



Mayor & City Council  
Regular Meeting Agenda

Monday, October 23, 2023, 7:00 PM

Tucker City Hall

1975 Lakeside Pkwy, Ste 350B, Tucker, GA 30084

Members:

Frank Auman, Mayor  
Roger W. Orlando, Council Member District 1, Post 1  
Cara Schroeder, Council Member District 2, Post 1  
Alexis Weaver, Council Member District 3, Post 1  
Virginia Rece, Council Member District 1, Post 2  
Noelle Monferdini, Council Member District 2, Post 2  
Anne Lerner, Council Member District 3, Post 2

ZOOM Link: <https://us02web.zoom.us/j/89338334026> or Phone: 888 788 0099 (Toll Free) Webinar ID: 893 3833 4026

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Pages

<b>A.</b>	<b>CALL TO ORDER</b>	
<b>B.</b>	<b>ROLL CALL</b>	
<b>C.</b>	<b>PLEDGE OF ALLEGIANCE</b>	
<b>D.</b>	<b>MAYOR'S OPENING REMARKS</b>	
<b>E.</b>	<b>APPROVAL OF THE AGENDA</b>	
<b>F.</b>	<b>MONTHLY REPORTS</b>	
F.1	Monthly Financials Report - September 2023	3
F.2	Report on Upcoming Agenda Items	25
<b>G.</b>	<b>PRESENTATIONS</b>	
G.1	Presentation by the DeKalb Community Service Board (CSB)	26
<b>H.</b>	<b>OLD BUSINESS</b>	
H.1	Ordinance O2023-10-18	Courtney.Smith
	<ul style="list-style-type: none"><li>Second Read of an Ordinance for Amending the Tucker Strategic Transportation Master Plan.</li></ul>	
H.2	Ordinance O2023-10-19	Beverly.Hilton
	<ul style="list-style-type: none"><li>Second Read of an Ordinance for Amending the Tucker Purchasing Policy and to Provide Self-Certification as Required by the Code of Federal Regulations to Establish a Micro-Purchasing Threshold as Required for Purchasing Using</li></ul>	99

Federal Funds.

**I. NEW BUSINESS**

I.1 Ordinance O2023-10-21

Courtney.Smith

124

- First Read and Public Hearing of an Ordinance for Amending the City of Tucker Code, Chapter 46 Zoning, including changes to adult entertainment establishment regulations. (TA-23-0006)

**J. MAYOR AND COUNCIL COMMENTS**

**K. EXECUTIVE SESSION - As required for personnel, real estate and litigation**

**L. ACTION AFTER EXECUTIVE SESSION - As needed**

**M. ADJOURNMENT**

- Motion to adjourn meeting



# City of Tucker

## MEMO

**To:** Honorable Mayor and City Council Members  
**From:** Beverly Hilton, Finance Director  
**CC:** Tami Hanlin, City Manager  
**Date:** October 10, 2023  
**RE:** Memo for September 2023 Financials

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### **Description for on the Agenda:**

September 2023 Financial Statements

### **Issue:**

Review of Revenue and Expenditure Report for activity through September 30, 2023.

### **Recommendation:**

Review and Discuss Financial Statements for September 2023 as needed.

### **Background:**

Prior month financial statements are presented during the second monthly meeting of the Mayor and Council.

### **Summary:**

September completes the first quarter or 25% of Fiscal Year 2024.

Revenue has been received as projected for the year. Property taxes and special assessments are coming in weekly from Dekalb County. Interest revenue and Building Permits are above projected. Alcohol License revenue will increase in the coming months for renewals. The annual receipt of insurance premium tax will be reflected in the October statements. Any increases or decreases to projected revenues will be reserved for the mid-year assessment in January unless there is a need to visit sooner.

Expenditures are within budget in most accounts. Finance staff are working with departments to complete budget adjustments as needed. Budget adjustments have a net zero effect to the total budgeted amounts in departments/funds. Any additional appropriations required at the Fund level will be presented to Council as a budget amendment for approval.

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023  
 % Fiscal Year Completed: 25.14

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL Number	Description	Amended Budget	YTD Balance	Activity For	Available Balance	% Bdg Used
		09/30/2023	09/30/2023	09/30/2023	09/30/2023	
<b>Fund: 100 GENERAL FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 0000 NON DEPARTMENTAL</b>						
100-0000-31.13100	MOTOR VEHICLE TAX	20,000.00	1,505.53	490.74	18,494.47	7.53
100-0000-31.13150	TITLE AD VALOREM TAX	1,100,000.00	299,813.85	95,576.84	800,186.15	27.26
100-0000-31.13400	INTANGIBLE TAXES	2,000.00	286.61	129.63	1,713.39	14.33
100-0000-31.16000	REAL ESTATE TRANSFER TAXES	1,000.00	75.00	65.34	925.00	7.50
100-0000-31.17100	FRANCHISE FEES-ELECTRIC	3,381,100.00	13,641.40	7,162.89	3,367,458.60	0.40
100-0000-31.42000	BEER/WINE ALCOHOLIC BEVERAGE EXCISE	600,000.00	106,423.89	59,652.07	493,576.11	17.74
100-0000-31.42500	DISTILLED SPIRIT ALCOHOLIC BEV EXCIS	0.00	27,675.67	21,395.87	(27,675.67)	100.00
100-0000-31.43000	LOCAL OPTION MIXED DRINK	145,000.00	27,921.72	14,764.37	117,078.28	19.26
100-0000-31.61000	BUSINESS & OCCUPATION TAXES	4,100,000.00	262,164.28	75,888.56	3,837,835.72	6.39
100-0000-31.62000	INSURANCE PREMIUM TAX	3,201,200.00	0.00	0.00	3,201,200.00	0.00
100-0000-31.63000	FINANCIAL INSTITUTIONS TAXES	155,000.00	0.00	0.00	155,000.00	0.00
100-0000-31.90000	PENALTIES AND INTEREST	50,000.00	15,006.08	4,616.12	34,993.92	30.01
100-0000-32.11000	ALCOHOLIC BEVERAGES	350,000.00	5,199.00	1,749.00	344,801.00	1.49
100-0000-32.12200	INSURANCE LICENSE	50,000.00	1,000.00	100.00	49,000.00	2.00
100-0000-34.11900	OTHER FEES	300.00	108.20	5.76	191.80	36.07
100-0000-34.19100	ELECTION QUALIFYING FEE	2,940.00	3,360.00	0.00	(420.00)	114.29
100-0000-34.32000	SPECIAL ASSESSMENT - STREETLIGHTS	218,500.00	26,587.36	26,587.36	191,912.64	12.17
100-0000-34.32001	SPECIAL ASSESSMENT - TRAFFIC CALMING	9,150.00	262.51	262.51	8,887.49	2.87
100-0000-34.93000	BAD CHECK FEES	500.00	40.00	0.00	460.00	8.00
100-0000-36.10000	INTEREST	400,000.00	305,024.88	133,360.35	94,975.12	76.26
100-0000-37.10000	CONTRIBUTIONS / DONATIONS	5,000.00	0.00	0.00	5,000.00	0.00
100-0000-38.90000	MISCELLANEOUS REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
	<b>Total Dept 0000 - NON DEPARTMENTAL</b>	<b>13,792,690.00</b>	<b>1,096,095.98</b>	<b>441,807.41</b>	<b>12,696,594.02</b>	<b>7.95</b>
<b>Department: 1540 HUMAN RESOURCES</b>						
100-1540-33.60000	LOCAL GOVERNMENT UNIT GRANT	0.00	1,250.00	1,250.00	(1,250.00)	100.00
	<b>Total Dept 1540 - HUMAN RESOURCES</b>	<b>0.00</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>(1,250.00)</b>	<b>100.00</b>
<b>Department: 2650 MUNICIPAL COURT</b>						
100-2650-35.10000	MUNICIPAL COURT	650,000.00	90,700.96	40,395.16	559,299.04	13.95
	<b>Total Dept 2650 - MUNICIPAL COURT</b>	<b>650,000.00</b>	<b>90,700.96</b>	<b>40,395.16</b>	<b>559,299.04</b>	<b>13.95</b>
<b>Department: 4100 PUBLIC WORKS ADMINISTRATION</b>						
100-4100-31.11000	PROPERTY TAX	4,152,450.00	697,684.88	636,954.06	3,454,765.12	16.80
	<b>Total Dept 4100 - PUBLIC WORKS ADMINISTRATION</b>	<b>4,152,450.00</b>	<b>697,684.88</b>	<b>636,954.06</b>	<b>3,454,765.12</b>	<b>16.80</b>
<b>Department: 6210 PARKS &amp; RECREATION</b>						
100-6210-31.11000	MILLAGE FROM DEKALB	2,170,350.00	372,028.83	334,914.98	1,798,321.17	17.14
100-6210-31.91100	PENALTIES & INTEREST ON DELINQUENT T	8,000.00	322.28	136.08	7,677.72	4.03
100-6210-34.72001	CITY POOLS	62,500.00	25,093.00	1,497.00	37,407.00	40.15
100-6210-34.75000	PROGRAM FEES -- CAMP	152,600.00	30,390.52	0.00	122,209.48	19.92
100-6210-34.75002	PROGRAM FEES - LEAGUES & TOURNAMENT	96,000.00	30,591.03	12,375.00	65,408.97	31.87
100-6210-34.75003	PROGRAM FEES -- OTHER	15,000.00	3,887.00	2,029.00	11,113.00	25.91
100-6210-34.75004	GYM MEMBERSHIPS	15,000.00	2,716.00	1,004.00	12,284.00	18.11
100-6210-34.75005	VENDING/CONCESSIONS	2,000.00	238.00	0.00	1,762.00	11.90
100-6210-38.10000	RENTS & ROYALTIES	50,000.00	11,232.35	658.60	38,767.65	22.46
100-6210-38.10001	RENTS - FILM INDUSTRY	75,000.00	5,000.00	0.00	70,000.00	6.67
	<b>Total Dept 6210 - PARKS &amp; RECREATION</b>	<b>2,646,450.00</b>	<b>481,499.01</b>	<b>352,614.66</b>	<b>2,164,950.99</b>	<b>18.19</b>

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023  
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GL Number	Description	Amended Budget	YTD Balance	Activity For	Available Balance	% Bdgtd Used
		09/30/2023	09/30/2023	09/30/2023	09/30/2023	
<b>Fund: 100 GENERAL FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 6212 POOLS</b>						
100-6212-34.75005	VENDING/CONCESSIONS	0.00	2,637.00	105.00	(2,637.00)	100.00
Total Dept 6212 - POOLS		0.00	2,637.00	105.00	(2,637.00)	100.00
<b>Department: 7210 PROTECTIVE INSPECTIONS</b>						
100-7210-32.22000	BUILDING PERMITS	800,000.00	307,273.24	146,599.43	492,726.76	38.41
100-7210-32.22100	DEVELOPMENT PERMITS	30,000.00	1,940.00	200.00	28,060.00	6.47
Total Dept 7210 - PROTECTIVE INSPECTIONS		830,000.00	309,213.24	146,799.43	520,786.76	37.25
<b>Department: 7520 ECONOMIC DEVELOPMENT</b>						
100-7520-37.10000	CONTRIBUTIONS / DONATIONS	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 7520 - ECONOMIC DEVELOPMENT		3,000.00	0.00	0.00	3,000.00	0.00
<b>Department: 9000 INTERFUND</b>						
100-9000-39.12000	TRANSFER FROM HOTEL	498,750.00	77,053.39	77,053.39	421,696.61	15.45
100-9000-39.12200	TRANSFER FROM RENTAL CAR	64,800.00	18,684.28	6,305.28	46,115.72	28.83
Total Dept 9000 - INTERFUND		563,550.00	95,737.67	83,358.67	467,812.33	16.99
Total Revenues		22,638,140.00	2,774,818.74	1,703,284.39	19,863,321.26	12.26
<b>Account Category: Expenditures</b>						
<b>Department: 1110 CITY COUNCIL</b>						
100-1110-51.11000	REGULAR SALARIES	104,002.00	24,000.36	12,000.18	80,001.64	23.08
100-1110-51.22000	FICA TAXES	4,113.00	1,049.09	474.49	3,063.91	25.51
100-1110-51.24000	EMPLOYER 401A 10% CONTRIBUTION	6,201.00	1,430.82	715.41	4,770.18	23.07
100-1110-51.27000	WORKERS COMP	285.00	0.00	0.00	285.00	0.00
100-1110-52.31000	GENERAL LIABILITY INSURANCE	20,000.00	18,232.00	0.00	1,768.00	91.16
100-1110-52.32000	CELL PHONES	6,000.00	405.35	0.00	5,594.65	6.76
100-1110-52.35000	TRAVEL EXPENSE	10,000.00	0.00	0.00	10,000.00	0.00
100-1110-52.37000	EDUCATION & TRAINING	10,000.00	(160.00)	0.00	10,160.00	(1.60)
100-1110-53.10000	OPERATING SUPPLIES - MAYOR	5,000.00	0.00	0.00	5,000.00	0.00
100-1110-53.10001	OPERATING SUPPLIES - DIST 1 POST 1	3,000.00	0.00	0.00	3,000.00	0.00
100-1110-53.10002	OPERATING SUPPLIES - DIST 1 POST 2	3,000.00	0.00	0.00	3,000.00	0.00
100-1110-53.10003	OPERATING SUPPLIES - DIST 2 POST 1	3,000.00	0.00	0.00	3,000.00	0.00
100-1110-53.10004	OPERATING SUPPLIES - DIST 2 POST 2	3,000.00	145.39	95.99	2,854.61	4.85
100-1110-53.10005	OPERATING SUPPLIES - DIST 3 POST 1	3,000.00	0.00	0.00	3,000.00	0.00
100-1110-53.10006	OPERATING SUPPLIES - DIST 3 POST 2	3,000.00	0.00	0.00	3,000.00	0.00
100-1110-53.17100	UNIFORMS	1,750.00	0.00	0.00	1,750.00	0.00
Total Dept 1110 - CITY COUNCIL		185,351.00	45,103.01	13,286.07	140,247.99	24.33
<b>Department: 1320 CITY MANAGEMENT</b>						
100-1320-51.11000	REGULAR SALARIES	393,503.00	91,264.98	45,392.48	302,238.02	23.19
100-1320-51.21000	GROUP HEALTH INSURANCE	49,858.00	10,433.78	4,173.51	39,424.22	20.93
100-1320-51.21003	LIFE INSURANCE	1,853.00	838.85	821.97	1,014.15	45.27
100-1320-51.21004	LONG TERM DISABILITY INSURANCE	3,633.00	0.00	0.00	3,633.00	0.00
100-1320-51.21005	SHORT TERM DISABILITY INSURANCE	973.00	512.27	256.13	460.73	52.65
100-1320-51.21006	EAP INSURANCE	0.00	1.26	0.63	(1.26)	100.00
100-1320-51.22000	FICA TAXES	5,410.00	1,323.36	658.20	4,086.64	24.46
100-1320-51.24000	EMPLOYER 401A 10% CONTRIBUTION	39,355.00	9,126.57	4,539.29	30,228.43	23.19
100-1320-51.24001	457 (B) 4% MATCHING CONTRIBUTION	15,745.00	3,650.64	1,815.72	12,094.36	23.19

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

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GL Number	Description	Amended Budget	YTD Balance	Activity For	Available Balance	% Bdgtd Used
		09/30/2023	09/30/2023	09/30/2023	09/30/2023	
<b>Fund: 100 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 1320 CITY MANAGEMENT</b>						
100-1320-51.27000	WORKERS COMP	1,500.00	0.00	0.00	1,500.00	0.00
100-1320-51.29000	OTHER EMP BENEFITS	3,750.00	0.00	0.00	3,750.00	0.00
100-1320-52.13000	OTHER SERVICES / TECHNICAL	20,000.00	6,000.00	0.00	14,000.00	30.00
100-1320-52.32000	CELL PHONES	1,100.00	82.74	0.00	1,017.26	7.52
100-1320-52.35000	TRAVEL EXPENSE	8,000.00	344.53	344.53	7,655.47	4.31
100-1320-52.36000	DUES & FEES	4,066.00	0.00	0.00	4,066.00	0.00
100-1320-52.37000	EDUCATION & TRAINING	7,500.00	0.00	0.00	7,500.00	0.00
100-1320-53.10000	OPERATING SUPPLIES	1,000.00	10.00	0.00	990.00	1.00
100-1320-53.17500	HOSPITALITY SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
	<b>Total Dept 1320 - CITY MANAGEMENT</b>	<b>559,246.00</b>	<b>123,588.98</b>	<b>58,002.46</b>	<b>435,657.02</b>	<b>22.10</b>
<b>Department: 1330 CITY CLERK</b>						
100-1330-51.11000	REGULAR SALARIES	165,770.00	38,254.38	19,127.19	127,515.62	23.08
100-1330-51.21000	GROUP HEALTH INSURANCE	24,826.00	5,590.85	2,236.34	19,235.15	22.52
100-1330-51.21003	LIFE INSURANCE	162.00	27.00	13.50	135.00	16.67
100-1330-51.21004	LONG TERM DISABILITY INSURANCE	1,686.00	0.00	0.00	1,686.00	0.00
100-1330-51.21005	SHORT TERM DISABILITY INSURANCE	778.00	271.28	135.64	506.72	34.87
100-1330-51.21006	EAP INSURANCE	0.00	1.00	0.50	(1.00)	100.00
100-1330-51.22000	FICA TAXES	2,405.00	554.69	277.34	1,850.31	23.06
100-1330-51.24000	EMPLOYER 401A 10% CONTRIBUTION	16,580.00	3,825.48	1,912.74	12,754.52	23.07
100-1330-51.24001	457 (B) 4% MATCHING CONTRIBUTION	6,635.00	1,530.18	765.09	5,104.82	23.06
100-1330-51.27000	WORKERS COMP	400.00	0.00	0.00	400.00	0.00
100-1330-51.29000	OTHER EMP BENEFITS	3,000.00	0.00	0.00	3,000.00	0.00
100-1330-52.11000	ELECTION SERVICES	71,000.00	0.00	0.00	71,000.00	0.00
100-1330-52.32000	CELL PHONES	1,000.00	92.74	0.00	907.26	9.27
100-1330-52.33000	ADVERTISING	10,000.00	368.00	0.00	9,632.00	3.68
100-1330-52.35000	TRAVEL EXPENSE	3,000.00	171.13	171.13	2,828.87	5.70
100-1330-52.36000	DUES & FEES	1,200.00	0.00	0.00	1,200.00	0.00
100-1330-52.37000	EDUCATION & TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
100-1330-53.10000	OPERATING SUPPLIES	2,600.00	1,213.46	0.00	1,386.54	46.67
100-1330-53.13000	FOOD SUPPLIES	1,200.00	0.00	0.00	1,200.00	0.00
100-1330-53.17100	UNIFORMS	200.00	0.00	0.00	200.00	0.00
100-1330-54.24000	COMPUTER/SOFTWARE	49,250.00	46,565.07	9,653.95	2,684.93	94.55
	<b>Total Dept 1330 - CITY CLERK</b>	<b>364,692.00</b>	<b>98,465.26</b>	<b>34,293.42</b>	<b>266,226.74</b>	<b>27.00</b>
<b>Department: 1500 FACILITIES &amp; BUILDINGS</b>						
100-1500-52.12000	PROFESSIONAL SERVICES	65,000.00	12,710.00	6,893.00	52,290.00	19.55
100-1500-52.21300	JANITORIAL	2,280.00	570.00	190.00	1,710.00	25.00
100-1500-52.22000	REPAIRS & MAINTENANCE	20,000.00	5,956.43	1,846.02	14,043.57	29.78
100-1500-52.23100	BUILDING & OFFICE LEASES	431,442.00	142,522.33	35,953.29	288,919.67	33.03
100-1500-52.32100	INTERNET	25,200.00	6,711.10	2,213.04	18,488.90	26.63
100-1500-52.39000	OTHER PURCHASED SERVICES	3,360.00	215.85	0.00	3,144.15	6.42
	<b>Total Dept 1500 - FACILITIES &amp; BUILDINGS</b>	<b>547,282.00</b>	<b>168,685.71</b>	<b>47,095.35</b>	<b>378,596.29</b>	<b>30.82</b>
<b>Department: 1510 FINANCE ADMINISTRATION</b>						
100-1510-51.11000	REGULAR SALARIES	473,860.00	86,105.78	40,437.50	387,754.22	18.17
100-1510-51.13000	OVERTIME SALARIES	0.00	249.09	70.91	(249.09)	100.00
100-1510-51.21000	GROUP HEALTH INSURANCE	137,500.00	20,441.22	7,573.50	117,058.78	14.87

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023

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% Fiscal Year Completed: 25.14

YTD Balance 09/30/2023 Activity For 09/30/2023 Available Balance 09/30/2023 % Bdg't Used

GL Number	Description	Amended Budget	YTD Balance 09/30/2023	Activity For 09/30/2023	Available Balance 09/30/2023	% Bdg't Used
<b>Fund: 100 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 1510 FINANCE ADMINISTRATION</b>						
100-1510-51.21003	LIFE INSURANCE	486.00	60.75	27.00	425.25	12.50
100-1510-51.21004	LONG TERM DISABILITY INSURANCE	6,875.00	0.00	0.00	6,875.00	0.00
100-1510-51.21005	SHORT TERM DISABILITY INSURANCE	2,334.00	574.22	265.57	1,759.78	24.60
100-1510-51.21006	EAP INSURANCE	0.00	2.25	1.00	(2.25)	100.00
100-1510-51.22000	FICA TAXES	6,875.00	1,252.13	587.35	5,622.87	18.21
100-1510-51.24000	EMPLOYER 401A 10% CONTRIBUTION	47,390.00	8,610.66	4,043.79	38,779.34	18.17
100-1510-51.24001	457 (B) 4% MATCHING CONTRIBUTION	17,000.00	2,960.67	1,360.62	14,039.33	17.42
100-1510-51.27000	WORKERS COMP	1,000.00	0.00	0.00	1,000.00	0.00
100-1510-51.29000	OTHER EMP BENEFITS	9,000.00	0.00	0.00	9,000.00	0.00
100-1510-52.11000	AUDIT SERVICES	45,000.00	0.00	0.00	45,000.00	0.00
100-1510-52.12000	PROFESSIONAL SERVICES	35,000.00	26,129.75	0.00	8,870.25	74.66
100-1510-52.32000	CELL PHONES	1,100.00	128.02	0.00	971.98	11.64
100-1510-52.35000	TRAVEL EXPENSE	2,500.00	0.00	0.00	2,500.00	0.00
100-1510-52.36000	DUES & FEES	2,050.00	0.00	0.00	2,050.00	0.00
100-1510-52.37000	EDUCATION & TRAINING	3,850.00	650.00	0.00	3,200.00	16.88
100-1510-53.10000	OPERATING SUPPLIES	4,500.00	211.45	22.00	4,288.55	4.70
100-1510-53.13000	FOOD SUPPLIES	200.00	0.00	0.00	200.00	0.00
100-1510-53.17100	UNIFORMS	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 1510 - FINANCE ADMINISTRATION		797,520.00	147,375.99	54,389.24	650,144.01	18.48
<b>Department: 1513 OPERATING CONTINGENCIES</b>						
100-1513-57.90000	CONTINGENCIES	250,000.00	0.00	0.00	250,000.00	0.00
Total Dept 1513 - OPERATING CONTINGENCIES		250,000.00	0.00	0.00	250,000.00	0.00
<b>Department: 1530 LEGAL SERVICES DEPARTMENT</b>						
100-1530-52.12000	PROFESSIONAL SERVICES	160,300.00	17,450.00	5,825.00	142,850.00	10.89
100-1530-52.12200	ATTORNEY FEES / CITY ATTORNEY	250,000.00	51,030.00	16,800.00	198,970.00	20.41
100-1530-52.13100	CONTRACTUAL SERVICES	4,320.00	1,230.16	442.72	3,089.84	28.48
Total Dept 1530 - LEGAL SERVICES DEPARTMENT		414,620.00	69,710.16	23,067.72	344,909.84	16.81
<b>Department: 1535 IT/GIS</b>						
100-1535-51.11000	REGULAR SALARIES	107,100.00	24,724.80	12,362.40	82,375.20	23.09
100-1535-51.21000	GROUP HEALTH INSURANCE	17,023.00	2,274.60	758.20	14,748.40	13.36
100-1535-51.21003	LIFE INSURANCE	81.00	13.50	6.75	67.50	16.67
100-1535-51.21005	SHORT TERM DISABILITY INSURANCE	389.00	127.90	84.98	261.10	32.88
100-1535-51.21006	EAP INSURANCE	0.00	0.50	0.25	(0.50)	100.00
100-1535-51.22000	FICA TAXES	1,555.00	358.51	179.26	1,196.49	23.06
100-1535-51.24000	EMPLOYER 401A 10% CONTRIBUTION	10,710.00	2,472.48	1,236.24	8,237.52	23.09
100-1535-51.24001	457 (B) 4% MATCHING CONTRIBUTION	4,284.00	865.38	432.69	3,418.62	20.20
100-1535-51.29000	OTHER EMP BENEFITS	1,500.00	0.00	0.00	1,500.00	0.00
100-1535-52.12300	CONTRACTUAL SVCS INTERDEV	480,859.00	105,128.24	3,269.11	375,730.76	21.86
100-1535-53.10000	OPERATING SUPPLIES	0.00	153.36	0.00	(153.36)	100.00
100-1535-54.24000	COMPUTER/SOFTWARE	337,779.00	110,285.97	2,364.73	227,493.03	32.65
Total Dept 1535 - IT/GIS		961,280.00	246,405.24	20,694.61	714,874.76	25.63
<b>Department: 1540 HUMAN RESOURCES</b>						
100-1540-51.11000	REGULAR SALARIES	97,921.00	22,596.90	11,298.45	75,324.10	23.08
100-1540-51.21000	GROUP HEALTH INSURANCE	7,803.00	1,927.35	770.94	5,875.65	24.70

