal - 1530

Contact:

Brian Anderson

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.12000	Professional Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	Professional Fees	Various	\$1,000	1	\$ 10,000
	Arbitration Fees	Various	\$5,000	1	\$ 5,000
	Land Surveys	Various	\$15,000	1	\$ 15,000
	Title Searches	Various	\$5,000	1	\$ 5,000
Dropdown	FY 2021 Changes		FY 2021 Subtotal		\$ 35,000
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Professional Services					\$ 35,000

52.12200	Attorney Fees/Anderson	Vendor Name	Est. Cost per unit	No. Units	Cost
	Anderson Fees	Anderson Legal	\$198,000	1	\$ 198,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 198,000
Addition	Anderson Legal Retainer	Anderson Legal	\$6,000	1	\$ 6,000
Addition	Anderson Legal 457 Contribution	Newport	\$8,160	1	\$ 8,160
Decrease	Anderson Legal 457 Contribution	Newport	\$8,160	1	\$ (8,160)
			FY 2022 Changes Subtotal		\$ 14,160
FY 2022 TOTAL - Attorney Fees/Anderson					\$ 204,000

52.13000	Other Services/Technical	Vendor Name	Est. Cost per unit	No. Units	Cost
	Litigation	Various	\$20,000	1	\$ 20,000
	Zoning	Jenkins & Bowen	\$25,000	1	\$ 25,000
	Downtown Development	Various	\$25,000	1	\$ 25,000
	2 Solicitors for 3 Sessions per month	Various	\$30,000	1	\$ 30,000
	Real Estate Closings	Various	\$15,000	1	\$ 15,000
	GMA Telecom	GMA	\$10,000	1	\$ 10,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 125,000
Addition	Urban Redevelopment Agency		\$200,000	1	\$ 200,000
Addition	Code Rewrites		\$20,000	1	\$ 20,000
			FY 2022 Changes Subtotal		\$ 220,000
FY 2022 TOTAL - Other Services/Technical					\$ 345,000

52.13100	Contractual Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	Connect South	Connect South	\$60,000	1	\$ 60,000
	Operation and Admin Support	Various	\$10,000	1	\$ 10,000
	Lexis Nexis	Lexis Nexis	\$5,000	1	\$ 5,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 75,000
Decrease	Operation and Admin Support		-\$10,000	1	\$ (10,000)
			FY 2022 Changes Subtotal		\$ (10,000)
FY 2021 TOTAL - Contractual Services					\$ 65,000

52.32000	Cell Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
	City Attorney	Verizon	\$50	12	\$ 600

Dropdown	FY 2022 Changes		FY 2021 Subtotal	\$ 600
			FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Cell Phones				\$ 600

52.36000	Dues & Fees	Vendor Name	Est. Cost per unit	No. Units	Cost
	Legal Fees	Various	\$1,500	1	\$ 1,500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 1,500
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Dues & Fees					\$ 1,500

52.37000	Education and Training	Vendor Name	Est. Cost per unit	No. Units	Cost
	Solicitor Training x 2	Various	\$0	1	\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Education and Training					\$ -

53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Operational Supplies	Various	\$500	1	\$ 500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 500
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Operating Supplies					\$ 500

FY2022 Total Legal Services				\$ 435,600
FY 2022 TOTAL -LEGAL SERVICES				\$651,600

IT/GIS (1535)

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
52.12300	Contractual Srvc Interdev	426,615	464,605	458,865	467,412	289,867	435,283	467,412	-
54.24000	Computer/Software	91,703	167,567	296,024	293,339	84,677	178,865	298,927	5,588
Subtotal - Operations		518,318	632,172	754,889	760,751	374,544	614,148	766,339	5,588
TOTAL DEPARTMENTS		518,318	632,172	754,889	760,751	374,544	614,148	766,339	5,588

City of Tucker

FY 2022 Department Operational Budget Request

IT/GIS - 1535

Contact:

Joseph Blackwell

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.12300	Contractual Services InterDev	Vendor Name	Est. Cost per unit	No. Units	Cost
	IT Services July - Dec	InterDev	\$9,779	12	\$ 117,354
	IT Services Jan - June	InterDev	\$10,594	12	\$ 127,133
	GIS Services July - Dec	InterDev	\$7,062	12	\$ 84,746
	GIS Services Jan-June	InterDev	\$7,651	12	\$ 91,808
	Project Management	InterDev	\$1,371	1	\$ 1,371
	Additional Resources	InterDev	\$45,000	1	\$ 45,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 467,412
					\$ -
					\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Contractual Services InterDev					\$ 467,412

54.24000	Computer/Software	Vendor Name	Est. Cost per unit	No. Units	Cost
	Cisco Switches Annual Service	SmartNet	\$4,000	1	\$ 4,000
	Annual Maintenance	BS&A	\$13,485	1	\$ 13,485
	Identity Management	Azure	\$6,120	1	\$ 6,120
	Office 365 Accounts Annual	Microsoft	\$21,603	1	\$ 21,603
	Data Center Server Licensing	Microsoft	\$19,080	1	\$ 19,080
	Adobe Creative Cloud DC Pro	Adobe	\$160	50	\$ 8,000
	Adobe Creative Cloud Full Suite	Adobe	\$936	1	\$ 936
	Adobe Creative Cloud Premier Pro	Adobe	\$400	2	\$ 800
	GIS Cloud Hosted Platform	Mosaic	\$30,000	1	\$ 30,000
	Firewall Support	Fortinet	\$3,500	1	\$ 3,500
	VMWare License Renewals		\$2,000	1	\$ 2,000
	Office Visio	Microsoft	\$75	4	\$ 300
	Office 365 Business Essentials	Barracuda	\$2,184	1	\$ 2,184
	Backup Archiving	Barracuda	\$5,465	1	\$ 5,465
	SSL Certificates		\$254	1	\$ 254
	Advanced Network Monitoring and Mapping	Auvik	\$2,925	1	\$ 2,925
	Online Annual Maintenance	ArcGis	\$2,500	1	\$ 2,500
	Desktop Annual Maintenance	ArcGis	\$1,500	1	\$ 1,500
	O365 Conversion		\$7,500	1	\$ 7,500
	San Hard Drives and Server Memory Upgrades		\$8,000	1	\$ 8,000
	Ups Battery Backup	IDF	\$250	3	\$ 750
	Camera Maintenance and Support	GC&E	\$6,000	1	\$ 6,000
	Annual Circuits - Rec Ctr		\$21,600	1	\$ 21,600
	Annual Circuits - City Hall		\$9,600	1	\$ 9,600
	Annual Circuits - First Ave		\$9,600	1	\$ 9,600
	Security Maintenance - Rec Center		\$540	1	\$ 540
	Additional Training and Services		\$10,000	1	\$ 10,000
	Laptops with Monitors for New Staff		\$3,500	10	\$ 35,000
	Software for New Staff		\$300	10	\$ 3,000
	Network Switches and Support		\$52,000	1	\$ 52,000
	Contingency		\$5,097	1	\$ 5,097
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 293,339
Increase	Cisco Switches Annual Service	SmartNet	\$850	1	\$ 850

Increase	Office 365 Accounts Annual	Microsoft	\$2,397	1	\$	2,397
Increase	Adobe Creative Cloud Full Suite	Adobe	\$936	5	\$	4,680
Deletion	Office Visio	Microsoft	-\$75	4	\$	(300)
Deletion	Office 365 Business Essentials	Microsoft	-\$2,184	1	\$	(2,184)
Increase	Backup Archiving	Barracuda	\$55	1	\$	55
Deletion	O365 Conversion	Microsoft	-\$7,500	1	\$	(7,500)
Deletion	San Hard Drives and Server Memory Upgrades		-\$8,000	1	\$	(8,000)
Deletion	Ups Battery Backup	IDF	-\$250	3	\$	(750)
Increase	Camera Maintenance and Support	GC&E	\$1,500	1	\$	1,500
Addition	Cradlepoint Wireless LTE Adapters		\$150	12	\$	1,800
Addition	Cradlepoint Annula Renewal		\$1,285	1	\$	1,285
Addition	Informacast Fusion Renewal		\$3,655	1	\$	3,655
Addition	APC Warranty		\$1,000	1	\$	1,000
Addition	ARC GIS Licenses		\$500	1	\$	500
Addition	ZOOM month to month Invoice	Zoom	\$550	12	\$	6,600
					\$	-
			FY 2022 Changes Subtotal		\$	5,588
FY 2022 TOTAL - Computer/Software						\$ 298,927

FY2021 Total IT/GIS \$ 760,751

FY 2022 TOTAL -IT/GIS \$766,339

Communications (1570)

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
52.12100	Contractual Services - CH2M	-	-		375,858	281,893	375,858	406,411	30,553
52.13000	Other Services/Technical	41,657	45,188	17,037	20,500	27,605	18,000	28,500	8,000
52.32000	Cell Phones	-	2,442	2,190	2,700	1,978	2,258	3,000	300
52.32050	Postage	-	8,409	20,864	8,000	4,048	6,578	9,000	1,000
52.34000	Printing	19,411	23,073	44,241	45,000	15,598	28,500	40,600	(4,400)
52.36000	Dues & Fees	-	1,317	-	-	-	-	120	120
53.10000	Operating Supplies	-	3,285	16,082	5,000	2,883	25,774	20,000	15,000
53.17500	Hospitality Supplies	5,190	21,567	2,275	40,000	9,268	5,000	40,000	-
54.24000	Computer/Software	-	-	5,161	6,190	485	6,000	6,190	-
	Subtotal - Operations	66,258	105,281	107,850	503,248	343,758	467,968	553,821	50,573
TOTAL DEPARTMENTS		66,258	105,281	107,850	503,248	343,758	467,968	553,821	50,573

City of Tucker

FY 2022 Department Operational Budget Request

Communications - 1570

Contact:

Matt Holmes

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.12100	Contractual Services - CH2M	Vendor Name	Est. Cost per unit	No. Units	Cost
	Breakdown for Communications	CH2M	\$375,858	1	\$ 375,858
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 375,858
Addition	Amendment#11	CH2M	\$18,810	1	\$ 30,553
			FY 2022 Changes Subtotal		\$ 30,553
FY 2022 TOTAL - Contractual Services - CH2M					\$ 406,411

52.13000	Other Services/Technical	Vendor Name	Est. Cost per unit	No. Units	Cost
	Fireworks	East Coast Pyrotechnics	\$15,000	1	\$ 15,000
	Police for Fireworks and Movies	Various	\$5,500	1	\$ 5,500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 20,500
Addition	Livestreaming contractor for July 3		\$2,000	1	\$ 2,000
Addition	Sound System for July 3		\$6,000	1	\$ 6,000
Addition	Website Redesign		\$25,000	1	\$ 25,000
Decrease	Website Redesign		-\$25,000	1	\$ (25,000)
			FY 2022 Changes Subtotal		\$ 8,000
FY 2022 TOTAL - Other Services/Technical					\$ 28,500

52.32000	Cell Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
	Cell Phone	Verizon	\$540	5	\$ 2,700
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 2,700
Increase	Cell Phone		\$60	5	\$ 300
			FY 2021 Changes Subtotal		\$ 300
FY 2022 TOTAL - Cell Phones					\$ 3,000

52.32050	Postage	Vendor Name	Est. Cost per unit	No. Units	Cost
	Postage	USPS	\$8,000	1	\$ 8,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 8,000
Increase	Postage		\$1,000	1	\$ 1,000
			FY 2022 Changes Subtotal		\$ 1,000
FY 2022 TOTAL - Postage					\$ 9,000

52.3400	Printing	Vendor Name	Est. Cost per unit	No. Units	Cost
	Monthly Newsletters	Various	\$1,425	12	\$ 17,100
	Citywide Mailing	Various	\$7,700	1	\$ 7,700
	Educational Mailing	Various	\$5,000	1	\$ 5,000
	Magazine	Various	\$15,200	1	\$ 15,200
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 45,000
Deletion	Monthly Newsletters		\$1,425	12	\$ (17,100)
Increase	Citywide Mailing		\$7,700	1	\$ 7,700
Increase	Educational Mailing		\$5,000	1	\$ 5,000
			FY 2022 Changes Subtotal		\$ (4,400)

FY 2022 TOTAL - Printing						\$	40,600
52.36000	Dues & Fees	Vendor Name	Est. Cost per unit	No. Units	Cost		
			\$0	1	\$	-	
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$	-	
Addition	Newspaper Subscription	AJC	\$10	12	\$	120	
			FY 2022 Changes Subtotal		\$	120	
FY 2022 TOTAL - Dues & Fees						\$	120
53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost		
	Branding	Various	\$5,000	1	\$	5,000	
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$	5,000	
Addition	Banners (creation and installation)		\$10,000	1	\$	10,000	
Addition	Ornaments		\$5,000	1	\$	5,000	
			FY 2022 Changes Subtotal		\$	15,000	
FY 2022 TOTAL - Operating Supplies						\$	20,000
53.17500	Hospitality Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost		
	Tucker Volunteer Appreciation	Various	\$9,000	1	\$	9,000	
	Volunteer Appreciation Dinner	Various	\$5,000	1	\$	5,000	
	Events	Various	\$26,000	1	\$	26,000	
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$	40,000	
Deletion	Tucker Volunteer Appreciation	Various	\$9,000	1	\$	(9,000)	
Increase	Volunteer Appreciation Dinner	Various	\$9,000	1	\$	9,000	
			FY 2022 Changes Subtotal		\$	-	
FY 2022 TOTAL - Hospitality Supplies						\$	40,000
54.24000	Computer/Software	Vendor Name	Est. Cost per unit	No. Units	Cost		
	Software Computer Upgrades	Various	\$1,160	1	\$	1,160	
	Technology Upgrades	Various	\$2,000	1	\$	2,000	
	Website Hosting Fee	Revize	\$400	1	\$	400	
	MailChimp	MailChimp	\$350	1	\$	350	
	Adobe Creative Cloud	Adobe	\$600	1	\$	600	
	Envato Elements	Envato	\$200	1	\$	200	
	Additional Software	Various	\$360	1	\$	360	
	MailChimp	MailChimp	\$120	1	\$	120	
	Technology Upgrades	Various	\$1,000	1	\$	1,000	
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$	6,190	
					\$	-	
					\$	-	
					\$	-	
					\$	-	
			FY 2022 Changes Subtotal		\$	-	
FY 2022 TOTAL - Computer/Software						\$	6,190
FY2021 Total Communications						\$	503,248
FY 2022 TOTAL - Communications							\$553,821

General Operations (1595)

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
52.12000	Professional Services	90,634	61,135	132,872	43,000	19,479	29,219	98,000	55,000
52.12100	Contractual Services - CH2M	2,403,494	3,419,546	3,601,520	381,849	240,560	342,176	381,849	-
52.13000	Other Services/Technical	-	1,069	47,072	2,240	21,232	31,848	1,240	(1,000)
52.21400	Landscaping	-	2,603	3,425	5,000	1,125	1,688	5,000	-
52.31000	General Liability Insurance	17,945	35,379	37,635	46,000	42,901	64,352	66,537	20,537
52.32010	Phones	-	-	25,622	30,000	23,910	35,865	30,000	-
52.32050	Postage	8,986	13,484	13,302	10,000	16,548	24,822	15,000	5,000
52.34000	Printing	284	10,696	9,700	15,000	6,463	9,695	18,000	3,000
52.36000	Dues & Fees	-	5,464	10,722	56,000	5,584	8,376	14,000	(42,000)
52.36100	Service Fees - Credit Cards	20,335	36,704	49,990	45,000	35,079	52,619	30,000	(15,000)
52.36101	Service Fees - Banking	-	546	1,157	1,000	6,180	9,270	6,000	5,000
53.10000	Operating Supplies	47,312	45,574	37,382	40,000	21,327	31,991	40,000	-
53.11000	Office Supplies	10,852	19,152	9,473	20,000	9,448	14,172	20,000	-
53.13000	Food Supplies	-	7,790	9,631	5,000	2,745	4,118	7,000	2,000
54.11000	Capital - Land Purchases	175,681	-	-	-	-	-	-	-
54.23000	Furniture	1,258	-	-	-	-	-	-	-
54.23100	Signs	8,365	-	-	-	-	-	-	-
54.24000	Computer/Software	1,067	-	-	-	-	-	-	-
54.25000	Other Equipment	-	11,393	15,847	13,000	14,220	15,561	17,000	4,000
Subtotal - Operations		2,786,213	3,670,535	4,005,350	713,089	466,801	675,769	749,626	36,537
TOTAL DEPARTMENT		2,786,213	3,670,535	4,005,350	713,089	466,801	675,769	749,626	36,537

City of Tucker
FY 2022 Department Operational Budget Request

General Operations

Contact:

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.12000	Professional Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	GMA Membership Fee	GMA	\$30,000	1	\$ 30,000
	Dekalb Municipal Assoc Membership	Dekalb Municipal	\$25,000	1	\$ 25,000
	Shredding	Shred-It	\$30,000	1	\$ 30,000
	Amendment - Add HR Services	Various	\$13,000	1	\$ 13,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 98,000
					\$ -
					\$ -
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Professional Services					\$ 98,000

52.12100	Contractual Svcs CH2M	Vendor Name	Est. Cost per unit	No. Units	Cost
	CH2M/Jacobs Base Contract	CH2M	\$281,849	1	\$ 281,849
	Staff Contingency	CH2M	\$100,000	1	\$ 100,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 381,849
Decrease	Amendment#11	CH2M	-\$91,555	1	\$ (91,555)
					\$ -
				FY 2022 Changes Subtotal	\$ (91,555)
FY 2022 TOTAL - Contractual Svcs CH2M					\$ 290,294

52.13000	Other Services/Technical	Vendor Name	Est. Cost per unit	No. Units	Cost
	Water Cooler	Quench	\$2,240	1	\$ 2,240
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 2,240
Decrease	Water Cooler				\$ (1,000)
				FY 2022 Changes Subtotal	\$ (1,000)
FY 2022 TOTAL - Other Services/Technical Services					\$ 1,240

52.21400	Landscaping	Vendor Name	Est. Cost per unit	No. Units	Cost
	On call Mowing	Dave's Landscaping	\$5,000	1	\$ 5,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 5,000
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Landscaping					\$ 5,000

52.31000	General Liability Insurance	Vendor Name	Est. Cost per unit	No. Units	Cost
	Liability Insurance	GMA	\$31,000	1	\$ 31,000
	Insurance Additions	GMA	\$15,000	1	\$ 15,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 46,000
Increase	Insurance Additions	GMA	\$20,537	1	\$ 20,537
				FY 2022 Changes Subtotal	\$ 20,537
FY 2022 TOTAL - General Liability Insurance					\$ 66,537

52.32010	Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
	Desk and Conference Phones	InterDev	\$30,000	1	\$ 30,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 30,000
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Phones					\$ 30,000

52.32050	Postage	Vendor Name	Est. Cost per unit	No. Units	Cost
	Mailings	Neopost	\$10,000	1	\$ 10,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 10,000
Addition	Increased Mailing & rate increase	Quadient	\$5,000	1	\$ 5,000
				FY 2021 Changes Subtotal	\$ 5,000
FY 2022 TOTAL - Postage					\$ 15,000

52.34000	Printing	Vendor Name	Est. Cost per unit	No. Units	Cost
	Copier Charges	Milner	\$15,000	1	\$ 15,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 15,000
Addition	Copier Charges				\$ 3,000
				FY 2022 Changes Subtotal	\$ 3,000
FY 2022 TOTAL - Printing					\$ 18,000

52.36000	Dues & Fees	Vendor Name	Est. Cost per unit	No. Units	Cost
	Property Tax	Dekalb County	\$8,000	1	\$ 8,000
	Misc Fees	Various	\$1,000	1	\$ 1,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 9,000
Addition	Wellness Program		\$5,000	1	\$ 5,000
					\$ -
					\$ -
				FY 2022 Changes Subtotal	\$ 5,000
FY 2022 TOTAL - Dues & Fees					\$ 14,000

52.36100	Service Fees - Credit Card	Vendor Name	Est. Cost per unit	No. Units	Cost
	Credit Card Fees for Payment Processing	Various	\$25,000	1	\$ 25,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 25,000
Addition	Increased Credit Card payments		\$5,000	1	\$ 5,000
				FY 2022 Changes Subtotal	\$ 5,000
FY 2022 TOTAL - Service Fees - Credit Card					\$ 30,000

52.36101	Service Fees - Banking	Vendor Name	Est. Cost per unit	No. Units	Cost
	Banking Fees	Synovus	\$1,000	1	\$ 1,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 1,000
Addition	Banking Fees				\$ 5,000
				FY 2022 Changes Subtotal	\$ 5,000
FY 2022 TOTAL - Service Fees - Banking					\$ 6,000

53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Supplies for Office Locations	Various	\$40,000	1	\$ 40,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 40,000
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Operating Supplies					\$ 40,000

53.11000	Office Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	General Office Supplies	Staples	\$20,000	1	\$ 20,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 20,000
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Office Supplies					\$ 20,000

53.13000	Food Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Food For Meeting	Various	\$7,000	1	\$ 7,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 7,000
					\$ -
				FY 2022 Changes Subtotal	\$ -
FY 2022 TOTAL - Food Supplies					\$ 7,000

554.25000	Other Equipment	Vendor Name	Est. Cost per unit	No. Units	Cost
	Copier Rentals	Delage	\$13,000	1	\$ 13,000
Dropdown	FY 2022 Changes			FY 2021 Subtotal	\$ 13,000
Increase	Copier Rentals				\$ 4,000
				FY 2022 Changes Subtotal	\$ 4,000
FY 2022 TOTAL - Other Equipment					\$ 17,000

FY2021 Total General Operations					\$ 703,089
FY 2022 TOTAL GENERAL OPS					\$658,071

Municipal Court (2650)

Personnel		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
51.11000	Regular Salaries	-	-		100,476	94,695	128,655	116,934	16,458
51.21000	Group Insurance	-	-		18,422	12,116	23,450	20,069	1,647
51.22000	FICA/Medicare	-	-		1,457	101	-	1,696	239
51.24000	Retirement 401A	-	-		10,048	9,583	12,978	11,693	1,645
51.24001	Retirement 457 Match	-	-		4,019	3,695	4,850	4,677	658
51.26000	Unemployment Expense	-	-		677	763	850	677	-
51.27000	Workers Comp	-	-		288	-	-	631	343
Subtotal - Personnel		-	-		135,387	120,953	170,783	156,378	20,991

Operations		FY 2018	FY 2019		FY2020			FY2021	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
52.12000	Professional Services	5,750	13,967	18,185	215,475	71,860	86,873	215,475	-
52.12100	Contractual Services - CH2M	-	-		187,929	95,206	95,250	-	(187,929)
52.23100	Building & Office Leases	-	22,200	13,600	-	-	-	-	-
52.32000	Phones	-	-		-	83	350	1,020	-
52.36000	Dues & Fees	-	-	235	1,000	88	88	1,000	-
52.36101	Service Fees - Banking	-	-	-	10,000	-	-	-	(10,000)
52.37000	Education & Training	-	425	1,765	7,600	658	987	4,825	(2,775)
53.10000	Operating Supplies	-	-	9,877	20,000	17,145	25,718	25,000	5,000
54.24000	Computer/Software	-	7,516	6,986	32,600	23,250	31,046	23,850	(8,750)
Subtotal - Operations		5,750	44,108	50,648	474,604	208,290	240,312	271,170	(203,434)
TOTAL DEPARTMENT		5,750	44,108	50,648	609,991	329,243	411,095	427,548	(182,443)

City of Tucker

FY 2022 Department Operational Budget Request

Municipal Court - 2650

Contact:

Danielle Greene

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.12000	Professional Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	Judges - Tucker	Various	\$14,000	1	\$ 14,000
	Bailiff	Various	\$11,475	1	\$ 11,475
	Interpreter	Various	\$2,000	1	\$ 2,000
	Judges	Various	\$51,700	1	\$ 51,700
	Judge - Tucker	Various	\$11,000	1	\$ 11,000
	Judges - On Call	Various	\$15,300	1	\$ 15,300
	Solicitors 2 for 11 sessions	Various	\$110,000	1	\$ 110,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 215,475
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Professional Services					\$ 215,475
52.12100	Contractual Services - CH2M	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Contractual Services - CH2M					\$ -
52.23100	Building & Office Leases	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2020 Subtotal		\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Building & Office Leases					\$ -
52.32000	Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
Addition	Cell Phones	Verizon	\$510	2	\$ 1,020
			FY 2022 Changes Subtotal		\$ 1,020
FY 2022 TOTAL - Cell Phones					\$ 1,020

52.36000	Dues & Fees	Vendor Name	Est. Cost per unit	No. Units	Cost
	Judges Dues	Various	\$1,000	1	\$ 1,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 1,000
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Dues & Fees					\$ 1,000

52.36101	Service Fees - Banking	Vendor Name	Est. Cost per unit	No. Units	Cost
	Cash Drop Safe	Synovus	\$10,000	1	\$ 10,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 10,000
Decrease	Cash Drop Safe		-\$10,000	1	\$ (10,000)
			FY 2022 Changes Subtotal		\$ (10,000)
FY 2022 TOTAL - Service Fees - Banking					\$ -

52.37000	Education & Training	Vendor Name	Est. Cost per unit	No. Units	Cost
	Judges Training	Various	\$7,600	1	\$ 7,600
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 7,600
Addition	New Clerk 16 Cert	Tifton	\$525	1	\$ 525
Addition	Clerk of Court Training	On Line	\$150	1	\$ 150
Decrease	Judges Training	Various	-\$6,000	1	\$ (6,000)
Addition	GCIC Symposium	GBI	\$850	3	\$ 2,550
			FY 2022 Changes Subtotal		\$ 150
FY 2022 TOTAL - Education & Training					\$ 4,825

53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Court Operations	Various	\$20,000	1	\$ 20,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 20,000
Increase	Court Files & Jackets	Various	\$5,000	1	\$ 5,000
					\$ -
			FY 2022 Changes Subtotal		\$ 5,000
FY 2022 TOTAL - Operating Supplies					\$ 25,000

54.24000	Computer/Software	Vendor Name	Est. Cost per unit	No. Units	Cost
	Courtware	Courtware	\$940	12	\$ 11,280
	GTA	GTA	\$100	1	\$ 100
	GCIC Equipment	Various	\$2,500	1	\$ 2,500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 13,880
Increase	Courtware	Courtware	\$3,120	1	\$ 3,120
Addition	Annual Maintenance	Central Square	\$2,750	1	\$ 2,750
Addition	GTA-GCIC Reports - Traffic	GTA	\$2,400	1	\$ 2,400
Addition	Printer	GCIC Room	\$700	1	\$ 700
Increase	Laptop for Zoom	Dell	\$1,000	1	\$ 1,000
			FY 2022 Changes Subtotal		\$ 9,970
FY 2022 TOTAL - Computer/Software					\$ 23,850
FY2021 Total Court					\$ 257,955
FY 2022 TOTAL - Court					\$271,170

City Engineer (4100)

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
52.12100	Contractual Services - CH2M	-	-		246,992	185,244	246,992	267,070	20,078
52.13000	Other Services/Technical	15,325	-		-	-	-	-	-
52.22000	Repairs & Maintenance	47,960	-	10,017	10,000	2,500	10,000	10,000	-
52.32000	Cell Phones	-	798	1,009	1,200	950	1,114	1,200	-
52.33000	Advertising	-	198	155	500	-	20	500	-
Subtotal - Operations		63,285	996	11,181	258,692	188,694	258,126	278,770	20,078
TOTAL DEPARTMENT		63,285	996	11,181	258,692	188,694	258,126	278,770	20,078

City of Tucker

FY 2022 Department Operational Budget Request

City Engineer - 4100

Contact:

Ken Hildebrandt

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.12100	Contractual Services - CH2M	Vendor Name	Est. Cost per unit	No. Units	Cost
	Public Works	CH2M	\$246,992	1	\$ 246,992
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 246,992
Addition	Admendment#11	CH2M	\$20,078	1	\$ 20,078
			FY 2022 Changes Subtotal		\$ 20,078
FY 2022 TOTAL - Contractual Services - CH2M					\$ 267,070

52.13000	Other Services/Technical	Vendor Name	Est. Cost per unit	No. Units	Cost
				1	\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2021 TOTAL - Other Services/Technical					\$ -

52.22000	Repairs & Maintenance	Vendor Name	Est. Cost per unit	No. Units	Cost
	Emergency Repairs	Various	\$10,000	1	\$ 10,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 10,000
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Repairs & Maintenance					\$ 10,000

52.32000	Cell Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
	Engineer & Supervisor	Verizon	\$600	2	\$ 1,200
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 1,200
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Cell Phones					\$ 1,200

52.33000	Advertising	Vendor Name	Est. Cost per unit	No. Units	Cost
	Bid Advertising	Champion	\$500	1	\$ 500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 500
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Advertising					\$ 500

FY2021 Total City Engineer \$ 11,700

FY 2022 TOTAL - City Engineer \$278,770

Parks and Recreation (6210, 6211, 6212)

Personnel		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
51.11000	Regular Salaries	-	-	198,117	499,995	299,540	182,784	499,995	-
51.12000	Temporary Salaries	-	-	24,574	100,000	31,108	66,500	182,700	82,700
51.21000	Group Insurance	-	-	59,883	127,639	101,251	128,000	127,639	-
51.22000	FICA/Medicare	-	-	4,596	14,900	7,009	2,521	21,226	6,326
51.24000	Retirement 401A	-	-	18,428	50,000	31,355	48,500	50,000	-
51.24001	Retirement 457 Match	-	-	5,541	15,000	9,574	14,500	15,000	-
51.26000	Unemployment Expense	-	-	4,214	8,795	2,654	4,875	8,795	-
51.27000	Workers Comp	-	-	-	3,744	-	-	13,100	9,356
Subtotal - Personnel		-	-	315,353	820,073	482,491	447,680	918,455	98,382

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
52.12000	Professional Services	14,150	(8,370)	8,121	20,000	2,528	3,500	30,000	10,000
52.13000	Other Services/Technical	-	12,439	40,085	30,301	31,547	32,963	30,801	500
52.13100	Contractual Services	258,430	260,415	145,809	100,859	58,671	98,500	83,140	(17,719)
52.21100	Sanitation	-	15,645	11,683	25,600	15,382	18,500	25,600	-
52.21300	Janitorial	-	30,203	-	-	6,800	9,350	10,800	10,800
52.21400	Landscaping	-	377,789	560,915	560,700	378,299	560,700	597,145	36,445
52.22000	Repairs & Maintenance	187,260	391,852	386,900	350,000	193,342	290,798	355,000	5,000
52.23100	Building & Office Leases	-	-	-	-	1,500	1,500	37,500	-
53.23200	Equipment and Vehicle Rentals	25,902	3,700	-	-	-	-	-	-
52.32000	Cell Phones	-	3,079	2,410	3,120	1,935	2,631	3,744	624
52.33000	Advertising	-	-	60	2,500	458	575	2,500	-
52.34000	Printing	-	-	456	10,000	-	-	10,000	-
52.35000	Travel	-	-	-	-	-	-	500	-
52.36000	Dues & Fees	-	75	1,314	1,500	1,863	1,900	2,250	750
52.37000	Education & Training	-	-	-	-	456	456	500	-
53.10000	Operating Supplies	16,211	55,167	76,672	142,500	91,140	127,500	148,000	5,500
53.11000	Office Supplies	2,439	4,955	5,968	12,000	1,692	5,217	9,000	(3,000)
53.12100	Water/Sewer	28	447	20,376	50,000	1,549	26,354	40,000	(10,000)
53.12200	Natural Gas	9,638	28,654	14,398	30,000	10,647	12,095	25,000	(5,000)
52.12300	Electricity	-	28,650	50,322	99,400	64,098	78,500	104,900	5,500
54.20000	Equipment	-	21,400	-	-	-	-	-	-
54.22000	Vehicles	-	-	59,251	-	34	58,383	-	-
54.23000	Furniture & Fixtures	8,455	-	8,778	10,000	3,380	8,778	10,000	-
54.23100	Signs	-	-	744	-	-	744	-	-
54.24000	Computer/Software	35,427	-	-	-	-	-	-	-
54.25000	Other Equipment	-	18,233	668	-	-	668	-	-
Subtotal - Operations		557,940	1,244,333	1,394,930	1,448,480	865,321	1,339,612	1,526,380	77,900
TOTAL DEPARTMENT		557,940	1,244,333	1,710,283	2,268,553	1,347,812	1,787,292	2,444,835	176,282

Parks and Recreation - Rec (6210)

Personnel		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
51.11000	Regular Salaries	-	-	198,117	499,995	299,540	513,497	499,995	-
51.12000	Temporary Salaries	-	-	24,574	100,000	31,108	53,328	182,700	82,700
51.21000	Group Insurance	-	-	59,883	127,639	101,251	173,573	127,639	-
51.22000	FICA/Medicare	-	-	4,596	14,900	7,009	12,015	21,226	6,326
51.24000	Retirement 401A	-	-	18,428	50,000	31,355	53,751	50,000	-
51.24001	Retirement 457 Match	-	-	5,541	15,000	9,574	16,413	15,000	-
51.26000	Unemployment Expense	-	-	4,214	8,795	2,654	4,550	8,795	-
51.27000	Workers Comp	-	-	-	3,744	-	-	13,100	9,356
Subtotal - Personnel		-	-	315,353	820,073	482,491	827,127	918,455	98,382

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
52.12000	Professional Services	14,150	(8,370)	8,121	20,000	2,528	4,334	30,000	10,000
52.13000	Other Services/Technical	-	12,439	40,085	-	19,072	32,695	-	-
52.13100	Contractual Services	258,430	260,415	145,809	5,100	3,975	6,814	10,400	5,300
52.21100	Sanitation	-	15,645	11,683	-	-	-	-	-
52.21300	Janitorial	-	30,203	-	-	6,800	11,657	10,800	10,800
52.21400	Landscaping	-	377,789	560,915	-	-	-	-	-
52.22000	Repairs & Maintenance	187,260	391,852	386,900	75,000	58,345	100,020	80,000	5,000
52.23100	Building & Office Leases	-	-	-	-	1,500	1,500	37,500	37,500
52.32000	Cell Phones	-	3,079	2,410	3,120	1,935	3,317	3,744	624
52.33000	Advertising	-	-	60	2,500	458	785	2,500	-
52.34000	Printing	-	-	456	10,000	-	-	10,000	-
52.35000	Travel	-	-	-	-	-	-	500	500
52.36000	Dues & Fees	-	75	1,314	1,500	1,863	3,194	2,250	750
52.37000	Education & Training	-	-	-	-	456	782	500	500
53.10000	Operating Supplies	16,211	55,167	76,672	62,500	42,102	72,175	62,500	-
53.11000	Office Supplies	2,439	4,955	5,968	12,000	1,692	2,901	9,000	(3,000)
53.12100	Water/Sewer	28	447	20,376	20,000	993	1,702	15,000	(5,000)
53.12200	Natural Gas	9,638	28,654	14,398	30,000	10,647	18,252	25,000	(5,000)
53.12300	Electricity	-	28,650	50,322	42,000	32,328	55,419	42,000	-
54.22000	Vehicles	-	21,400	59,251	-	34	58	-	-
54.23000	Furniture & Fixtures	8,455	-	8,778	7,500	3,380	5,794	7,500	-
54.23100	Signs	-	-	744	-	-	-	-	-
54.25000	Other Equipment	61,329	21,933	669	-	-	-	-	-
Subtotal - Operations		557,940	1,244,333	1,394,931	291,220	188,108	321,399	349,194	57,974

TOTAL DEPARTMENT		557,940	1,244,333	1,710,284	1,111,293	670,599	321,399	1,267,649	156,356
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City of Tucker

FY 2022 Department Operational Budget Request

Parks & Recreation - 6210

Contact:

Rip Robertson

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.13000	Other Services/Technical	Vendor Name	Est. Cost per unit	No. Units	Cost
	Internet	Comcast	\$20,000	1	\$ 20,000
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 20,000
Increase	Annual Adjustment				\$ 10,000
			FY 2022 Changes Subtotal		\$ 10,000
FY 2022 TOTAL - Other Services/Technical					\$ 30,000

52.13100	Contractual Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	HVAC Service	Estes	\$5,100	1	\$ 5,100
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 5,100
Addition	Rec Desk Support	Rec Desk	\$5,300	1	\$ 5,300
					\$ -
			FY 2022 Changes Subtotal		\$ 5,300
FY 2022 TOTAL - Contractual Services					\$ 10,400

52.21100	Sanitation	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Sanitation					\$ -

52.21300	Janitorial	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
Addition	Janitorial	At Your Service	\$900	12	\$ 10,800
			FY 2022 Changes Subtotal		\$ 10,800
FY 2022 TOTAL - Janitorial					\$ 10,800

52.21400	Landscaping	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Landscaping					\$ -

52.22000	Repairs & Maintenance	Vendor Name	Est. Cost per unit	No. Units	Cost
	TRC	Various	\$75,000	1	\$ 75,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 75,000
Addition	Vehicle Maintenance	Various	\$5,000	1	\$ 5,000
					\$ -

					\$ -
			FY 2022 Changes Subtotal		\$ 5,000
FY 2022 TOTAL - Repairs & Maintenance					\$ 80,000

52.23100	Building & Office Leases	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
Addition	Church Parking Lot	St. Andrews	\$1,500	1	\$ 1,500
Addition	Cofer Lot Lease	Cofer	\$20,000	1	\$ 36,000
					\$ -
			FY 2022 Changes Subtotal		\$ 37,500
FY 2022 TOTAL - Repairs & Maintenance					\$ 37,500

52.32000	Cell Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
	Staff Phones	Verizon	\$624	5	\$ 3,120
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 3,120
Increase	Additional Staff Phone	Verizon	\$624		\$ 624
			FY 2022 Changes Subtotal		\$ 624
FY 2022 TOTAL - Cell Phones					\$ 3,744

52.33000	Advertising	Vendor Name	Est. Cost per unit	No. Units	Cost
	Magazines	Various	\$2,500	1	\$ 2,500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 2,500
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Advertising					\$ 2,500

52.34000	Printing	Vendor Name	Est. Cost per unit	No. Units	Cost
	Printing	Various	\$10,000	1	\$ 10,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 10,000
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2021 TOTAL - Printing					\$ 10,000

52.35000	Travel	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
Addition	Travel to Training	Employee R/I	\$100	5	\$ 500
			FY 2022 Changes Subtotal		\$ 500
FY 2021 TOTAL - Travel					\$ 500

52.36000	Dues & Fees	Vendor Name	Est. Cost per unit	No. Units	Cost
	GRPA/NRPA	GRPA	\$1,500	1	\$ 1,500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 1,500
Addition	District Fees	GRPA			\$ 500
Addition	Certification Fees	GRPA			\$ 250
			FY 2022 Changes Subtotal		\$ 500
FY 2022 TOTAL - Dues & Fees					\$ 2,250

52.37000	Education & Training	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
Addition	Training	Various	\$500	1	\$ 500
					\$ -

			FY 2022 Changes Subtotal	\$	500
FY 2022 TOTAL - Education & Training					\$ 500
53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Summer Camp Supplies	Various	\$7,500	1	\$ 7,500
	Janitorial	Various	\$20,000	1	\$ 20,000
	Program Supplies	Various	\$30,000	1	\$ 30,000
	Program Scorekeepers, etc.	Various	\$5,000	1	\$ 5,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal	\$	62,500
					\$ -
					\$ -
			FY 2022 Changes Subtotal	\$	-
FY 2022 TOTAL - Operating Supplies					\$ 62,500
53.1100	Office Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	General Office Supplies	Various	\$12,000	1	\$ 12,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal	\$	12,000
Decrease	10%				\$ (3,000)
			FY 2022 Changes Subtotal	\$	(3,000)
FY 2022 TOTAL - Office Supplies					\$ 9,000
53.12100	Water/Sewer	Vendor Name	Est. Cost per unit	No. Units	Cost
	TRC & Parks	Dekalb County	\$20,000	1	\$ 20,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal	\$	20,000
Decrease					\$ (5,000)
			FY 2022 Changes Subtotal	\$	(5,000)
FY 2022 TOTAL - Water & Sewer					\$ 15,000
53.12200	Natural Gas	Vendor Name	Est. Cost per unit	No. Units	Cost
	TRC	GA Natural Gas	\$30,000	1	\$ 30,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal	\$	30,000
Decrease					\$ (5,000)
			FY 2022 Changes Subtotal	\$	(5,000)
FY 2022 TOTAL - Natural Gas					\$ 25,000
53.12300	Electricity	Vendor Name	Est. Cost per unit	No. Units	Cost
	TRC	GA Power	\$42,000	1	\$ 42,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal	\$	42,000
					\$ -
					\$ -
			FY 2022 Changes Subtotal	\$	-
FY 2022 TOTAL - Electricity					\$ 42,000
54.23000	Furniture & Fixtures	Vendor Name	Est. Cost per unit	No. Units	Cost
	Replacement and Additional	Various	\$7,500	1	\$ 7,500
Dropdown	FY 2022 Changes		FY 2021 Subtotal	\$	7,500
			FY 2022 Changes Subtotal	\$	-
FY 2022 TOTAL - Furniture & Fixtures					\$ 7,500
FY2021 Total Parks & Recreation					\$ 291,220
FY 2022 TOTAL -Parks & Recreation					\$349,194

Parks and Recreation - Parks (6211)

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
52.13000	Other Services/Technical	-	-		28,301	11,191	19,185	28,301	-
52.13100	Contractual Services	-	-		24,490	11,870	20,349	22,740	(1,750)
52.21100	Sanitation	-	-		25,600	15,382	26,369	25,600	-
52.21400	Landscaping	-	-		560,700	378,299	648,513	597,145	36,445
52.22000	Repairs & Maintenance	-	-		240,000	123,449	211,627	240,000	-
53.10000	Operating Supplies	-	-		55,000	42,734	73,258	60,500	5,500
53.12100	Water/Sewer	-	-		30,000	556	953	25,000	(5,000)
53.12300	Electricity	-	-		49,000	23,057	39,526	49,000	-
Subtotal - Operations		-	-		1,013,091	606,538	1,039,779	1,048,286	35,195
TOTAL DEPARTMENT		-	-		1,013,091	606,538	1,039,779	1,048,286	35,195