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023  
 % Fiscal Year Completed: 25.14  
 \*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL Number	Description	Amended Budget	YTD Balance 09/30/2023	Activity For 09/30/2023	Available Balance 09/30/2023	% Bdg't Used
<b>Fund: 100 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 1540 HUMAN RESOURCES</b>						
100-1540-51.21003	LIFE INSURANCE	81.00	13.50	6.75	67.50	16.67
100-1540-51.21004	LONG TERM DISABILITY INSURANCE	506.00	0.00	0.00	506.00	0.00
100-1540-51.21005	SHORT TERM DISABILITY INSURANCE	389.00	143.00	71.50	246.00	36.76
100-1540-51.21006	EAP INSURANCE	0.00	0.50	0.25	(0.50)	100.00
100-1540-51.22000	FICA TAXES	1,420.00	327.66	163.83	1,092.34	23.07
100-1540-51.24000	EMPLOYER 401A 10% CONTRIBUTION	9,795.00	2,259.72	1,129.86	7,535.28	23.07
100-1540-51.24001	457 (B) 4% MATCHING CONTRIBUTION	3,920.00	903.90	451.95	3,016.10	23.06
100-1540-51.25000	TUITION REIMBURSEMENTS	16,000.00	0.00	0.00	16,000.00	0.00
100-1540-51.29000	OTHER EMP BENEFITS	2,500.00	0.00	0.00	2,500.00	0.00
100-1540-52.12000	PROFESSIONAL SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
100-1540-52.13000	OTHER SERVICES / TECHNICAL	5,000.00	0.00	0.00	5,000.00	0.00
100-1540-52.32000	CELL PHONES	0.00	45.28	0.00	(45.28)	100.00
100-1540-52.33000	ADVERTISING	5,000.00	0.00	0.00	5,000.00	0.00
100-1540-52.35000	TRAVEL EXPENSE	3,500.00	83.97	83.97	3,416.03	2.40
100-1540-52.36000	DUES & FEES	5,000.00	587.00	190.00	4,413.00	11.74
100-1540-52.37000	EDUCATION & TRAINING	3,500.00	0.00	0.00	3,500.00	0.00
100-1540-53.10000	OPERATING SUPPLIES	6,000.00	177.10	0.00	5,822.90	2.95
100-1540-53.13000	FOOD SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 1540 - HUMAN RESOURCES		180,335.00	29,065.88	14,167.50	151,269.12	16.12
<b>Department: 1570 COMMUNICATIONS</b>						
100-1570-52.12100	CONTRACTUAL SVCS CH2M	503,485.00	147,746.24	45,166.32	355,738.76	29.34
100-1570-52.32000	CELL PHONES	2,400.00	167.66	0.00	2,232.34	6.99
100-1570-52.32050	POSTAGE	35,000.00	1,889.00	770.54	33,111.00	5.40
100-1570-52.33000	ADVERTISING	12,000.00	1,240.00	0.00	10,760.00	10.33
100-1570-52.34000	PRINTING	60,000.00	9,340.00	3,090.00	50,660.00	15.57
100-1570-52.36000	DUES & FEES	2,000.00	0.00	0.00	2,000.00	0.00
100-1570-52.37000	OPERATING SUPPLIES	10,000.00	86.97	86.97	9,913.03	0.87
100-1570-53.17500	HOSPITALITY SUPPLIES	24,000.00	19,552.44	0.00	4,447.56	81.47
100-1570-54.24000	COMPUTER/SOFTWARE	21,000.00	0.00	0.00	21,000.00	0.00
Total Dept 1570 - COMMUNICATIONS		669,885.00	180,022.31	49,113.83	489,862.69	26.87
<b>Department: 1595 GENERAL OPERATIONS</b>						
100-1595-52.13000	OTHER SERVICES / TECHNICAL	11,600.00	1,231.50	129.80	10,368.50	10.62
100-1595-52.21400	LANDSCAPING	1,500.00	375.00	125.00	1,125.00	25.00
100-1595-52.22222	DUE FOR CITY OWNED PROPERTY	6,500.00	8,837.57	0.00	(2,337.57)	135.96
100-1595-52.23202	EQUIPMENT RENTAL	23,000.00	5,436.02	2,826.72	17,563.98	23.63
100-1595-52.31000	GENERAL LIABILITY INSURANCE	67,000.00	32,004.00	0.00	34,996.00	47.77
100-1595-52.32000	CELL PHONES	0.00	126.12	0.00	(126.12)	100.00
100-1595-52.32010	PHONES	40,000.00	0.00	0.00	40,000.00	0.00
100-1595-52.32050	POSTAGE	15,000.00	0.00	0.00	15,000.00	0.00
100-1595-52.34000	PRINTING	16,000.00	0.00	0.00	16,000.00	0.00
100-1595-52.36000	DUES & FEES	40,000.00	3.80	0.95	39,996.20	0.01
100-1595-52.36100	SERVICE FEES - BANKING	54,300.00	5,233.90	4,172.82	49,066.10	9.64
100-1595-53.10000	OPERATING SUPPLIES	20,000.00	1,782.59	1,044.66	18,217.41	8.91
100-1595-53.11000	OFFICE SUPPLIES	12,000.00	685.26	28.08	11,314.74	5.71
100-1595-53.13000	FOOD SUPPLIES	15,000.00	1,367.39	260.40	13,632.61	9.12



REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023

% Fiscal Year Completed: 25.14

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

YTD Balance Activity For

GL Number	Description	Amended Budget	09/30/2023	09/30/2023	Available Balance	% Bdgtd Used
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Fund: 100 GENERAL FUND

Account Category: Expenditures

Department: 1595 GENERAL OPERATIONS

100-1595-53.17000	OTHER SUPPLIES	0.00	487.83	0.00	(487.83)	100.00
100-1595-54.25000	OTHER EQUIPMENT	0.00	789.57	389.00	(789.57)	100.00
Total Dept 1595 - GENERAL OPERATIONS		321,900.00	58,360.55	8,977.43	263,539.45	18.13

Department: 2650 MUNICIPAL COURT

100-2650-51.11000	REGULAR SALARIES	208,900.00	42,601.02	22,748.21	166,298.98	20.39
100-2650-51.11111	PART-TIME SALARY (PERMANENT)	0.00	5,203.13	4,037.63	(5,203.13)	100.00
100-2650-51.13000	OVERTIME SALARIES	0.00	7.29	2.99	(7.29)	100.00
100-2650-51.21000	GROUP HEALTH INSURANCE	39,930.00	4,595.04	2,282.22	35,334.96	11.51
100-2650-51.21003	LIFE INSURANCE	243.00	(77.10)	20.25	320.10	(31.73)
100-2650-51.21004	LONG TERM DISABILITY INSURANCE	914.00	0.00	0.00	914.00	0.00
100-2650-51.21005	SHORT TERM DISABILITY INSURANCE	1,167.00	277.79	159.81	889.21	23.80
100-2650-51.21006	EAP INSURANCE	0.00	1.85	1.35	(1.85)	100.00
100-2650-51.22000	FICA TAXES	3,030.00	693.27	388.44	2,336.73	22.88
100-2650-51.24000	EMPLOYER 401A 10% CONTRIBUTION	20,900.00	4,780.45	2,678.60	16,119.55	22.87
100-2650-51.24001	457 (B) 4% MATCHING CONTRIBUTION	6,500.00	1,695.98	905.38	4,804.02	26.09
100-2650-51.29000	OTHER EMP BENEFITS	4,500.00	0.00	0.00	4,500.00	0.00
100-2650-52.12000	PROFESSIONAL SERVICES	259,380.00	18,636.10	4,105.59	240,743.90	7.18
100-2650-52.12200	ATTORNEY FEES/CITY ATTORNEY	0.00	10,066.50	0.00	(10,066.50)	100.00
100-2650-52.32000	CELL PHONES	984.00	80.56	0.00	903.44	8.19
100-2650-52.35000	TRAVEL EXPENSE	8,200.00	0.00	0.00	8,200.00	0.00
100-2650-52.36000	DUES & FEES	2,000.00	0.00	0.00	2,000.00	0.00
100-2650-52.37000	EDUCATION & TRAINING	2,500.00	0.00	0.00	2,500.00	0.00
100-2650-53.10000	OPERATING SUPPLIES	25,000.00	478.00	92.97	24,522.00	1.91
100-2650-53.13000	FOOD SUPPLIES	10,800.00	0.00	0.00	10,800.00	0.00
100-2650-53.17100	UNIFORMS	1,000.00	0.00	0.00	1,000.00	0.00
100-2650-54.24000	COMPUTER/SOFTWARE	29,500.00	2,420.04	6.68	27,079.96	8.20
Total Dept 2650 - MUNICIPAL COURT		625,448.00	91,459.92	37,430.12	533,988.08	14.62

Department: 4100 PUBLIC WORKS ADMINISTRATION

100-4100-52.12000	PROFESSIONAL SERVICES	24,127.97	0.00	0.00	24,127.97	0.00
100-4100-52.12100	CONTRACTUAL SVCS CH2M	852,255.00	197,426.62	78,741.50	654,828.38	23.17
100-4100-52.12400	CONTRACTUAL SVCS-LOWE ENGINEERING	652,503.00	67,767.16	0.00	584,735.84	10.39
100-4100-52.22000	REPAIRS & MAINTENANCE	8,519.10	8,519.10	0.00	0.00	100.00
100-4100-52.32000	CELL PHONES	5,760.00	402.71	0.00	5,357.29	6.99
100-4100-52.32010	PHONES	5,000.00	0.00	0.00	5,000.00	0.00
100-4100-52.32100	INTERNET	2,400.00	317.73	317.73	2,082.27	13.24
100-4100-52.35000	TRAVEL EXPENSE	7,000.00	0.00	0.00	7,000.00	0.00
100-4100-52.37000	EDUCATION & TRAINING	10,000.00	0.00	0.00	10,000.00	0.00
100-4100-52.71300	LEASE PRINCIPLE PMTS	76,000.00	18,999.99	6,333.33	57,000.01	25.00
100-4100-53.10000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
100-4100-53.16000	SMALL EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
100-4100-53.17100	UNIFORMS	1,000.00	182.46	20.95	817.54	18.25
100-4100-54.23000	FURNITURE AND FIXTURES	5,000.00	0.00	0.00	5,000.00	0.00
100-4100-54.24000	COMPUTER/SOFTWARE	111,625.00	1,050.00	350.00	110,575.00	0.94
Total Dept 4100 - PUBLIC WORKS ADMINISTRATION		1,771,190.07	294,665.77	85,763.51	1,476,524.30	16.64

Department: 4200 HIGHWAYS AND STREETS

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

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GL Number	Description	Amended Budget	YTD Balance 09/30/2023	Activity For 09/30/2023	Available Balance 09/30/2023	% Bdgt Used
<b>Fund: 100 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 4200 HIGHWAYS AND STREETS</b>						
100-4200-52.13000	OTHER SERVICES / TECHNICAL	50,000.00	0.00	0.00	50,000.00	0.00
100-4200-52.22240	REPAIRS & MAINT - STREET MAINTENANCE	748,000.00	76,524.62	0.00	671,475.38	10.23
100-4200-53.10000	OPERATING SUPPLIES	235,000.00	24,395.63	0.00	210,604.37	10.38
	Total Dept 4200 - HIGHWAYS AND STREETS	1,033,000.00	100,920.25	0.00	932,079.75	9.77
<b>Department: 4226 RIGHT OF WAY MAINTENANCE</b>						
100-4226-52.13000	OTHER SERVICES / TECHNICAL	200,000.00	2,180.00	0.00	197,820.00	1.09
100-4226-52.21400	LANDSCAPING	564,000.00	72,200.00	0.00	491,800.00	12.80
100-4226-53.10000	OPERATING SUPPLIES	125,000.00	0.00	0.00	125,000.00	0.00
	Total Dept 4226 - RIGHT OF WAY MAINTENANCE	889,000.00	74,380.00	0.00	814,620.00	8.37
<b>Department: 4260 STREET LIGHTING</b>						
100-4260-53.12300	ELECTRICITY	0.00	3,551.83	1,181.55	(3,551.83)	100.00
	Total Dept 4260 - STREET LIGHTING	0.00	3,551.83	1,181.55	(3,551.83)	100.00
<b>Department: 6210 PARKS &amp; RECREATION</b>						
100-6210-51.11000	REGULAR SALARIES	700,260.00	151,847.99	81,422.85	548,412.01	21.68
100-6210-51.11111	PART-TIME SALARY (PERMANENT)	344,500.00	51,453.68	24,009.05	293,046.32	14.94
100-6210-51.12000	TEMPORARY SALARIES	232,488.00	87,210.75	1,966.17	145,277.25	37.51
100-6210-51.13000	OVERTIME SALARIES	0.00	125.66	67.55	(125.66)	100.00
100-6210-51.21000	GROUP HEALTH INSURANCE	168,500.00	26,951.28	12,299.46	141,548.72	15.99
100-6210-51.21003	LIFE INSURANCE	972.00	135.00	74.25	837.00	13.89
100-6210-51.21004	LONG TERM DISABILITY INSURANCE	5,336.00	0.00	0.00	5,336.00	0.00
100-6210-51.21005	SHORT TERM DISABILITY INSURANCE	4,668.00	1,079.92	582.72	3,588.08	23.13
100-6210-51.21006	EAP INSURANCE	0.00	20.50	10.20	(20.50)	100.00
100-6210-51.22000	FICA TAXES	32,885.00	9,621.23	1,680.15	23,263.77	29.26
100-6210-51.24000	EMPLOYER 401A 10% CONTRIBUTION	104,475.00	20,330.17	10,543.20	84,144.83	19.46
100-6210-51.24001	457 (B) 4% MATCHING CONTRIBUTION	27,930.00	5,127.42	2,725.59	22,802.58	18.36
100-6210-51.27000	WORKERS COMP	12,000.00	0.00	0.00	12,000.00	0.00
100-6210-51.29000	OTHER EMP BENEFITS	36,000.00	0.00	0.00	36,000.00	0.00
100-6210-52.13000	OTHER SERVICES / TECHNICAL	2,500.00	0.00	0.00	2,500.00	0.00
100-6210-52.13010	OTHER/TECHNICAL SERVICES - PROGRAMS	0.00	500.00	0.00	(500.00)	100.00
100-6210-52.13020	OTHER/TECHNICAL SERVICES - ATHLETICS	25,000.00	1,205.00	960.00	23,795.00	4.82
100-6210-52.13100	CONTRACTUAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
100-6210-52.21300	JANITORIAL SERVICE	10,800.00	2,550.00	850.00	8,250.00	23.61
100-6210-52.21400	LANDSCAPING SERVICE	1,000.00	0.00	0.00	1,000.00	0.00
100-6210-52.22000	REPAIRS & MAINTENANCE	84,970.00	38,044.78	12,815.22	46,925.22	44.77
100-6210-52.22001	REPAIRS & MAINTENANCE - VEH	18,000.00	811.02	67.99	17,188.98	4.51
100-6210-52.23100	BUILDING & OFFICE LEASES	2,400.00	1,000.00	0.00	1,400.00	41.67
100-6210-52.23200	EQUIPMENT & VEHICLE RENTALS	1,000.00	0.00	0.00	1,000.00	0.00
100-6210-52.31000	GENERAL LIABILITY INSURANCE	25,000.00	19,704.00	0.00	5,296.00	78.82
100-6210-52.32000	CELL PHONES	5,000.00	580.50	0.00	4,419.50	11.61
100-6210-52.32100	INTERNET	25,000.00	7,730.51	2,603.42	17,269.49	30.92
100-6210-52.33000	PRINTING	5,500.00	712.43	712.43	4,787.57	12.95
100-6210-52.34000	ADVERTISING	12,500.00	0.00	0.00	12,500.00	0.00
100-6210-52.35000	TRAVEL EXPENSE	15,000.00	0.00	0.00	15,000.00	0.00
100-6210-52.36000	DUES & FEES	2,000.00	0.00	0.00	2,000.00	0.00
100-6210-52.37000	EDUCATION & TRAINING	3,650.00	3,627.00	3,375.00	23.00	99.37

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023  
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GL Number	Description	Amended Budget	YTD Balance	Activity For	Available Balance	% Bdg Used
		09/30/2023	09/30/2023	09/30/2023	09/30/2023	
<b>Fund: 100 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 6210 PARKS &amp; RECREATION</b>						
100-6210-53.10000	OPERATING SUPPLIES	40,000.00	3,210.76	279.79	36,789.24	8.03
100-6210-53.10010	OPERATING SUPPLIES - PROGRAMS	32,500.00	1,385.41	75.98	31,114.59	4.26
100-6210-53.10020	OPERATING SUPPLIES - ATHLETICS	36,000.00	2,090.64	1,213.64	33,909.36	5.81
100-6210-53.11000	OFFICE SUPPLIES	7,500.00	793.25	0.00	6,706.75	10.58
100-6210-53.12100	WATER/SEWER	3,500.00	26.64	8.10	3,473.36	0.76
100-6210-53.12200	NATURAL GAS	16,000.00	1,552.31	776.15	14,447.69	9.70
100-6210-53.12300	ELECTRICITY	55,000.00	23,307.90	6,942.20	31,692.10	42.38
100-6210-53.12700	GASOLINE/DIESEL	7,000.00	0.00	0.00	7,000.00	0.00
100-6210-53.13000	FOOD SUPPLIES	6,000.00	310.80	0.00	5,689.20	5.18
100-6210-53.13010	FOOD SUPPLIES - PROGRAMS	3,500.00	80.00	0.00	3,420.00	2.29
100-6210-53.13020	FOOD SUPPLIES - ATHLETICS	3,500.00	0.00	0.00	3,500.00	0.00
100-6210-53.15000	SUPPLIES/INVENTORY PURCHASED FOR RES	5,000.00	0.00	0.00	5,000.00	0.00
100-6210-53.17100	UNIFORMS	5,500.00	660.56	430.56	4,839.44	12.01
100-6210-53.23000	FURNITURE AND FIXTURES	7,500.00	0.00	0.00	7,500.00	0.00
100-6210-54.24000	COMPUTER/SOFTWARE	8,800.00	35.00	0.00	8,765.00	0.40
<b>Total Dept 6210 - PARKS &amp; RECREATION</b>		<b>2,156,634.00</b>	<b>463,822.11</b>	<b>166,571.67</b>	<b>1,692,811.89</b>	<b>21.51</b>
<b>Department: 6211 PARKS</b>						
100-6211-52.13000	OTHER SERVICES / TECHNICAL	10,000.00	360.00	0.00	9,640.00	3.60
100-6211-52.13100	CONTRACTUAL SERVICES	13,000.00	0.00	0.00	13,000.00	0.00
100-6211-52.21100	SANITATION	25,000.00	5,665.70	2,048.00	19,334.30	22.66
100-6211-52.21400	LANDSCAPING	717,000.00	180,888.00	59,696.00	536,112.00	25.23
100-6211-52.22000	REPAIRS & MAINTENANCE	244,900.00	47,251.84	25,204.47	197,648.16	19.29
100-6211-52.23100	BUILDING & OFFICE LEASES	5,000.00	0.00	0.00	5,000.00	0.00
100-6211-52.23202	EQUIPMENT RENTAL	32,000.00	828.00	0.00	31,172.00	2.59
100-6211-52.31000	GENERAL LIABILITY INSURANCE	1,300.00	1,008.00	0.00	292.00	77.54
100-6211-53.10000	OPERATING SUPPLIES	32,000.00	1,240.70	1,240.70	30,759.30	3.88
100-6211-53.12100	WATER/SEWER	1,800.00	962.00	361.77	838.00	53.44
100-6211-53.12300	ELECTRICITY	75,000.00	29,002.10	10,715.37	45,997.90	38.67
<b>Total Dept 6211 - PARKS</b>		<b>1,157,000.00</b>	<b>267,206.34</b>	<b>99,266.31</b>	<b>889,793.66</b>	<b>23.09</b>
<b>Department: 6212 POOLS</b>						
100-6212-52.13000	OTHER SERVICES / TECHNICAL	2,500.00	0.00	0.00	2,500.00	0.00
100-6212-52.13100	CONTRACTUAL SERVICES	118,150.00	42,460.00	3,277.00	75,690.00	35.94
100-6212-52.22000	REPAIRS & MAINTENANCE	39,100.00	7,060.64	1,082.95	32,039.36	18.06
100-6212-52.31000	GENERAL LIABILITY INSURANCE	2,600.00	2,012.00	0.00	588.00	77.38
100-6212-52.32100	INTERNET	1,100.00	0.00	0.00	1,100.00	0.00
100-6212-53.10000	OPERATING SUPPLIES	33,500.00	0.00	0.00	33,500.00	0.00
100-6212-53.12300	ELECTRICITY	18,500.00	0.00	0.00	18,500.00	0.00
100-6212-53.15000	SUPPLIES/INVENTORY PURCHASED FOR RES	1,500.00	0.00	0.00	1,500.00	0.00
100-6212-54.23000	FURNITURE AND FIXTURES	2,500.00	0.00	0.00	2,500.00	0.00
<b>Total Dept 6212 - POOLS</b>		<b>219,450.00</b>	<b>51,532.64</b>	<b>4,359.95</b>	<b>167,917.36</b>	<b>23.48</b>
<b>Department: 7000 COMMUNITY DEVELOPMENT</b>						
100-7000-51.11000	REGULAR SALARIES	228,930.00	31,786.45	15,888.45	197,143.55	13.88
100-7000-51.21000	GROUP HEALTH INSURANCE	48,646.00	6,941.10	2,313.70	41,704.90	14.27
100-7000-51.21003	LIFE INSURANCE	162.00	13.50	6.75	148.50	8.33
100-7000-51.21004	LONG TERM DISABILITY INSURANCE	2,100.00	0.00	0.00	2,100.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023  
 % Fiscal Year Completed: 25.14  
 \*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL Number	Description	Amended Budget	YTD Balance	Activity For	Available Balance	% Bdgtd Used
		09/30/2023	09/30/2023	09/30/2023	09/30/2023	
<b>Fund: 100 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 7000 COMMUNITY DEVELOPMENT</b>						
100-7000-51.21005	SHORT TERM DISABILITY INSURANCE	778.00	145.39	96.22	632.61	18.69
100-7000-51.21006	EAP INSURANCE	0.00	0.50	0.25	(0.50)	100.00
100-7000-51.22000	FICA TAXES	3,320.00	460.90	230.38	2,859.10	13.88
100-7000-51.24000	EMPLOYER 401A 10% CONTRIBUTION	22,900.00	3,178.67	1,588.86	19,721.33	13.88
100-7000-51.24001	457 (B) 4% MATCHING CONTRIBUTION	9,160.00	0.00	0.00	9,160.00	0.00
100-7000-51.29000	OTHER EMP BENEFITS	3,000.00	0.00	0.00	3,000.00	0.00
100-7000-52.13000	OTHER SERVICES / TECHNICAL	125,000.00	0.00	0.00	125,000.00	0.00
100-7000-52.22000	REPAIRS & MAINTENANCE	0.00	900.00	0.00	(900.00)	100.00
100-7000-52.32000	CELL PHONES	1,200.00	0.00	0.00	1,200.00	0.00
100-7000-52.32050	POSTAGE	2,000.00	0.00	0.00	2,000.00	0.00
100-7000-52.33000	ADVERTISING	2,500.00	165.00	105.00	2,335.00	6.60
100-7000-52.36000	DUES & FEES	480.00	0.00	0.00	480.00	0.00
100-7000-52.37000	EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
100-7000-53.10000	OPERATING SUPPLIES	500.00	698.61	268.61	(198.61)	139.72
100-7000-53.13000	FOOD SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
100-7000-54.24000	COMPUTER/SOFTWARE	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 7000 - COMMUNITY DEVELOPMENT		456,676.00	44,290.12	20,498.22	412,385.88	9.70
<b>Department: 7210 PROTECTIVE INSPECTIONS</b>						
100-7210-52.12100	CONTRACTUAL SVCS CH2M	566,100.00	158,141.42	50,781.38	407,958.58	27.94
100-7210-52.32000	CELL PHONES	4,000.00	588.04	0.00	3,411.96	14.70
Total Dept 7210 - PROTECTIVE INSPECTIONS		570,100.00	158,729.46	50,781.38	411,370.54	27.84
<b>Department: 7410 PLANNING AND ZONING</b>						
100-7410-52.12100	CONTRACTUAL SVCS CH2M	323,200.00	90,918.76	28,990.72	232,281.24	28.13
100-7410-52.13000	OTHER SERVICES / TECHNICAL	6,655.00	11,954.99	1,435.00	(5,299.99)	179.64
100-7410-52.32000	CELL PHONES	0.00	40.28	0.00	(40.28)	100.00
Total Dept 7410 - PLANNING AND ZONING		329,855.00	102,914.03	30,425.72	226,940.97	31.20
<b>Department: 7420 CODE ENFORCEMENT</b>						
100-7420-52.12100	CONTRACTUAL SVCS CH2M	374,500.00	116,142.78	33,591.56	258,357.22	31.01
100-7420-52.32000	CELL PHONES	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 7420 - CODE ENFORCEMENT		379,500.00	116,142.78	33,591.56	263,357.22	30.60
<b>Department: 7520 ECONOMIC DEVELOPMENT</b>						
100-7520-51.11000	REGULAR SALARIES	93,900.00	19,809.23	10,827.69	74,090.77	21.10
100-7520-51.21000	GROUP HEALTH INSURANCE	24,323.00	5,784.25	2,313.70	18,538.75	23.78
100-7520-51.21003	LIFE INSURANCE	81.00	13.50	6.75	67.50	16.67
100-7520-51.21004	LONG TERM DISABILITY INSURANCE	348.00	0.00	0.00	348.00	0.00
100-7520-51.21005	SHORT TERM DISABILITY INSURANCE	389.00	143.00	71.50	246.00	36.76
100-7520-51.21006	EAP INSURANCE	0.00	0.50	0.25	(0.50)	100.00
100-7520-51.22000	FICA TAXES	1,365.00	287.23	157.00	1,077.77	21.04
100-7520-51.24000	EMPLOYER 401A 10% CONTRIBUTION	9,385.00	1,980.91	1,082.76	7,404.09	21.11
100-7520-51.24001	457 (B) 4% MATCHING CONTRIBUTION	3,755.00	792.37	433.11	2,962.63	21.10
100-7520-51.27000	WORKERS COMP	300.00	0.00	0.00	300.00	0.00
100-7520-51.29000	OTHER EMP BENEFITS	1,500.00	0.00	0.00	1,500.00	0.00
100-7520-52.12100	CONTRACTUAL SVCS CH2M	98,700.00	28,000.68	8,854.02	70,699.32	28.37
100-7520-52.13000	OTHER SERVICES / TECHNICAL	33,500.00	0.00	0.00	33,500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023

% Fiscal Year Completed: 25.14

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

23-24 Amended Budget

YTD Balance 09/30/2023

Activity For 09/30/2023

Available Balance 09/30/2023

% Bdg't Used

GL Number Description

GL Number	Description	Amended Budget	YTD Balance 09/30/2023	Activity For 09/30/2023	Available Balance 09/30/2023	% Bdg't Used
<b>Fund: 100 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 7520 ECONOMIC DEVELOPMENT</b>						
100-7520-52.32000	CELL PHONES	1,020.00	80.56	0.00	939.44	7.90
100-7520-52.34000	PRINTING	8,500.00	0.00	0.00	8,500.00	0.00
100-7520-52.36000	DUES & FEES	1,300.00	0.00	0.00	1,300.00	0.00
100-7520-53.10000	OPERATING SUPPLIES	12,500.00	95.99	34.87	12,404.01	0.77
100-7520-53.13000	FOOD SUPPLIES	4,500.00	0.00	0.00	4,500.00	0.00
	Total Dept 7520 - ECONOMIC DEVELOPMENT	295,366.00	56,988.22	23,781.65	238,377.78	19.29
<b>Department: 7550 DOWNTOWN DEVELOPMENT AUTHORITY</b>						
100-7550-52.12000	PROFESSIONAL SERVICES	25,000.00	1,323.00	0.00	23,677.00	5.29
100-7550-52.13000	OTHER SERVICES / TECHNICAL	20,000.00	0.00	0.00	20,000.00	0.00
100-7550-52.37000	EDUCATION & TRAINING	5,000.00	0.00	0.00	5,000.00	0.00
	Total Dept 7550 - DOWNTOWN DEVELOPMENT AUTHORITY	50,000.00	1,323.00	0.00	48,677.00	2.65
<b>Department: 9000 INTERFUND</b>						
100-9000-61.30000	TRANSFER TO CAPITAL FUND	1,000,000.00	1,000,000.00	1,000,000.00	0.00	100.00
	Total Dept 9000 - INTERFUND	1,000,000.00	1,000,000.00	1,000,000.00	0.00	100.00
<b>Total Expenditures</b>		16,185,330.07	3,994,709.56	1,876,739.27	12,190,620.51	24.68
<b>Fund 100 - GENERAL FUND:</b>						
TOTAL REVENUES		22,638,140.00	2,774,818.74	1,703,284.39	19,863,321.26	
TOTAL EXPENDITURES		16,185,330.07	3,994,709.56	1,876,739.27	12,190,620.51	
<b>NET OF REVENUES &amp; EXPENDITURES:</b>		6,452,809.93	(1,219,890.82)	(173,454.88)	7,672,700.75	
BEG. FUND BALANCE		15,563,785.06	15,563,785.06			
END FUND BALANCE		22,016,594.99	14,343,894.24			

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023  
 % Fiscal Year Completed: 25.14  
 \*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL Number	Description	23-24 Amended Budget	YTD Balance 09/30/2023	Activity For 09/30/2023	Available Balance 09/30/2023	% Bdg Used
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<b>Fund: 206 TREE FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 0000 NON DEPARTMENTAL</b>						
206-0000-37.10000	CONTRIBUTIONS / DONATIONS	15,000.00	6,000.00	0.00	9,000.00	40.00
	Total Dept 0000 - NON DEPARTMENTAL	15,000.00	6,000.00	0.00	9,000.00	40.00

<b>Account Category: Expenditures</b>						
<b>Department: 4100 PUBLIC WORKS ADMINISTRATION</b>						
206-4100-54.12000	CAPITAL - SITE IMPROVEMENTS	100,000.00	0.00	0.00	100,000.00	0.00
	Total Dept 4100 - PUBLIC WORKS ADMINISTRATION	100,000.00	0.00	0.00	100,000.00	0.00

<b>Expenditures</b>						
<b>Fund 206 - TREE FUND:</b>						
TOTAL REVENUES		15,000.00	6,000.00	0.00	9,000.00	
TOTAL EXPENDITURES		100,000.00	0.00	0.00	100,000.00	
NET OF REVENUES & EXPENDITURES:		(85,000.00)	6,000.00	0.00	(91,000.00)	
BEG. FUND BALANCE		160,275.30	160,275.30			
END FUND BALANCE		75,275.30	166,275.30			

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023  
 % Fiscal Year Completed: 25.14  
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GL Number	Description	Amended Budget	YTD Balance 09/30/2023	Activity For 09/30/2023	Available Balance 09/30/2023	% Bdg't Used
<b>Fund: 230 AMERICAN RESCUE PLAN ACT OF 2021</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 0000 NON DEPARTMENTAL</b>						
230-0000-57.90000	CONTINGENCIES					
	Total Dept 0000 - NON DEPARTMENTAL	10,235,983.00	0.00	0.00	10,235,983.00	0.00
		10,235,983.00			10,235,983.00	0.00
<b>Department: 1320 CITY MANAGEMENT</b>						
230-1320-51.11000	REGULAR SALARIES	41,000.00	9,441.78	4,720.90	31,558.22	23.03
230-1320-51.21000	GROUP HEALTH INSURANCE	8,512.00	947.72	379.09	7,564.28	11.13
230-1320-51.21003	LIFE INSURANCE	41.00	6.74	3.37	34.26	16.44
230-1320-51.21005	SHORT TERM DISABILITY INSURANCE	195.00	69.59	34.80	125.41	35.69
230-1320-51.21006	EAP INSURANCE	0.00	0.24	0.12	(0.24)	100.00
230-1320-51.22000	FICA TAXES	300.00	136.89	68.44	163.11	45.63
230-1320-51.24000	EMPLOYER 401A 10% CONTRIBUTION	4,100.00	944.18	472.09	3,155.82	23.03
230-1320-51.24001	457 (B) 4% MATCHING CONTRIBUTION	1,640.00	377.64	188.82	1,262.36	23.03
230-1320-52.39000-CM2203	OTHER PURCHASED SERVICES	542.81	0.00	0.00	542.81	0.00
	Total Dept 1320 - CITY MANAGEMENT	56,330.81	11,924.78	5,867.63	44,406.03	21.17
<b>Department: 6211 PARKS</b>						
230-6211-52.39000	OTHER PURCHASED SERVICES	0.00	33,200.00	33,200.00	(33,200.00)	100.00
230-6211-54.12000-PR2201	FITZGERALD PARK SITE IMPROVEMENTS	696,995.24	0.00	0.00	696,995.24	0.00
	Total Dept 6211 - PARKS	696,995.24	33,200.00	33,200.00	663,795.24	4.76
	Expenditures	10,989,309.05	45,124.78	39,067.63	10,944,184.27	0.41
<b>Fund 230 - AMERICAN RESCUE PLAN ACT OF 2021:</b>						
	TOTAL REVENUES	0.00	0.00	0.00	0.00	
	TOTAL EXPENDITURES	10,989,309.05	45,124.78	39,067.63	10,944,184.27	
	NET OF REVENUES & EXPENDITURES:	(10,989,309.05)	(45,124.78)	(39,067.63)	(10,944,184.27)	
	BEG. FUND BALANCE	0.00	0.00			
	END FUND BALANCE	(10,989,309.05)	(45,124.78)			

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023  
 % Fiscal Year Completed: 25.14  
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GL Number	Description	Amended Budget	YTD Balance 09/30/2023	Activity For 09/30/2023	Available Balance 09/30/2023	% Bdg Used
<b>Fund: 275 HOTEL/MOTEL</b>						
<b>Account Category: Revenues</b>						
<b>Department: 0000 NON DEPARTMENTAL</b>						
275-0000-31.41000	HOTEL/MOTEL EXCISE TAX		205,475.70	90,363.72	1,124,524.30	15.45
	Total Dept 0000 - NON DEPARTMENTAL	1,330,000.00	205,475.70	90,363.72	1,124,524.30	15.45
<b>Revenues</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 6210 PARKS &amp; RECREATION</b>						
275-6210-61.30000	TRANSFER TO CAPITAL FUND	249,375.00	38,526.70	38,526.70	210,848.30	15.45
	Total Dept 6210 - PARKS & RECREATION	249,375.00	38,526.70	38,526.70	210,848.30	15.45
<b>Department: 7540 ECONOMIC DEV</b>						
275-7540-57.20000	DISCOVER DEKALB	581,875.00	89,895.62	89,895.62	491,979.38	15.45
275-7540-61.10000	TRANSFER TO GENERAL FUND	498,750.00	77,053.39	77,053.39	421,696.61	15.45
	Total Dept 7540 - ECONOMIC DEV	1,080,625.00	166,949.01	166,949.01	913,675.99	15.45
<b>Expenditures</b>						
<b>Fund 275 - HOTEL/MOTEL:</b>						
<b>Total REVENUES</b>						
<b>Total EXPENDITURES</b>						
<b>NET OF REVENUES &amp; EXPENDITURES:</b>						
		0.00	(0.01)	(115,111.99)	0.01	
<b>BEG. FUND BALANCE</b>		282.61	282.61			
<b>END FUND BALANCE</b>		282.61	282.60			



REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023

% Fiscal Year Completed: 25.14

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

23-24 Amended Budget      YTD Balance      Activity For      Available Balance      % Bdg't Used  
 09/30/2023      09/30/2023      09/30/2023      09/30/2023

GL Number	Description	Amended Budget	YTD Balance	Activity For	Available Balance	% Bdg't Used
		09/30/2023	09/30/2023	09/30/2023	09/30/2023	
<b>Fund: 280 RENTAL MOTOR VEHICLE FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 0000 NON DEPARTMENTAL</b>						
280-0000-31.44000	RENTAL CAR EXCISE TAX	64,800.00	13,020.66	6,305.28	51,779.34	20.09
	Total Dept 0000 - NON DEPARTMENTAL	64,800.00	13,020.66	6,305.28	51,779.34	20.09
<b>Revenues</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 7540 ECONOMIC DEV</b>						
280-7540-61.10000	TRANSFER TO GENERAL FUND	64,800.00	18,684.28	6,305.28	46,115.72	28.83
	Total Dept 7540 - ECONOMIC DEV	64,800.00	18,684.28	6,305.28	46,115.72	28.83
<b>Expenditures</b>						
<b>Fund 280 - RENTAL MOTOR VEHICLE FUND:</b>						
	TOTAL REVENUES	64,800.00	13,020.66	6,305.28	51,779.34	
	TOTAL EXPENDITURES	64,800.00	18,684.28	6,305.28	46,115.72	
	NET OF REVENUES & EXPENDITURES:	0.00	(5,663.62)	0.00	5,663.62	
	BEG. FUND BALANCE	0.00	0.00			
	END FUND BALANCE	0.00	(5,663.62)			

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023  
 % Fiscal Year Completed: 25.14  
 \*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL Number	Description	Amended Budget	YTD Balance	Activity For	Available Balance	% Bdgt Used
		09/30/2023	09/30/2023	09/30/2023	09/30/2023	
<b>Fund: 300 CAPITAL</b>						
<b>Account Category: Revenues</b>						
<b>Department: 0000 NON DEPARTMENTAL</b>						
300-0000-33.43000	STATE GRANTS CAPITAL PROJECTS	405,000.00	432,991.74	0.00	(27,991.74)	106.91
	Total Dept 0000 - NON DEPARTMENTAL	405,000.00	432,991.74	0.00	(27,991.74)	106.91
<b>Department: 4100 PUBLIC WORKS ADMINISTRATION</b>						
300-4100-37.10000	CONTRIBUTIONS / DONATIONS	0.00	436,827.11	436,827.11	(436,827.11)	100.00
	Total Dept 4100 - PUBLIC WORKS ADMINISTRATION	0.00	436,827.11	436,827.11	(436,827.11)	100.00
<b>Department: 9000 INTERFUND</b>						
300-9000-39.12000	TRANSFER FROM HOTEL	249,375.00	38,526.70	38,526.70	210,848.30	15.45
300-9000-39.30000	TRANSFER FROM GENERAL FUND	1,000,000.00	1,000,000.00	1,000,000.00	0.00	100.00
	Total Dept 9000 - INTERFUND	1,249,375.00	1,038,526.70	1,038,526.70	210,848.30	83.12
	Revenues	1,654,375.00	1,908,345.55	1,475,353.81	(253,970.55)	115.35
<b>Account Category: Expenditures</b>						
<b>Department: 1320 CITY MANAGEMENT</b>						
300-1320-52.13000-CM2302	ARPA AND GRANT WRITING ASSISTANCE	8,759.69	0.00	0.00	8,759.69	0.00
300-1320-54.11000-CM2303	LAND FOR GATEWAY SIGN	400,000.00	0.00	0.00	400,000.00	0.00
300-1320-54.11000-CM2401	REAL ESTATE DEVELOPMENT FY24	1,000,000.00	0.00	0.00	1,000,000.00	0.00
300-1320-54.12000-CM2403	CITYWIDE BEAUTIFICATION PROJECTS FY2	1,000,000.00	0.00	0.00	1,000,000.00	0.00
300-1320-54.13000-CM2402	CITY HALL BUILDING FY24	5,000,000.00	0.00	0.00	5,000,000.00	0.00
	Total Dept 1320 - CITY MANAGEMENT	7,408,759.69	0.00	0.00	7,408,759.69	0.00
<b>Department: 1330 CITY CLERK</b>						
300-1330-54.24000-CC2101	NEW MEETING MGMT SOFTWARE FY21	350.00	0.00	0.00	350.00	0.00
300-1330-54.24000-CC2301	LASERFICHE CLOUD	358.02	0.00	0.00	358.02	0.00
300-1330-54.24000-CC2302	JUSTFOIA LINK TO LASERFICHE	5,418.49	0.00	0.00	5,418.49	0.00
	Total Dept 1330 - CITY CLERK	6,126.51	0.00	0.00	6,126.51	0.00
<b>Department: 1513 OPERATING CONTINGENCIES</b>						
300-1513-57.90000-OC2001	CONTINGENCIES	107,337.15	68,180.15	24,345.40	39,157.00	63.52
	Total Dept 1513 - OPERATING CONTINGENCIES	107,337.15	68,180.15	24,345.40	39,157.00	63.52
<b>Department: 1535 IT/GIS</b>						
300-1535-54.24000-IT2010	COURT SECURITY CAMERA, PANIC BUTTON,	0.05	0.00	0.00	0.05	0.00
300-1535-54.24000-IT2101	COMPUTER REPLACEMENT	181.71	2,948.00	0.00	(2,766.29)	1,622.37
	Total Dept 1535 - IT/GIS	181.76	2,948.00	0.00	(2,766.24)	1,621.92
<b>Department: 1570 COMMUNICATIONS</b>						
300-1570-52.12000-CO2201	WEBSITE REDESIGN FY22	700.00	0.00	0.00	700.00	0.00
300-1570-52.12000-CO2401	COMMUNICATIONS STRATEGIC PLAN FY24	50,000.00	0.00	0.00	50,000.00	0.00
	Total Dept 1570 - COMMUNICATIONS	50,700.00	0.00	0.00	50,700.00	0.00
<b>Department: 1595 GENERAL OPERATIONS</b>						
300-1595-54.12000-CM2404	CITY HALL FLOOR PLAN UPDATE FY24	300,000.00	0.00	0.00	300,000.00	0.00
	Total Dept 1595 - GENERAL OPERATIONS	300,000.00	0.00	0.00	300,000.00	0.00
<b>Department: 2650 MUNICIPAL COURT</b>						
300-2650-54.23000-CT2202	FINGERRINT MACHINE FY22	27,000.00	0.00	0.00	27,000.00	0.00
300-2650-54.24000-CT2101	E TICKET SOFTWARE	38,000.00	0.00	0.00	38,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023

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GL Number	Description	Amended Budget	YTD Balance 09/30/2023	Activity For 09/30/2023	Available Balance 09/30/2023	% Bdg't Used
<b>Fund: 300 CAPITAL</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 2650 MUNICIPAL COURT</b>						
Total Dept 2650 - MUNICIPAL COURT						
<b>Department: 4100 PUBLIC WORKS ADMINISTRATION</b>						
300-4100-52.12000-CE2110	ENGINEER DESIGN/STUDIES	10,420.70	0.00	0.00	10,420.70	0.00
300-4100-52.12000-CE2202	INTERSECTION RADII FY22	33,540.00	0.00	0.00	33,540.00	0.00
300-4100-52.12000-CE2207	ENGINEERING DESIGN SERVICES FY22	20,000.00	0.00	0.00	20,000.00	0.00
300-4100-52.12000-CE2210	SAFETY STUDY HUGH HOWELL RD FY22	100,000.00	0.00	0.00	100,000.00	0.00
300-4100-52.12000-CE2403	PROGRAM MANAGEMENT-CAPITAL FY24	250,000.00	54,552.26	21,289.58	195,447.74	21.82
300-4100-54.12000-CE2104	LAWRENCEVILLE HWY@I-285 LANDSCAPE	100,000.00	0.00	0.00	100,000.00	0.00
300-4100-54.12000-CE2208	FELLOWSHIP@IDLEWOOD FY22	100,000.00	0.00	0.00	100,000.00	0.00
300-4100-54.14000-CE2102	RESURFACING FY21	27,465.44	0.00	0.00	27,465.44	0.00
300-4100-54.14000-CE2203	MARTA BUS PADS FY22	40,211.75	0.00	0.00	40,211.75	0.00
300-4100-54.14000-CE2304	JULIETTE ROAD STREET PROJECT	1,651,703.25	27,191.25	0.00	1,624,512.00	1.65
300-4100-54.14000-CE2305	MARTA BUS STOPS FY23	100,000.00	0.00	0.00	100,000.00	0.00
300-4100-54.14000-CE2306	RADAR SPEED LIMIT SIGNS	14,700.00	0.00	0.00	14,700.00	0.00
300-4100-54.14000-CE2307	TRAIL PROJECTS FY23	901,348.32	8,122.53	3,862.23	893,225.79	0.90
300-4100-54.14000-CE2309	PROGRAM MANAGEMENT FY23	89,161.60	0.00	0.00	89,161.60	0.00
300-4100-54.14000-CE2310	ENGINEERING DESIGN STUDIES FY23	44,806.25	0.00	0.00	44,806.25	0.00
300-4100-54.14000-CE2311	NORTH / SOUTH CONNECTIVITY STUDY	123,149.44	8,557.50	0.00	114,591.94	6.95
300-4100-54.14000-CE2401	RESURFACING-CAPITAL FY24	2,039,548.08	0.00	0.00	2,039,548.08	0.00
300-4100-54.14000-CE2402	RESURFACING - LMIG FY24	405,000.00	0.00	0.00	405,000.00	0.00
300-4100-54.14000-CE2404	TUCKER SUMMIT CID ST LIGHTING FY24	225,000.00	0.00	0.00	225,000.00	0.00
300-4100-54.14000-CE2406	NORTH/SOUTH CONNECTIVITY IMPROVEMENT	1,000,000.00	0.00	0.00	1,000,000.00	0.00
300-4100-54.14000-CE2407	RICHARDSON STREET IMPROVEMENTS	200,000.00	0.00	0.00	200,000.00	0.00
300-4100-54.14000-CE2408	MIB INTERSECTION IMPROVEMENTS FY24	250,000.00	0.00	0.00	250,000.00	0.00
300-4100-57.90000-CE0000	CE CONTINGENCIES	311,684.68	0.00	0.00	311,684.68	0.00
Total Dept 4100 - PUBLIC WORKS ADMINISTRATION		8,037,739.51	98,423.54	25,151.81	7,939,315.97	1.22
<b>Department: 4224 SIDEWALKS</b>						
300-4224-54.14000-CE2108	SIDEWALKS	9,137.50	0.00	0.00	9,137.50	0.00
300-4224-54.14000-CE2205	SIDEWALKS FY22	24,344.95	0.00	0.00	24,344.95	0.00
300-4224-54.14000-CE2308	TRAIL LIGHTING	30,087.00	0.00	0.00	30,087.00	0.00
300-4224-54.14000-CE2405	SIDEWALK/TRAILS CAPITAL FY24	2,000,000.00	0.00	0.00	2,000,000.00	0.00
Total Dept 4224 - SIDEWALKS		2,063,569.45	0.00	0.00	2,063,569.45	0.00
<b>Department: 6210 PARKS &amp; RECREATION</b>						
300-6210-52.12000-PR2302	PARKS AND RECREATION STUDY FY23	50,000.00	20,925.00	20,925.00	29,075.00	41.85
300-6210-52.12000-PR2303	PROJECT MANAGEMENT - PARK CONSTRUCTI	61,005.00	2,925.00	1,650.00	58,080.00	4.79
300-6210-52.12000-PR2306	ENGINEERING SERVICES - PARK CONSTRUCT	131,690.00	21,465.00	7,155.00	110,225.00	16.30
300-6210-52.12000-PR2308	PARK CONSTRUCTION PLANNING	40,325.11	6,914.24	0.00	33,410.87	17.15
300-6210-54.12000-PR2007	DOG PARK MONTREAL	46,805.00	3,200.00	3,200.00	43,605.00	6.84
300-6210-54.12000-PR2010	PARK IMPROVEMENTS	259,232.46	0.00	0.00	259,232.46	0.00
300-6210-54.12000-PR2301	PARKING LOT/DRIVES-PARKS	50,000.00	0.00	0.00	50,000.00	0.00
300-6210-54.12000-PR2304	TRC ACTIVITY CENTER	50,000.00	0.00	0.00	50,000.00	0.00
300-6210-54.12000-PR2305	FITZGERALD PARK IMPROVEMENTS	1,325,000.00	0.00	0.00	1,325,000.00	0.00
300-6210-54.12000-PR2309	PARK FURNISHINGS	70,251.26	0.00	0.00	70,251.26	0.00
300-6210-54.12000-PR2310	PARK IMPROVEMENTS-LORD PARK DISC GOL	50,000.00	0.00	0.00	50,000.00	0.00
300-6210-54.12000-PR2312	JHP IMPROVEMENTS GRANT MATCH-GOSP	218,900.00	0.00	0.00	218,900.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