City of Tucker					
FY 2022 Department Operational Budget Request					
Parks - 6211		Contact: Rip Robertson			
<p>INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.</p>					
52.13000	Other Services/Technical	Vendor Name	Est. Cost per unit	No. Units	Cost
	Park Security Cameras	GA Power	\$28,301	1	\$ 28,301
Dropdown	FY 2022 Changes				FY 2021 Subtotal \$ 28,301
					\$ -
					FY 2022 Changes Subtotal \$ -
					FY 2022 TOTAL - Other Services/Technical \$ 28,301
52.13100	Contractual Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	Playground Guard	Dekalb County	\$3,200	1	\$ 3,200
	Park Pride	Dekalb County	\$19,540	1	\$ 19,540
	Mobile Work Order Service	Upkeep	\$1,750	1	\$ 1,750
Dropdown	FY 2022 Changes				FY 2021 Subtotal \$ 24,490
Decrease	Mobile Work Order Service	Upkeep	-\$1,750	1	\$ (1,750)
					FY 2022 Changes Subtotal \$ (1,750)
					FY 2022 TOTAL - Contractual Services \$ 22,740
52.21100	Sanitation	Vendor Name	Est. Cost per unit	No. Units	Cost
	TRC	Dekalb County	\$4,800	1	\$ 4,800
	Henderson	Dekalb County	\$6,000	1	\$ 6,000
	Cofer	Dekalb County	\$10,000	1	\$ 10,000
	Fitzgerald	Dekalb County	\$4,800	1	\$ 4,800
Dropdown	FY 2022 Changes				FY 2021 Subtotal \$ 25,600
					\$ -
					FY 2022 Changes Subtotal \$ -
					FY 2022 TOTAL - Sanitation \$ 25,600
52.21400	Landscaping	Vendor Name	Est. Cost per unit	No. Units	Cost
	Landscaping	Optech	\$560,700	1	\$ 560,700
Dropdown	FY 2022 Changes				FY 2021 Subtotal \$ 560,700
Increase	Add Rosenfeld Park & pool		\$36,445	1	\$ 36,445
					FY 2022 Changes Subtotal \$ 36,445
					FY 2022 TOTAL - Landscaping \$ 597,145
52.22000	Repairs & Maintenance	Vendor Name	Est. Cost per unit	No. Units	Cost
	Parks	Various	\$240,000	1	\$ 240,000
Dropdown	FY 2022 Changes				FY 2021 Subtotal \$ 240,000
					\$ -
					FY 2022 Changes Subtotal \$ -
					FY 2022 TOTAL - Repairs & Maintenance \$ 240,000
53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Pine straw, Mulch, Playground	Various	\$55,000	1	\$ 55,000
Dropdown	FY 2022 Changes				FY 2021 Subtotal \$ 55,000
Addition			\$5,500	1	\$ 5,500
					FY 2022 Changes Subtotal \$ 5,500
					FY 2022 TOTAL - Operating Supplies \$ 60,500
53.12100	Water/Sewer	Vendor Name	Est. Cost per unit	No. Units	Cost
	Parks	Dekalb County	\$30,000	1	\$ 30,000
Dropdown	FY 2022 Changes				FY 2021 Subtotal \$ 30,000
Decrease			-\$5,000	1	\$ (5,000)
					FY 2022 Changes Subtotal \$ (5,000)
					FY 2022 TOTAL - Water & Sewer \$ 25,000
53.12300	Electricity	Vendor Name	Est. Cost per unit	No. Units	Cost
	Henderson Park	GA Power	\$18,000	1	\$ 18,000
	Henderson 2	GA Power	\$2,000	1	\$ 2,000
	Cofer Park	GA Power	\$8,400	1	\$ 8,400
	Peters Park	GA Power	\$600	1	\$ 600
	Fitzgerald	GA Power	\$20,000	1	\$ 20,000
Dropdown	FY 2022 Changes				FY 2021 Subtotal \$ 49,000
					\$ -
					FY 2022 Changes Subtotal \$ -
					FY 2022 TOTAL - Electricity \$ 49,000
54.23000	Furniture & Fixtures	Vendor Name	Est. Cost per unit	No. Units	Cost
Dropdown	FY 2022 Changes				FY 2021 Subtotal \$ -
					\$ -
					FY 2022 Changes Subtotal \$ -
					FY 2022 TOTAL - Furniture & Fixtures \$ -
FY2021 Total Parks & Recreation					\$ 1,013,091
FY 2021 TOTAL -Parks & Recreation					\$1,048,286

Dropdown	Description	
Addition	Any new item for FY 2022.	
Deletion	Any current item that is no longer requested in FY 2022.	
Increase	Any change in a current item that results in an increased est. cost per unit, increased no. of units, or an increase in both.	
Decrease	Any change in a current item that results in a decreased est. cost per unit, decreased no. of units, or a decrease in both.	

Parks and Recreation - Pools (6212)

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
52.13000	Other Services/Technical	-	-		2,000	1,283	2,199	2,500	500
52.13100	Contractual Services	-	-		71,269	42,826	73,416	50,000	(21,269)
52.22000	Repairs & Maintenance	-	-		35,000	11,548	19,797	35,000	-
53.10000	Operating Supplies	-	-		25,000	6,304	10,807	25,000	-
53.12300	Electricity	-	-		8,400	8,713	14,937	13,900	5,500
54.23000	Furniture & Fixtures	-	-		2,500	-	-	2,500	-
	Subtotal - Operations	-	-		144,169	70,674	121,155	128,900	(15,269)
TOTAL DEPARTMENT		-	-		144,169	70,674	121,155	128,900	(15,269)

City of Tucker

FY 2022 Department Operational Budget Request

Pools - 6212

Contact:

Rip Robertson

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.13000	Other Services/Technical	Vendor Name	Est. Cost per unit	No. Units	Cost
	Inernet	Verizon	\$2,000	1	\$ 2,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 2,000
Increase	Annual Increase		\$500	1	\$ 500
			FY 2022 Changes Subtotal		\$ 500
FY 2022 TOTAL - Other Services/Technical					\$ 2,500

52.13100	Contractual Services	Vendor Name	Est. Cost per unit	No. Units	Cost
	Pool Service	AMI	\$71,269	1	\$ 71,269
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 71,269
Decrease	New Contractor	Swim Atlanta	-\$21,269	1	\$ (21,269)
			FY 2022 Changes Subtotal		\$ (21,269)
FY 2022 TOTAL - Contractual Services					\$ 50,000

52.22000	Repairs & Maintenance	Vendor Name	Est. Cost per unit	No. Units	Cost
	Pool	Various	\$35,000	1	\$ 35,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 35,000
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Repairs & Maintenance					\$ 35,000

53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Pool Chemicals	Various	\$25,000	1	\$ 25,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 25,000
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Operating Supplies					\$ 25,000

53.12100	Water/Sewer	Vendor Name	Est. Cost per unit	No. Units	Cost
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
			FY 2022 Changes Subtotal		\$ -

FY 2022 TOTAL - Water & Sewer \$ -

53.12300	Electricity	Vendor Name	Est. Cost per unit	No. Units	Cost
	Cofer Park	GA Power	\$8,400	1	\$ 8,400
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 8,400
Addition	Adjustment	GA Power	\$5,500	1	\$ 5,500
			FY 2022 Changes Subtotal		\$ 5,500
FY 2022 TOTAL - Electricity					\$ 13,900

54.23000	Furniture & Fixtures	Vendor Name	Est. Cost per unit	No. Units	Cost
	Replacement and Additional	Various	\$2,500	1	\$ 2,500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 2,500
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2021 TOTAL - Furniture & Fixtures					\$ 2,500

FY2021 Total Parks & Recreation \$ 144,169

FY 2022 TOTAL -Parks & Recreation \$128,900

Community Development (7210)

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
52.12100	Contractual Services - CH2M	-	-	-	546,486	409,865	500,986	546,486	-
52.13000	Other Services/Technical	-	-	14,880	5,000	3,375	5,000	-	(5,000)
52.32000	Cell Phones	-	5,829	4,833	2,400	1,951	2,400	2,400	-
52.33000	Advertising	-	1,465	1,520	-	-	-	-	-
52.36000	Dues & Fees	-	50	-	-	50	50	-	-
52.37000	Education & Training	5,099	6,576	-	500	-	-	4,900	4,400
53.10000	Operating Supplies	-	-	2,812	2,500	31	53	500	(2,000)
53.17500	Hospitality Supplies	-	-	827	500	-	-	500	-
Subtotal - Operations		5,099	13,920	24,872	557,386	415,272	508,489	554,786	(2,600)
TOTAL DEPARTMENT		5,099	13,920	24,872	557,386	415,272	508,489	554,786	(2,600)

City of Tucker

FY 2022 Department Operational Budget Request

Community Development - 7210

Contact:

John McHenry

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.12100	Contractual Services - CH2M	Vendor Name	Est. Cost per unit	No. Units	Cost
	Building and Permitting	CH2M	\$429,551	1	\$ 429,551
	Land Development	CH2M	\$116,935	1	\$ 116,935
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 546,486
Addition	Amendment#11	CH2M	\$44,424	1	\$ 44,424
Addition	Plan Reviewer	CH2M	\$133,089	1	\$ 133,089
			FY 2022 Changes Subtotal		\$ 177,513
FY 2022 TOTAL - Contractual Services - CH2M					\$ 723,999

52.13000	Other Services/Technical	Vendor Name	Est. Cost per unit	No. Units	Cost
	Scanning Permits		\$5,000	1	\$ 5,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 5,000
Decrease	Scanning Permits		-\$5,000	1	\$ (5,000)
					\$ -
			FY 2022 Changes Subtotal		\$ (5,000)
FY 2022 TOTAL - Other Services/Technical					\$ -

52.32000	Cell Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
	Staff	Verizon	\$300	8	\$ 2,400
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 2,400
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Cell Phones					\$ 2,400

52.33000	Advertising	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Advertising					\$ -

52.37000	Education & Training	Vendor Name	Est. Cost per unit	No. Units	Cost
	Board and Commission Training	Various	\$500	1	\$ 500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 500
Addition	BS&A Training	BS&A	\$4,400	1	\$ 4,400
			FY 2022 Changes Subtotal		\$ 4,400
FY 2022 TOTAL - Education & Training					\$ 4,900

53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Books and Supplies	Various	\$2,500	1	\$ 2,500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 2,500
Decrease	Books and Supplies		-\$2,000	1	\$ (2,000)
			FY 2022 Changes Subtotal		\$ (2,000)
FY 2022 TOTAL - Operating Supplies					\$ 500

53.17500	Hospitality Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Food	Various	\$500	1	\$ 500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 500
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Hospitality Supplies					\$ 500
FY2021 Total Community Development					\$ 557,386
FY 2022 TOTAL - Community Development					\$732,299

Planning and Zoning (7400)

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
52.12100	Contractual Services - CH2M	-			714,216	545,696	666,962	714,216	-
52.13000	Other Services/Technical	-	-		5,000	-	-	8,000	3,000
52.22000	Repairs & Maintenance				-	-	12,000	50,000	
52.32000	Cell Phones	-	-		3,000	1,553	1,850	2,400	(600)
52.33000	Advertising	-	-		2,500	150	300	2,500	-
52.37000	Education & Training	-	-		4,000	1,330	380	3,000	(1,000)
53.10000	Operating Supplies	-	-		2,000	841	458	2,000	-
53.17500	Hospitality Supplies	-	-		500	-	-	500	-
Subtotal - Operations		-	-		731,216	549,570	681,950	782,616	51,400
TOTAL DEPARTMENT		-	-		731,216	549,570	681,950	782,616	51,400

City of Tucker
FY 2022 Department Operational Budget Request

Planning and Zoning - 7400

Contact:

Courtney Smith

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.12100	Contractual Services - CH2M	Vendor Name	Est. Cost per unit	No. Units	Cost
	Code Enforcement	CH2M	\$322,164	1	\$ 322,164
	Planning & Zoning	CH2M	\$392,052	1	\$ 392,052
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 714,216
Addition	Admendment#11 includes 1/2 of planner	CH2M	\$150,518	1	\$ 150,518
					\$ -
			FY 2022 Changes Subtotal		\$ 150,518
FY 2022 TOTAL - Contractual Services - CH2M					\$ 864,734

52.13000	Other Services/Technical	Vendor Name	Est. Cost per unit	No. Units	Cost
	Scanning Permits		\$5,000	1	\$ 5,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 5,000
Decrease	Scanning Permits		-\$5,000	1	\$ (5,000)
Increase	CDAP/ALMA project for Art in the Alley		\$3,000	1	\$ 3,000
Increase	Municode - text changes		\$5,000	1	\$ 5,000
					\$ -
			FY 2022 Changes Subtotal		\$ 3,000
FY 2022 TOTAL - Other Services/Technical					\$ 8,000

52.22000	Repair & Maintenance	Vendor Name	Est. Cost per unit	No. Units	Cost
	2 Properties		\$0	1	\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
Addition	Abatement of signs in ROW		\$10,000	1	\$ 10,000
Addition	Abatement of nuisance properties		\$40,000	1	\$ 40,000
			FY 2022 Changes Subtotal		\$ 50,000
FY 2022 TOTAL - Other Services/Technical					\$ 50,000

52.32000	Cell Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
	Staff	Verizon	\$600	5	\$ 3,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 3,000
Decrease	1 PZ phone; 3 Code Enforcement phones		-\$600	1	\$ (600)
			FY 2022 Changes Subtotal		\$ (600)
FY 2022 TOTAL - Cell Phones					\$ 2,400

52.33000	Advertising	Vendor Name	Est. Cost per unit	No. Units	Cost
	Legal Ads	Champion	\$2,500	1	\$ 2,500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 2,500
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Advertising					\$ 2,500

52.37000	Education & Training	Vendor Name	Est. Cost per unit	No. Units	Cost
	Board and Commission Training	Various	\$4,000	1	\$ 4,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 4,000
Decrease	1 joint training for ZBA and PC		-\$1,000	1	\$ (1,000)
			FY 2022 Changes Subtotal		\$ (1,000)
FY 2022 TOTAL - Education & Training					\$ 3,000

53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Books and Supplies	Various	\$2,000	1	\$ 2,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 2,000
			FY 2022 Changes Subtotal		\$ -

FY 2022 TOTAL - Operating Supplies					\$	2,000
53.17500	Hospitality Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost	
	Food	Various	\$500	1	\$	500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$	500
					\$	-
			FY 2022 Changes Subtotal		\$	-
FY 2022 TOTAL - Hospitality Supplies					\$	500
FY2021 Total Community Development					\$	731,216
FY 2022 TOTAL - Community Development						\$933,134

Economic Development (7520)

Personnel		FY 2018	FY 2019	FY2020		FY2021		FY2022	
Account	Description	Actuals	Actuals	Actuals	Revised	YTD	Annualized	Proposed	Change
51.11000	Regular Salaries	-	-	47,706	116,460	84,265	133,161	203,750	87,290
51.21000	Group Insurance	-	-	15,205	34,204	28,971	44,400	58,015	23,811
51.22000	FICA/Medicare	-	-	647	1,689	1,148	1,412	2,954	1,265
51.24000	Retirement 401A	-	-	4,423	11,646	8,774	10,850	20,375	8,729
51.24001	Retirement 457 Match	-	-	1,769	4,658	3,510	4,313	8,150	3,492
51.26000	Unemployment Expense	-	-	299	677	256	677	677	-
51.27000	Workers Comp	-	-	-	288	-	-	1,100	812
Subtotal - Personnel		-	-	70,049	169,622	126,924	194,813	295,022	125,400

Operations		FY 2018	FY 2019	FY2020	FY2021			FY2022	
Account	Description	Actuals	Actuals		Revised	YTD	Annualized	Proposed	Change
52.12100	Contractual Services - CH2M	-	-		97,841	73,381	89,687	105,794	7,953
52.13000	Other Services/Technical	-	-		50,000	2,790	29,500	50,000	-
52.32000	Cell Phones	-	-		-	-	-	-	-
52.33000	Advertising	-	40	70	150	10	15	20,585	20,435
52.36000	Dues & Fees	-	397	115	-	-	116	435	435
52.37000	Education & Training	-	-	1,539	6,518	1,008	1,512	4,018	(2,500)
52.39000	Other Expenditures	-	1,021		-	-	-	-	-
53.10000	Operating Supplies	-	273	33,338	2,500	253	227	2,500	-
53.17500	Hospitality Supplies	-	5,420	2,238	5,000	833	1,250	2,000	(3,000)
Subtotal - Operations		-	7,151	37,300	162,009	78,275	122,307	185,332	23,323
TOTAL DEPARTMENT		-	7,151	107,349	331,631	205,199	317,120	480,354	148,723

City of Tucker

FY 2022 Department Operational Budget Request

Economic Development - 7520

Contact:

John McHenry

INSTRUCTIONS: Please use the form below for your FY 2022 operational requests. This form includes the operational requests from FY 2021 as finalized in the Budget Book highlighted in grey. Please use the white cells under each object code to enter any changes for FY 2022. Make sure to use the cells in Column A to choose one of the following: Addition, Deletion, Increase, or Decrease. The new total operational request will sum at the bottom of the page.

52.12100	Contractual Services - CH2M	Vendor Name	Est. Cost per unit	No. Units	Cost
	Economic Development	CH2M	\$97,841	1	\$ 97,841
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 97,841
Addition	Amendment#11	CH2M	\$7,953	1	\$ 7,953
			FY 2022 Changes Subtotal		\$ 7,953
FY 2022 TOTAL - Contract Svcs					\$ 105,794

52.13000	Other Services/Technical	Vendor Name	Est. Cost per unit	No. Units	Cost
	DDA Legal Services	Various	\$25,000	1	\$ 25,000
	DDA Econ Dev Activities	Various	\$25,000	1	\$ 25,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 50,000
					\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Other Services/Technical					\$ 50,000

52.32000	Cell Phones	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Cell Phones					\$ -

52.33000	Advertising	Vendor Name	Est. Cost per unit	No. Units	Cost
	DDA Legal Ads	Champion	\$150	1	\$ 150
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 150
Addition	AJC & Atl Business Chronicle	Various	\$435	1	\$ 435
Addition	DDA Marketing	Various	\$20,000	1	\$ 20,000
			FY 2022 Changes Subtotal		\$ 20,435
FY 2022 TOTAL - Advertising					\$ 20,585

52.36000	Dues & Fees	Vendor Name	Est. Cost per unit	No. Units	Cost
					\$ -
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ -
Addition	AJC & Atl Business Chronicle	Various	\$435	1	\$ 435
			FY 2022 Changes Subtotal		\$ 435
FY 2022 TOTAL - Dues & Fees					\$ 435

52.37000	Education & Training	Vendor Name	Est. Cost per unit	No. Units	Cost
	DDA Training	Various	\$3,600	1	\$ 3,600
	AICP Dues		\$625	1	\$ 625
	GMA Conference with Hotel Stay		\$1,400	1	\$ 1,400
	Single Day Event Training - GPA & Other		\$600	1	\$ 600
	Planetizen Membership - CM Credits		\$168	1	\$ 168
	GCMA Membership		\$125	1	\$ 125

Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 6,518
Decrease	DDA Training		-\$2,500	1	\$ (2,500)
					\$ (2,500)
FY 2022 TOTAL - Education & Training					\$ 4,018

53.10000	Operating Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Misc Supplies for Manufacturing	Various	\$2,500	1	\$ 2,500
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 2,500
					\$ -
			FY 2022 Changes Subtotal		\$ -
FY 2022 TOTAL - Operating Supplies					\$ 2,500

53.17500	Hospitality Supplies	Vendor Name	Est. Cost per unit	No. Units	Cost
	Food	Various	\$5,000	1	\$ 5,000
Dropdown	FY 2022 Changes		FY 2021 Subtotal		\$ 5,000
Decrease	Food		-\$3,000	1	\$ (3,000)
			FY 2022 Changes Subtotal		\$ (3,000)
FY 2022 TOTAL - Hospitality Supplies					\$ 2,000

FY2021 Total Economic Development					\$ 162,444
FY 2022 TOTAL - Economic Development					\$185,332

Five Year Project Funding

Capital Projects (Fund 300)