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GL Number	Description	23-24		Activity For		% Bdgt Used
		Amended Budget	YTD Balance	09/30/2023	09/30/2023	
<b>Fund: 300 CAPITAL</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 6210 PARKS &amp; RECREATION</b>						
300-6210-54.12000-PR2401	TRC PARKING AND PICKLEBALL COURTS FY	1,250,000.00	0.00	0.00	1,250,000.00	0.00
300-6210-54.13000-PR2307	MAINTENANCE FACILITY - FITZGERALD	97,352.35	0.00	0.00	97,352.35	0.00
300-6210-54.20000-PR2012	PORTABLE GYMNASTICS	16,225.35	0.00	0.00	16,225.35	0.00
Total Dept 6210 - PARKS & RECREATION		3,716,786.53	55,429.24	32,930.00	3,661,357.29	1.49
<b>Department: 6211 PARKS</b>						
300-6211-52.12000-PR2104	PARKS & REC STUDIES	14,975.00	14,975.00	14,975.00	0.00	100.00
300-6211-52.12000-PR2106	PARK MASTER PLAN STUDIES	81,420.00	0.00	0.00	81,420.00	0.00
300-6211-52.39000-PR2113	RECREATION PROJECTS TOURISM	(7,220.00)	17,028.09	7,252.00	(24,248.09)	(235.85)
300-6211-54.12000-PR2101	PIER/DOCK REPAIR AND TRAILS	49,711.85	0.00	0.00	49,711.85	0.00
300-6211-54.12000-PR2108	PARK FENCING	50,000.00	0.00	0.00	50,000.00	0.00
300-6211-54.12000-PR2109	TRAILS	41,804.00	0.00	0.00	41,804.00	0.00
300-6211-54.12000-PR2113	RECREATION PROJECTS -- TOURISM H/M T	50,305.67	7,820.00	350.00	42,485.67	15.54
300-6211-54.12000-PR2116	J. HOMESTEAD PROJECT	49,900.48	2,500.00	0.00	47,400.48	5.01
300-6211-54.12000-PR2201	FITZGERALD PARK IMPROVEMENTS FY22	588,747.48	0.00	0.00	588,747.48	0.00
300-6211-54.12000-PR2204	SPORTS FIELD LIGHTING FY22	90,500.00	0.00	0.00	90,500.00	0.00
300-6211-54.12000-PR2205	TENNIS COURT IMPROVEMENTS FY22	90,000.00	0.00	0.00	90,000.00	0.00
300-6211-54.12000-PR2206	TRAIL IMPROVEMENTS FY22	71,939.51	0.00	0.00	71,939.51	0.00
300-6211-54.12000-PR2207	COFER TRAIL PARK FY22	137,935.16	0.00	0.00	137,935.16	0.00
300-6211-54.12000-PR2208	BEE HAVEN INITIATIVE	6,358.36	0.00	0.00	6,358.36	0.00
300-6211-54.12000-PR2313	TUCKER TOWN GREEN	574,218.35	46,250.00	27,200.00	527,968.35	8.05
300-6211-54.12000-PR2402	PARKING IMPROVEMENTS-PARKS FY24	250,000.00	0.00	0.00	250,000.00	0.00
300-6211-54.23100-PR2112	SIGNS FOR PARKS	12,509.11	0.00	0.00	12,509.11	0.00
300-6211-54.23100-PR2114	WRP MEMORIAL	64,018.11	0.00	0.00	64,018.11	0.00
Total Dept 6211 - PARKS		2,217,123.08	88,573.09	49,777.00	2,128,549.99	3.99
<b>Department: 7000 COMMUNITY DEVELOPMENT</b>						
300-7000-52.12000-CD2402	CITYWIDE SIGNAGE STUDY FY24	75,000.00	0.00	0.00	75,000.00	0.00
300-7000-54.12000-CD2401	FORMER MONTREAL ROW BEAUTIFICATION F	35,000.00	0.00	0.00	35,000.00	0.00
300-7000-54.12000-CD2403	CITYWIDE SIGNAGE FY24	250,000.00	0.00	0.00	250,000.00	0.00
Total Dept 7000 - COMMUNITY DEVELOPMENT		360,000.00	0.00	0.00	360,000.00	0.00
<b>Department: 7210 PROTECTIVE INSPECTIONS</b>						
300-7210-52.12000-CD2113	SCANNING PROJECT	24,080.00	0.00	0.00	24,080.00	0.00
300-7210-52.13000-CD2301	JULIETTE ROAD / RICHARDSON STREET	96,600.00	0.00	0.00	96,600.00	0.00
300-7210-52.13000-CD2302	LAWRENCEVILLE HIGHWAY STUDY	26,861.40	24,658.30	3,119.00	2,203.10	91.80
300-7210-52.13000-CD2303	TUCKER COMPREHENSIVE HOUSING STUDY	52,410.00	7,470.00	7,470.00	44,940.00	14.25
300-7210-54.24000-CD2006	COMPUTER/SOFTWARE	7,603.72	0.00	0.00	7,603.72	0.00
Total Dept 7210 - PROTECTIVE INSPECTIONS		207,555.12	32,128.30	10,589.00	175,426.82	15.48
<b>Department: 7520 ECONOMIC DEVELOPMENT</b>						
300-7520-52.12000-ED2001	NORTHLAKE MASTER PLAN	163,968.59	0.00	0.00	163,968.59	0.00
300-7520-54.11000-CM2304	SITE FOR DOWNTOWN TRASH FACILITY	25,000.00	0.00	0.00	25,000.00	0.00
300-7520-54.11000-ED2402	TRASH FACILITY #2 SITE FY24	150,000.00	0.00	0.00	150,000.00	0.00
300-7520-54.12000-ED2401	ADDITIONAL PARKING DTOWN TUCKER FY24	325,000.00	0.00	0.00	325,000.00	0.00
300-7520-54.13000-CM2305	DOWNTOWN TRASH FACILITY	228,935.00	5,957.90	0.00	222,977.10	2.60
Total Dept 7520 - ECONOMIC DEVELOPMENT		892,903.59	5,957.90	0.00	886,945.69	0.67

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

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GL Number	Description	Amended Budget	YTD Balance 09/30/2023	Activity For 09/30/2023	Available Balance 09/30/2023	% Bdgt Used
<b>Fund: 300 CAPITAL</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 7550 DOWNTOWN DEVELOPMENT AUTHORITY</b>						
300-7550-52.12000-ED2001	NORTHLAKE MASTER PLAN	150,000.10	0.00	0.00	150,000.10	0.00
300-7550-57.30000-DD2401	DOWNTOWN TUCKER FACADE GRANT FY24	50,000.00	0.00	0.00	50,000.00	0.00
	Total Dept 7550 - DOWNTOWN DEVELOPMENT AUTHORITY	200,000.10	0.00	0.00	200,000.10	0.00
	Expenditures	25,633,782.49	351,640.22	142,793.21	25,282,142.27	1.37
<b>Fund 300 - CAPITAL:</b>						
TOTAL REVENUES						
		1,654,375.00	1,908,345.55	1,475,353.81	(253,970.55)	
TOTAL EXPENDITURES						
		25,633,782.49	351,640.22	142,793.21	25,282,142.27	
NET OF REVENUES & EXPENDITURES:						
		(23,979,407.49)	1,556,705.33	1,332,560.60	(25,536,112.82)	
BEG. FUND BALANCE						
		4,480,089.59	4,480,089.59			
END FUND BALANCE						
		(19,499,317.90)	6,036,794.92			

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GL Number	Description	Amended Budget	YTD Balance 09/30/2023	Activity For 09/30/2023	Available Balance 09/30/2023	% Bdgt Used
<b>Fund: 320 SPOST FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 0000 NON DEPARTMENTAL</b>						
320-0000-31.32000	SPOST - ROADS & DRAINAGE	3,150,000.00	754,352.65	353,484.15	2,395,647.35	23.95
320-0000-31.32001	SPOST - SIDEWALKS & TRAILS	981,000.00	232,108.51	108,764.35	748,891.49	23.66
320-0000-31.32003	SPOST - SITE IMPROVEMENTS PARKS	1,138,000.00	174,081.39	81,573.27	963,918.61	15.30
	Total Dept 0000 - NON DEPARTMENTAL	5,269,000.00	1,160,542.55	543,821.77	4,108,457.45	22.03
<b>Revenues</b>						
		5,269,000.00	1,160,542.55	543,821.77	4,108,457.45	22.03
<b>Account Category: Expenditures</b>						
<b>Department: 0000 NON DEPARTMENTAL</b>						
320-0000-57.90000-SP2016	CONTINGENCIES	72,989.91	0.00	0.00	72,989.91	0.00
	Total Dept 0000 - NON DEPARTMENTAL	72,989.91	0.00	0.00	72,989.91	0.00
<b>Department: 1320 CITY MANAGEMENT</b>						
320-1320-54.13000-SP2407	TUCKER FIRE STATION CONTRIBUTION FY2	200,000.00	0.00	0.00	200,000.00	0.00
	Total Dept 1320 - CITY MANAGEMENT	200,000.00	0.00	0.00	200,000.00	0.00
<b>Department: 4100 PUBLIC WORKS ADMINISTRATION</b>						
320-4100-52.12000-SP2305	PROGRAM MANAGEMENT FY23 SPOST	115,812.20	0.00	0.00	115,812.20	0.00
	Total Dept 4100 - PUBLIC WORKS ADMINISTRATION	115,812.20	0.00	0.00	115,812.20	0.00
<b>Department: 4200 HIGHWAYS AND STREETS</b>						
320-4200-54.14000-SP1907	TUCKER STREETSCAPES	366,641.50	0.00	0.00	366,641.50	0.00
320-4200-54.14000-SP2003	QUICK RESPONSE FY20 SPOST	17,250.94	0.00	0.00	17,250.94	0.00
320-4200-54.14000-SP2005	MIB @ US78 ENGINEERING DESIGN	280,293.86	130,564.63	46,385.75	149,729.23	46.58
320-4200-54.14000-SP2007	CHAMBLEE TUCKER RD SPEED STUDY	6,247.60	0.00	0.00	6,247.60	0.00
320-4200-54.14000-SP2102	MAJOR ROAD IMPROVEMENTS	286,124.82	14,500.00	11,250.00	271,624.82	5.07
320-4200-54.14000-SP2104	QUICK RESPONSE PROJECTS	110,450.39	0.00	0.00	110,450.39	0.00
320-4200-54.14000-SP2203	QUICK RESPONSE FY22	310,347.50	17,035.00	11,345.00	293,312.50	5.49
320-4200-54.14000-SP2204	MAJOR ROAD IMPROVEMENTS FY22	678,680.00	0.00	0.00	678,680.00	0.00
320-4200-54.14000-SP2302	QUICK RESPONSE PROJECTS SPOST	400,000.00	0.00	0.00	400,000.00	0.00
320-4200-54.14000-SP2304	MAJOR ROAD IMPROVEMENTS FY23 SPOST	826,750.00	0.00	0.00	826,750.00	0.00
320-4200-54.14000-SP2401	RESURFACING FY24	4,722,936.59	0.00	0.00	4,722,936.59	0.00
320-4200-54.14000-SP2402	QUICK RESPONSE FY24	400,000.00	0.00	0.00	400,000.00	0.00
320-4200-54.14000-SP2403	MAJOR PROJECTS FY24	826,750.00	0.00	0.00	826,750.00	0.00
	Total Dept 4200 - HIGHWAYS AND STREETS	9,232,473.20	162,099.63	68,980.75	9,070,373.57	1.76
<b>Department: 4224 SIDEWALKS</b>						
320-4224-52.12000-SP2405	PROGRAM MANAGEMENT-FY24 SPOST	225,000.00	46,176.86	17,760.32	178,823.14	20.52
320-4224-54.14000-SP2105	TRAIL PROJECTS	165,745.51	0.00	0.00	165,745.51	0.00
320-4224-54.14000-SP2202	TRAILS FY22	51,191.25	15,910.00	11,090.00	35,281.25	31.08
320-4224-54.14000-SP2404	SIDEWALKS / TRAILS FY24 SPOST	1,262,000.00	419.50	419.50	1,261,580.50	0.03
320-4224-54.14005-SP2303	SIDEWALKS-VARIOUS LOCATIONS SPOST	565,912.48	48,902.32	19,382.50	517,010.16	8.64
	Total Dept 4224 - SIDEWALKS	2,269,849.24	111,408.68	48,652.32	2,158,440.56	4.91
<b>Department: 6210 PARKS &amp; RECREATION</b>						
320-6210-52.12000-SP2107	PROGRAM/PROJECT MGMT	10,727.00	0.00	0.00	10,727.00	0.00
320-6210-54.12000-SP1917	PRIORITY PROJECTS - MASTER PLAN	0.00	23,057.59	0.00	(23,057.59)	100.00
320-6210-54.12000-SP2013	PARKS RESTROOMS	109,185.44	0.00	0.00	109,185.44	0.00
320-6210-54.12000-SP2307	SPORTS FIELD LIGHTING SPOST	341,387.92	0.00	0.00	341,387.92	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023  
 % Fiscal Year Completed: 25.14  
 \*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL Number	Description	Amended Budget	YTD Balance 09/30/2023	Activity For 09/30/2023	Available Balance 09/30/2023	% Bdgt Used
<b>Fund: 320 SPLOST FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 6210 PARKS &amp; RECREATION</b>						
320-6210-54.12000-SP2308	PARK SIGNAGE	111,249.84	87,050.12	0.00	24,199.72	78.25
320-6210-54.13000-SP2208	TRC IMPROVEMENTS FY22	18,578.51	0.00	0.00	18,578.51	0.00
	Total Dept 6210 - PARKS & RECREATION	591,128.71	110,107.71	0.00	481,021.00	18.63
<b>Department: 6211 PARKS</b>						
320-6211-54.12000-SP2108	SPORTS FIELD LIGHTING	4,306.04	0.00	0.00	4,306.04	0.00
320-6211-54.12000-SP2109	PARKING LOTS - PARKS	176,575.00	0.00	0.00	176,575.00	0.00
320-6211-54.12000-SP2110	J HOMESTEAD RESTORATION	50,000.00	0.00	0.00	50,000.00	0.00
320-6211-54.12000-SP2111	SECURITY CAMERAS	25,000.00	0.00	0.00	25,000.00	0.00
320-6211-54.12000-SP2206	FITZGERALD PARK IMP FY22	513,039.59	45,710.95	20,151.35	467,328.64	8.91
320-6211-54.12000-SP2209	ROSENFELD PARKING LOT IMP FY22	35,480.00	0.00	0.00	35,480.00	0.00
320-6211-54.12000-SP2306	ROSENFELD TENNIS COURT IMPROVEMENTS	200,000.00	0.00	0.00	200,000.00	0.00
320-6211-54.12000-SP2406	FITZGERALD PARK RENO PHASE 2 FY24	753,004.76	0.00	0.00	753,004.76	0.00
	Total Dept 6211 - PARKS	1,757,405.39	45,710.95	20,151.35	1,711,694.44	2.60
<b>Department: 6212 POOLS</b>						
320-6212-54.12000-SP2112	POOL RENOVATIONS	11,328.37	0.00	0.00	11,328.37	0.00
320-6212-54.12000-SP2207	SPLASH PAD IMPROVEMENTS FY22	69,279.42	0.00	0.00	69,279.42	0.00
	Total Dept 6212 - POOLS	80,607.79	0.00	0.00	80,607.79	0.00
<b>Expenditures</b>						
	Total 320 - SPLOST FUND:	14,320,266.44	429,326.97	137,784.42	13,890,939.47	3.00
<b>TOTAL REVENUES</b>						
<b>TOTAL EXPENDITURES</b>						
<b>NET OF REVENUES &amp; EXPENDITURES:</b>						
BEG. FUND BALANCE		5,269,000.00	1,160,542.55	543,821.77	4,108,457.45	
END FUND BALANCE		14,320,266.44	429,326.97	137,784.42	13,890,939.47	
		(9,051,266.44)	731,215.58	406,037.35	(9,782,482.02)	
		8,526,676.21	8,526,676.21			
		(524,590.23)	9,257,891.79			

REVENUE AND EXPENDITURE REPORT FOR CITY OF TUCKER

Balance As of 09/30/2023  
 % Fiscal Year Completed: 25.14  
 \*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL Number	Description	Amended Budget	YTD Balance 09/30/2023	Activity For 09/30/2023	Available Balance 09/30/2023	% Bdg't Used
<b>Fund: 560 STORMWATER</b>						
<b>Account Category: Revenues</b>						
<b>Department: 0000 NON DEPARTMENTAL</b>						
560-0000-34.42600	STORMWATER UTILITY CHARGES	2,864,072.00	22,913.26	22,913.26	2,841,158.74	0.80
	Total Dept 0000 - NON DEPARTMENTAL	2,864,072.00	22,913.26	22,913.26	2,841,158.74	0.80
<b>Revenues</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 4910 STORMWATER</b>						
560-4910-52.12000	PROFESSIONAL SERVICES	695,827.75	95,187.75	63,571.50	600,640.00	13.68
560-4910-52.12400	CONTRACTUAL SVCS-LOWE ENGINEERING	545,497.00	55,064.87	0.00	490,432.13	10.09
560-4910-52.13000	OTHER SERVICES / TECHNICAL	520,000.00	0.00	0.00	520,000.00	0.00
560-4910-52.22230	REPAIRS & MAINT - STORMWATER	1,584,975.00	88,800.00	0.00	1,496,175.00	5.60
560-4910-53.10000	OPERATING SUPPLIES	213,600.00	14,506.20	0.00	199,093.80	6.79
	Total Dept 4910 - STORMWATER	3,559,899.75	253,558.82	63,571.50	3,306,340.93	7.12
<b>Expenditures</b>						
<b>Fund 560 - STORMWATER:</b>						
	TOTAL REVENUES	2,864,072.00	22,913.26	22,913.26	2,841,158.74	
	TOTAL EXPENDITURES	3,559,899.75	253,558.82	63,571.50	3,306,340.93	
	NET OF REVENUES & EXPENDITURES:	(695,827.75)	(230,645.56)	(40,658.24)	(465,182.19)	
	BEG. FUND BALANCE	0.00	0.00			
	END FUND BALANCE	(695,827.75)	(230,645.56)			
<b>Report Totals:</b>						
	TOTAL REVENUES - ALL FUNDS	33,835,387.00	6,091,116.46	3,842,042.23	27,744,270.54	
	TOTAL EXPENDITURES - ALL FUNDS	72,183,387.80	5,298,520.34	2,471,737.02	66,884,867.46	
	NET OF REVENUES & EXPENDITURES:	(38,348,000.80)	792,596.12	1,370,305.21	(39,140,596.92)	





# City of Tucker

## MEMO

**To:** Honorable Mayor and City Council Members  
**From:** Tami Hanlin, City Manager  
**Date:** October 23, 2023  
**RE:** Memo for Report on Upcoming Agenda Items

---

**Description: DRAFT List of Upcoming Council Meeting Agenda Items:**

### **UPCOMING ITEMS FOR COUNCIL MEETING NOVEMBER 13, 2023:**

- Approval of the Minutes
- Ordinance 2nd Read on City Initiated Rezoning – Lawrenceville Hwy Parcels
- Ordinance 2nd Read on CH 46 Zoning Text Amendment - Adult Entertainment
- Ordinance 1<sup>st</sup> Read on CH 46 Zoning Text Amendment - Art. 7 SLUP Changes
- Ordinance 1<sup>st</sup> Read on Text Amendment for Traffic Calming
- Resolution to Abandon ROW between Fern Dr, Lawrenceville Hwy, Montreal Rd, and Montreal Cir
- Contract for bid award for ITB #2023-026 Juliette Road Resurfacing and Safety Improvements
- Contract for bid award for ITB #2023-027 Fellowship Road Landscape Improvements
- Contract for bid award for ITB #2023-028 Lawrenceville Hwy @ I-285 Landscape Improvements
- Contract MOA with Tucker-Northlake Community Improvement District
- Contract for bid award for ITB #2023-029 Juliette Road Median Landscaping
- Contract Agreement with DeKalb CSB

### **UPCOMING ITEMS FOR COUNCIL MEETING NOVEMBER 27, 2023:**

- Stormwater Extent of Service Policy



# City of Tucker

## MEMO

**To:** Honorable Mayor and City Council Members  
**From:** Tami Hanlin, City Manager  
**CC:** Ted Baggett, City Attorney  
**Date:** 10/18/2023  
**RE:** Memo for Proposed contract with DeKalb Community Service Board (CSB)

---

### **Description for on the Agenda:**

Presentation by the DeKalb Community Service Board

### **Issue:**

The city has seen a consistent issue with un-housed individuals who are in need of support beyond the scope the DeKalb Police Department is able to provide. The City is considering funding an additional resource to support the Police efforts.

### **Recommendation:**

After hearing the presentation on 10/23/2023, the Mayor and Council approve a contract on 11/13/2023 with the CSB to provide a dedicated resource to the city in an effort to address the needs of unhoused individuals.

### **Background:**

Recently the DeKalb Community Service Board reached out to the Mayor and staff to explain their mission and explore partnership opportunities. They are a State funded agency (staff are State employees) that deliver local services. The goal of the organization is to provide; crisis services including assessment, support, intervention, and stabilization; temporary observation services, medically monitored substance withdrawal management, brief individual and group counseling and linkage to community-based services. They work with DeKalb Police and often are called by the Police to provide follow up services that the Police do not have available. They currently work with Doraville, Dunwoody, and Decatur. They are proposing that the City contract with the CSB for a dedicated Case Worker who would be focused on Tucker. The case worker would be charged with identifying community resources (NETworks, churches, etc.) and working directly with unhoused individuals and those in crisis. The Case Worker would have an office at City Hall and could be full or part time. I am recommending that we enter into a one-year contract for 20 hours per week, as it is difficult to determine the extent of the need without supporting data. The cost would be approximately \$32,000 for the first year. I have included the link to their website for review.

<https://dbhdd.georgia.gov/locations/dekalb-community-service-board>



# City of Tucker

## MEMO

**To:** Honorable Mayor and City Council Members  
**From:** Courtney Smith, Community Development Director and Ken Hildebrandt, City Engineer  
**CC:** Tami Hanlin, City Manager  
**Date:** October 3, 2023  
**RE:** Memo for Transportation Master Plan Update

---

### **Description for on the Agenda:**

First read of an ordinance to update the Transportation Master Plan.

### **Issue:**

The City of Tucker has been working to improve crime, resolve property issues, provide better access, and ensure new development is compatible with the goals of the Comprehensive Plan in the Juliette Road/Richardson Street corridor for several years. Projects include new sidewalks along Juliette Road, repaving and safety improvements along Juliette Road including a new four way stop at Juliette Road and Stone Mill Way, street lighting and median landscaping improvements along Juliette Road, the installation of a flock camera, city-initiated rezoning of eight properties, the dedication of a portion of Richardson Street that was privately owned, our multifamily code compliance program, and collaboration with DeKalb PD.

Several residents have expressed concern about the limited access in and out of this area and a new business on Richardson Street has expressed concern about unsafe conditions at the intersection of E Ponce de Leon. In order to continue our efforts to improve this community, staff is proposing to amend the Transportation Master Plan to include a connection between E Ponce de Leon Avenue and Stone Mill Way to provide better access for emergency services and residents, as well as safer road conditions.

The amendment to the Transportation Master Plan follows the 2023 update to the Tucker Tomorrow Comprehensive Plan, which includes specific priorities for this neighborhood in Goal 2 (Improve Transportation Connections) and Goal 3 (Preserve and Improve Neighborhoods). The Transportation Master Plan was not included in the adoption of the 2023 Tomorrow Tomorrow Comprehensive Plan Update in June of this year as a major update to the Transportation Master Plan is expected in 2024/2025. However, small changes need to occur in existing codes and city documents in the interim. This includes updates to the zoning ordinance (TA-23-0004) and the Transportation Master Plan.

Relevant Comprehensive Plan Language from 2023 Update includes:

#### Goal 2 Policy 2:

“The Juliette Road/Richardson Street Corridor is also an area of community concern due to lack of connectivity and poor streetscape design. The city is encouraged to continue efforts to better connect these streets and improve design to accommodate vehicular, pedestrian and cyclist movement. This area is also discussed in Goal 3 in regard to housing conditions.”

Goal 3 Policy 4:

“Of particular concern is the Juliette-Richardson Corridor and the naturally occurring affordable housing complexes in this neighborhood. This area received multiple code enforcement violations and has high crime rates. As mentioned in Goal 2, the city is investing in street improvements in this corridor to address safety. Similarly, the city is encouraged to continue efforts to improve the multi-family livability and safety of this neighborhood.”

**Recommendation:**

Staff recommends updating the Transportation Master Plan.

**Summary:**

The following tables/figures are proposed to be amended in the Transportation Master Plan to reflect the addition of a connection between E Ponce de Leon and Stone Mill Way:

- Amend Table 6 on page 20
- Amend Figure 9 on page 22
- Amend Figure 10 on page 24
- Amend Figure 15 on page 30
- Amend Table 7 on page 32

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF TUCKER, GEORGIA,  
FOR THE PURPOSE OF AMENDING THE TUCKER STRATEGIC  
TRANSPORTATION MASTER PLAN.**

**WHEREAS**, The Mayor and City Council desires to promote the public health, safety, and general welfare of the residents of the city; and,

**WHEREAS**, the Mayor and City Council desires to achieve compliance with all applicable state and federal regulations; and

**WHEREAS**, the Mayor and City Council desires to provide for protection of the constitutional rights and obligations of all citizens within the city; and

**WHEREAS**, the Mayor and City Council adopted the first Tucker Strategic Transportation Master Plan in 2019 as a comprehensive document outlining the transportation policies and strategies for the city; and

**WHEREAS**, the Strategic Transportation Master Plan demonstrates the city's commitment to proactively addressing transportation challenges and ensuring a safe commuting experience for its residents and visitors; and

**WHEREAS**, modifications are needed to the Tucker Strategic Transportation Master Plan to address new priorities outlined in the 2023 Tucker Tomorrow Comprehensive Plan; and

**WHEREAS**, Mayor and City Council desire to amend Table 6 and 7, as well as Figures 9, 10, and 15 to include a recommended connection between E Ponce de Leon and Stone Mill Way; and

**WHEREAS**, a Public Meeting was held by the Mayor and City Council of Tucker on October 10, 2023 and October 23, 2023; and

**WHEREAS**, The Mayor and City Council is the governing authority for the City of Tucker;

**NOW THEREFORE**, the Mayor and City Council of the City of Tucker while in a Special Called Session on October 23, 2023, hereby ordains and approves the amendments to the Tucker Strategic Transportation Master Plan as shown in attached document titled "Strategic Transportation Master Plan October 23, 2023."

**SO EFFECTIVE** this 23<sup>rd</sup> day of October 2023.

Approved by:

\_\_\_\_\_  
Frank Auman, Mayor

Attest:

\_\_\_\_\_  
Bonnie Warne, City Clerk

[SEAL]



## Strategic Transportation Master Plan

October 23, 2023

Today. Tomorrow. Together.



**Document Revision Note:**

This document includes a minor amendment to the adopted Transportation Master Plan, as passed by City Council in 2019. The Transportation Master Plan provides a comprehensive blueprint for the development and improvement of Tucker’s infrastructure. This amendment includes adding the Richardson Street Improvement project to the project list. This project aims to address a safety issue by providing better sight distance and intersection spacing away from the US 78 ramp, while also upgrading the street to current standards and adding an adjacent sidewalk. Revisions were made within this document to include this new project, identified as Project ID C-2 in the tables and figures within.

This amendment to the Transportation Master Plan demonstrates the City's commitment to proactively addressing transportation challenges and ensuring a safe commuting experience for its residents and visitors.

The amended Transportation Master Plan was presented to City Council on October 10, 2023 and October 23, 2023 for review and passage.



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## Acknowledgements

### **City Officials**

Frank Auman, Mayor

Pat Soltys, Council Member District 1 – Post 1

Matt Robbins, Council Member District 2 – Post 1

Michelle Penkava, Council Member District 3 – Post 1

William (Bill) Rosenfeld, Council Member District 1 – Post 2

Noelle Monferdini, Council Member District 2 – Post 2

Anne Lerner, Council Member District 3 – Post 2

### **City Staff**

Tami Hanlin - City Manager

Ken Hildebrandt, P.E., PTOE - City Engineer

Sonja Szubski - City-Community Connector

Cindy Jenkins, P.E. - Assistant City Manager

Matt Holmes - Communications Director

Tom Udell, P.E., PTOE - Traffic Engineer

### **Stakeholder Advisory Committee**

Charlton Allen

Larry Kaiser

Mark Mannen

Prince Njoku

Lois Ricci

Seth Snyder

Richard Wilson

Nathan Currier

Matthew Lee

Emory Morseburger

Doug Reynics

Mike Schroeder

Tom Ulbricht

### **Consultant Team**

VHB – Tim Preece, Ambar Johnson, David Pickworth

Gresham Smith – Erin Thoresen, Nithin Gomez, Megha Young

the Collaborative – Angela Parker, Andyan Diwangkari

## Introduction

Located in DeKalb County, Georgia, the City of Tucker borders Gwinnett County and the cities of Chamblee, Clarkston, Stone Mountain, and Decatur. Originally established as a railroad community in 1892 and incorporated in 2016, this diverse, lifelong community is the 27th most populated city in the state. This citywide Strategic Transportation Master Plan has been developed to address streets, trails, sidewalks, transit and parking as well as connecting Tucker’s many neighborhoods, the downtown, schools, shopping, the library and recreation facilities. This plan serves as the Transportation Element of the City’s Comprehensive Plan – Tucker Tomorrow.

This Strategic Transportation Master Plan includes an analysis of existing and future transportation needs and identifies policies, projects and programs to remedy transportation issues and meet future needs throughout the City. Over the span of six months of planning and analysis, the City of Tucker and its consultant team - VHB, Gresham Smith and Partners, and The Collaborative - collaborated with residents and key stakeholders to create this strategic plan. An extensive public engagement effort involved residents and stakeholders through a stakeholder advisory committee, numerous community meetings, city council meetings and individual briefings. Information about the project and comments received were collected, considered and documented. Draft materials, presentations and comments collected were uploaded to the City’s website throughout the process.

## Coordination with Previous and Ongoing Plans and Studies

This transportation plan builds on several prior studies and is coordinated with several other ongoing City initiatives. Table 1 highlights previous plans the conducted in the City of Tucker, which were also used in the consultant team’s analysis of existing conditions, vision and goal settings, and formulating recommendations to strategically recommend projects and highlight concerns for the citizens of Tucker. The project team and City staff coordinated closely with the other ongoing City initiatives listed in Table 1 – attending community meetings and meeting with other consultants to review details of the various plans.

Table 1: Previous and Ongoing Plans and Studies

Plans and Studies	Year Completed
DeKalb County 2035 Comprehensive Plan	2017
Tucker Tomorrow	2018
Tucker Neighborhood Strategic Plan	2000
Downtown Tucker Area Livable Centers Initiative Study	2005
Tucker-Northlake Community Improvement District Master Plan Study	2015
Student Vision 10 Year Plan City of Tucker	2017
Tucker Trails Master Plan	2018-2019 (ongoing)
Tucker Historic Resource Report	2018-2019 (ongoing)
Tucker Downtown Master Plan	2018-2019 (ongoing)
Tucker Parks Master Plan	2018-2019 (ongoing)
Tucker Sign Ordinance and Overlay Zoning Rewrite	2018-2019 (ongoing)

## Existing Transportation Conditions

The City of Tucker is a multimodal community that provides access to roads, transit, pedestrian and bicycle facilities, proximity to other county transportation agencies, access to interstate highways and industrial freight traffic. For this plan, the project team focused on the infrastructure and movement for people who use transit, drive vehicles, walk, and ride bicycles. The project team has taken inventory of existing transportation conditions including, but not limited to, number of lanes, functional class, traffic signals, daily traffic volumes, pedestrian facilities, bicycle facilities, and transit facilities and services.

## Roadway Conditions

Some roadway characteristics in Tucker are evidence of the early time in which those roads were originally built, such as streets which radiate from the center of town because railroad access was critical to the early local economy. Many streets have been expanded and updated over time. Today, Tucker is served by a network of freeways, arterials, collectors and local streets. Some major roads (Lawrenceville Highway, Lavista Road, Stone Mountain Freeway, I-285) are maintained by the Georgia Department of Transportation and carry state and/or US highway numbers. The balance are local roads – and, their operation and maintenance are now the responsibility of the City of Tucker.

Figure 1 shows the current functional classification of roads in Tucker – showing the hierarchy from local streets all the way up to major arterials. Functional classification is the system of roadway classification defined by the Federal Highway Administration (FHWA) to denote the role of each roadway in the network. Functional classification is also used to determine which streets must be included in regional air quality modeling, to convey expectations about roadway design, and to determine eligibility for funding under the Federal-aid program. The FHWA classifications and characteristics of each are summarized in Table 2.

Table 2: Roadway Functional Classifications

Functional Classification	Characteristics
Major (or Principal) Arterial	Serve major activity centers; highest traffic volume corridors; longest trip demands; serve demand for travel between central business district and outlying residential areas
Minor Arterial	Augment major arterials; serve trips of moderate length; distribute traffic to smaller geographic areas than major arterials; provide more land access than major arterials
Collector	Serve both land access and traffic circulation; connect to residential neighborhoods; distribute trips between local roads and arterials; higher speeds and more signalized intersections than local roads
Local	Provide direct access to adjacent land and uses; connect to collector and arterials roadways; carry little or no through traffic

Source: FHWA Highway Functional Classification Concepts, Criteria and Procedures, 2013 Edition.

Figure 2 shows the number of lanes in addition to the Functional Classifications. The Major Arterials (Lawrenceville Highway and Mountain Industrial Boulevard) are 4 or more lanes, while Minor Arterials may be 2-5 lanes and Collectors are typically only 2-3 lanes. And, Figure 3 displays average daily traffic volumes in addition to the Functional Classifications. Daily traffic volumes displayed in Figure 3 were sourced from the Georgia Department of Transportation’s daily count stations from 2016 for major and minor arterials. As expected, the highest daily traffic volumes are generally found on the major and minor arterials roadways, while lower traffic volumes are typically seen on the Collector roadways. Though Mountain Industrial Boulevard is not a state or US route, it is a four-lane road major arterial, having two through lanes in each direction and a traffic volume of 38,000 vehicles per day.

The FHWA’s Highway Functional Classification Concepts, Criteria and Procedures describes the considerations for determining the most appropriate classification of a roadway. Proposed changes to classifications are processed through the Metropolitan Planning Organization (the Atlanta Regional Commission for the Atlanta urbanized area) and then reviewed and approved by the state DOT and FHWA. The ARC may consider proposed changes at any time. The project team has carefully reviewed the currently adopted FHWA Functional Classifications and

found no major concerns with the currently adopted classifications. One potential modification is suggested for consideration - changing Northlake Parkway from Collector to Minor Arterial, based on the FHWA guidance summarized above in Table 2. This suggested change does not affect funding eligibility nor air quality modeling, but could be considered during the ARC's next major functional classification updates.

Traffic control is provided through a network of traffic signals and stop-controlled intersections. The City works with the Georgia DOT to manage and maintain its many traffic signals. The City's traffic signals are located on Figure 4. Currently, these traffic signals are not all connected in a manner which allows them to be remotely monitored or managed. A more detailed inventory and assessment of traffic signalization needs is appropriate in order to better manage this important element of the transportation infrastructure.



Figure 1 - Roadway Functional Classifications

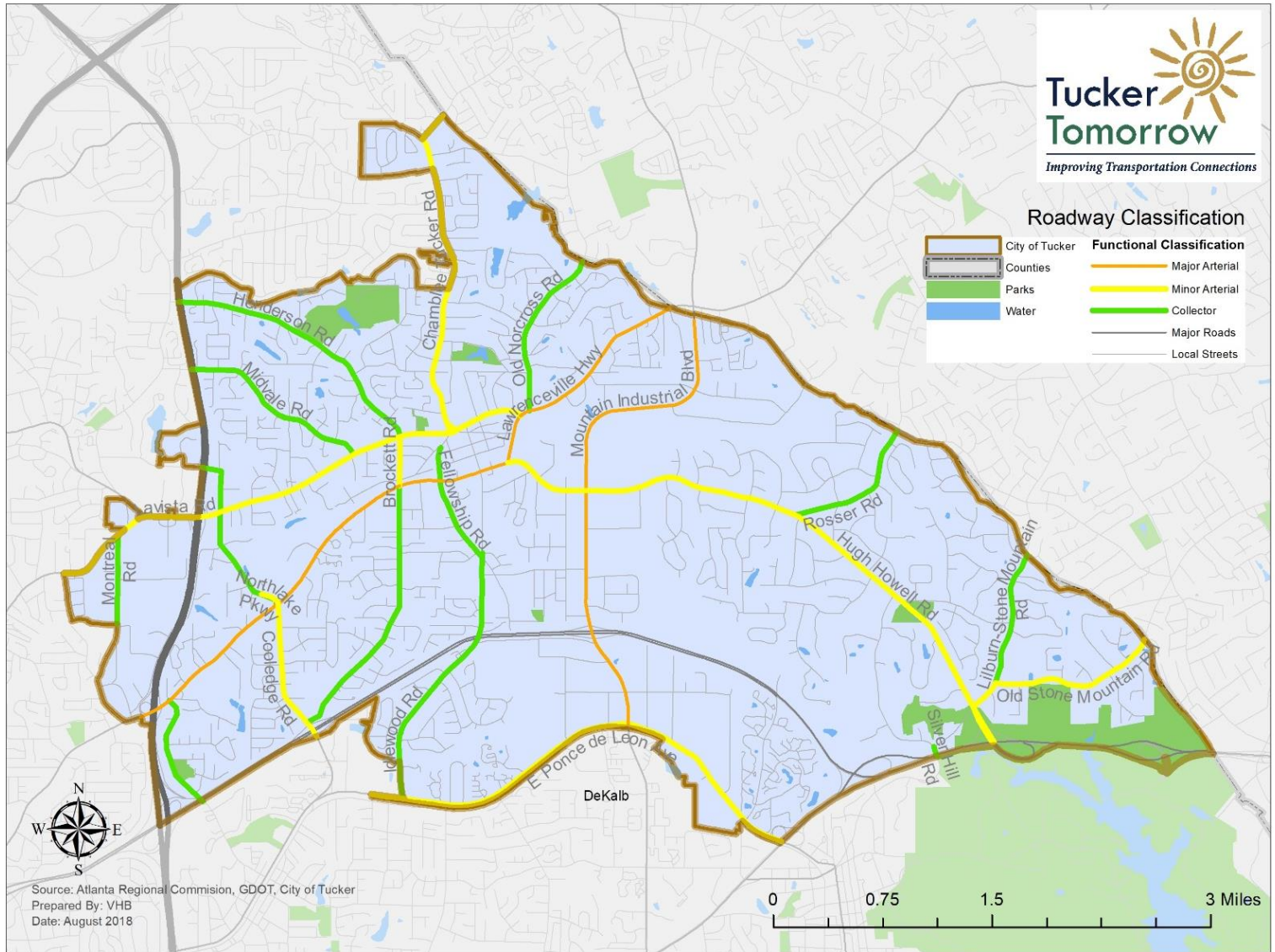


Figure 2 - Roadway Number of Lanes

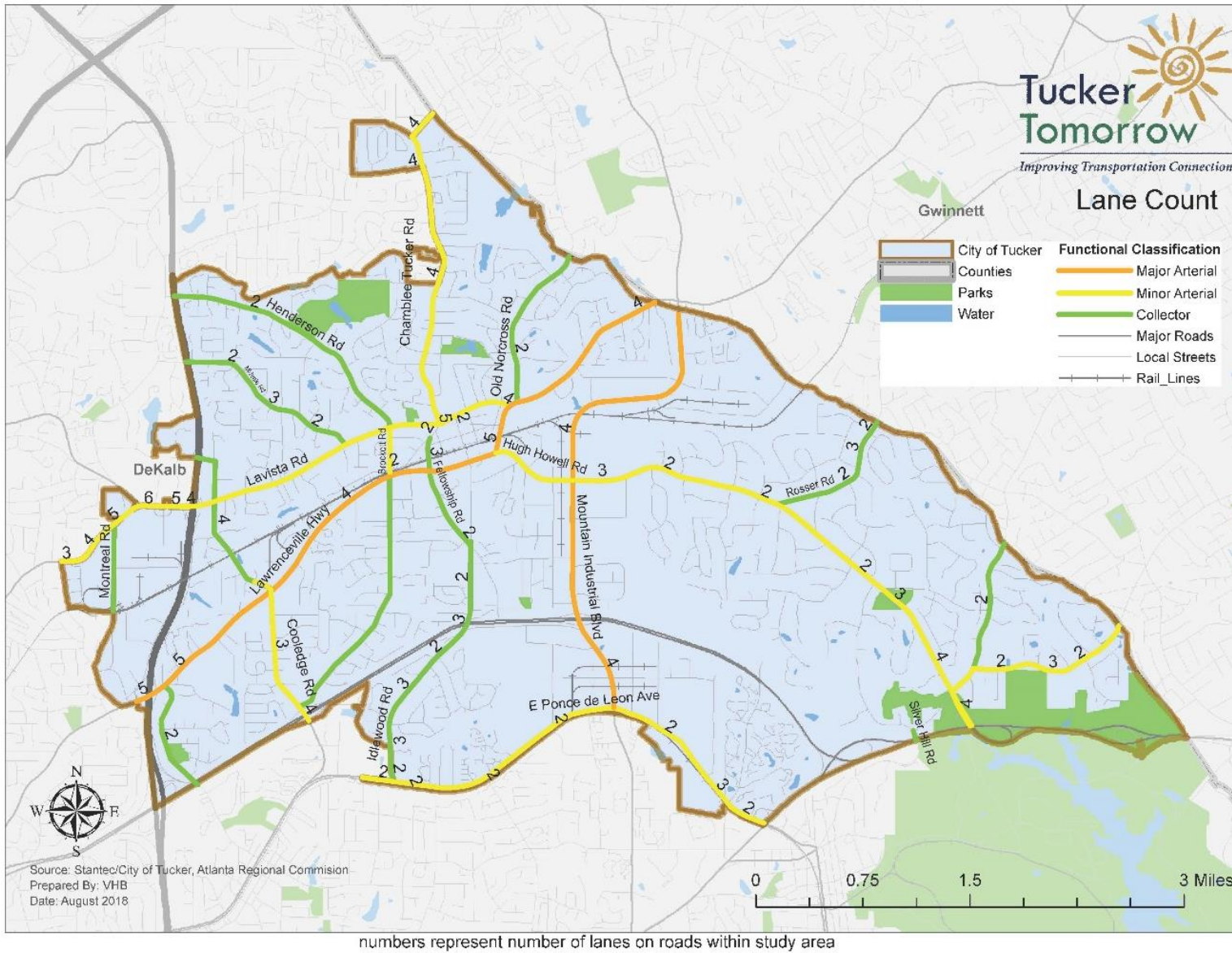


Figure 3 – Average Daily Traffic Volumes (2016)