Department	Funding Source	Project	Prior Amts	FY 2022	FY 2023	FY 2024	FY 2025	FY2026	Total	Notes
City Clerk	Capital	New Meeting Management Software (agendas/minutes)	30,000						30,000	
Finance	Capital	BS&A Software Modules	19,000						19,000	
IT/GIS	Capital	Computer replacement	36,000	41,040	46,786	53,336	60,803		237,964	
Court	Capital	New Court Software	50,000						50,000	
City Engineer	Capital	Resurfacing	400,000	400,000	400,000	400,000	400,000		2,000,000	LMIG
City Engineer	Capital	Resurfacing	1,000,000	1,000,000	1,000,000	1,000,000			4,000,000	
City Engineer	Capital	Program Management	50,000	50,000	50,000	50,000	250,000		450,000	
City Engineer	Capital	Lawrenceville Highway @ I-285 Landscape Project	100,000	-	-	-			100,000	Tree Fund
City Engineer	Capital	Improve Curb Radii at Intersections	-	100,000	100,000	100,000			300,000	
City Engineer	Capital	Tucker Streetscape Landscaping	150,000	-	-	-			150,000	Tree Fund
City Engineer	Capital	Tucker Streetscape Streetlights	250,000	-	-	-			250,000	
City Engineer	Capital	Hugh Howell Road Int Improvements Feasibility Study	-	100,000	-	-			100,000	
City Engineer	Capital	Tucker Norcross Road Corridor Study	-	100,000	-	-			100,000	
City Engineer	Capital	Old Norcross Road Safety Study	30,000	-	-	-			30,000	
City Engineer	Capital	Lawrenceville Highway Resurfacing	-	-	-	-			-	GDOT
City Engineer	Capital	Lilburn-Stone Mountain Road Safety Study	-	30,000	-	-			30,000	
City Engineer	Capital	Idlewood Rd @ Fellowship Rd Intersection Study	-	50,000	-	-			50,000	
City Engineer	Capital	Lavista Road Operations & Safety Study	-	-	30,000	-			30,000	
City Engineer	Capital	Brockett Road / Idlewood Road Connectivity Study	-	-	-	250,000			250,000	
City Engineer	Capital	Sidewalk - Various Locations	500,000	1,000,000	1,000,000	1,000,000	1,000,000		4,500,000	
City Engineer	Capital	MARTA Bus Pads	-	50,000	50,000	50,000			150,000	
City Engineer	Capital	Smoke Rise Elementary School Road Improvements	100,000	-	-	-			100,000	Total project \$300K with \$225k receivable
City Engineer	Capital	Engineering Design/Studies	50,000	100,000	100,000	100,000	100,000		450,000	
Parks and Recreation	Capital	Pier/Dock (Repair/Addition) and Trail bridges/walks	50,000	50,000	50,000	50,000	50,000		250,000	Hotel/Motel
Parks and Recreation	Capital	Playgrounds (upgrades/expansion/new)	106,250	125,000	125,000	125,000	125,000		606,250	Hotel/Motel
Parks and Recreation	Capital	TRC Renovations (HVAC, ETC.)	50,000	50,000	50,000	50,000	50,000		250,000	Hotel/Motel
Parks and Recreation	Capital	Parks & Rec Studies (updates)	25,000	50,000	25,000	50,000	25,000		175,000	
Parks and Recreation	Capital	Park Construction Plans	75,000	100,000	100,000	100,000	100,000		475,000	
Parks and Recreation	Capital	Park Master Plan Studies (individual parks)	60,000	60,000	60,000	60,000	60,000		300,000	
Parks and Recreation	Capital	Program/Project Management	25,000	75,000	75,000	75,000	75,000		325,000	
Parks and Recreation	Capital	Park Fencing	50,000	25,000	50,000	25,000	50,000		200,000	
Parks and Recreation	Capital	Trails (bridges/improve/new)	75,000	100,000	100,000	100,000	100,000		475,000	
Parks and Recreation	Capital	Park Pavilions	-	125,000	125,000	125,000	125,000		500,000	
Parks and Recreation	Capital	Dog Parks	30,000	-	30,000	-	30,000		90,000	
Parks and Recreation	Capital	Athletic Field Renovations	-	50,000	50,000	50,000	125,000		275,000	
Parks and Recreation	Capital	TRC Athletic Courts (volleyball/bocce/horseshoe)	-	-	50,000	-	-		50,000	
Parks and Recreation	Capital	Park Property Acquisition	-	150,000	150,000	150,000	150,000		600,000	
Parks and Recreation	Capital	General Park Imp (new)	-	250,000	250,000	250,000	250,000		1,000,000	
Parks and Recreation	Capital	Gym Renovations	-	-	150,000	-	150,000		300,000	
Parks and Recreation	Capital	Maintenance/Utility Bldgs	-	100,000	-	100,000	-		200,000	
Parks and Recreation	Capital	Gym Equip	-	10,000	10,000	10,000	10,000		40,000	
Parks and Recreation	Capital	Auto/Utility/Work	25,000	-	-	-	-		25,000	
Parks and Recreation	Capital	Benches/Trash Cans/Pet Stns	-	50,000	50,000	50,000	50,000		200,000	
Parks and Recreation	Capital	Signs (Park Entry/Way Finding/Etc.)	50,000	50,000	50,000	50,000	50,000		250,000	
DDA	Capital	Fiber Study	25,000	-	-	-	-		25,000	
TOTALS			3,411,250	4,441,040	4,326,786	4,423,336	3,385,803		19,988,214	

SPLOST (Fund 320)

Department	Funding Source	Project	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY2026	Total	Notes
City Engineer	SPLOST	Resurfacing	2,167,992	2,269,270	2,269,270	2,269,270	-		8,975,802	70% of Roads & Drainage
City Engineer	SPLOST	Major Road Improvements	450,445	450,445	450,445	450,445			1,801,780	15% of Roads & Drainage (redundant)
City Engineer	SPLOST	Program Management	307,380	307,380	307,380	307,380			1,229,520	includes Parks projects
City Engineer	SPLOST	Quick Response Projects	324,183	324,183	324,183	324,183	324,183		1,620,915	10% of Roads & Drainage
City Engineer	SPLOST	Chamblee Tucker Road Safety Improvements	-	300,000	-	-			300,000	
City Engineer	SPLOST	Idlewood Road Complete Street	-	884,600	-	-			884,600	
City Engineer	SPLOST	US 78 @ Brockett/Coolidge Road Safety Imp	-	-	-	-			-	
City Engineer	SPLOST	Lawrenceville Hwy @ Lynburn Dr Intersection Imp	-	200,000	1,375,000	-			1,575,000	
City Engineer	SPLOST	Hugh Howell Road Intersection Improvements	-	400,000	-	-			400,000	
City Engineer	SPLOST	Main Street Shared Lane	-	400,000	-	-			400,000	
City Engineer	SPLOST	Chamblee Tucker Road Operational & Safety Imp	-	-	300,000	-			300,000	
City Engineer	SPLOST	Brockett Road Complete Street	-	-	120,000	-			120,000	
City Engineer	SPLOST	Fellowship Road Complete Street	-	-	334,500	-			334,500	
City Engineer	SPLOST	Fellowship Road @ Lawrenceville Hwy Intersection Imp	-	-	400,000	-			400,000	
City Engineer	SPLOST	Juliette Road Complete Street	-	-	160,000	-			160,000	
City Engineer	SPLOST	Woodlawn Circle Shared Lane	-	-	39,000	-			39,000	
City Engineer	SPLOST	Trail Projects - Locations TBD	947,607	947,607	947,607	947,607			3,790,428	
City Engineer	SPLOST	Montreal Road Bike Lane	-	-	-	3,800,000			3,800,000	
Parks and Recreation	SPLOST	Engineering Services (Park Const projects)	25,000	25,000	25,000	25,000	25,000		125,000	
Parks and Recreation	SPLOST	Program/Project Management	37,500	37,500	37,500	37,500	37,500		187,500	
Parks and Recreation	SPLOST	Sports Field Lighting	212,500	212,500	212,500	212,500	212,500		1,062,500	
Parks and Recreation	SPLOST	Restrooms - Parks	-	225,000	-	175,000	-		400,000	

Parks and Recreation	SPLOST	Parking Lots - Parks	200,000	200,000	175,000	250,000	200,000	1,025,000
Parks and Recreation	SPLOST	Nature Center - TNP			200,000			200,000
Parks and Recreation	SPLOST	J. Homestead Restoration	50,000		100,000	50,000	50,000	250,000
Parks and Recreation	SPLOST	Security Cameras	25,000				25,000	50,000
Parks and Recreation	SPLOST	Pool Renovations	200,000	50,000			200,000	450,000
TOTALS			4,947,607	7,233,485	7,777,385	8,848,885	1,074,183	29,881,545
TOTAL ALL FUNDS			8,358,857	11,674,525	12,104,171	13,272,221	4,459,986	49,869,759

300 Capital Projects

			PROJECT#
Department	Description	FY 2022	
City Manager	Old Library Site Improvements	200,000	CM2201
City Manager	Land Acquisition	300,000	CM2202
Clerk	BS&A Human Resource Module	24,000	CC2201
IT/GIS	Computer Replacement Requested (Funded by previous Projects)	-	-
Court	Kiosk - Court Check-In Payment & Visitor Portal	10,000	CT2201
Court	Finger Print Machine	15,000	CT2202
Communications	Website Redesign	35,000	CD2201
City Engineer	Chamblee Tucker Rd Improvements	1,500,000	CE2201
City Engineer	Marta Bus Pads	100,000	CE2202
City Engineer	Intersection Radii	100,000	CE2203
City Engineer	Resurfacing	1,860,000	CE2204
City Engineer	Sidewalks	500,000	CE2205
City Engineer	Program Mgmt	50,000	CE2206
City Engineer	Engineering Design Studies	50,000	CE2207
City Engineer	Fellowship @ Idlewood	100,000	CE2208
City Engineer	Rosser Road	500,000	CE2209
City Engineer	Safety Study (Hugh Howell Rd.)	100,000	CE2210
Parks and Rec	Fitzgerald Park Improvements	500,000	PR2201
Parks and Rec	Gen Park Improvements	30,000	PR2201
Parks and Rec	Pool Improvements	90,000	PR2203
Parks and Rec	Sports Field Lighting	200,000	PR2204
Parks and Rec	Tennis Court Improvements	90,000	PR2205
Parks and Rec	Trail Improvements	90,000	PR2206
Parks and Rec	Cofer Trail Park	200,000	PR2207
DDA	Citywide BroadBand Master Plan (Cut)	-	-
DDA	Marketing Study (In Econ Dev Operating)	-	-
DDA	Land Acquisition (Moved to CM Capital Budget)	-	-
TOTAL		6,644,000	
Source Funding			
	General Fund	6,115,250	
	Tree Fund	-	
	LMIG	360,000	
	Hotel Motel	168,750	
		<u>6,644,000</u>	

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Site Improvements	Recurring:	No	Useful Life:	7-10 years
Department:	City Manager	Request Type:	New Request	Start Date:	7/1/2021
Contact:	Tami Hanlin	Project Number:	CM2201	End Date:	
Total Cost:	\$ -	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

Site Improvements at old Library site

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5		5	0
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5		4	0
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5		2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5		2	0
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5		2	0
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
CAPITAL COSTS					
Design/Studies					
Land/Right-of-Way					
Construction	\$ 200,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 200,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS					
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 200,000	\$ -	\$ -	\$ -	\$ -
					TOTAL 5-YEAR COSTS \$ 200,000

PROJECT FUNDING

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
FUNDING SOURCES					
General Fund	\$ 200,000				
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 200,000	\$ -	\$ -	\$ -	\$ -
					TOTAL 5-YEAR FUNDING NEEDS \$ 200,000

*Other Funding Source Explanation:

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	BS&A Human Resource Module	Recurring:	No	Useful Life:	7-10 years
Department:	City Clerk	Request Type:	New Request	Start Date:	2/1/2022
Contact:	Bonnie Warne	Project Number:		End Date:	
Total Cost:	\$ -	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

Since the City is brining in the Human Resource function, it would make sense to implement the HR module from BS&A and utilize the integration afforded into the Payroll Module and Budget modules.

	Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate				
Project required by federal, state, or local mandate, grants, court orders, and/or judgements	5		5	0
Project addresses anticipated legal mandates	3			
Project is not required by any legal mandate	0			
2. Improves Service Delivery				
Project replaces or improves old or outdated technologies or services	5		4	0
Project adds new technologies to current service delivery	3			
Project establishes a new service	1			
Project is not related to maintaining service delivery levels	0			
3. Related to Other Projects				
Project is essential to the success of other projects identified in the CIP already underway	5		2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion	3			
Project is not related to other projects in the CIP already underway	0			
4. Department Priority (in comparison to other capital requests)				
High	5		2	0
Medium	3			
Low	1			
5. Need for Project				
Immediate need (project must be completed within the next 6-12 months)	5		2	0
Moderate need (project can be completed within the next 1-3 years)	3			
Long-term need (project can be completed within the next 3+ years)	1			

PROJECT COSTS

CAPITAL COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Design/Studies					
Land/Right-of-Way					
Construction	\$ 24,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 24,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 24,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR COSTS					\$ 24,000

PROJECT FUNDING

FUNDING SOURCES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
General Fund	\$ 24,000				
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 24,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR FUNDING NEEDS					\$ 24,000

*Other Funding Source Explanation:

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Finger Print Machine	Recurring:	No	Useful Life:	7-10 years
Department:	Court	Request Type:	New Request	Start Date:	2021
Contact:	Danielle Greene	Project Number:	CT2201	End Date:	
Total Cost:	\$ -	Funding Variance:	\$ -	Total Score:	14

Project Description and/or Justification:

The Municipal Court would like to Finger Print its own Alcohol License Applicants, Misdemeanor Traffic Offenders, and the General Public to derive the fees that we now pay to DeKalb County. Also, by running the Finger Prints in house, it will expedite the Alcohol License application process and provide better service to the Tucker business community. This will help the City of Tucker to stay compliant with GCIC rules and regulations.

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5	3	5	15
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5	3	4	12
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5	0	2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5	3	2	6
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5	5	2	10
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
CAPITAL COSTS					
Design/Studies					
Land/Right-of-Way					
Construction					
Equipment	\$ 15,000				
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 15,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS					
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 15,000	\$ -	\$ -	\$ -	\$ -
					TOTAL 5-YEAR COSTS \$ 15,000

PROJECT FUNDING

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
FUNDING SOURCES					
General Fund	\$ 15,000				
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 15,000	\$ -	\$ -	\$ -	\$ -
					TOTAL 5-YEAR FUNDING NEEDS \$ 15,000

*Other Funding Source Explanation:

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Website Redesign	Recurring:	No	Useful Life:	5 years
Department:	Communications	Request Type:		Start Date:	Aug-21
Contact:	Matt Holmes	Project Number:		End Date:	Jul-22
Total Cost:	\$ 50,000	Funding Variance:	\$ -	Total Score:	18

Project Description and/or Justification:

Communications would like to request capital funds to redesign and find a new host for the City's website. The current host and site are limited in accessibility to residents and the ease of use and creation is outside of our control. A redesign will revamp our look post-COVID and add features that will benefit transparency and communication with residents. Our goal is to always be able to find what our residents need within three clicks while also being kind to the viewers eye. Our last redesign was very much reined by our limited budget and we would like to be able to truly open the field to various companies and their talents. Maintenance is estimated at \$10,000/year starting in 2022 and should not be included in this capital request but will be added to either our annual budget or IT.

	Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate				
Project required by federal, state, or local mandate, grants, court orders, and/or judgements	5	0	5	0
Project addresses anticipated legal mandates	3			
Project is not required by any legal mandate	0			
2. Improves Service Delivery				
Project replaces or improves old or outdated technologies or services	5	5	4	20
Project adds new technologies to current service delivery	3			
Project establishes a new service	1			
Project is not related to maintaining service delivery levels	0			
3. Related to Other Projects				
Project is essential to the success of other projects identified in the CIP already underway	5	3	2	6
Project is linked to other projects in the CIP already underway but is not essential to their completion	3			
Project is not related to other projects in the CIP already underway	0			
4. Department Priority (in comparison to other capital requests)				
High	5	5	2	10
Medium	3			
Low	1			
5. Need for Project				
Immediate need (project must be completed within the next 6-12 months)	5	5	2	10
Moderate need (project can be completed within the next 1-3 years)	3			
Long-term need (project can be completed within the next 3+ years)	1			

PROJECT COSTS

CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies		\$ 60,000			
Land/Right-of-Way					
Construction					
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ -	\$ 60,000	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations			\$ 10,000	\$ 10,000	\$ 10,000
<i>operating costs subtotal</i>	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
TOTAL PROJECT COSTS	\$ -	\$ 60,000	\$ 10,000	\$ 10,000	\$ 10,000
	TOTAL 5-YEAR COSTS \$ 90,000				

PROJECT FUNDING

FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
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General Fund	\$ -	\$ 60,000	\$ 10,000	\$ 10,000	\$ 10,000
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ -	\$ 60,000	\$ 10,000	\$10,000	\$ 10,000
	TOTAL 5-YEAR FUNDING NEEDS \$ 90,000				

*Other Funding Source Explanation:

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Court Kiosk	Recurring:	No	Useful Life:	7-10 years
Department:	Municipal Court	Request Type:	New Request	Start Date:	
Contact:	Danielle Greene	Project Number:	CT2202	End Date:	
Total Cost:	\$ -	Funding Variance:	\$ 10,000	Total Score:	0

Project Description and/or Justification:

Howard Kiosk to COVID-19 test & check-in for traffic court. Kiosk to be placed outside for after-hours payment acceptance & mail drop.

	Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate				
Project required by federal, state, or local mandate, grants, court orders, and/or judgements	5		5	0
Project addresses anticipated legal mandates	3			
Project is not required by any legal mandate	0			
2. Improves Service Delivery				
Project replaces or improves old or outdated technologies or services	5		4	0
Project adds new technologies to current service delivery	3			
Project establishes a new service	1			
Project is not related to maintaining service delivery levels	0			
3. Related to Other Projects				
Project is essential to the success of other projects identified in the CIP already underway	5		2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion	3			
Project is not related to other projects in the CIP already underway	0			
4. Department Priority (in comparison to other capital requests)				
High	5		2	0
Medium	3			
Low	1			
5. Need for Project				
Immediate need (project must be completed within the next 6-12 months)	5		2	0
Moderate need (project can be completed within the next 1-3 years)	3			
Long-term need (project can be completed within the next 3+ years)	1			

PROJECT COSTS

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
CAPITAL COSTS					
Design/Studies					
Land/Right-of-Way					
Construction					
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS					
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR COSTS					\$ -

PROJECT FUNDING

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
FUNDING SOURCES					
General Fund	\$ 10,000				
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 10,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR FUNDING NEEDS					\$ 10,000

*Other Funding Source Explanation:

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Chamblee Tucker Rd Improvements	Recurring:	No	Useful Life:	20 years
Department:	City Engineer	Request Type:	New Request	Start Date:	
Contact:	Ken Hildebrandt	Project Number:		End Date:	
Total Cost:	\$ 1,500,000	Funding Variance:	\$ -	Total Score:	18

Project Description and/or Justification:

Design and implement recommendations from the Chamblee Tucker Road Corridor Study. Additional resurfacing needs to be funded from the resurfacing accounts.

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements	5	0	5	0	
Project addresses anticipated legal mandates	3				
Project is not required by any legal mandate	0				
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services	5	5	4	20	
Project adds new technologies to current service delivery	3				
Project establishes a new service	1				
Project is not related to maintaining service delivery levels	0				
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway	5	5	2	10	
Project is linked to other projects in the CIP already underway but is not essential to their completion	3				
Project is not related to other projects in the CIP already underway	0				
4. Department Priority (in comparison to other capital requests)					
High	5	5	2	10	
Medium	3				
Low	1				
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)	5	3	2	6	
Moderate need (project can be completed within the next 1-3 years)	3				
Long-term need (project can be completed within the next 3+ years)	1				

PROJECT COSTS

CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies	\$ 100,000				
Land/Right-of-Way					
Construction	\$ 1,400,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
					TOTAL 5-YEAR COSTS \$ 1,500,000

PROJECT FUNDING

FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund		\$ 1,500,000			
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -
					TOTAL 5-YEAR FUNDING NEEDS \$ 1,500,000

*Other Funding Source Explanation:

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	MARTA Bus Pads	Recurring:	Yes	Useful Life:	20 years
Department:	City Engineer	Request Type:	Amended Request	Start Date:	
Contact:	Ken Hildebrandt	Project Number:		End Date:	
Total Cost:	\$ 100,000	Funding Variance:	\$ -	Total Score:	22

Project Description and/or Justification:

Design, permit, and construct MARTA bus pads throughout the city. Anticipate partnership with MARTA on the installation of benches and shelters.

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5	3	5	15
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5	5	4	20
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5	4	2	8
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5	5	2	10
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5	5	2	10
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS

CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies					
Land/Right-of-Way					
Construction	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL 5-YEAR COSTS					\$ 500,000

PROJECT FUNDING

FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL 5-YEAR FUNDING NEEDS					\$ 500,000

*Other Funding Source Explanation:

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Intersection Radii	Recurring:	Yes	Useful Life:	20 years
Department:	City Engineer	Request Type:	Amended Request	Start Date:	
Contact:	Ken Hildebrandt	Project Number:		End Date:	
Total Cost:	\$ 100,000	Funding Variance:	\$ -	Total Score:	17

Project Description and/or Justification:

Improve the curb radii at various intersections throughout the city to improve turning radius.