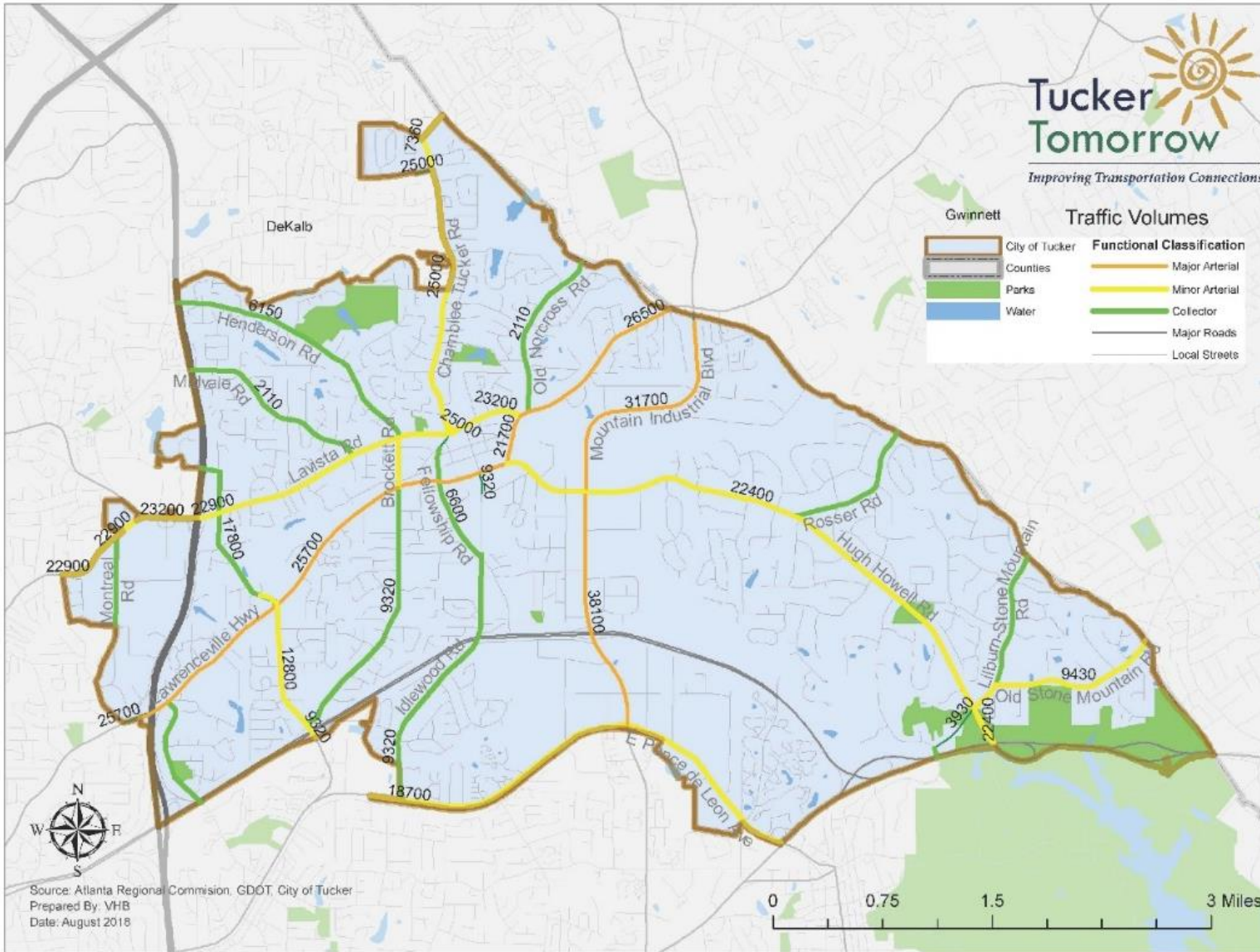


Figure 4 - Traffic Signal Locations

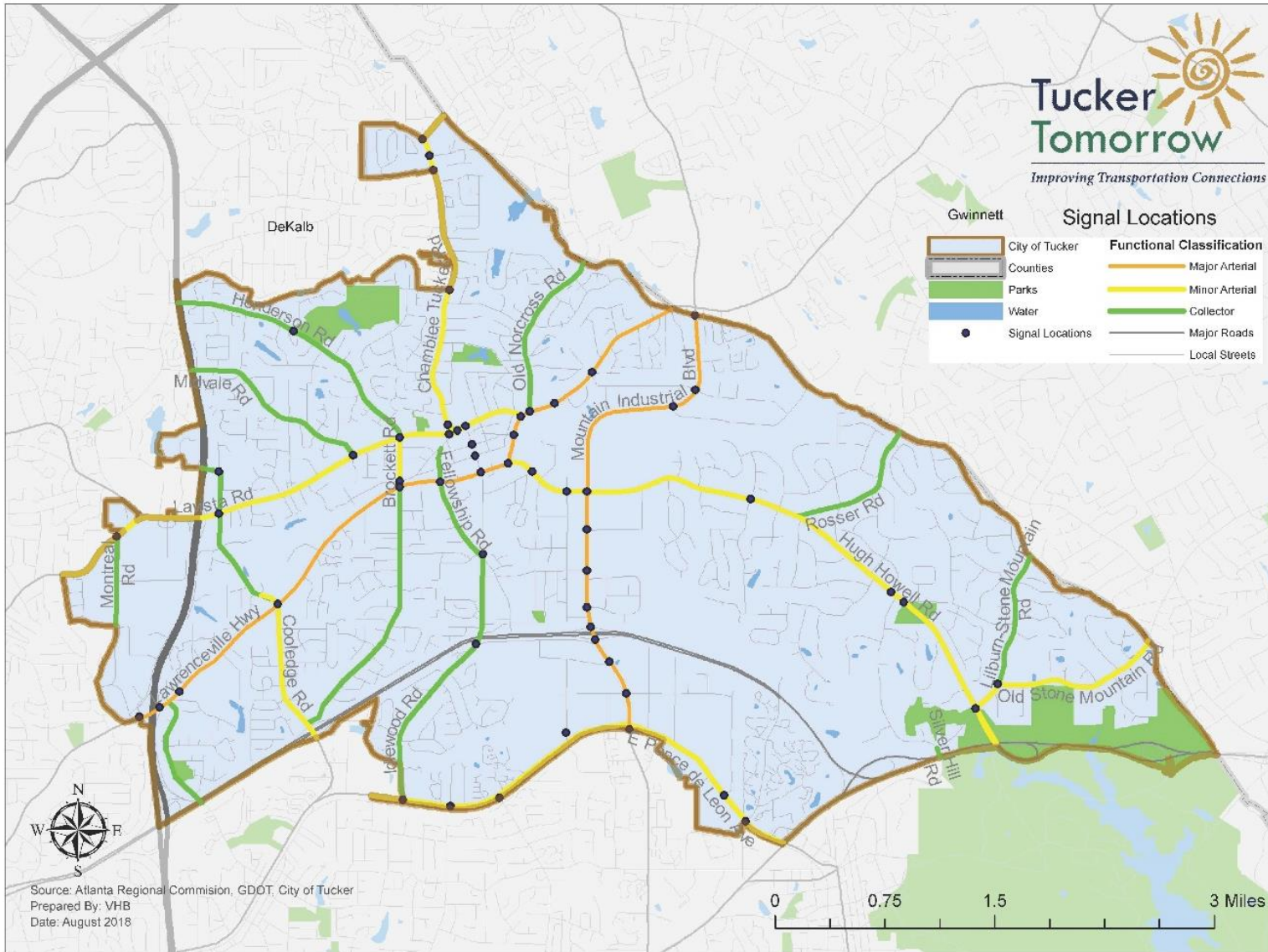
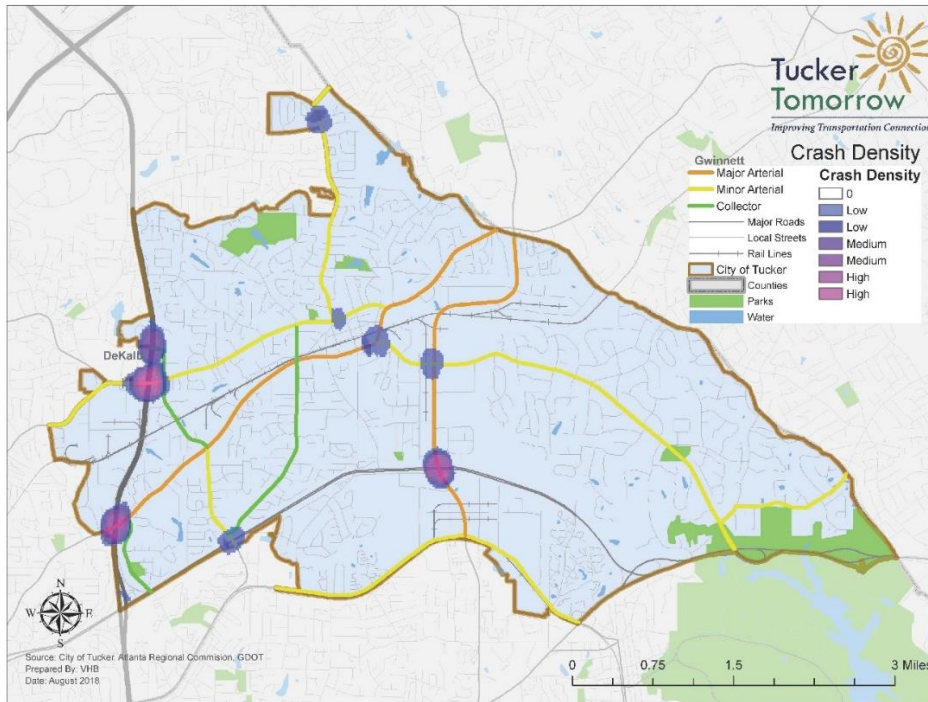


Figure 5 - Vehicular Crashes



The City has recently undertaken an examination of the top 20 high crash intersections in the City. That analysis included very specific recommendations at many of those intersections for modifications intended to reduce the potential and/or severity of crashes. That detailed analysis is documented separately.

As part of the STMP, the project team also mapped the density of crashes throughout the City. Figure 5 displays the citywide crash history as crash density, where locations having a greater frequency of crashes are purple and dark blue. As shown, crash density has been greatest generally at locations such as near I-285 on Lavista Road, on Lawrenceville Highway near I-285 and at two nodes on Mountain Industrial Boulevard. These locations correspond to where traffic volumes are highest and traffic congestion is most noticeable. Intersection and street improvement projects at or near each of these locations are recommended later in this document to address traffic flow, traffic safety and pedestrian safety.

## Pedestrian and Cycling Facilities

Sidewalks in Tucker are particularly valued assets as they provide mobility options for people who may not be able to drive or simply choose to walk. Sidewalks provide safe connections for people of all ages and abilities, and especially for people in wheelchairs and minors (under age 16) on bicycles. Sidewalks not only facilitate travel to work and home, they also offer opportunity for social interaction, active living, access to green space, increased health benefits of walking, and reduce the emission of greenhouse gases.

Remnants of the classic American street grid plan, with wide north/south streets, east/west avenues, and alleys subdividing blocks, are present in downtown Tucker. In addition to completing sidewalks missing along existing streets, rights-of-way should be secured to restore and expand the pedestrian and vehicular grid downtown creating a more walkable, accessible, and pedestrian friendly city center. Connecting dead end streets and using alleys for pedestrian access, in conjunction with existing and planned sidewalks, supports the goals of the Tucker LCI Study and the Comprehensive Plan by increasing opportunities to live, work, and gather as a community in a unique downtown.

Pedestrian facilities are paramount for vulnerable populations in Tucker, such as the elderly, people of different abilities, and students. While walking in Tucker, people many have to navigate grass and gravel in their path where formal sidewalks are lacking. In areas where sidewalks are not formally developed, people who rely on mobility tools such as wheelchairs, strollers, and walkers find great difficulty in maintaining their strides along corridors with large volumes of vehicular traffic that are often traveling at intimidating speeds of 35 miles per hour and greater.

Tucker currently has a total of approximately 55 miles of sidewalks. Figure 6 displays Tucker's existing sidewalk network. While some streets have continuous sidewalks, others have gaps or are completing lacking sidewalks. Completing the missing sidewalks would ensure that people can walk safely anywhere in the City. Figure 5 also shows roadways with raised medians and locations of midblock pedestrian crossings. There are 12 median locations and 12 midblock crossings on roadways in Tucker. The raised medians may provide opportunities for pedestrian crossing refuge areas as part of future improvements. Existing midblock pedestrian crossings are located on Lavista Road, Mountain Industrial Boulevard, Lawrenceville Highway, and Northlake Parkway. (The City is currently examining the potential to construct additional midblock crossing where demand exists and physical conditions allow.)

Existing multiuse trails and bicycle facilities are displayed in Figure 7 (in addition to sidewalks). The Stone Mountain Trail (a multiuse trail) is located along E Ponce de Leon Avenue along the City's southern boundary and a bike lane exists along a short section of Idlewood Road. A state-designated bike route exists along Old Stone Mountain Road, although there is no actual bike infrastructure present.

Figure 6- Existing Median and Midblock Crosswalk Locations

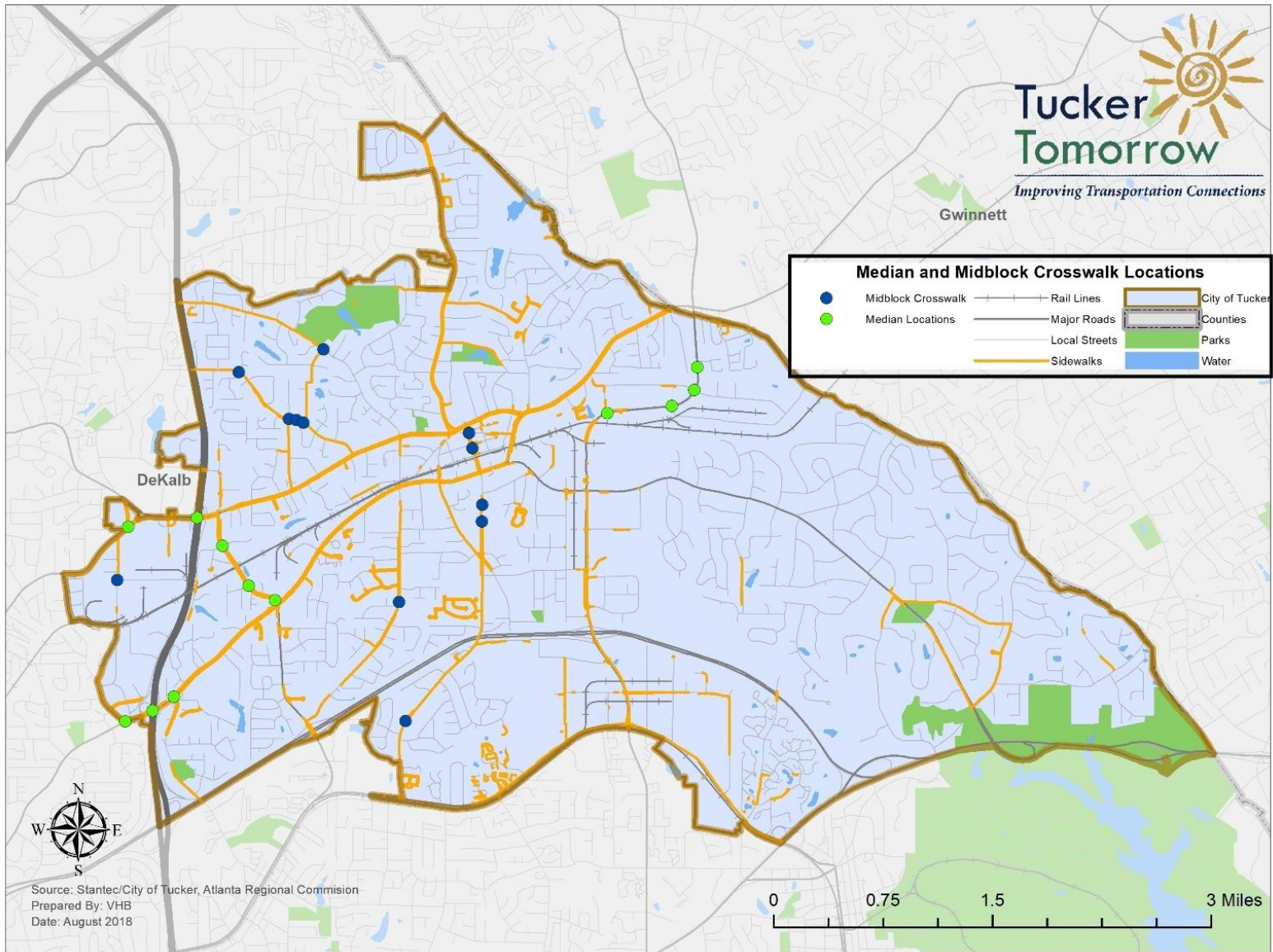
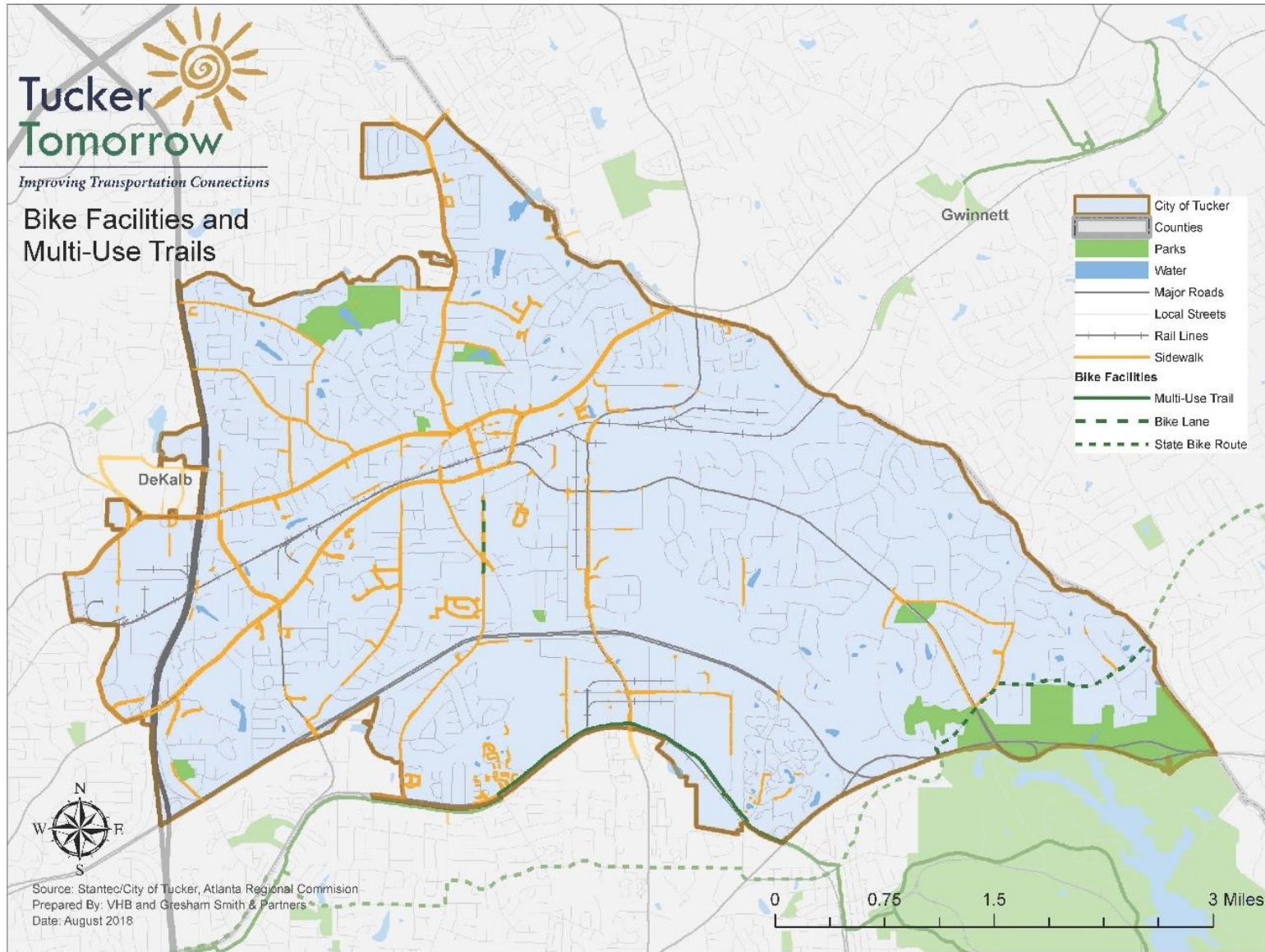


Figure 7 – Existing Bike Facilities and Multi-Use Trails





## Transit Service and Ridership

Tucker is currently serviced by seven MARTA routes that serve downtown Tucker, the Lawrenceville Highway corridor, the Mountain Industrial Boulevard corridor, and provide service to the MARTA Rail's Blue and Gold lines with connections to Lindbergh, Avondale, Kensington, Doraville, and Chamblee Stations. Figure 8 displays these routes throughout the community. MARTA Route 120 along East Ponce De Leon Avenue and Route 121 along North Hairston Road have the highest number of daily riders. More detailed information on average daily bus route and station ridership can be found in Table 3 and Table 4.

Adjacent to the Tucker's city limits are Gwinnett County Transit Routes 20 and 30 along Jimmy Carter Boulevard and Lawrenceville Highway with access to Beaver Run and Lilburn, which are not shown. In addition, SRTA Xpress routes 418, 424, and 428 operate nearby. (Gwinnett and SRTA routes are not shown on Figure 8.)

In addition to these existing transit services, there are certain ongoing regional transportation projects which will afford the City of Tucker opportunities to see expanded transit services. Firstly, MARTA and DeKalb County are investigating the opportunity to construct several local Mobility Hubs in DeKalb County. A Mobility Hub is a small transit center located where multiple bus routes intersect to better serve passengers at these busier locations. A Mobility Hub may include bus bays, a covered waiting area, passenger information (such as maps, schedules and real-time information about arriving buses), restrooms, vending, etc. MARTA and DeKalb County are currently discussing the feasibility of locating one of these local Mobility Hubs in Tucker, potentially near the intersection of Lawrenceville Highway/Idlewood Road/Main Street, where several routes currently intersect.

Secondly, the Georgia Department of Transportation (GDOT) is currently developing plans to construct Express-Toll Lanes (ETL) along I-285 across the "top end" (I-75 to I-85) and from I-85 to I-20 in DeKalb County. This planned ETL system (also called a Managed Lane system) will use a variable toll as a means to manage demand in the express lanes, thereby managing the volume of traffic and maintain desirable travel speeds. These planned ETL facilities, then, will provide an excellent opportunity to run fast and efficient express bus service. Unlike local bus service which serves local trips and makes frequent stops, express bus service (like the SRTA Xpress routes) serves longer trips and makes fewer stops. Express service is appropriate to connect residential areas to employment centers or to regional transit hubs. The GDOT's planned managed lane system along I-285 will provide an envelope within which to run additional express bus service connecting parts of DeKalb County to Doraville MARTA and to the Perimeter Center employment district. This provides an excellent opportunity to include access or provisions for express bus service from the Northlake area of Tucker to express bus services in I-285. (There is currently no similar plan for US 78; although further study is recommended in the policy recommendations later in this document.)

Figure 8 - Transit Services

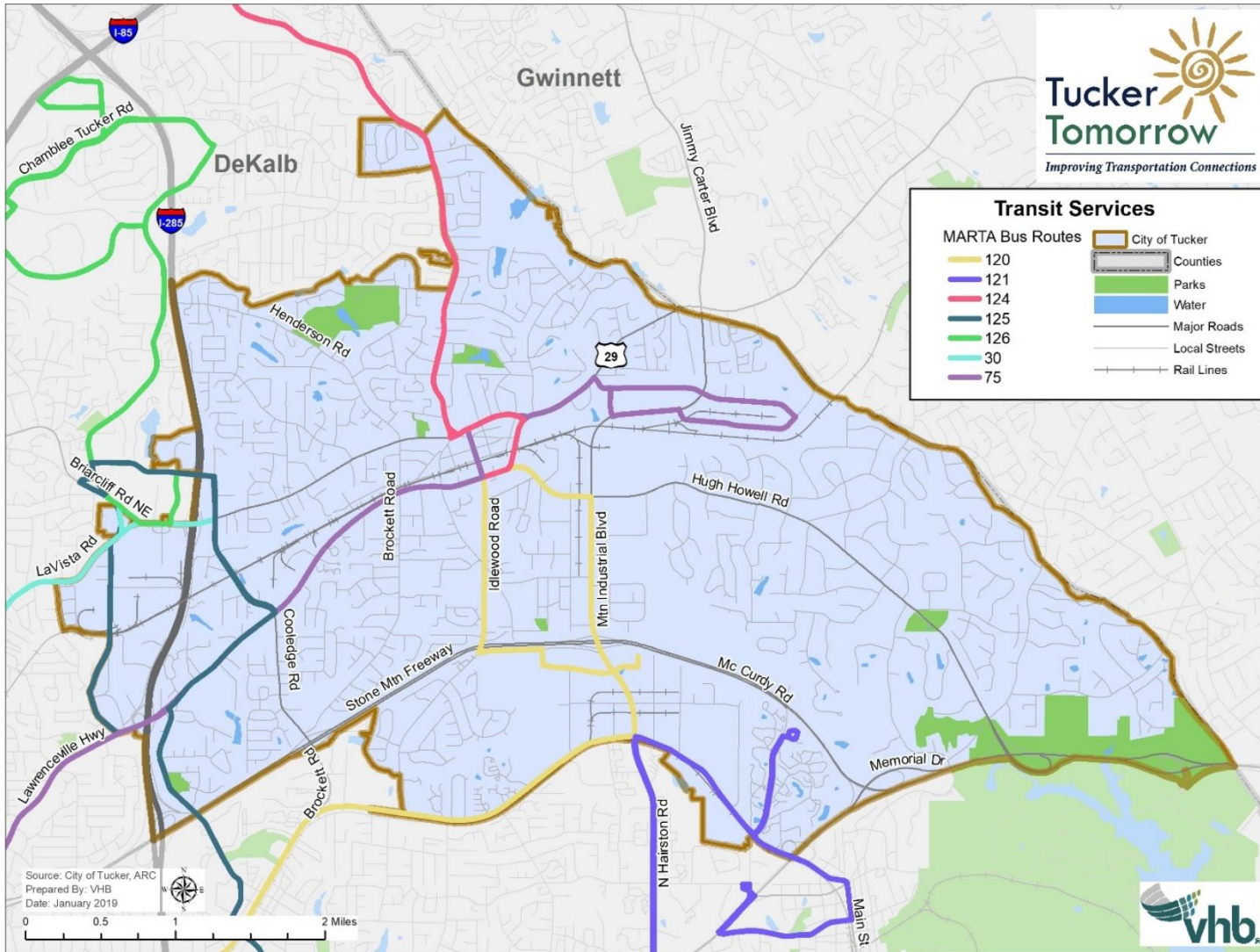


Table 3: MARTA Bus Route Ridership

Route #	Route Name	Weekday		Saturday		Sunday	
		Ons	Offs	Ons	Offs	Ons	Offs
30	Lavista Road	521	525	347	356	278	286
75	Lawrenceville Highway	1361	1364	744	749	526	536
120	East Ponce De Leon Avenue	2107	2142	1440	1476	1149	1189
121	Memorial Drive / N Hariston Road	3744	3723	2642	2633	2118	2108
124	Pleasantdale Road	1579	1584	848	850	694	702
125	Clarkston / Northlake	1854	1849	940	945	708	714
126	Chamblee Tucker Road	769	768	404	403	334	335

\* December 2017 through April 13, 2018

Table 4: Average Daily MARTA Rail Ridership

MARTA Station	Line	Weekday		Saturday		Sunday	
		Ridership	Time	Ridership	Time	Ridership	Time
Avondale	Blue	3,365	4:45 am - 1am	1,870	6 am - 1 am	1,404	6 am - 1 am
Chamblee	Gold	3,721	4:45 am - 1am	1,871	6 am - 1 am	1,425	6 am - 1 am
Doraville	Gold	5,476	4:45 am - 1am	3,154	6 am - 1 am	2,203	6 am - 1 am
Kensington	Blue	5,565	4:45 am - 1am	3,390	6 am - 1 am	2,692	6 am - 1 am
Lindbergh	Red / Gold	7,802	4:45 am - 1am	4,603	6 am - 1 am	3,639	6 am - 1 am

## Community Input

During the course of the project, the project team conducted three stakeholder advisory committee meetings, three public meetings, and one city council meeting as follows:

- Stakeholder Meeting 1 Monday, August 27, 2018
- Stakeholder Meeting 2 Tuesday, September 25, 2018
- Stakeholder Meeting 3 Thursday, November 1, 2018
- Community Meeting 1 Thursday, September 13, 2018
- Community Meeting 2: Thursday, November 15, 2018
- Community Meeting 3: Thursday, January 17, 2019
- City Council Presentation: Monday, February 25, 2019

Information distributed and discussed at each meeting is made part of the meeting documentation and was shared on the City’s website throughout the project. The stakeholder advisory committee played an important role by contributing their time and input to help formulate the transportation vision statement and objectives, review preliminary findings and recommendations, and serve as a sounding board prior to each community meeting. Community meetings involved a combination of formal presentations, displays, Q&A sessions, time for one-on-one conversation with project team members, and collection of written comments and suggestions.



For more detailed notes about meeting agendas and minutes, please see the appendix or visit: [www.tuckertomorrowplan.com/community-meetings](http://www.tuckertomorrowplan.com/community-meetings).

## Vision and Objectives

Identifying the City's vision and goals for transportation began with first reviewing input received during preparation of the Tucker Tomorrow plan – the City's Comprehensive Plan. The Strategic Transportation Master Plan examined the transportation conditions and sought additional community input to build on that understanding and refine the vision for transportation. The Tucker Tomorrow plan clearly discusses the importance of connecting all communities within Tucker to one another and to parks, recreational opportunities, and to downtown Tucker. That vision was confirmed by the input heard during the Strategic Transportation Master Plan. With additional input around those ideas, the following vision and goals were defined:

**Transportation Vision: To Enhance Tucker by connecting places and people with safe travel options, today, tomorrow, together.**

**Transportation Objectives:**

- Provide connectivity to green spaces, businesses and public spaces
- Improve walking and biking conditions
- Enhance travel safety
- Manage an efficient multi-modal system with traffic congestion reduction

## Recommendations

Following a thorough review of existing conditions and transportation needs, the project team considered potential strategies which would move the community from the current transportation condition toward accomplishment of the transportation vision and objectives. Through this analysis, several citywide transportation strategies emerged as being most appropriate toward accomplishing the City's transportation objectives. These strategies then provided a direction for development of specific projects, policies and programs. The following section describes those citywide transportation strategies, followed by detailed descriptions of recommended projects for streets and intersections, pedestrian facilities, bicycle facilities and policies. Following these detailed discussions of specific, recommended projects are estimates of project implementation costs, potential funding sources, and suggested timeframes to fund and implement the plan.

### Citywide Transportation Strategies

Tucker is a crossroads community. Its location is part of its appeal. As such, there are travelers to Tucker as well as through Tucker. This is a symbiotic relationship where all people enjoy the many benefits of being conveniently located and residents endure some of the traffic which passes through. The citywide transportation strategies reflect this understanding and keep this in context with the community's desire to continue to be a great place to live, to walk, to shop, etc. As the project team, with considerable input from the community and City leadership, began formulating recommendations to accomplish the stated objectives and advance toward the vision statement, several guiding strategies emerged that influenced the specific projects recommended:

- Enhance downtown Tucker by prioritizing walking, beautification and safety improvements in the immediate downtown
- Enhance traffic capacity and flow outside the downtown core
- Prioritize projects and strategies which keep traffic moving, but with increased travel safety for all users
- Enhance walking infrastructure and safety throughout the City
- Maintain the City's transportation infrastructure in good working order

Table 5: Project Types

Project Type	Description
Complete Streets	A roadway that serves the complete range of potential users – autos, pedestrians, bicycles and/or transit riders. This will include continuous sidewalks and either a bike lane or a shared lane. Roadway operational improvements, which include additional turning lanes are also recommended.
Shared Lane	Shared lanes, sometimes called “Sharrows,” are marked with a bicycle and chevron symbol to indicate where cyclists should ride in the roadway and to alert drivers to their presence.
Buffered Bike Lane	Buffered bike lanes should provide separation from vehicular traffic with a minimum 1.5-foot buffer. The buffer may include a vertical divider such as a flexible delineator post. Green paint is recommended to distinguish the bike lane from other travel lanes.
Roadway Capacity	This project type involves the addition of vehicular travel lanes, achieved through a roadway widening for the purpose of increasing throughput and/or reducing congestion.
Maintenance and Modernization	Projects include the ongoing maintenance of streets, such as resurfacing and upgrades to meet current design and safety standards. Locations of further examination for potential upgrades include Old Norcross Road, Old Stone Mountain Road, and intersection turning radii near truck destinations.
Interchange Upgrade	Upgrades to improve the safety and/or capacity of a highway interchange (such as the Mountain Industrial interchange with US 78).
Intersection Improvement	Improvements to enhance the safety, operation and/or capacity of a street intersection. This may include adding turn lanes or a complete reconfiguration or realignment.

## Recommended Street and Intersection Projects

Decreasing traffic volumes and congestion is a paramount factor to transforming Tucker from a crossroads community to a walkable, extended neighborhood. This also ensures that all vehicles/modes that use the roadway are safe while prioritizing the community’s needs of mobility, safety, and time efficiency. Projects recommended for roadways include the reconfiguration of intersections, complete streets, and bike projects that include on street bike lanes, sharrows, and other treatments. Figure 9 highlights these projects.

Table 6: Roadway Project Descriptions\*

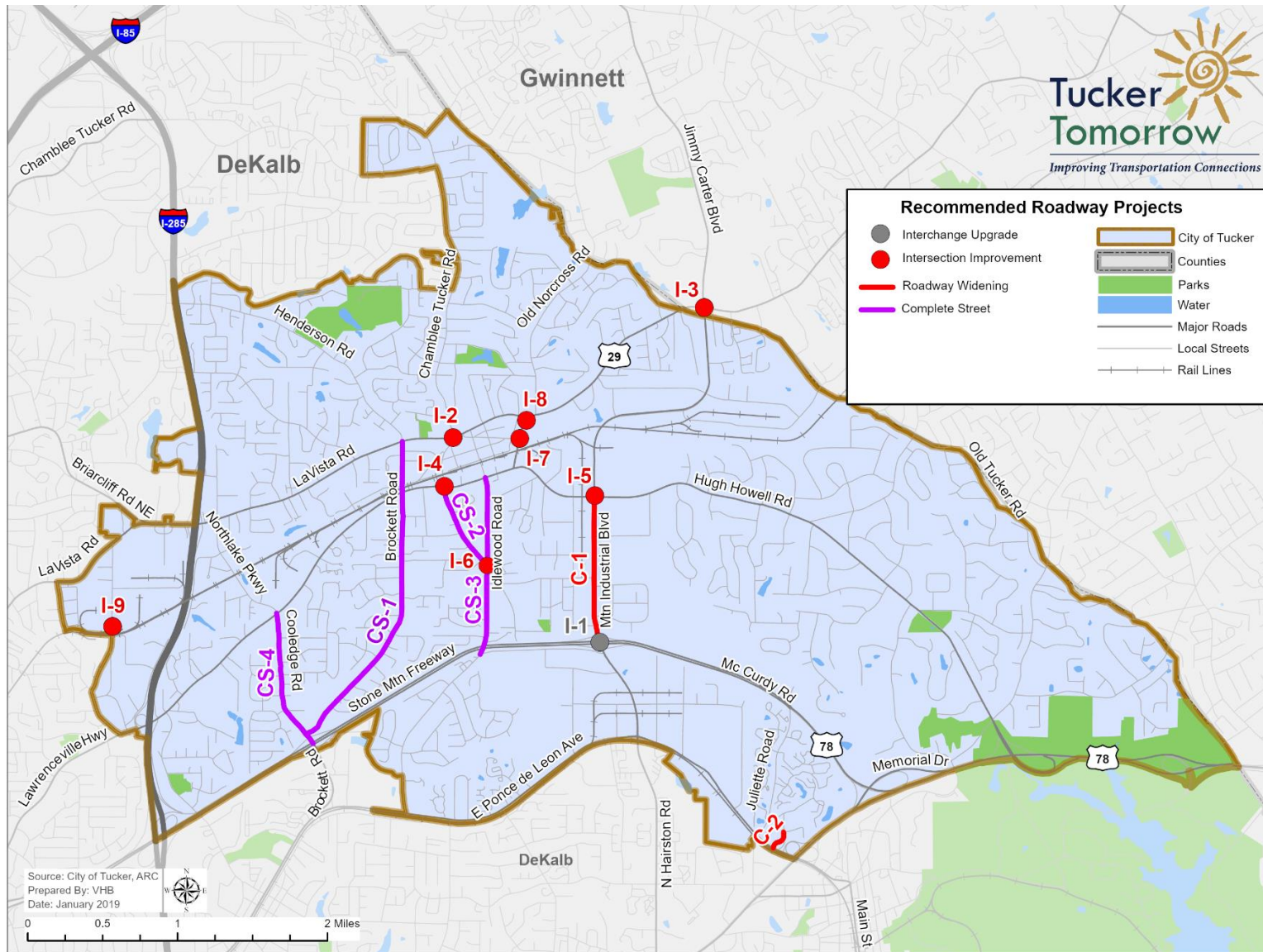
Map ID	Project	Tier	Description
C-1	MIB Widening	Tier 2	Upgrade Mountain Industrial Boulevard to six lanes with a raised median from Hugh Howell Road to US 78 to better accommodate truck traffic and increase traffic demand, as well as improve travel safety.
C-2	Richardson Street Improvements	Tier 1	Create a connection between E Ponce de Leon Avenue and Stone Mill Way by shifting intersection at E Ponce de Leon Avenue west to provide better sight distance and spacing from the US 78 ramp.
CS-1	Brockett Road Complete Streets	Tier 2	Bi-directional bike lanes, bi-directional sidewalks, 2 right hand turn lanes, and 1 additional traffic signal (location to be determined to facilitate vehicular access and pedestrian crossings).
CS-2	Fellowship Road Complete Streets	Tier 1	Bi-directional bike lanes, bi-directional sidewalks, and 1 right turn lane
CS-3	Idlewood Road Complete Streets	Tier 1	Bi-directional bike lanes, bi-directional sidewalks, and 2 right hand turn lanes.
CS-4	Cooledge Road Complete Streets	Tier 3	2-lane Complete Street. Bi-directional sidewalks, bike lanes and operational improvements.
I-1	MIB at US 78 Interchange Improvement	Tier 1	Coordinate with Georgia DOT and DeKalb County to upgrade and expand interchange at US 78/Mountain Industrial Boulevard to increase capacity and improve safety.
I-2	LaVista Road at Fellowship Road Intersection Improvement	Tier 2	LaVista Rd at Fellowship Road – Reconstruct to conventional 4-leg intersection, eliminating the “triangle”
I-3	Lawrenceville Highway (US 29) at MIB Intersection Improvement	NA	Will benefit from additional turn lanes; intersection is mostly in Gwinnett County; staff has already coordinated with Gwinnett County, who is planning an improvement project.
I-4	Lawrenceville Highway (US 29) at Fellowship Road Intersection Improvement	Tier 1	Reconfigure southbound approach to include Left, Thru and Right lanes; re-stripe northbound approach to allow for more storage for left-turning vehicles; add an eastbound Right turn lane.



Map ID	Project	Tier	Description
I-5	Hugh Howell Road at MIB Intersection Improvement	Tier 1	In short-term, add second Left turn lane to northbound approach and add Right turn lanes to all approaches; long-term, conduct further study of potential innovative design such as a Continuous Flow Intersection (CFI).
I-6	Idlewood Road at Fellowship Road Intersection Improvement	Tier 1	Conduct an Intersection Control Evaluation study at this intersection to determine the most suitable intersection configuration or roundabout. The identified intersection improvement may be implemented independently or become part of project #CS-2 and CS-3.
I-7	Lawrenceville Hwy at Lynburn Drive Intersection Improvement and Traffic Study	Tier 1	Add lane on EB Lynburn approach to provide a L/T lane and a shared thru/right lane; include pedestrian safety improvements as appropriate. Conduct detailed traffic operational and safety study.
I-8	Lawrenceville Hwy at LaVista Road Intersection Improvement	Tier 1	Conduct detailed traffic operational and safety study to identify specific design concept and costs to improve traffic flow and safety.
I-9	Grade Separation of Montreal Road at Railroad Crossing	Tier3	Elevated grade separation of Montreal Road over existing railroad crossing near Montreal Circle.

*\* for more more detailed information please see appendix for cost estimates.*

Figure 9: Recommended Roadway Projects



## Recommended Pedestrian Facilities

As described previously, there are many streets with gaps in the sidewalks or lacking sidewalks altogether. The goal of the many identified sidewalk projects herein is to complete the City's system of sidewalks such that people can walk literally anywhere in the City. To that end, it is recommended to approach the sidewalk projects in a consistent and incremental manner. Allocating a portion of available funds and building sidewalks each year will result in noticeable and constant progress toward this goal. Figure 10 shows both the existing sidewalks and the recommended sidewalk projects – illustrating how the completed system reaches throughout the City.

27 miles of new sidewalks have been recommended to be developed in a total of 59 sidewalk projects. Projects, costs and funds (discussed later in this report) are summarized into three tiers as follows:

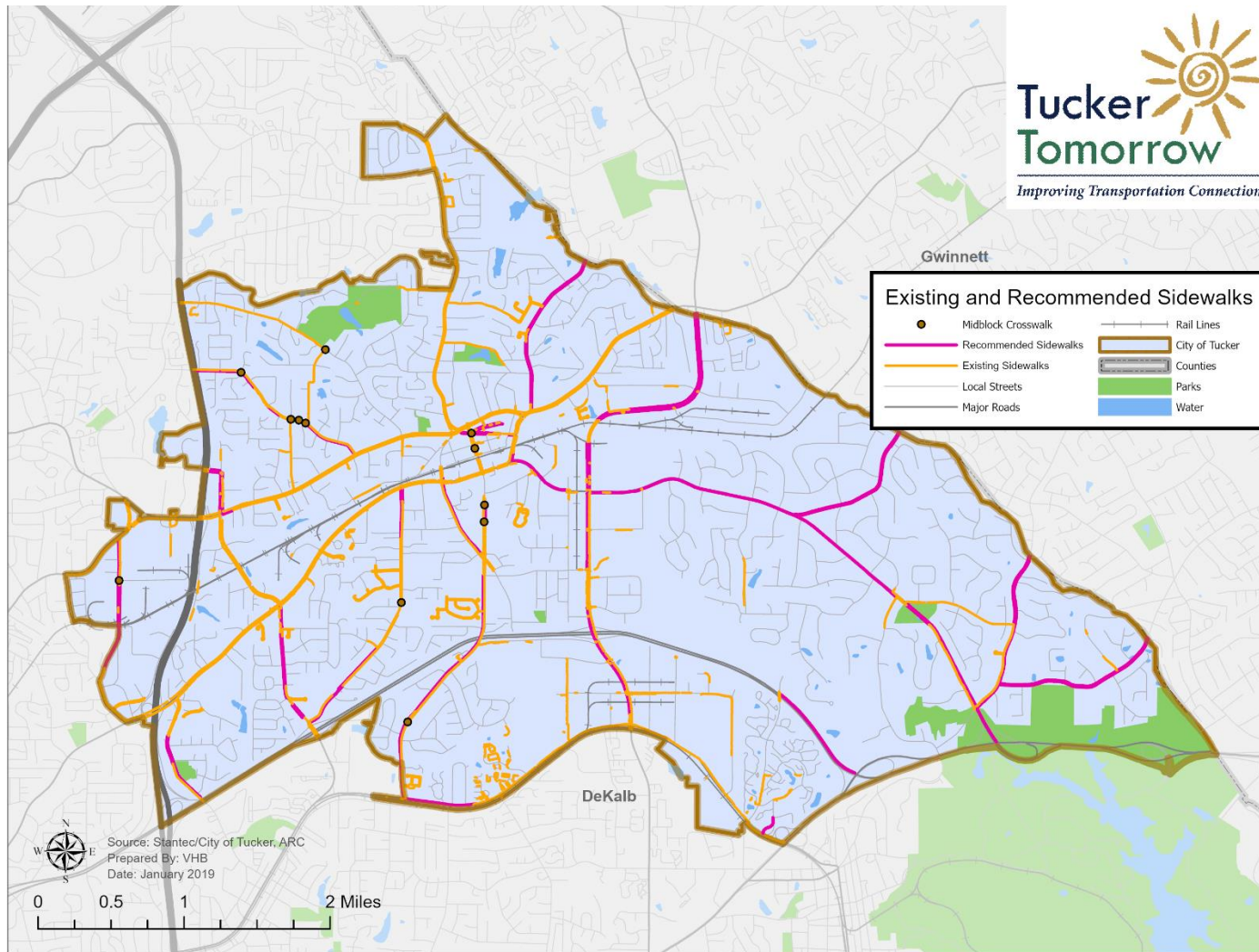
- Tier 1 – years 2019 - 2024 (which corresponds to the sunset of the DeKalb TSPLOST sales tax)
- Tier 2 – years 2025 - 2030
- Tier 3 – years 2031 - 2040

Sidewalk projects have been ranked into three tiers based on an evaluation against prioritization criteria. The prioritization criteria were developed by the project team and with considerable input from the Stakeholder Advisory Committee. These criteria include:

- Safety
  - Speed limit
  - Crash history
  - Lack of sidewalk / fills gap
- Demand
  - Proximity to jobs
  - Proximity to schools
  - Proximity to parks
  - Proximity to transit
  - Proximity to residential density
  - Proximity to activity centers
  - Proximity to equity areas
- Readiness
  - Constructability
  - Community value

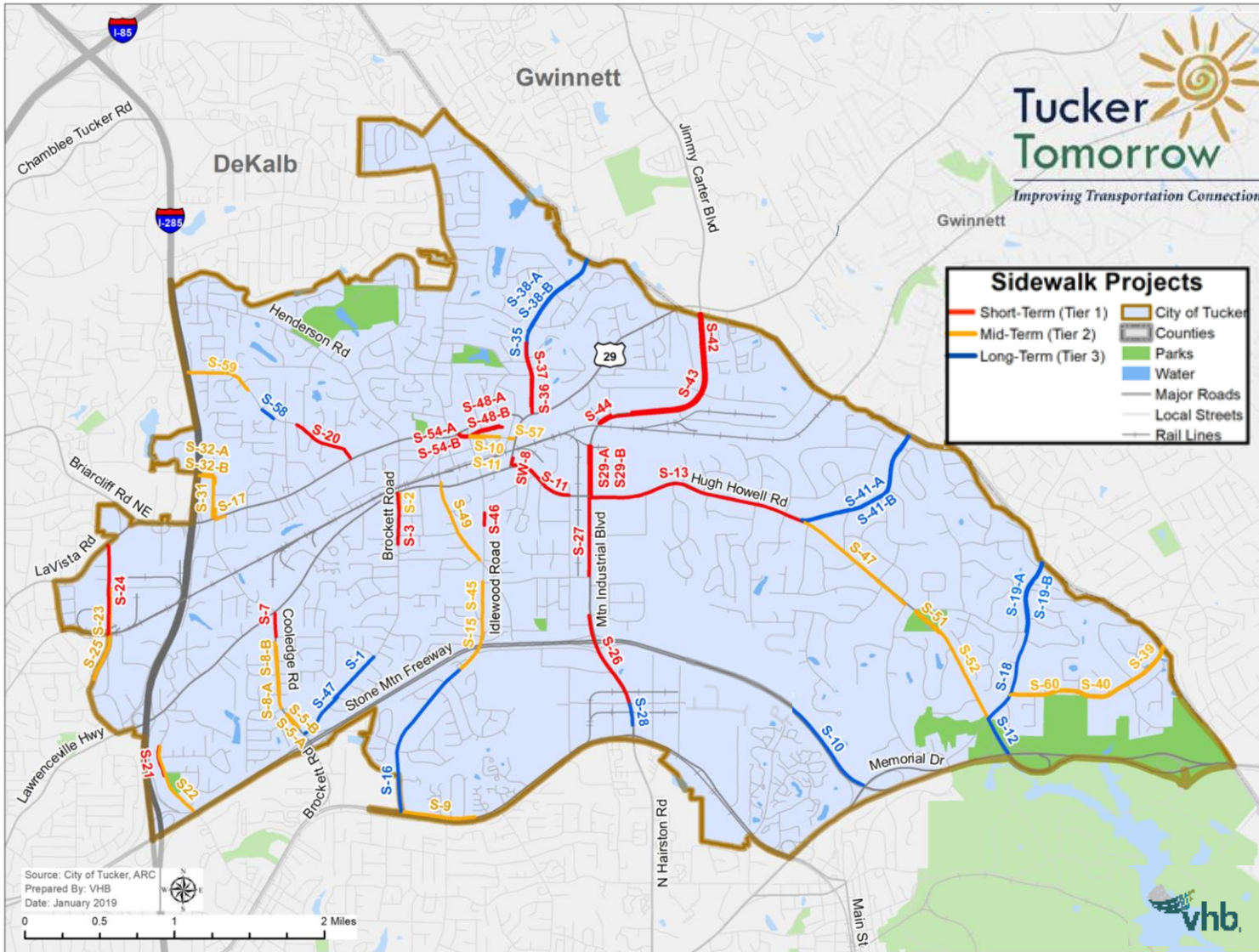
This detailed sidewalk evaluation and detailed list of sidewalk projects and cost estimates can be found in the appendix.

Figure 10: Sidewalk Network - Existing and Recommended



*Note: The recommended sidewalks shown are complimentary to the multiuse paths identified in the City's 2019 Trails Master Plan. Sidewalks are generally recommended on both sides of each street. In locations where a multiuse path is also recommended in the City's Trails Master Plan, it is recommended that the street will include the trail on one side of the street and a sidewalk on the opposite side of the street.*

Figure 11: Recommended Sidewalk Projects



## Recommended Bicycle Facilities

Figure 12 shows on street bicycle projects that are to be implemented in the City of Tucker. Not included are roadway projects, like complete streets which, in their development, include bicycle lanes in each direction. Please see the Tucker Master Trail Plan for recommendations for areas for future multi-use trails that facilitate movement for pedestrians and cyclists.