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5	3	5	15
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5	5	4	20
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5	3	2	6
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5	3	2	6
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5	3	2	6
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS

CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies					
Land/Right-of-Way					
Construction	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL 5-YEAR COSTS					\$ 500,000

PROJECT FUNDING

FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL 5-YEAR FUNDING NEEDS					\$ 500,000

*Other Funding Source Explanation:

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Resurfacing	Recurring:	Yes	Useful Life:	15 years
Department:	City Engineer	Request Type:	Amended Request	Start Date:	
Contact:	Ken Hildebrandt	Project Number:		End Date:	
Total Cost:	\$ 4,060,380	Funding Variance:	\$ -	Total Score:	20

Project Description and/or Justification:

Continuing the resurfacing of various streets throughout the city. This project utilizes SPLOST, Capital, and LMIG funds.

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5	5	5	25
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5	5	4	20
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5	0	2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5	5	2	10
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5	5	2	10
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS

CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies					
Land/Right-of-Way					
Construction	\$ 4,060,380	\$ 4,060,380	\$ 4,060,380	\$ 4,060,380	\$ 4,060,380
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 4,060,380	\$ 4,060,380	\$ 4,060,380	\$ 4,060,380	\$ 4,060,380
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 4,060,380	\$ 4,060,380	\$ 4,060,380	\$ 4,060,380	\$ 4,060,380
TOTAL 5-YEAR COSTS					\$ 20,301,900

PROJECT FUNDING

FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
SPLOST	\$ 2,200,380	\$ 2,200,380	\$ 2,200,380	\$ 2,200,380	\$ 2,200,380
Other* (please provide explanation below)	\$ 360,000	\$ 360,000	\$ 360,000	\$ 360,000	\$ 360,000
TOTAL PROJECT FUNDING	\$ 4,060,380	\$ 4,060,380	\$ 4,060,380	\$ 4,060,380	\$ 4,060,380
TOTAL 5-YEAR FUNDING NEEDS					\$ 20,301,900

*Other Funding Source Explanation:

Estimated LMIG funding from the state.

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Sidewalks	Recurring:	Yes	Useful Life:	50 years
Department:	City Engineer	Request Type:	Amended Request	Start Date:	
Contact:	Ken Hildebrandt	Project Number:		End Date:	
Total Cost:	\$ 967,200	Funding Variance:	\$ -	Total Score:	23

Project Description and/or Justification:

Design and construction of sidewalks throughout the city.

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5	5	5	25
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
Project replaces or improves old or outdated technologies or services		5	3	4	12
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5	5	2	10
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5	5	2	10
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5	5	2	10
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS

CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies					
Land/Right-of-Way					
Construction	\$ 967,200	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 967,200	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 967,200	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
TOTAL 5-YEAR COSTS					\$ 2,967,200

PROJECT FUNDING

FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund		\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
SPLOST	\$ 967,200				
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 967,200	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
TOTAL 5-YEAR FUNDING NEEDS					\$ 2,967,200

*Other Funding Source Explanation:

Anticipated ARC funding for trail design.

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Engineering Design/Studies	Recurring:	Yes	Useful Life:	
Department:	City Engineer	Request Type:	Amended Request	Start Date:	
Contact:	Ken Hildebrandt	Project Number:		End Date:	
Total Cost:	\$ 50,000	Funding Variance:	\$ -	Total Score:	21

Project Description and/or Justification:

Various required surveys, engineering, traffic studies, etc.

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5	3	5	15
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5	5	4	20
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5	3	2	6
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5	5	2	10
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5	5	2	10
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS

CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Land/Right-of-Way					
Construction					
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL 5-YEAR COSTS					\$ 250,000

PROJECT FUNDING

FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL 5-YEAR FUNDING NEEDS					\$ 250,000

*Other Funding Source Explanation:

FY 2022 Capital Project Request Form

City of Tucker

Project Name: Engineering Design/Studies	Recurring: Yes	Useful Life:
Department: City Engineer	Request Type: Amended Request	Start Date:
Contact: Ken Hildebrandt	Project Number: 	End Date:
Total Cost: \$ 50,000		Funding Variance: \$ - Total Score: 21

Project Description and/or Justification:

Various required surveys, engineering, traffic studies, etc.

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5	3	5	15
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5	5	4	20
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5	3	2	6
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5	5	2	10
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5	5	2	10
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS

CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Land/Right-of-Way					
Construction					
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL 5-YEAR COSTS					\$ 250,000

PROJECT FUNDING

FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL 5-YEAR FUNDING NEEDS					\$ 250,000

*Other Funding Source Explanation:

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Fitzgerald Park Improvements	Recurring:	No	Useful Life:	15+ years
Department:	Parks and Recreation	Request Type:	New Request	Start Date:	2022
Contact:	Rip Robertson	Project Number:		End Date:	2023
Total Cost:	\$ 967,200	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

field construction/improvements; infrastructure (road/entry/exit, water, sewer, stormwater, electrical); expansion/acquisition

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5		5	0
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
Project replaces or improves old or outdated technologies or services		5		4	0
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5		2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5		2	0
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5		2	0
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS					
CAPITAL COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Design/Studies					
Land/Right-of-Way					
Construction	\$ 1,000,000				
Equipment					
Other					
Contingency					
capital costs subtotal	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Personnel					
Maintenance and Operations					
operating costs subtotal	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
					TOTAL 5-YEAR COSTS \$ 1,000,000
PROJECT FUNDING					
FUNDING SOURCES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
General Fund	\$ 1,000,000				
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
					TOTAL 5-YEAR FUNDING NEEDS \$ 1,000,000

*Other Funding Source Explanation:

This will be part of several project lines to complete the stadium and field upgrades. There are funds being used from previous years and from other sources (SPLOST, grants, sponsorships, possible donations).

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	General Park Improvements	Recurring:	Yes	Useful Life:	5-7 years
Department:	Parks and Recreation	Request Type:	New Request	Start Date:	2022
Contact:	Rip Robertson	Project Number:		End Date:	2023
Total Cost:	\$ 967,200	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

habitat improvements and creation; project landscaping; parking improvements; Bee Preserve & parking

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5		5	0
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
Project replaces or improves old or outdated technologies or services		5		4	0
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5		2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5		2	0
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5		2	0
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS					
CAPITAL COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Design/Studies					
Land/Right-of-Way					
Construction	\$ 30,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 30,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 30,000	\$ -	\$ -	\$ -	\$ -
					TOTAL 5-YEAR COSTS \$ 30,000
PROJECT FUNDING					
FUNDING SOURCES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
General Fund	\$ 30,000				
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 30,000	\$ -	\$ -	\$ -	\$ -
					TOTAL 5-YEAR FUNDING NEEDS \$ 30,000

*Other Funding Source Explanation:

This will be part of several project lines to complete the stadium and field upgrades. There are funds being used from previous years and from other sources (SPLOST, grants, sponsorships, possible donations).

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Pool Improvements	Recurring:	Yes	Useful Life:	5-7 years
Department:	Parks and Recreation	Request Type:	New Request	Start Date:	2022
Contact:	Rip Robertson	Project Number:		End Date:	2023
Total Cost:	\$ 150,000	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

leak repairs and replaster pool(s); pool house improvements; pool deck improvements; Cofer Pool

	Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate				
Project required by federal, state, or local mandate, grants, court orders, and/or judgements	5			
Project addresses anticipated legal mandates	3		5	0
Project is not required by any legal mandate	0			
2. Improves Service Delivery				
Project replaces or improves old or outdated technologies or services	5			
Project adds new technologies to current service delivery	3		4	0
Project establishes a new service	1			
Project is not related to maintaining service delivery levels	0			
3. Related to Other Projects				
Project is essential to the success of other projects identified in the CIP already underway	5			
Project is linked to other projects in the CIP already underway but is not essential to their completion	3		2	0
Project is not related to other projects in the CIP already underway	0			
4. Department Priority (in comparison to other capital requests)				
High	5			
Medium	3		2	0
Low	1			
5. Need for Project				
Immediate need (project must be completed within the next 6-12 months)	5			
Moderate need (project can be completed within the next 1-3 years)	3		2	0
Long-term need (project can be completed within the next 3+ years)	1			

PROJECT COSTS					
CAPITAL COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Design/Studies					
Land/Right-of-Way					
Construction	\$ 90,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 90,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 90,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR COSTS \$ 90,000					
PROJECT FUNDING					
FUNDING SOURCES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
General Fund	\$ 90,000				
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 90,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR FUNDING NEEDS \$ 90,000					

*Other Funding Source Explanation:

General Fund

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Sports Field Lighting	Recurring:	Yes	Useful Life:	10-15 years
Department:	Parks and Recreation	Request Type:	New Request	Start Date:	2022
Contact:	Rip Robertson	Project Number:		End Date:	2023
Total Cost:	\$ 150,000	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

new lighting; upgrade/improved lighting fixtures; timing systems; electrical upgrades to existing systems; Cofer & Fitzgerlad LED lighting

	Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate				
Project required by federal, state, or local mandate, grants, court orders, and/or judgements	5		5	0
Project addresses anticipated legal mandates	3			
Project is not required by any legal mandate	0			
2. Improves Service Delivery				
Project replaces or improves old or outdated technologies or services	5		4	0
Project adds new technologies to current service delivery	3			
Project establishes a new service	1			
Project is not related to maintaining service delivery levels	0			
3. Related to Other Projects				
Project is essential to the success of other projects identified in the CIP already underway	5		2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion	3			
Project is not related to other projects in the CIP already underway	0			
4. Department Priority (in comparison to other capital requests)				
High	5		2	0
Medium	3			
Low	1			
5. Need for Project				
Immediate need (project must be completed within the next 6-12 months)	5		2	0
Moderate need (project can be completed within the next 1-3 years)	3			
Long-term need (project can be completed within the next 3+ years)	1			

PROJECT COSTS

CAPITAL COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Design/Studies					
Land/Right-of-Way					
Construction	\$ 200,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 200,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 200,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR COSTS					\$ 200,000

PROJECT FUNDING

FUNDING SOURCES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
General Fund	\$ 200,000				
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 200,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR FUNDING NEEDS					\$ 200,000

*Other Funding Source Explanation:

Sports lighting is funded through Grants, SPLOST and GEN Funds.

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Tennis Court Improvements	Recurring:	Yes	Useful Life:	10-15 years
Department:	Parks and Recreation	Request Type:	New Request	Start Date:	2022
Contact:	Rip Robertson	Project Number:		End Date:	2023
Total Cost:	\$ 150,000	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

resurface, paint and stripe playing areas; new fencing; site improvements; repaving & new fencing at Rosenfeld

	Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate				
Project required by federal, state, or local mandate, grants, court orders, and/or judgements	5			
Project addresses anticipated legal mandates	3		5	0
Project is not required by any legal mandate	0			
2. Improves Service Delivery				
Project replaces or improves old or outdated technologies or services	5			
Project adds new technologies to current service delivery	3		4	0
Project establishes a new service	1			
Project is not related to maintaining service delivery levels	0			
3. Related to Other Projects				
Project is essential to the success of other projects identified in the CIP already underway	5			
Project is linked to other projects in the CIP already underway but is not essential to their completion	3		2	0
Project is not related to other projects in the CIP already underway	0			
4. Department Priority (in comparison to other capital requests)				
High	5			
Medium	3		2	0
Low	1			
5. Need for Project				
Immediate need (project must be completed within the next 6-12 months)	5			
Moderate need (project can be completed within the next 1-3 years)	3		2	0
Long-term need (project can be completed within the next 3+ years)	1			

PROJECT COSTS					
CAPITAL COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Design/Studies					
Land/Right-of-Way					
Construction	\$ 90,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 90,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 90,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR COSTS \$ 90,000					
PROJECT FUNDING					
FUNDING SOURCES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
General Fund	\$ 90,000				
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 90,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR FUNDING NEEDS \$ 90,000					

*Other Funding Source Explanation:

Tennis Court projects are funded through Grants, SPLOST and GEN Funds.

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Trail Improvements	Recurring:	Yes	Useful Life:	7-10 years
Department:	Parks and Recreation	Request Type:	New Request	Start Date:	2022
Contact:	Rip Robertson	Project Number:		End Date:	2023
Total Cost:	\$ 150,000	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

bridges/boardwalks; overlook/decks; surface improvements. Henderson Park Cofer & Johns Homestead

	Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate				
Project required by federal, state, or local mandate, grants, court orders, and/or judgements	5		5	0
Project addresses anticipated legal mandates	3			
Project is not required by any legal mandate	0			
2. Improves Service Delivery				
Project replaces or improves old or outdated technologies or services	5		4	0
Project adds new technologies to current service delivery	3			
Project establishes a new service	1			
Project is not related to maintaining service delivery levels	0			
3. Related to Other Projects				
Project is essential to the success of other projects identified in the CIP already underway	5		2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion	3			
Project is not related to other projects in the CIP already underway	0			
4. Department Priority (in comparison to other capital requests)				
High	5		2	0
Medium	3			
Low	1			
5. Need for Project				
Immediate need (project must be completed within the next 6-12 months)	5		2	0
Moderate need (project can be completed within the next 1-3 years)	3			
Long-term need (project can be completed within the next 3+ years)	1			

PROJECT COSTS					
CAPITAL COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Design/Studies					
Land/Right-of-Way					
Construction	\$ 90,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 90,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 90,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR COSTS \$ 90,000					
PROJECT FUNDING					
FUNDING SOURCES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
General Fund	\$ 90,000				
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 90,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR FUNDING NEEDS \$ 90,000					

*Other Funding Source Explanation:

Trail projects are funded through Grants, SPLOST and GEN Funds.

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Cofer Trail Improvements	Recurring:	Yes	Useful Life:	7-10 years
Department:	Parks and Recreation	Request Type:	New Request	Start Date:	2022
Contact:	Rip Robertson	Project Number:		End Date:	2023
Total Cost:	\$ 150,000	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

Trail Head Initial Construction

	Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate				
Project required by federal, state, or local mandate, grants, court orders, and/or judgements	5		5	0
Project addresses anticipated legal mandates	3			
Project is not required by any legal mandate	0			
2. Improves Service Delivery				
Project replaces or improves old or outdated technologies or services	5		4	0
Project adds new technologies to current service delivery	3			
Project establishes a new service	1			
Project is not related to maintaining service delivery levels	0			
3. Related to Other Projects				
Project is essential to the success of other projects identified in the CIP already underway	5		2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion	3			
Project is not related to other projects in the CIP already underway	0			
4. Department Priority (in comparison to other capital requests)				
High	5		2	0
Medium	3			
Low	1			
5. Need for Project				
Immediate need (project must be completed within the next 6-12 months)	5		2	0
Moderate need (project can be completed within the next 1-3 years)	3			
Long-term need (project can be completed within the next 3+ years)	1			

PROJECT COSTS

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
CAPITAL COSTS					
Design/Studies					
Land/Right-of-Way					
Construction	\$ 200,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 200,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS					
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 200,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR COSTS					\$ 200,000

PROJECT FUNDING

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
FUNDING SOURCES					
General Fund	\$ 200,000				
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 200,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR FUNDING NEEDS					\$ 200,000

*Other Funding Source Explanation:

Trail projects are funded through Grants, SPLOST and GEN Funds.

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	DDA Land Acquisition	Recurring:		Useful Life:	30 YEARS
Department:	Downtown Development Authority	Request Type:	One Time	Start Date:	
Contact:	John McHenry	Project Number:	DDA2201	End Date:	
Total Cost:	\$ 150,000	Funding Variance:	\$ 150,000	Total Score:	0

Project Description and/or Justification:

4320 & 4330 Cowan Road Property Acquisition for rental income to the DDA

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5		5	0
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5		4	0
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5		2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5		2	0
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5		2	0
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS					
CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies					
Land/Right-of-Way					
Construction					
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations		\$ 1,100			
<i>operating costs subtotal</i>	\$ -	\$ 1,100	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ -	\$ 1,100	\$ -	\$ -	\$ -
					TOTAL 5-YEAR COSTS \$ 1,100
PROJECT FUNDING					
FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund		\$ 151,100			
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ -	\$ 151,100	\$ -	\$ -	\$ -
					TOTAL 5-YEAR FUNDING NEEDS \$ 151,100

*Other Funding Source Explanation:

General Fund

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	DDA Broadband Study	Recurring:		Useful Life:	10 Years
Department:	Downtown Development Authority	Request Type:	One Time	Start Date:	
Contact:	John McHenry	Project Number:		End Date:	
Total Cost:	\$ 150,000	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

Citywide Study

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5		5	0
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5		4	0
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5		2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5		2	0
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5		2	0
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS					
CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies		\$ 175,000			
Land/Right-of-Way					
Construction					
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ -	\$ 175,000	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ -	\$ 175,000	\$ -	\$ -	\$ -
					TOTAL 5-YEAR COSTS \$ 175,000
PROJECT FUNDING					
FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund		\$ 175,000			
SPLOST					
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ -	\$ 175,000	\$ -	\$ -	\$ -
					TOTAL 5-YEAR FUNDING NEEDS \$ 175,000

*Other Funding Source Explanation:

General Fund

320 SPLOST

			PROJECT#
Department	Description	FY 2022	
City Engineer	Resurfacing	2,200,380	SP2201
City Engineer	Trails	967,200	SP2202
City Engineer	Quick Response	314,340	SP2203
City Engineer	Major Road Improvement	628,680	SP2204
City Engineer	Program Mgmt	309,400	SP2205
Parks and Recreation	Fitzgerald Park Improvements	500,000	SP2206
Parks and Recreation	Splash Pad Improvements	90,000	SP2207
Parks and Recreation	TRC Improvements	150,000	SP2208
Parks and Recreation	Rosenfeld Parking Lot Improvements	40,000	SP2209
TOTAL		5,200,000	

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Sidewalks / Trails	Recurring:	Yes	Useful Life:	50 years
Department:	City Engineer	Request Type:	Amended Request	Start Date:	
Contact:	Ken Hildebrandt	Project Number:		End Date:	
Total Cost:	\$ 1,000,000	Funding Variance:	\$ -	Total Score:	23

Project Description and/or Justification:

Design and construction of trails as shown in the Trail Master Plan. Local match for the engineering design of the Northlake Tucker Trail.

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5	5	5	25
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
Project replaces or improves old or outdated technologies or services		5	3	4	12
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5	5	2	10
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5	5	2	10
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5	5	2	10
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS					
CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies	\$ 500,000				
Land/Right-of-Way					
Construction	\$ 500,000	\$ 967,200	\$ 967,200	\$ 967,200	\$ 967,200
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 1,000,000	\$ 967,200	\$ 967,200	\$ 967,200	\$ 967,200
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 1,000,000	\$ 967,200	\$ 967,200	\$ 967,200	\$ 967,200
TOTAL 5-YEAR COSTS \$ 4,868,800					
PROJECT FUNDING					
FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund	\$ 500,000				
SPLOST		\$ 967,200	\$ 967,200	\$ 967,200	\$ 967,200
Other* (please provide explanation below)	\$ 500,000				
TOTAL PROJECT FUNDING	\$ 1,000,000	\$ 967,200	\$ 967,200	\$ 967,200	\$ 967,200
TOTAL 5-YEAR FUNDING NEEDS \$ 4,868,800					

*Other Funding Source Explanation:

Anticipated ARC funding for trail design.

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	SPLOST Quick Response	Recurring:	Yes	Useful Life:	20 years
Department:	City Engineer	Request Type:	Amended Request	Start Date:	
Contact:	Ken Hildebrandt	Project Number:		End Date:	
Total Cost:	\$ 314,340	Funding Variance:	\$ -	Total Score:	23

Project Description and/or Justification:

Traffic signal, pavement markings, radar speed detection signs, and minor intersection improvements.

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5	3	5	15
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5	5	4	20
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5	5	2	10
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5	5	2	10
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5	5	2	10
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS

CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies					
Land/Right-of-Way					
Construction	\$ 314,340	\$ 314,340	\$ 314,340	\$ 314,340	\$ 314,340
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 314,340	\$ 314,340	\$ 314,340	\$ 314,340	\$ 314,340
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 314,340	\$ 314,340	\$ 314,340	\$ 314,340	\$ 314,340
TOTAL 5-YEAR COSTS					\$ 1,571,700

PROJECT FUNDING

FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
3	\$ -				
SPLOST	\$ 314,340	\$ 314,340	\$ 314,340	\$ 314,340	\$ 314,340
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 314,340	\$ 314,340	\$ 314,340	\$ 314,340	\$ 314,340
TOTAL 5-YEAR FUNDING NEEDS					\$ 1,571,700

*Other Funding Source Explanation:

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	SPLOST - Major Road Improvements	Recurring:	Yes	Useful Life:	20 years
Department:	City Engineer	Request Type:	Amended Request	Start Date:	
Contact:	Ken Hildebrandt	Project Number:		End Date:	
Total Cost:	\$ 628,680	Funding Variance:	\$ (2,514,720)	Total Score:	23

Project Description and/or Justification:

Design and construction of major road improvements throughout the city to improve safety and traffic congestion.

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5	3	5	15
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5	5	4	20
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5	5	2	10
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5	5	2	10
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5	5	2	10
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS

CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies					
Land/Right-of-Way					
Construction	\$ 628,680	\$ 628,680	\$ 628,680	\$ 628,680	\$ 628,680
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 628,680	\$ 628,680	\$ 628,680	\$ 628,680	\$ 628,680
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 628,680	\$ 628,680	\$ 628,680	\$ 628,680	\$ 628,680
TOTAL 5-YEAR COSTS					\$ 3,143,400

PROJECT FUNDING

FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund	\$ -				
SPLOST		\$ 628,680			
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ -	\$ 628,680	\$ -	\$ -	\$ -
TOTAL 5-YEAR FUNDING NEEDS					\$ 628,680

*Other Funding Source Explanation:

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Capital Program Management	Recurring:	Yes	Useful Life:	
Department:	City Engineer	Request Type:	Amended Request	Start Date:	
Contact:	Ken Hildebrandt	Project Number:		End Date:	
Total Cost:	\$ -	Funding Variance:	\$ -	Total Score:	23

Project Description and/or Justification:

Construction management and project oversight including coordination with agencies such as GDOT, DeKalb County, and ARC, coordinate with engineering consultants, manage procurement process, and oversee construction.

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5	5	5	25
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5	3	4	12
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5	5	2	10
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5	5	2	10
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5	5	2	10
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS					
CAPITAL COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Design/Studies					
Land/Right-of-Way					
Construction					
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Personnel	\$ 359,400	\$ 359,400	\$ 359,400	\$ 359,400	\$ 359,400
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ 359,400	\$ 359,400	\$ 359,400	\$ 359,400	\$ 359,400
TOTAL PROJECT COSTS	\$ 359,400	\$ 359,400	\$ 359,400	\$ 359,400	\$ 359,400
					TOTAL 5-YEAR COSTS \$ 1,797,000
PROJECT FUNDING					
FUNDING SOURCES	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
General Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
SPLOST	\$ 309,400	\$ 309,400	\$ 309,400	\$ 309,400	\$ 309,400
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 359,400	\$ 359,400	\$ 359,400	\$ 359,400	\$ 359,400
					TOTAL 5-YEAR FUNDING NEEDS \$ 1,797,000

*Other Funding Source Explanation:

FY 2021 Capital Project Request Form

City of Tucker

Project Name:	Fitzgerald Park Improvements	Recurring:	No	Useful Life:	15+ years
Department:	Parks and Recreation	Request Type:	New Request	Start Date:	2022
Contact:	Rip Robertson	Project Number:	TBD	End Date:	2023
Total Cost:	\$ 500,000	Funding Variance:	\$ 1,000,000	Total Score:	0

Project Description and/or Justification:

field construction/improvements; infrastructure (road/entry/exit, water, sewer, stormwater, electrical); lighting, video, sound; expansion/acquisition

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5		5	0
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5		4	0
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5		2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5		2	0
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5		2	0
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS

CAPITAL COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Design/Studies					
Land/Right-of-Way					
Construction	\$ 500,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 500,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 500,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR COSTS					\$ 500,000

PROJECT FUNDING

FUNDING SOURCES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
General Fund	\$ 1,000,000				
SPLOST	\$ 500,000				
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR FUNDING NEEDS					\$ 1,500,000

*Other Funding Source Explanation:

This will be part of several project lines to complete the stadium and field upgrades. There are funds being used from previous years and from other sources (GEN Fund, grants, sponsorships, possible donations).

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Splash Pad Improvements	Recurring:	Yes	Useful Life:	5-7 years
Department:	Parks and Recreation	Request Type:	New Request	Start Date:	2022
Contact:	Rip Robertson	Project Number:	TBD	End Date:	2023
Total Cost:	\$ 90,000	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

add new features to existing splash pad; create a new splash pad area at Rosenfeld Pool; improve filtration system at existing Splash Pad

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements	5		5	0	
Project addresses anticipated legal mandates	3				
Project is not required by any legal mandate	0				
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services	5		4	0	
Project adds new technologies to current service delivery	3				
Project establishes a new service	1				
Project is not related to maintaining service delivery levels	0				
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway	5		2	0	
Project is linked to other projects in the CIP already underway but is not essential to their completion	3				
Project is not related to other projects in the CIP already underway	0				
4. Department Priority (in comparison to other capital requests)					
High	5		2	0	
Medium	3				
Low	1				
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)	5		2	0	
Moderate need (project can be completed within the next 1-3 years)	3				
Long-term need (project can be completed within the next 3+ years)	1				

PROJECT COSTS

CAPITAL COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Design/Studies					
Land/Right-of-Way					
Construction	\$ 90,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 90,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 90,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR COSTS					\$ 90,000

PROJECT FUNDING

FUNDING SOURCES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
General Fund					
SPLOST	\$ 90,000				
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 90,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR FUNDING NEEDS					\$ 90,000

*Other Funding Source Explanation:

This is an ongoing project that will be funded over the next few years as we improve and expand the existing pad and begin the creation of a new splash pad at Rosenfeld Park/Pool. Funding will be provided by SPLOST and GEN Fund over the next several years.

FY 2021 Capital Project Request Form

City of Tucker

Project Name:	TRC Improvements	Recurring:	Yes	Useful Life:	5-7 years
Department:	Parks and Recreation	Request Type:	New Request	Start Date:	2022
Contact:	Rip Robertson	Project Number:		End Date:	2023
Total Cost:	\$ 150,000	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

entry/exit doors and access improvements; new activity room flooring; LED lighting change out (hallways/offices/classrooms/conference rooms);

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements		5		5	0
Project addresses anticipated legal mandates		3			
Project is not required by any legal mandate		0			
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services		5		4	0
Project adds new technologies to current service delivery		3			
Project establishes a new service		1			
Project is not related to maintaining service delivery levels		0			
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway		5		2	0
Project is linked to other projects in the CIP already underway but is not essential to their completion		3			
Project is not related to other projects in the CIP already underway		0			
4. Department Priority (in comparison to other capital requests)					
High		5		2	0
Medium		3			
Low		1			
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)		5		2	0
Moderate need (project can be completed within the next 1-3 years)		3			
Long-term need (project can be completed within the next 3+ years)		1			

PROJECT COSTS					
CAPITAL COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Design/Studies					
Land/Right-of-Way					
Construction	\$ 150,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 150,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 150,000	\$ -	\$ -	\$ -	\$ -
					TOTAL 5-YEAR COSTS \$ 150,000
PROJECT FUNDING					
FUNDING SOURCES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
General Fund					
SPLOST	\$ 150,000				
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 150,000	\$ -	\$ -	\$ -	\$ -
					TOTAL 5-YEAR FUNDING NEEDS \$ 150,000

*Other Funding Source Explanation:

This is an ongoing project to improve standard operating conditions and improve our service delivery and access at the TRC. Funding through grants, GEN Funds and SPLOST.

FY 2022 Capital Project Request Form

City of Tucker

Project Name:	Parking Lot	Recurring:	No	Useful Life:	8-10 years
Department:	Parks and Recreation	Request Type:	New Request	Start Date:	2022
Contact:	Rip Robertson	Project Number:	TBD	End Date:	2023
Total Cost:	\$ 90,000	Funding Variance:	\$ -	Total Score:	0

Project Description and/or Justification:

Re-surface the parking lot at Rosenfeld Park

		Score Range	Rater Score	Weight	Total Points
1. Complies with Legal Mandate					
Project required by federal, state, or local mandate, grants, court orders, and/or judgements	5		5	0	
Project addresses anticipated legal mandates	3				
Project is not required by any legal mandate	0				
2. Improves Service Delivery					
Project replaces or improves old or outdated technologies or services	5		4	0	
Project adds new technologies to current service delivery	3				
Project establishes a new service	1				
Project is not related to maintaining service delivery levels	0				
3. Related to Other Projects					
Project is essential to the success of other projects identified in the CIP already underway	5		2	0	
Project is linked to other projects in the CIP already underway but is not essential to their completion	3				
Project is not related to other projects in the CIP already underway	0				
4. Department Priority (in comparison to other capital requests)					
High	5		2	0	
Medium	3				
Low	1				
5. Need for Project					
Immediate need (project must be completed within the next 6-12 months)	5		2	0	
Moderate need (project can be completed within the next 1-3 years)	3				
Long-term need (project can be completed within the next 3+ years)	1				

PROJECT COSTS

CAPITAL COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Design/Studies					
Land/Right-of-Way					
Construction	\$ 40,000				
Equipment					
Other					
Contingency					
<i>capital costs subtotal</i>	\$ 40,000	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Personnel					
Maintenance and Operations					
<i>operating costs subtotal</i>	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR COSTS					\$ 40,000

PROJECT FUNDING

FUNDING SOURCES	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
General Fund					
SPLOST	\$ 40,000				
Other* (please provide explanation below)					
TOTAL PROJECT FUNDING	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL 5-YEAR FUNDING NEEDS					\$ 40,000

*Other Funding Source Explanation:

Other Funds

Tree Bank Fund - 206

Account	Description	FY 2018 Actuals	FY 2019 Actuals	FY2020 Actuals	FY2021			FY2022 Proposed	Change
					Revised	YTD	Annualized		
Revenues:									
206-0000-37.10000	Contributions/Donations	-	-	-	229,663	229,663	250,000	50,000	(179,663)
Expenditures:									
206-4100-54.12000	Capital Site Improvement	-	-	-	201,350	201,350	-	25,000	(176,350)
206-7400-52.22000	Repair & Maintenance	-	-	-	12,000	-	-	25,000	13,000
								-	-
Balance		1	-	-	16,313	28,313	-	-	(163,350)

Hotel/Motel Fund - 275

Account	Description	FY 2018 Actuals	FY 2019 Actuals	FY2020 Actuals	FY2021			FY2022 Proposed	Change
					Revised	YTD	Annualized		
Revenues:									
275-0000-31.41000	Hotel/Motel Excise Tax	1,134,169	1,159,842	946,994	1,212,121	632,878	800,000	900,000	(312,121)
Expenditures:									
275-6210-61.30000	Transfer to Capital	-	328,094	29,373	227,273	4,200	150,000	168,750	(58,523)
275-7540-57.20000	Discover Dekalb	453,668	463,937	378,797	484,848	220,043	320,000	360,000	(124,848)
275-7540-61.10000	Transfer to General Fund	680,502	367,811	390,635	500,000	226,920	330,000	371,250	(128,750)
								-	-
Balance		(1)	-	148,189	-	181,715	-	-	(312,121)

Rental Motor Vehicle Fund - 280

Account	Description	FY 2018 Actuals	FY 2019 Actuals	FY2020 Actuals	FY2021			FY2022 Proposed	Change
					Revised	YTD	Annualized		
Revenues:									
280-0000-31.44000	Rental Car Excise Tax	110,907	95,957	80,432	100,000	55,681	42,000	42,000	(58,000)
Expenditures:									
280-7540-61.10000	Transfer to General Fund	110,907	91,439	84,821	100,000	55,491	95,452	42,000	(58,000)
								-	-
Balance		-	4,518	(4,389)	-	190	-	-	-

Capital Projects - 300

Account	Description	FY 2018 Actuals	FY 2019 Actuals	FY2020 Actuals	FY2020			FY2022 Proposed	Change
					Revised	YTD	Annualized		
Revenues:									
300-9000-39.30000	Transfer from General Fund	-	7,855,949	5,370,758	5,370,758	5,370,758	5,370,758	6,475,250	1,104,492
300-9000-39.12000	Transfer from Hotel/Motel	-	-	-	-	-	-	168,750	168,750
Expenditures:									
300	Project Expenditures	-	4,874,125	4,348,289	5,370,758	1,687,454	3,687,454	6,644,000	1,273,242
								-	-
Balance		-	2,981,824	1,022,469	-	3,683,304	1,683,304	-	-

SPLOST Fund - 320

Account	Description	FY 2018 Actuals	FY 2019 Actuals	FY2020 Actuals	FY2021			FY2022 Proposed	Change
					Revised	YTD	Annualized		
Revenues:									
320-0000-31.32000	SPLOST - Roads and Drainage	832,669	3,521,812	3,173,883	3,241,815	1,946,995	3,337,706	3,380,000	138,185
320-0000-31.32001	SPLOST - Sidewalks & Trails	196,966	833,176	976,579	997,482	599,076	1,026,987	1,040,000	42,518
320-0000-31.32003	SPLOST - Site Improvements Parks	147,725	624,883	732,434	748,111	499,307	855,955	780,000	31,889
320-0000-37.10000	Contributions/Donations	-	-	6,180	6,180	-	-	-	(6,180)
320-9000-39.10000	Interfund Transfer	-	-	50,000	50,000	-	-	-	(50,000)
Expenditures:									
320	Project Expenditures	-	3,277,350	4,374,586	5,043,588	809,768	3,909,768	5,200,000	156,412
320	Contingency	-	-	-	-	-	-	-	-
								-	-
Balance		1,177,359	4,979,871	564,490	5,043,588	3,045,378	5,220,648	-	156,412

Schedule of Fees and Charges

Court	
Convenience Fee	5% added to fine by software vendor
Open Records Fee	Time and production per OCGA 50-18-71(3) (c)(1)(2)(3)
Late Payment Fee	\$50 after 30 days
Warrant Fee	\$200
Failure to Appear/Contempt Fee	\$100

Finance		
Occupational Tax Certificate		
Combination of employees and gross receipts: Class (based on NAICS code)	Per Employee	Tax Rate
Class 1	\$4	0.0003
Class 2	\$6	0.0005
Class 3	\$8	0.0007
Class 4	\$10	0.0009
Class 5	\$12	0.0011
Class 6	\$14	0.0013
Administrative Fee		\$125
Flat Fee for Professionals		\$400/professional
Late Fee		10%

Alcohol License	
Beer Only	\$600
Wine Only	\$600
Beer & Wine	\$900
Liquor	\$4,000
Sunday Sales - Consumption on premises	\$1,100
Sunday Sales Retail - Malt Beverage/Beer	\$250
Sunday Sales Retail - Wine	\$250
Additional Fix Bar	\$600/per
Wholesaler/Importer Beer	\$600
Wholesaler/Importer Wine	\$600
Wholesaler/Importer - Liquor	\$4,000
Fraternal Org - Beer and/or Wine	\$500
Fraternal Org - Liquor	\$1,000
Moveable Bar	\$300/per
License Renewal Penalty	10%

Liquor by the Drink Excise Tax	
Liquor by the Drink	3%
Late payment for Liquor by the Drink	10%

Wholesale Excise Tax	
Distilled Spirits	\$0.22 per liter

Wine	\$0.22 per liter
Beer	\$0.05 per 12 ounces \$6 container not more than 15-1/2 gallon

Returned Check Fee	\$40
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Parks and Recreation

Recreation Center

Room	Initial Hour	Add Hours	Deposit
Standard room (<30)	\$40	\$20	\$50
Large room (30-60)	\$80	\$40	\$100
Auditorium (>60)	\$120	\$60	\$200
Auditorium w/ Stage	\$150	\$75	\$200
Gymnasium Single Ct	\$100	\$50	\$200
Gymnasium Double Ct	\$150	\$75	\$400
Recurring Programs	\$10		
*After operating hours adds \$25/hour			

Athletic Fields

Field	Initial Hour	Add Hours	Deposit
without lighting	\$50	\$50	\$200
with lighting	\$95	\$95	\$200

Pavilion

each 3 hour block	\$25
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Tennis Court

per court	\$10
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Permitting

New/ Additions Commercial Permits

Administrative Fee CO or CC	\$100
Building Permit Fee	ICC BVD table x .0065
Plan Review	20% calculated permit fee (\$50 minimum)
Penalty for no permit	100% of permit fee

Commercial Alterations/Renovation/Demo/Other Permits

Administrative Fee CO or CC	\$100
Building Permit Fee	Cost of Construction x .0065
Plan Review	20% calculated permit fee (\$50 minimum)
Penalty for no permit	100% of permit fee

Commercial Trade Permit Fees	\$100 base fee plus applicable gas, mechanical, electrical, plumbing fees
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New/ Additions Residential Permits

Administrative Fee CO or CC	\$50
Building Permit Fee	ICC BVD table x .0065

Plan Review	10% calculated permit fee (\$50 minimum)
Penalty for no permit	100% of permit fee

<u>Residential Alterations/Renovation/Demo/Other Permits</u>	
Administrative Fee CO or CC	\$50
Building Permit Fee	Cost of Construction x .0065
Plan Review	10% calculated permit fee (\$50 minimum)
Penalty for no permit	100% of permit fee

Residential Trade Permit Fees	\$50 base fee plus applicable gas, mechanical, electrical, plumbing fees
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Planning and Zoning	
<u>Land Disturbance</u>	
<u>Total Site Acreage</u>	<u>Flat Fee</u>
0-.99	\$500
1-2.99	\$900
3-4.99	\$1,300
5-6.99	\$1,700
7-8.99	\$2,100
9-10.99	\$2,500
*Each additional 2 acres adds and additional \$400.	

<u>Plat</u>	
Final Plat	\$300 + \$10/lot
Lot Division/Combination	\$200

Land Use Petitions, Variances, and Waivers	
Residential Rezoning	\$500
Multifamily Rezoning	\$750
Non-residential Rezoning	\$750
Special Land Use Permit	\$400
Comprehensive Plan Amendment	\$1,000
Variance (includes concurrent variance)	\$300
Administrative Variance/Waiver	\$150
Modification	\$250
Zoning Certification Letter	\$30
Special Administrative Permit Fee	\$100

Signs	
Wall Sign (includes awning, canopy, projecting)	\$75
Ground Sign (includes monument, double post, entrance)	\$100
Directional Sign/Sandwich Board	\$50
Panel Replacement	\$50
Temporary Sign/Special Event Sign	\$50



MEMO

To: Honorable Mayor and City Council Members
From: Robert Porche, Finance Director
CC: Tami Hanlin, City Manager
Date: June 14, 2021
RE: 2021 Millage Rate

Issue:

Last week, the City of Tucker received from DeKalb County the 2021 digest. With this information, the City of Tucker can now proceed with setting the millage rate for the tax bills to be mailed out later this fall. Staff anticipates maintaining a flat millage rate of 0.900 mills. This was the millage rate that the City of Tucker established in the initial year when Parks & Recreation services were provided by City staff.

Real and personal property showed total changes in the digest of \$235,724,366. The amount for value-added reassessments was \$190,741,866 or 0.054 mills. OCGA 48-5-32.1 requires that the reassessment changes to the digest be considered for a rollback millage rate. The calculated rollback millage rate was 0.846. Adopting a millage rate of 0.900 mills, is thus, considered a property tax increase of 6.38%. The impact to the average homestead property with a value of \$275,000 is \$5.94.

State law requires advertisement of the millage rate history and a notice of property tax increase. This advertisement will be advertised in the local organ on June 10, 2021. At the same time, the City of Tucker is required to issue a press release and post the information on the City website. The hearings for the millage rate are advertised for June 14, 2021 at 7:00 PM and June 28th at 11:00 AM and 6:45 PM. These dates and times were set for compliance with the requirements for three public hearings for a property tax increase.

Recommendation:

Council to adopt a Millage rate for 2021

Attachments:

Public Notice
Press Release
5 Year history of Property Taxes

Financial Impact:

NOTICE OF INTENT TO ADOPT A MILLAGE RATE

The City of Tucker Mayor & City Council does hereby announce that the millage rate will be set at a meeting to be held at the City Hall, 1975 Lakeside Parkway, Suite 350, Tucker, GA 30084 on June 28, 2021 at 6:45pm and pursuant to the requirements of O.C.G.A. Section 48-5-32 does hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five years.

CURRENT 2021 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

City of Tucker	2016	2017	2018	2019	2020	2021
Real & Personal	1,679,063,795	1,804,730,418	2,014,182,897	2,203,807,447	2,318,066,346	2,584,061,280
Motor Vehicles		26,631,760	18,858,550	16,660,920	12,839,800	9,425,570
Mobile Homes						
Timber - 100%						
Heavy Duty Equipment			2,213	50,098	24,637	
Gross Digest	1,679,063,795	1,831,362,178	2,033,043,660	2,220,518,465	2,330,930,783	2,593,486,850
Less M& O Exemptions	61,277,075	212,294,821	256,995,589	239,383,897	235,007,245	299,828,519
Net M & O Digest	1,617,786,720	1,619,067,357	1,776,048,071	1,981,134,568	2,095,923,538	2,293,658,331
State Forest Land Assistance Grant Value					0	
Adjusted Net M&O Digest	1,617,786,720	1,619,067,357	1,776,048,071	1,981,134,568	2,095,923,538	2,293,658,331
Gross M&O Millage				0.900	0.900	0.900
Less Rollbacks (LOST)						
Net M&O Millage				0.900	0.900	0.900
Net Taxes Levied				\$1,783,021	\$1,886,331	\$2,064,292
Net Taxes \$ Increase				\$1,783,021	\$97,560	\$177,961
Net Taxes % Increase				100.00%	5.47%	9.43%

Press Release Announcing a Proposed Property Tax Increase

The City of Tucker today announces its intention to increase the 2021 property taxes it will levy this year by 6.38 percent over the rollback millage rate.

Each year, the board of tax assessors is required to review the assessed value for property tax purposes of taxable property in the county. When the trend of prices on properties that have recently sold in the county indicate there has been an increase in the fair market value of any specific property, the board of tax assessors is required by law to re-determine the value of such property and adjust the assessment. This is called a reassessment.

When the total digest of taxable property is prepared, Georgia law requires a rollback millage rate must be computed that will produce the same total revenue on the current year's digest that last year's millage rate would have produced had not reassessments occurred.

The budget tentatively adopted by the City of Tucker requires a millage rate higher than the rollback millage rate; therefore, before the City of Tucker Council may finalize the tentative budget and set a final millage rate, Georgia law requires three public hearings to be held to allow the public an opportunity to express their opinions on the increase.

All concerned citizens are invited to the public hearings on this tax increase to be held at the City Hall, 1975 Lakeside Parkway, Suite 350, Tucker, GA on June 14, 2021 at 7:00pm and June 28, 2021 at 11am and 6:45pm.

NOTICE OF PROPERTY TAX INCREASE
City of Tucker, GA

The City Council has tentatively adopted a 2021 millage rate which will require an increase in property taxes by 6.38 percent.

All concerned citizens are invited to the public hearing on this tax increase to be held at the City Hall, 1975 Lakeside Parkway, Suite 350, Tucker, GA on June 14, 2021 at 7:00pm.

Times and places of additional public hearings on this tax increase are at the City Hall, 1975 Lakeside Parkway, Suite 350, Tucker, GA on June 28, 2021 at 11am and 6:45pm.

The tentative increase will result in a millage rate of 0.900 mills, an increase of 0 mills. Without this tentative tax increase, the millage rate will be no more than 0.054 mills. The proposed tax increase for a home with a fair market value of \$275,000 is approximately \$5.94 and the proposed tax increase for non-homestead property with a fair market value of \$750,000 is approximately \$16.20.

**AN ORDINANCE TO LEVY A TAX ON PROPERTY SUBJECT TO TAXATION FOR
THE 2021 AD VALOREM TAX YEAR; AND FOR OTHER PURPOSES.**

WHEREAS, Section 1.03(a)(38) of the City Charter authorizes the City to levy a tax on properties subject to taxation up to a maximum of 1 mil without a referendum;

WHEREAS, Section 2.10(c)(3) of the City Charter requires an ordinance to levy taxes;

WHEREAS, two public hearings were held on June 14th and two on June 28th to receive public hearing on the setting of a millage rate;

WHEREAS, the Mayor and Council desire not to raise taxes and accordingly set a millage rate of .9 mils.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF TUCKER HEREBY ENACTS AND ORDAINS that a millage rate of .9 mils be levied on all properties subject to taxation for the 2021 ad valorem tax year.

SO ORDAINED AND EFFECTIVE this 28th day of June 2021.

Approved: _____
Frank Auman, Mayor

Attest: _____
Bonnie Warne, City Clerk (SEAL)



MEMO

To: Honorable Mayor and City Council Members
From: Robert Porche, Finance Director
CC: Tami Hanlin, City Manager
Date: June 14, 2021
RE: Amendment#5 GMA 457(b) Plan

Issue:

On March 31, 2021, the Board of Trustees of the Georgia Municipal Association, Inc. Defined Contribution and Deferred Compensation Program adopted Amendment 5 to the Georgia Municipal Association 457(b) Deferred Compensation Master Plan ("Master Plan") document. Under this amendment, if a 457(b) plan participant leaves employment and has an account balance of more than \$1,000 but less than \$5,000 under the plan, the plan administrator will roll the participant's 457(b) plan account balance into an IRA for the participant, in the absence of direction from the participant. If a 457(b) Plan participant leaves employment and has an account balance of \$1,000 or less, the plan administrator will distribute the account balance in the form of a check to the participant absent direction otherwise.

Recommendation:

Staff requests approval of Amendment#5 to the 457 (b) Plan

Attachments:

Memorandum from GMA
Resolution of the Board of Trustees GMA Defined Contribution Program



RISK MANAGEMENT AND
EMPLOYEE BENEFIT SERVICES
BOARD OF TRUSTEES

June 7, 2021

Chairman

W. D. Palmer, III
Councilmember, Camilla

Vice Chairman

Rebecca L. Tydings
City Attorney, Centerville

Secretary-Treasurer

Larry H. Hanson
Executive Director

Trustees:

Shelly Berryhill
Councilmember, Hawkinsville

Linda Blechinger
Mayor, Auburn

Ronald Feldner
City Manager, Garden City

Marcia Hampton
City Manager, Douglasville

Meg Kelsey
City Manager, LaGrange

Sam Norton
Mayor, Dahlonaga

David Nunn
City Manager, Madison

James F. Palmer
Mayor, Calhoun

John Reid
Mayor, Eatonton

Kenneth L. Ustry
Mayor, Thomson

Clemontine Washington
Mayor Pro Tem, Midway

Donna Whitener
Mayor, Blue Ridge

Vince Williams
Mayor, Union City

MEMORANDUM VIA E-MAIL

TO: Plan Contacts for the Georgia Municipal Association, Inc. 457(b) Deferred Compensation Plan

FROM: Caroline Dorsey, Associate General Counsel

SUBJECT: Amendment 5 to the GMA 457(b) Deferred Compensation Master Plan to Implement Involuntary Distributions of Small Accounts

On March 31, 2021, the Board of Trustees of the Georgia Municipal Association, Inc. Defined Contribution and Deferred Compensation Program adopted Amendment 5 to the Georgia Municipal Association 457(b) Deferred Compensation Master Plan ("Master Plan") document. Under this amendment, if a 457(b) plan participant leaves employment and has an account balance of more than \$1,000 but less than \$5,000 under the plan, the plan administrator will roll the participant's 457(b) plan account balance into an IRA for the participant, in the absence of direction from the participant. If a 457(b) Plan participant leaves employment and has an account balance of \$1,000 or less, the plan administrator will distribute the account balance in the form of a check to the participant absent direction otherwise.

This memorandum is for informational purposes only. No action is required by the governing authority. However, please file a copy of the resolution adopting Amendment 5 with your 457(b) Deferred Compensation Plan documents.

Please contact me at cdorsey@gacities.com or 678-686-6236 with any questions about Amendment 5 to the 457(b) Plan.

**RESOLUTION OF THE
BOARD OF TRUSTEES OF THE
GEORGIA MUNICIPAL ASSOCIATION, INC. DEFINED CONTRIBUTION AND
DEFERRED COMPENSATION PROGRAM**

AMENDMENT FIVE TO THE GMA 457(b) DEFERRED COMPENSATION PLAN

WHEREAS, the Board of Trustees of the Georgia Municipal Association, Inc. ("GMA") Defined Contribution and Deferred Compensation Program ("Trustees") established the Georgia Municipal Association 457(b) Deferred Compensation Master Plan ("Master Plan"), effective January 1, 2001;

WHEREAS, the Georgia Municipal Association 457(b) Deferred Compensation Master Plan Document was restated effective January 1, 2009;

WHEREAS, the Board has reserved the right to amend the Plan without the consent of Participating Employers or Participants in Section 21.1 of the Master Plan Document;

WHEREAS, the Trustees previously amended the restated 457(b) Deferred Compensation Master Plan Document, pursuant to Amendments 1, 2, 3, and 4 to reflect the changes to federal law pursuant to the Worker, Retiree, and Employer Recovery Act of 2008, the SECURE Act and CARES Act, to permit participating employers to provide for Roth contributions and automatic enrollment, and for other purposes; and

WHEREAS, the Trustees now wish to amend the restated 457(b) Deferred Compensation Master Plan Document to permit the Administrator to make a lump sum distribution of a terminated Participant's account balance when the balance is less than \$5,000 without receiving direction from the Participant.

NOW, THEREFORE BE IT RESOLVED, this Amendment 5 is hereby adopted to amend the Master Plan effective as set forth herein:

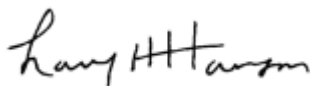
Section 12.2 of the Master Plan, is amended by adding a new subsection (c) providing for lump sum distributions:

(c) **Lump Sum Settlement.** Notwithstanding anything in this Plan to the contrary, if a Participant's Account balance is not greater than \$5,000 (or such other lesser amount as determined by the Trustees with respect to the Plan Years of Participating Employers following the determination) at the time of Severance from Employment, the Administrator may effect a lump sum distribution of a Participant's Account, regardless of a Participant's or Beneficiary's direction. If a lump sum distribution to be made under this Section is greater than \$1,000 and it is an eligible rollover distribution, and if the recipient of the distribution does not elect to have the distribution paid directly to an eligible retirement plan specified by the recipient in a direct rollover or does not elect to receive the distribution directly, then the Administrator will pay the distribution in a direct rollover to an individual retirement plan designated by the Administrator.

The terms of the foregoing Amendment 5 to the Master Plan are hereby adopted and agreed to.

The terms of this Resolution are approved and agreed to by the Board of Trustees of the Georgia Municipal Association, Inc. Defined Contribution and Deferred Compensation Program this 31st day of March, 2021.

Attest:



Larry Hanson, Secretary-Treasurer

GMA Defined Contribution and Deferred
Compensation Program



W.D. Palmer, III, Chairman

Adopted by the Board of Trustees at the meeting held on March 31, 2021.

**STATE OF GEORGIA
CITY OF TUCKER**

RESOLUTION R2021-06-13

WHEREAS, the City of Tucker, Georgia, (hereinafter referred to as the "Participating Employer") has determined that in the interest of attracting and retaining qualified employees, it wishes to offer a deferred compensation plan;

WHEREAS, the Participating Employer has also determined that it wishes to encourage employees' saving for retirement by offering salary reduction contributions;

WHEREAS, the Participating Employer has reviewed the Georgia Municipal Association (GMA) Deferred Compensation Plan ("Plan");

WHEREAS, the Participating Employer wishes to participate in the Plan to provide certain benefits to its employees, reduce overall administrative costs, and afford attractive investment opportunities;

WHEREAS, the Participating Employer is an Employer as defined in the Plan;

WHEREAS, the Participating Employer has executed an Adoption Agreement for the Plan; and

WHEREAS, the Mayor and Council of the City of Tucker ("Governing Authority") is authorized by law to adopt this resolution approving the Adoption Agreement on behalf of the Participating Employer;

Therefore, the Governing Authority of the Participating Employer hereby resolves:

Section 1. The Participating Employer adopts the Plan and the Trust Agreement ("Trust") for the Plan for its Employees.

Section 2. The Participating Employer acknowledges that the Board of Trustees of the GMA Defined Contribution and Deferred Compensation Plan ("Trustees") are only responsible for the Plan and have no responsibility for other employee benefit plans maintained by the Participating Employer.

Section 3. The Participating Employer hereby adopts the terms of the Adoption Agreement, which is attached hereto and made a part of this resolution. The Adoption Agreement sets forth the Employees to be covered by the Plan, the benefits to be provided by the Participating Employer under the Plan, and any conditions imposed by the Participating Employer with respect to, but not inconsistent with, the Plan. The Participating Employer reserves the right to amend its elections under the Adoption Agreement, so long as the amendment is not inconsistent with the Plan or the Internal Revenue Code or other applicable law and is approved by the Trustees of the Plan.

Section 4.

- (a) The Participating Employer shall abide by the terms of the Plan and the Trust, including amendments to the Plan and the Trust made by the Trustees of the Plan, all investment, administrative, and other service agreements of the Plan and the Trust, and all applicable provisions of the Internal Revenue Code and other applicable law.
- (b) The Participating Employer accepts the administrative services to be provided by GMA and any services provided by a Service Manager as delegated by the Trustees. The Participating Employer acknowledges that fees will be imposed with respect to the services provided and that such fees may be deducted from the Participants' accounts.

Section 5.

- (a) The Participating Employer may terminate its participation in the Plan, if it takes the following actions:
 - (i) A resolution must be adopted terminating its participation in the Plan.
 - (ii) The resolution must specify when the participation will end.

The Trustees shall determine whether the resolution complies with the Plan, and all applicable federal and state laws, shall determine an appropriate effective date, and shall provide appropriate forms to terminate ongoing participation. However, distributions under the Plan of existing accounts to Participants will be made in accordance with the Plan.

- (b) The Participating Employer acknowledges that the Plan contains provisions for involuntary Plan termination.

Section 6. The Participating Employer acknowledges that all assets held in connection with the Plan, including all contributions to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights shall be held in trust for the exclusive benefit of Participants and their Beneficiaries under the Plan. No part of the assets and income of the Plan shall be used for, or diverted to, purposes other than for the exclusive benefit of Participants and their Beneficiaries and for defraying reasonable expenses of the Plan. All amounts of compensation deferred pursuant to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights held as part of the Plan, shall be transferred to the Trustees to be held, managed, invested and distributed as part of the Trust Fund in accordance with the provisions of the Plan. All contributions to the Plan must be transferred by the Participating Employer to the Trust Fund. All benefits under the Plan shall be distributed solely from the Trust Fund pursuant to the Plan.

Section 7. This resolution and the Adoption Agreement shall be submitted to the Trustees for their approval. The Trustees shall determine whether the resolution complies with the Plan, and, if it does, shall provide appropriate forms to the Participating Employer to implement participation in the Plan. The Trustees may refuse to approve an Adoption Agreement by an Employer that does not have state statutory authority to participate in the Plan. The Governing Authority hereby acknowledges that it is responsible to assure that this resolution and the Adoption Agreement are adopted and executed in accordance with the requirements of applicable law.

Section 8. Lump Sum Settlement. Notwithstanding anything in this Plan to the contrary, if a Participant's Account balance is not greater than \$5,000 (or such other lesser amount as determined by the Trustees with respect to the Plan Years of Participating Employers following the determination) at the time of Severance from Employment, the Administrator may effect a lump sum distribution of a Participant's Account, regardless of a Participant's or Beneficiary's direction. If a lump sum distribution to be made under this Section is greater than \$1,000 and it is an eligible rollover distribution, and if the recipient of the distribution does not elect to have the distribution paid directly to an eligible retirement plan specified by the recipient in a direct rollover or does not elect to receive the distribution directly, then the Administrator will pay the distribution in a direct rollover to an individual retirement plan designated by the Administrator.

Adopted by the Governing Authority on June 14, 2021, in accordance with applicable law.

APPROVED:

Frank Auman, Mayor

ATTEST:

Bonnie Warne, City Clerk

(seal)



MEMO

To: Honorable Mayor and City Council Members
From: Tami Hanlin, City Manager
Cc: Brian Anderson, City Attorney
Date: June 8, 2021
RE: Amendment 11 to Jacobs Engineering Professional Services Contract

Issue:

The City's contract with Jacobs Engineering expires each year on June 30th. During the recent budget process, we worked with the Jacobs team to determine the pricing and terms for next year's contract. Jacobs agreed to no increase in the fee based on a 3-year extension and maintaining the current scope of services. The current contract, which was set to expire on June 30, 2023, the new expiration date would be June 30, 2026. During our discussions, Mayor and Council agreed to these terms with the understanding that the contract may be terminated at any time with or without cause given 180-day written notice by either party. Also, note that one full time position, a Plan Reviewer was added to the building department and .5 of a Planner Position in Community Development (we cut this position to half time at the start of the last fiscal year based on the anticipated impact of COVID-19).

Recommendation:

Council to approve amendment #11 of the Jacobs Engineering contract.

Financial Impact:

Jacobs 2020 lump sum contract amount was \$2,401,263. With no fee increase and the addition of 1.5 positions the new lump sum amount is \$2,586,264.

Attachments:

Contract amendment resolution

**AMENDMENT NO. 11 TO THE
PROFESSIONAL SERVICES AGREEMENT
FOR MUNICIPAL SERVICES**

This Amendment No. 11 ("Eleventh Amendment") is effective this ___ day of _____ 2021, by and between the CITY OF TUCKER, GEORGIA, a municipal corporation of the State of Georgia (the "City"), and CH2M HILL ENGINEERS, INC., a Delaware corporation authorized to do business in Georgia with its principal office located at 9191 S. Jamaica Street, Englewood, CO 80112 ("Contractor"); heretofore referred to jointly as the "Parties."

WHEREAS, the Parties entered into a Professional Services Agreement for Public Works Services on June 7, 2016 (the "Agreement"); and

WHEREAS, the Parties amended the Agreement on the terms and conditions set forth in the First Amendment on September 6, 2016; and

WHEREAS, the Parties amended the Agreement on the terms and conditions set forth in the Second Amendment on February 13, 2017; and

WHEREAS, the Parties amended the Agreement on the terms and conditions set forth in the Third Amendment on June 12, 2017; and

WHEREAS, the Parties amended the Agreement on the terms and conditions set forth in the Fourth Amendment on November 27, 2017; and

WHEREAS, the Parties amended the Agreement on the terms and conditions set forth in the Fifth Amendment on June 11, 2018; and

WHEREAS, the Parties amended the Agreement on the terms and conditions set forth in the Sixth Amendment on October 5, 2018; and

WHEREAS, the Parties amended the Agreement on the terms and conditions set forth in the Seventh Amendment on June 20, 2019; and

WHEREAS, the Parties amended the Agreement on the terms and conditions set forth in the Eighth Amendment on February 21, 2020; and

WHEREAS, the Parties amended the Agreement on the terms and conditions set forth in the Ninth Amendment on June 23, 2020; and

WHEREAS, the Parties amended the Agreement on the terms and conditions set forth in the Tenth Amendment on January 1, 2021; and

WHEREAS, the Parties now wish to amend the Agreement on the terms and conditions set forth in this Eleventh Amendment; and

WHEREAS, in accordance with Section 19.11 of the Agreement, any amendments to the Agreement, including exhibits, must be made in writing and approved by both Parties.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Contractor agree that the Agreement shall be and is hereby amended in the following manner:

1. Article 8.1 – Term is hereby deleted in its entirety and replaced with the following:

8.1 Term. This Agreement shall be effective on the 1st day of June, 2016 at 12:01 a.m (the “Effective Date”) and shall terminate at 11:59 p.m. on June 30, 2026, or on a prior date of termination as may be permitted by this Agreement (“Term”).

2. Exhibit B - Compensation is hereby deleted in its entirety and replaced with the attached Exhibit B.

This Eleventh Amendment together with the Agreement and prior Amendments constitute the entire agreement between the Parties and supersede all prior oral and written understandings with respect to the subject matter set forth herein. Unless specifically stated all other terms and conditions of the Agreement shall remain in full force and effect. Neither this Eleventh Amendment nor the Agreement may be modified except in writing signed by an authorized representative of the Parties.

IN WITNESS WHEREOF, the parties hereto have caused this Eleventh Amendment to be duly executed by their authorized officers as of the day and year set forth next to each signature.

CH2M HILL ENGINEERS, INC.

By: 

Name: Jonathan A. Mantay

Title: Vice President

Date: May 7, 2021

THE CITY OF TUCKER, GEORGIA

By: _____

Name: Frank Auman

Title: Mayor

Date: _____

EXHIBIT B – COMPENSATION
AMENDMENT NO. 11

Renewal Term 5 Base Compensation Fiscal year adjustment (July 1, 2021 – June 30, 2022)	\$2,586,264
Capital Program Management	2.0 Multiplier on Labor Not to exceed \$250,000 per year
SPLOST Program Management	2.0 Multiplier on Labor Not to exceed \$225,000 per year
Temporary Staffing as requested by City Manager	2.0 Multiplier on Labor

Compensation for subsequent renewal terms shall be negotiated by the Parties prior to the end of the current term.



MEMO

To: Honorable Mayor and City Council Members
From: Rip Robertson, Director, Parks & Recreation
CC: Tami Hanlin, City Manager
Date: June 14, 2021
RE: Consideration for the selection of Capital Project Management consultant(s)

Issue:

The City of Tucker has completed and adopted the Parks and Recreation Master Plan and are moving forward to provide quality programming, facilities, and parks to Tucker citizens. To enable the City to provide timely and quality capital projects, we have requested proposals from qualified consultants to provide project management services. These services will allow staff to work directly with experts to ensure proper planning, timeliness, budget management, and continual updates on project progress.

Recommendation:

Staff recommends approving a contract with Griffith Project Management to provide capital project management for City of Tucker Parks and Recreation Department. Based on our evaluation and scoring, Griffith Project Management was graded both highest quality and best priced.

Background:

Although we received many highly qualified responses and would feel comfortable with any of the 11 vendors, Griffith Project Management brings direct Parks and Recreation and municipal experience to the Department. Their ability to direct their efforts and time to single projects will greatly impact our entire program.

- **Request for Qualification (RFQ) Process:** A Request for Proposals was issued on Thursday, May 6, 2021 with submittals due on Thursday, May 27, 2021. The RFP was posted on the City's website and emailed to consultants directly. Questions were due Tuesday, May 18, 2021, and an addendum was issued to address all questions on Thursday, May 20, 2021.
- **Proposal Submittal/Evaluation:** The City received 22 qualified submissions which were then evaluated and scored based on firm qualifications (30%), Experience of Key Personnel (30%), References (30%) and Fee Schedule (10%):
 - Champions IFM;
 - Atlas Technical Consultants;
 - PDC Solutions LLC;

- Lowe Engineers;
- Spear Group;
- Ascension Program Management;
- Comprehensive Program Services;
- Absolutely Professional LLC;
- Colliers International - Atlanta;
- Cancave Management, LLC;
- Griffith Project Management;

Summary:

The selected consultant has a strong background in municipal parks project planning and management. They are well respected and are fully capable of delivering results to our community. All submissions were evaluated based on the scoring criteria with the score spreadsheets submitted to Procurement for tabulation.

Financial Impact:

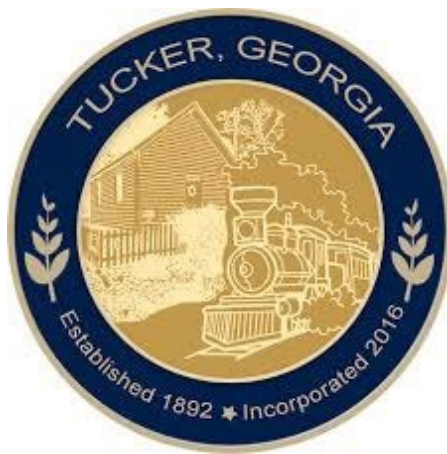
This item was included as part of the Parks and Recreation FY2021 (#PR2107 and #SP 2107) budget as part of the Parks and Recreation Department's CIP for project management.

City of Tucker

Tucker Parks and Recreation Department

Request for Qualifications
RFQ#2021-008

Project Management Services



Request for Qualifications

INVITATION:

The City of Tucker, Georgia is seeking services from qualified project management consultants/companies for an on-call basis contract.

Any addenda from questions on the bid will be available for download on the City of Tucker website: <http://tuckerga.gov> or send a request via email to: procurement@tuckerga.gov.

SCHEDULE:

PROPOSED SCHEDULE	
Bid Release	May 6, 2021
Deadline for Questions	May 18, 2021
Response to Questions posted by Addendum	May 20, 2021
Bid Deadline by 1:00 pm	May 27, 2021
Award at Council Meeting	June 14, 2021
Contract Issue/Completion	June 17, 2021
Notice to Proceed	June 18, 2021

SCOPE OF WORK: Refer to Exhibit A.

NOTES:

- Questions should be submitted to procurement@tuckerga.gov, reference the bid number.
- W-9 and Certificate of Insurance required from winning bidder upon notification of award.

RESPONSE SUBMITTAL REQUIREMENTS:

Submit your response with two (2) hard copies and one (1) electronic copy on a USB drive. Note: the original *Disclosure Form* MUST be submitted.

Submit to: Tucker City Hall
c/o Procurement
1975 Lakeside Pkwy., Suite 350
Tucker, GA 30084

On the outside of the sealed envelope, write the following:

RFQ #2021-008 Tucker Parks and Recreation Department
Park Project Management Services
Attn: Procurement
Vendor Name:
Vendor Contact Person:

Your response must be received by the date and time specified. **Late receipt of bids will not be considered regardless of postmark/carrier.** Proposals received after the bid deadline will be filed unopened. The City of Tucker reserves the right to reject any and all qualifications or any part and to waive any formalities or informalities to make an award in the best interest of the City. No proposals will be received orally or via phone or fax responses.

Exhibit A: General Information/Scope of Work/Insurance

1.0 INTRODUCTION

1.1 Purpose of Procurement

The purpose of this Request for Qualifications (RFQ) is to select a qualified firm/consultant or consultant for Project Management Services. Proposers shall submit Request for Qualifications (RFQ) to the City which will be based on information provided herein. The term of contract shall be one (1) year from the date of award with up to four (4) additional one-year renewal periods pending funding and satisfactory contractor performance.

1.2 Basic Guidelines for This Request for Qualifications

Pursuant to the provisions of the city ordinance, the City of Tucker has determined that the use of competitive sealed bidding will not be practical or advantageous to the City in completing the acquisition of the services and/or commodities described herein. Competitive sealed RFQ shall be submitted in response hereto and shall be opened in the same manner as competitive sealed bids. All RFQ submitted pursuant to this request shall be made in accordance with the provisions of the City of Tucker Vendor Manual, these instructions, and specifications.

1.3 Restrictions on Communications with Staff/Buyer of Record

From the issue date of this RFQ until contractors are selected and selections announced, offerors are not allowed to communicate for any reason with any City Staff except through the Buyer of Record or as provided by existing work agreement(s). For violation of this provision, the City shall reserve the right to reject the RFQ of the offending offeror. All questions concerning this RFQ must be submitted in writing (e-mail preferred) to the Procurement Manager. No questions other than written will be accepted. No response other than written will be binding upon the City. The Buyer of Record for this project is:

Bonnie Warne
City Clerk
City of Tucker
procurement@Tuckerga.gov

1.4 Project Manager

The successful contractor will report to the Director, Parks and Recreation or his/her designee. Successful Consultant agrees to take direction from the Director, Parks and Recreation or designee to make all project documentation (timesheets, etc.) available upon request. The Director, Parks and Recreation or designee shall have sole discretion as to the acceptability of all workers prior to working on site and has the right to require a replacement. Identification badges will be issued and required while on site. Successful Contractors agree to follow proper safety precautions and to maintain the site always in an orderly manner as directed.

2.0 DESCRIPTION OF REQUIREMENTS

2.1 Introduction

The City of Tucker has established certain requirements with respect to proposals to be submitted by Offerors.

Whenever the terms "shall", "must", "will", or "is required" are used in the RFQ, the specification being referred to is a mandatory requirement of this RFQ. Failure to meet any mandatory requirement will cause rejection of Offeror's RFQ.

Whenever the terms "can", "may", or "should" are used in the RFQ, the specification being referred to is a desirable and failure to provide any items so termed may not be cause for rejection, however, will probably cause a reduction in score awarded.

2.2 Objective of the Procurement

2.2.1 Scope of Work

The City of Tucker (City) desires to select the most qualified firm/consultant for capital project management services to implement park projects from our Capital Improvement Program (CIP). The firm/consultant selected will report to the Director, Parks and Recreation.

The selected capital program management firm/consultant shall provide management, design and engineering support, and oversight to coordinate, plan, direct, control, and perform the scope of work described below. The firm/consultant shall provide qualified and experienced technical and professional personnel, if needed, to perform to City standards and procedures the duties and responsibilities assigned.

Program & Specific Project Management Services

The capital program management firm/consultant shall include assistance to City staff and City contractors on overall project management of the park Capital Improvement Program (CIP). Services provided by the capital program management firm/consultant shall include, but not be limited to, the following:

1. Complete responsibility for maintaining the budget and schedule. This includes establishment of a project management protocol on suitable software and in adequate detail for management and coordination of the program. Provide clear reporting and forecasting to interested parties. Coordination with the City's annual budget process, long-term capital improvement planning, and grants administration.
2. Coordination and management of all project phases, completion of design, engineering, environmental, utilities, permitting, bidding, construction through contract closeout / remnant disposition, and financial reporting of improved capital assets.
3. Utilization, coordination, data entry, and verification of City scheduling, project management,

and financial systems so that up-to-date management information is available for all City Staff and associated vendors.

4. Preparation and distribution of a monthly status report for staff and quarterly updates for the Mayor and City Council.
5. Construction inspection services, direct or coordination thereof, on behalf of the City.
6. Communications support: Provide project information for public release, preparation for and attending public meetings; improvements to communications on specific project information as well as program accomplishments.

Pre-Construction Services

Pre-Construction services for the City will include managing contractors on a wide range of engineering, architecture, landscape architecture, land surveying, environmental, technical, management, and administrative services. The capital improvement program firm/consultant shall provide qualified technical and professional personnel to perform to City standards and procedures the duties and responsibilities assigned. The City, at its option, may elect to expand, reduce, or delete the extent of each work element listed below, or add work elements as needed:

1. Construction Planning and Phasing of Projects – Manage the phasing of the multiple projects with City Management and the City Council in order to minimize operational impacts for the community. Considerations to be included are: school year, athletic league schedules, grant funding, community input, festivals, operational park maintenance, etc.
2. Structural reviews – Management of independent reviews of designs of buildings, major retaining walls, etc. to verify accuracy and integrity of the design, cost-effectiveness of the design, and conformity to current design and construction practices.
3. Permit application and support for projects.
4. Plan reviews to support existing City staff.
5. Utility coordination (coordinate with Construction Services portion).

Construction Management

Construction Services shall include responsibility for construction management of the designated park Capital Improvement Program (CIP), including change order management, contractor management, administration, construction engineering, inspection, and management of materials sampling and testing necessary to ensure construction and payment in accordance with City codes, standards, and procedures. The City, at its option, may elect to expand, reduce, or delete the extent of each work element listed below, or add work elements as needed:

1. Prepare construction cost estimates based on preliminary plans and prepare final engineers' estimates along with comparisons to project budgets.
2. Prepare and/or review bid documents and manage the bid process for all projects.
3. Schedule and conduct pre-construction conferences with contractors, utilities, and other interested parties.
4. Receive, review and archive all submittals including schedules, shop drawings, engineering and architectural plans, and erosion control plans.
5. Duties will include decisions on plan interpretations, construction acceptability, direction to the contractor's superintendent, and supervision and assignment of inspection and testing personnel.
6. Keep detailed, accurate records of the contractor's operations and significant events that affect the work.
7. Coordinate the relocation of any utility facilities and provide liaison with the various utility owners. Monitor work performed under force account agreements and maintain appropriate accounting records. The consultant shall promptly advise the City of any omissions, substitutions, defects, and deficiencies in the work and any corrective actions taken.
8. Provide complete contract administration, management, and documentation of the projects, including providing and maintaining all emails, letters, submittals, reports, resolution of problems, etc.
9. Monitor the contractor's Erosion and Sedimentation Control activities to ensure strict compliance to the plans, specifications, and applicable regulations, including compliance with NPDES permit requirements. NOTE: coordinated with applicable City staff.
10. Provide liaison for the City and Contractors to resolve neighboring property owners' or user group inquiries during design and construction.
11. Manage the procurement and delivery of any Special Inspections required by the City, County, State or Federal Authorities.
12. Conduct final inspection of completed projects with the City and other interested agencies and prepare final punch list.
13. Prepare final statement and certification, final materials certificate, and final change order to close out the projects. The consultant shall present all records and documentation prepared during the project to the City after the consultant's assignment to the project.

14. Prepare, submit, and process payments due the contractor in line with City policy, based on documented estimates of actual work product completed and accepted for payment.

Additional Information

Companies should submit a statement of qualifications (SOQ) that describes the Company's credentials for providing the services listed above.

SOQ Packages should include at a minimum:

1. Company Profile;
2. Resumes of key personnel who will provide the services;
3. At least three (3) references and contact information for similar work;
4. E-Verify Contractor Affidavit under O.C.G.A. 13-10-91 (b) (1) – Appendix A, and
5. Proposed hourly rate fee schedules for the three-year term, beginning in July 2021 (FY2022).

Packages must be limited to thirty (30) pages single-sided, or fifteen (15) pages double-sided.

The City will evaluate the SOQ submittals based on the following criteria:

1. Firm Qualifications, 30%,
2. Experience of Key Personnel, 30%,
3. References, 30%,
4. Hourly Rates, 10%.

3.0 TERMS AND CONDITIONS

3.1 RFQ Amendments

The City of Tucker reserves the right to addend the RFQ prior to the date of RFQ submission. Addenda will be posted to the Tucker website at www.Tuckerga.gov.

3.2 Statement Withdrawal

Prior to the due date, a submitted RFQ may be withdrawn by the Offeror by submitting a written request to the Buyer named herein. A person authorized to sign for the Offeror must sign all such requests.

3.3 Contract

The City reserves the right to add provisions to the contract to be consistent with the successful Offeror's offer and to negotiate with the successful Offeror other additions to, deletions from, and/or changes in the language in the Contract, provided that no such addition, deletion or change in Contract language would, in the sole discretion of the City affect the evaluation criteria set forth herein or give the successful Offeror a competitive advantage.

Any exceptions to the agreement must be clearly identified, accompany the Offeror's RFQ and be

attached to the agreement. Offerors are cautioned that any exception submitted that will give the Offeror a competitive advantage over another Offeror or that will cause a failure to meet a mandatory requirement of the RFQ will not be accepted.

Prior to award, the apparent winning Offeror(s) may be required to enter discussions with the City to resolve any contractual differences before an award is made. These discussions are to be finalized and all exceptions resolved within one (1) week of notification, if not, this could lead to rejection of the Offeror's proposal. Offeror will not retype the enclosed contract.

3.4 Payment for Services

The Successful Contractor shall be compensated upon acceptance of a correct and acceptable invoice for services rendered for the previous month. Acceptable invoices will have attached documentation.

3.5 Conflict of Interest

If an Offeror has any existing client relationship(s) that involves the City of Tucker that would prevent their being objective, the Offeror must disclose such relationship(s).

4.0 INSURANCE

4.1 Worker's Compensation

Required documentation includes certificate from insurance company showing issuance of Worker's Compensation coverage for the State of Georgia. NOTE: not required for independent/sole proprietor.

4.2 Comprehensive General Liability Insurance

Bodily Injury Liability	\$300,000 each person \$500,000 each occurrence \$1,000,000 aggregate
Property Damage Liability	\$100,000 each occurrence \$1,000,000 aggregate

Guidelines

The Contractor shall provide the City of Tucker with a certified copy of the policies, or binders indicating the existence of the policies prior to the beginning of the contract term. In the event a binder is delivered; it shall be replaced within ten (10) days by a certified copy of the policy. Each policy shall contain a valid provision or endorsement that the policy may not be canceled without giving thirty (30) days written notice thereof to the official City of Tucker representative. A renewal policy or certificate shall be delivered to the City of Tucker at least thirty (30) days prior to

the expiration date of each expiring policy. If at any time, any of the policies shall be or become unsatisfactory to the City of Tucker as to form or substance, or any of the carriers issuing such policies shall be or become unsatisfactory to the City of Tucker, the Contractor shall deliver to the City of Tucker representative upon demand a certified copy of any policy required herein for review.

The Contractor does hereby agree to indemnify, defend and save harmless the City of Tucker against all claims of any nature whatsoever, including, but not limited to, damages to property of the City of Tucker or injury to employees or visitors of the City of Tucker arising out of any of the operations included in this RFQ and agreement.

5.0 CERTIFICATION

By my signature below, it is certified that my firm/consultant can meet all terms of the statement of qualifications and will perform the services specified; and for the privilege of doing so on the City of Tucker premises. I understand that, upon proper acceptance of this offer by the City of Tucker, a contract will thereby be created.

Given under my hand this _____ day of _____, 2021.

Name of Firm/consultant

Signature

Title

Business Address

Email address

Sworn to and subscribed before me

this _____ day of _____, 20____.

Notary Public

My commission expires on the above date.

Exhibit B: Hourly Rate Schedule

STAFF/PERSONNEL	HOURLY RATE
_____ (Title/Job Description/Trade)	\$ _____
_____ (Title/Job Description/Trade)	\$ _____
_____ (Title/Job Description/Trade)	\$ _____
_____ (Title/Job Description/Trade)	\$ _____
_____ (Title/Job Description/Trade)	\$ _____
_____ (Title/Job Description/Trade)	\$ _____
_____ (Title/Job Description/Trade)	\$ _____
_____ (Title/Job Description/Trade)	\$ _____
_____ (Title/Job Description/Trade)	\$ _____
_____ (Title/Job Description/Trade)	\$ _____

COMPANY NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

EMAIL ADDRESS: _____

SIGNATURE

DATE

Exhibit H: City of Tucker Disclosure Form

BIDDERS MUST RETURN THIS ORIGINAL SIGNED DOCUMENT WITH PROPOSAL

This form is for disclosure of campaign contributions and family member relations with City of Tucker officials/employees.

Please complete this form and return as part of your bid package when it is submitted.

Name and Company of Bidder: _____

Name and the official position of the Tucker Official to whom the campaign contribution was made.
(Please use a separate form for each official to whom a contribution has been made in the past two (2) years.)

List the dollar amount/value and description of each campaign contribution made over the past two (2) years by the Applicant/Opponent to the named Tucker Official.

Amount/Value	Description
\$ _____	_____
\$ _____	_____
\$ _____	_____

Please list any family member that is currently (or has been employed within the last 9 months) by the City of Tucker and your relation:

Signature

Date



RFQ #2021-008 Project Management Services

BID SUBMISSION SHEET

The below listed firms submitted bids which were turned in at the time indicated.
Any bid or proposal submitted after the due date and time may not be considered for award.

<u>COMPANY</u>	<u>RECEIVED</u>
1. Champions Integrated Facility Mgmt.	5/24/2021 12:50 PM
2. Cancave Management LLC	5/25/2021 11:45 AM
3. Griffith Project Management	5/25/2021 3:20 PM
4. Lowe Engineers	5/26/2021 2:07 PM
5. Comprehensive Program Services Inc	5/26/2021 4:30 PM
6. Spear Group	5/27/2021 9:30 AM
7. Ascension Program Management	5/27/2021 10:15 AM
8. Atlas Technical Consultants, LLC	5/27/2021 11:10 AM
9. PDC Solutions LLC	5/27/2021 12:10 PM
10. Colliers Int – Atlanta	5/27/2021 1:00 PM
11. Absolutely Professional LLC	5/27/2021 1:00 PM

Opened/Verified by: Bonnie Warne 5/27/2021

Shanee Jackson

Rip Robertson

Jason Collins

	Evaluation Committee Member #1											Evaluation Committee Member #2											Evaluation Committee Member #3														
Rating	Champions IFM	Cancave Mgmt	Griffith Proj Mgmt	Lowe Engineers	Comprehensive	Spear Group	Ascension	Atlas Tech	PDC Solutions	Colliers Int Atlanta	Absolutely Prof	Champions IFM	Cancave Mgmt	Griffith Proj Mgmt	Lowe Engineers	Comprehensive	Spear Group	Ascension	Atlas Tech	PDC Solutions	Colliers Int Atlanta	Absolutely Prof	Champions IFM	Cancave Mgmt	Griffith Proj Mgmt	Lowe Engineers	Comprehensive	Spear Group	Ascension	Atlas Tech	PDC Solutions	Colliers Int Atlanta	Absolutely Prof				
Qualifications	Adequate	Good	Excellent	Excellent	Excellent	Marginal	Excellent	Excellent	Good	Adequate	Marginal	Adequate	Adequate	Good	Adequate	Adequate	Adequate	Good	Adequate	Adequate	Adequate	Adequate	Adequate	Adequate	Adequate	Excellent	Good	Excellent	Good	Adequate	Adequate	Excellent	Excellent				
Personnel Experience	Marginal	Marginal	Excellent	Good	Excellent	Adequate	Excellent	Excellent	Adequate	Adequate	Poor	Adequate	Adequate	Good	Adequate	Adequate	Adequate	Good	Adequate	Marginal	Adequate	Marginal	Good	Adequate	Adequate	Excellent	Good	Adequate	Excellent	Adequate	Adequate	Excellent	Excellent				
References	Poor	Marginal	Excellent	Excellent	Good	Marginal	Excellent	Adequate	Good	Marginal	Poor	Adequate	Marginal	Good	Good	Good	Marginal	Adequate	Adequate	Poor	Adequate	Adequate	Adequate	Good	Good	Excellent	Adequate	Good	Good	Marginal	Adequate	Good	Good				
Cost	Adequate	Adequate	Excellent	Adequate	Good	Good	Good	Good	Marginal	Adequate	Adequate	Good	Adequate	Excellent	Marginal	Adequate	Adequate	Adequate	Marginal	Adequate	Adequate	Good	Adequate	Adequate	Excellent	Adequate	Good	Good	Excellent	Good	Adequate	Good	Good				
Scoring	Champions IFM	Cancave Mgmt	Griffith Proj Mgmt	Lowe Engineers	Comprehensive	Spear Group	Ascension	Atlas Tech	PDC Solutions	Colliers Int Atlanta	Absolutely Prof	Champions IFM	Cancave Mgmt	Griffith Proj Mgmt	Lowe Engineers	Comprehensive	Spear Group	Ascension	Atlas Tech	PDC Solutions	Colliers Int Atlanta	Absolutely Prof	Champions IFM	Cancave Mgmt	Griffith Proj Mgmt	Lowe Engineers	Comprehensive	Spear Group	Ascension	Atlas Tech	PDC Solutions	Colliers Int Atlanta	Absolutely Prof				
Total Points	27.5	42.5	100	87.5	90	37.5	97.5	82.5	62.5	42.5	12.5	52.5	42.5	77.5	55	57.5	42.5	65	47.5	27.5	50	45	65	57.5	100	65	75	75	92.5	60	42.5	82.5	90				
Average Scores	Champions IFM	Cancave Mgmt	Griffith Proj Mgmt	Lowe Engineers	Comprehensive	Spear Group	Ascension	Atlas Tech	PDC Solutions	Colliers Int Atlanta	Absolutely Prof																										
Total Points	49.17	46.67	91.67	72.5	75	51.67	85	63.33	44.17	58.33	49.17																										