Figure 12: Recommended Bicycle Projects

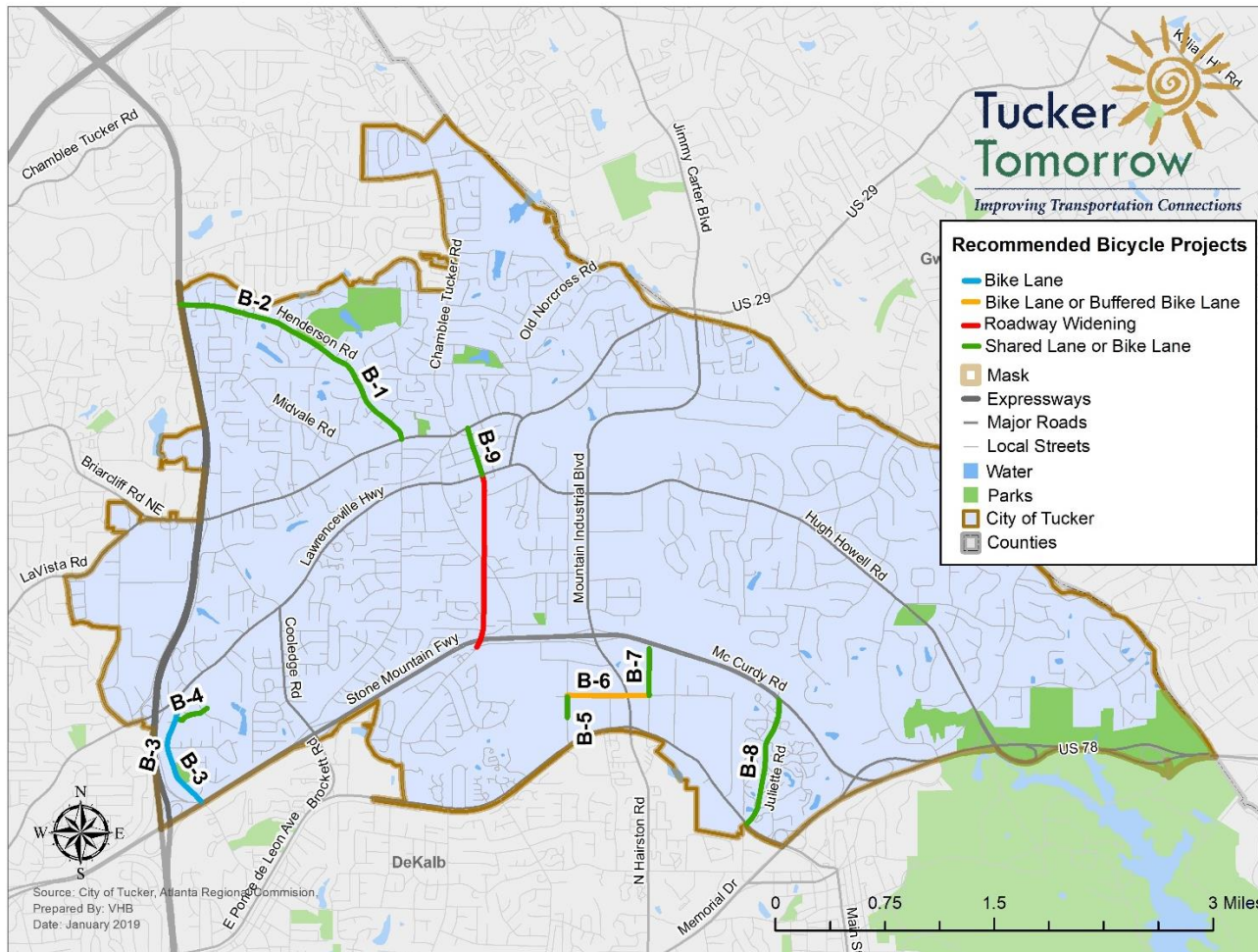
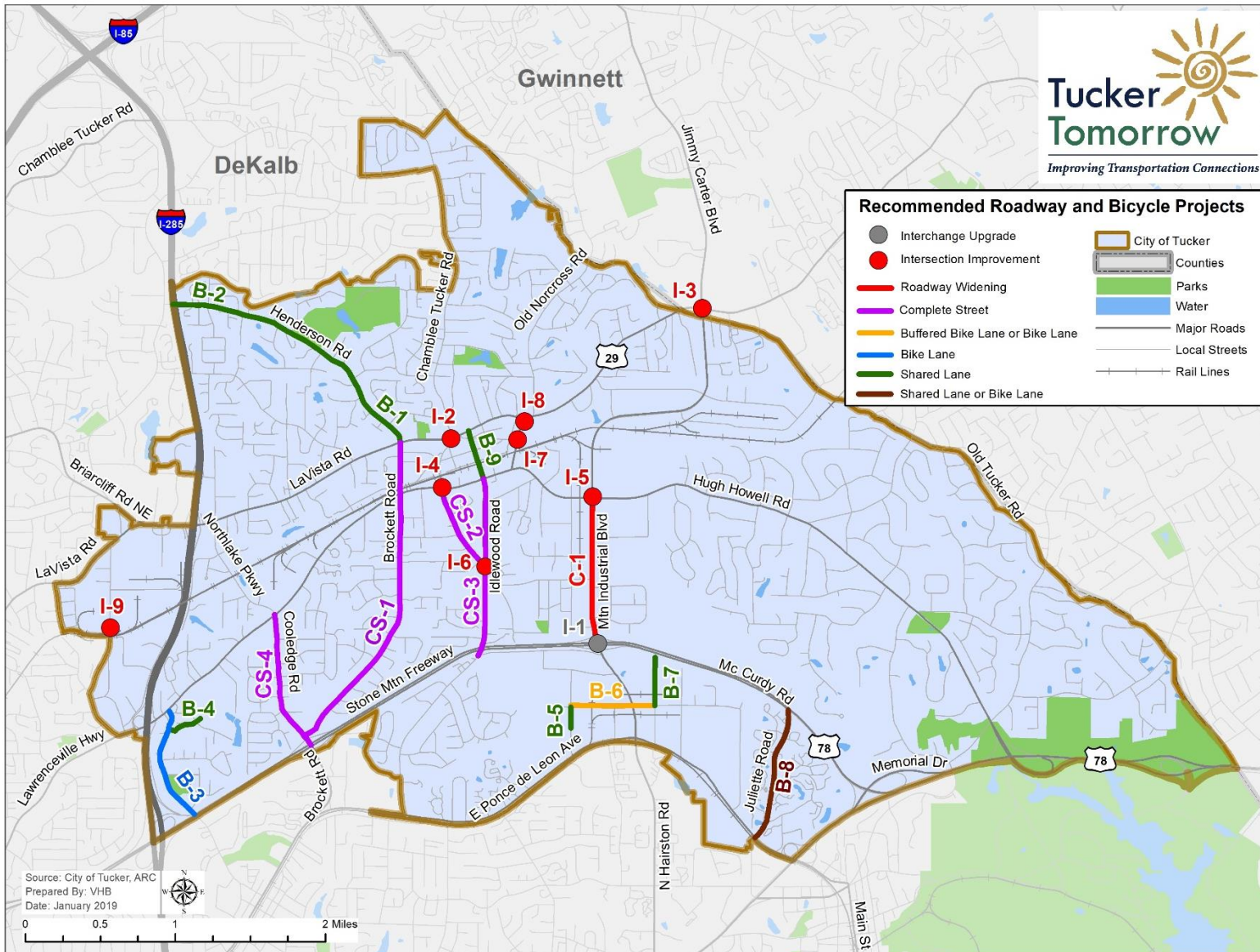


Figure 13 shows both roadway and bicycle projects on a single map to illustrate how bicycle facilities relate to the identified Complete Street corridors. It is also noted that the sidewalk projects, bicycle projects and complete street projects were all developed to be complimentary to the planned Tucker Path trail network.

Figure 13: Roadway and Bicycle Projects





### Summary of Projects

The previous sections describe specific recommended projects addressing street maintenance, roadway capacity, complete streets, interchange upgrades, intersection upgrades, bicycle facilities and sidewalks. Street maintenance is an annual, ongoing activity. The total number of other project types is shown below in Figure 14. Sidewalk projects are by far the largest number of projects by type. Figure 15, on the following page, represents those projects by timeframe – Tier 1, Tier 2 and Tier 3.

Figure 14: Number of Projects by Project Type

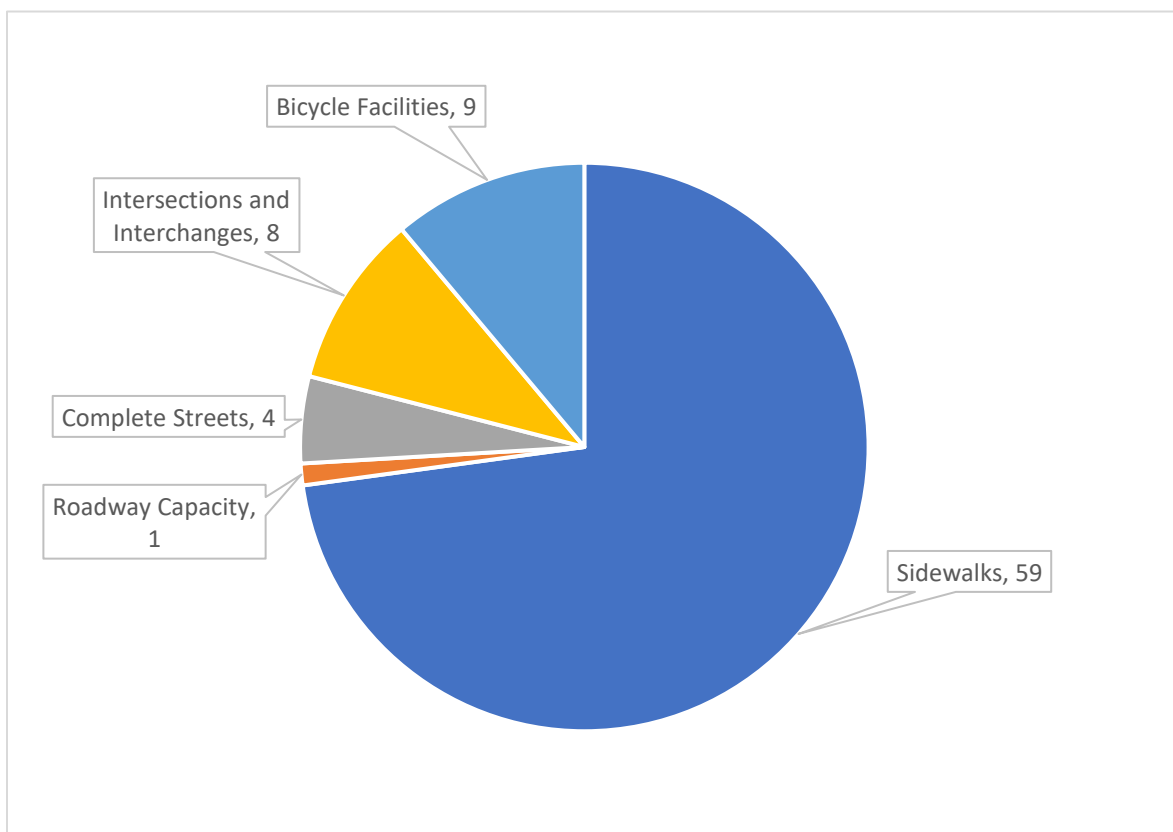
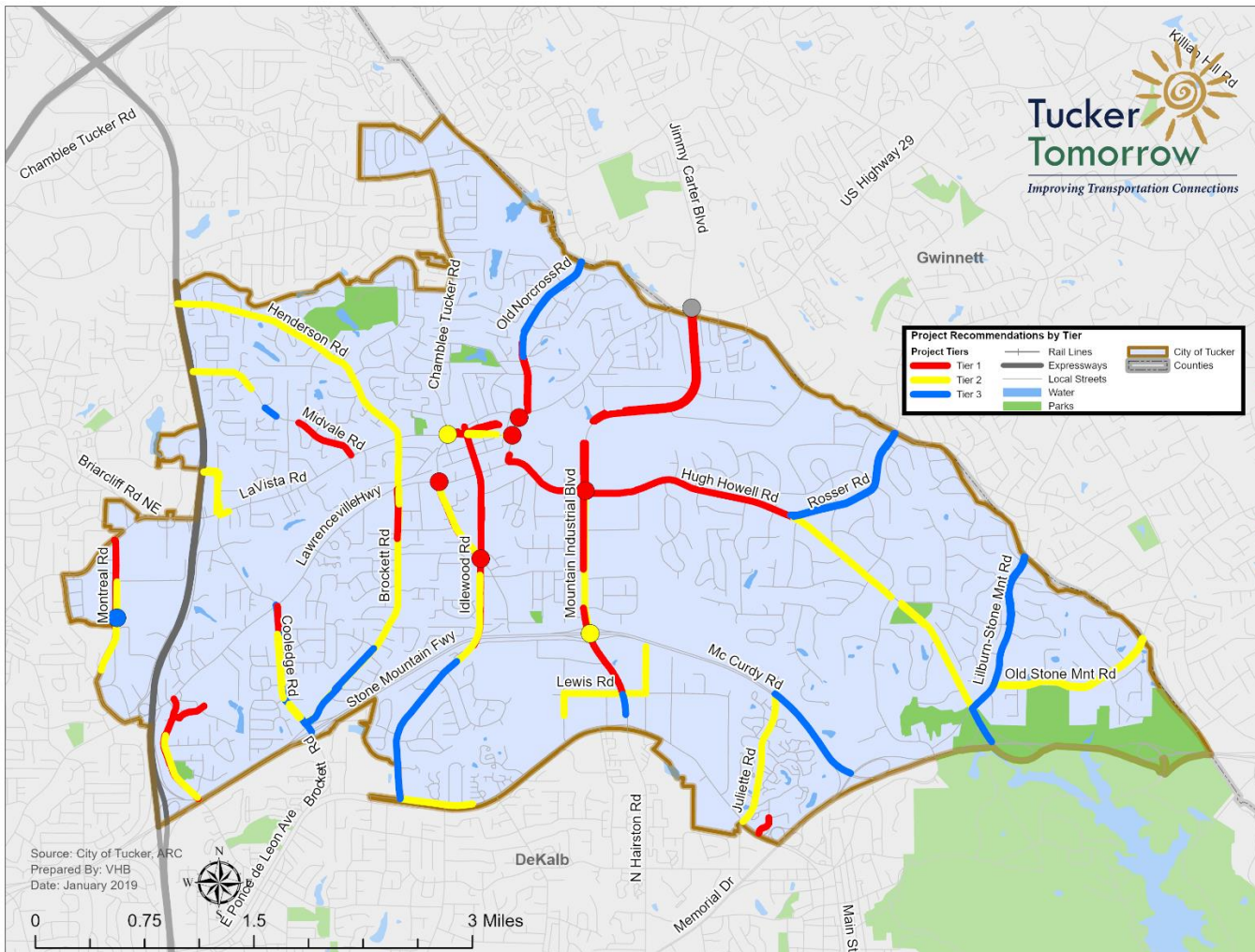


Figure 15: Project Recommendations by Tier



Notes: This map combines sidewalk projects, roadway projects and bicycle projects. The colors denote the recommended funding Tier. Some mapped projects may be overlapping.

## Policy Recommendations

In addition to specific recommended projects and programs, this plan also identified specific transportation policies and elements for further study as follows:

### Multimodal Recommendations

- Adopt a Complete Streets policy
- Examine potential for a future shuttle between downtown Tucker and Northlake area
- Coordinate with DeKalb County, MARTA and Gwinnett County regarding specific transit needs and opportunities within the Lawrenceville Highway corridor
- Coordinate with DeKalb County and Georgia DOT for future express bus access to the planned I-285 corridor managed lanes, allowing an express transit connection to MARTA Doraville Station and to the Perimeter Center district
- Provide improved bus shelters at key locations – coordinate with MARTA on their initiative to improve bus shelters
- Recommend to DeKalb County and to Georgia DOT the development of a corridor plan for US 78

### Beautification Recommendations

- Install gateway monuments at key entrances to the City
- Install and maintain beautification elements at key locations within the public rights of way
- Install aesthetic improvements at I-285 bridges within City limits

### Safety Recommendations

- Implement improvements recommended in the 2018 Intersection Safety Analysis
- Continue to add sidewalks throughout the City and connect the existing sidewalks
- Examine potential additional midblock pedestrian crossings where warranted and feasible

### Access Management Recommendations

- Review and update functional class map as appropriate when the Atlanta Regional Commission calls for period updates
- Seek opportunities to consolidate access points (driveways and intersections) and install medians on US 29 (Lawrenceville Hwy) and SR 236 (LaVista Road)

## Costs and Funding

This section provides an assessment of costs and an analysis of available and anticipated future funding. This analysis is presented in the three Tier timeframe (Tier 1 = 2019 – 2024; Tier 2 = 2025 – 2030; Tier 3 = 2031 – 2040) and includes both ongoing maintenance costs as well as capital improvement costs. Additional details of capital improvement projects and cost calculations are included in the Appendix.

### Project Costs

Approximate project costs are presented below. These costs are in current (year 2018) dollars based on planning-level unit costs for similar projects.

*Table 7 Approximate Project Costs*

Map ID	Project	Road	Cost	Description
C-1	MIB Widening	Mountain Industrial Boulevard	\$12,306,000	Upgrade Mountain Industrial Boulevard to six lanes with a raised median from Hugh Howell Road to US 78 to better accommodate truck traffic and increase traffic demand, as well as improve travel safety.
C-2	Richardson Street Improvements	Richardson Street	\$1,050,000*	Create a connection between E Ponce de Leon Avenue and Stone Mill Way by shifting intersection at E Ponce de Leon Avenue west to provide better sight distance and spacing from the US 78 ramp.
CS-1	Brockett Road Complete Streets	Brockett Road	\$1,307,000	Bi-directional bike lanes, bi-directional sidewalks, 1 additional traffic signal, and 2 right hand turn lanes.
CS-2	Fellowship Road Complete Streets	Fellowship Road	\$334,500	Bi-directional bike lanes, bi-directional sidewalks, and 1 right turn lane
CS-3	Idlewood Road Complete Streets	Idlewood Road	\$884,600	Bi-directional bike lanes, bi-directional sidewalks, and 2 right hand turn lanes.
CS-4	Cooledge Road Complete Streets	Cooledge Road	\$2,010,000	2-lane Complete Street. Bi-directional shared lanes, sidewalks, and operational improvements.
I-1	MIB at US 78 Interchange Improvement	MIB at US 78	\$19,854,000	Coordinate with Georgia DOT and DeKalb County to upgrade and expand interchange at US 78/Mountain Industrial Boulevard to increase capacity and improve safety.

Map ID	Project	Road	Cost	Description
I-2	LaVista Road at Fellowship Road Intersection Improvement	LaVista Road at Fellowship Road	\$9,155,000	LaVista Rd at Fellowship Road – Reconstruct to conventional 4-leg intersection, eliminating the “triangle”
I-3	Lawrenceville Highway (US 29) at MIB Intersection Improvement	Lawrenceville Highway at MIB	NA	Will benefit from additional turn lanes; intersection is mostly in Gwinnett County; staff has already coordinated with Gwinnett County, who is planning an improvement project.
I-4	Lawrenceville Highway (US 29) at Fellowship Road Intersection Improvement	Lawrenceville Highway at Fellowship Road	\$6,714,000	Lawrenceville Hwy (US 29) at Fellowship Road – widen along Lawrenceville Hwy to add an eastbound Right turn lane. (A recent modification reconfigured the southbound approach to include Left, Thru and Right lanes and re-stripped the northbound approach to allow for more storage for left-turning vehicles).
I-5	Hugh Howell Road at MIB Intersection Improvement	Hugh Howell Road at MIB	\$8,015,000	In short-term, add second Left turn lane to northbound approach and add Right turn lanes to all approaches; long-term, conduct further study of potential innovative design such as a Continuous Flow Intersection (CFI).
I-6	Intersection Control Evaluation	Fellowship Road at Idlewood Road	\$50,000	Conduct an Intersection Control Evaluation study at this intersection to determine the most suitable intersection configuration or roundabout. The identified intersection improvement may be implemented independently or become part of project #CS-2 and CS-3.
I-7	Lynburn Drive at Lawrenceville Highway (US 29) Intersection Improvement and Traffic Study	Lawrenceville Highway at Lynburn Drive	\$1,575,000	Add lane on EB Lynburn approach to provide a L/T lane and a shared thru/right lane; include pedestrian safety improvements as appropriate. Conduct detailed traffic operational and safety study.
I-8	Traffic Operational and Safety Improvement study	Lawrenceville Hwy at LaVista Road	\$75,000	Conduct detailed traffic operational and safety study to identify specific design concept and costs to improve traffic flow and safety.

Map ID	Project	Road	Cost	Description
I-9	Grade Separation of Montreal Road at Railroad Crossing	Montreal Road	\$6,490,000	Elevated grade separation of Montreal Road over existing railroad crossing near Montreal Circle.
P-1	Innovative Intersection Concepts at Hugh Howell Road at Mountain Industrial Blvd	Hugh Howell Road at MIB	\$150,000	Conduct study of potential innovative design such as Continuous Flow Intersections (CFI)
P-2	Hugh Howell Road Operations and Safety Improvement Concepts	Hugh Howell Road	\$50,000	Develop and analyze alternate improvement concepts at key intersections to improve safety and control vehicle speeds, including potential for roundabouts.
P-3	Chamblee-Tucker Road Corridor Study	Chamblee-Tucker Road	\$100,000	A special corridor or sub-area study is recommended for this area due to anticipated significant increases in traffic flow.
P-4	East-West Connector Feasibility Study	New East-West Connector Road	\$250,000	Study a potential new roadway connection between Brockett Road and Idlewood Road near Elmdale Drive
P-5	Mountain Industrial Blvd and Jimmy Carter Boulevard Corridor Study from I-85 to E Ponce de Leon Avenue	MIB and Jimmy Carter Boulevard	\$150,000	Comprehensive Corridor Study of the Jimmy Carter Blvd/MIB, which is being discussed with Gwinnett County and Tucker Summit CID.
B-1	Henderson Road Shared Lane - Segment 1	Henderson Rd	\$184,000	Shared Lane
B-2	Henderson Road Shared Lane - Segment 2	Henderson Rd	\$146,000	Shared Lane
B-3	Montreal Road Bike Lane	Montreal Rd	\$3,753,795	Bike Lane (5')
B-4	Woodlawn Circle Shared Lane	Woodlawn Circle	\$39,000	Shared Lane
B-5	Roadhaven Drive Shared Lane	Roadhaven Dr	\$48,500	Shared Lane
B-6	Lewis Road Buffered Bike Lane or Bike Lane	Lewis Rd	\$2,149,000	Bike Lane (5') or Buffered Bike Lane (4')
B-7	Litton Drive Shared Lane	Litton Dr	\$18,000	Shared Lane
B-8	Juliette Road Shared Lane or Bike Lane	Juliette Rd	\$160,000	Shared Lane or Bike Lane (5')
B-9	Main Street Shared Lane	Main St	\$61,000	Shared Lane
SP-1	Short-term Sidewalk Projects	(see detailed list in appendix)	\$12,800,000	(see appendix: Tier 1)
SP-2	Mid-term Sidewalk Projects	(see detailed list in appendix)	\$12,900,000	(see appendix: Tier 2)
SP-3	Long-term Sidewalk Projects	(see detailed list in appendix)	\$8,300,000	(see appendix Tier 3)
RM-1	Roadway Maintenance Tier 1 (2019-2024)	City Wide	\$28,000,000	

Map ID	Project	Road	Cost	Description
RM-2	Roadway Maintenance Tier 2 (2025-2030)	City Wide	\$24,000,000	
RM-3	Roadway Maintenance Tier 3 (2031-2040)	City Wide	\$40,000,000	

\* Estimate does not include right of way acquisition or utility relocation costs.

The ongoing roadway maintenance costs listed above include only those elements for which the City of Tucker is currently responsible – primarily resurfacing and minor maintenance. To date, the City has funded resurfacing through a combination of Local Maintenance and Improvement Grants (or LMIG, a state formula grant program), SPLOST revenue and City general funds. Other street and drainage maintenance is currently the responsibility of DeKalb County and funded through a portion of the City’s property taxes. The maintenance elements funded through the DeKalb County millage include:

- Traffic signals
- Roadway signs
- Pavement markings
- Stormwater infrastructure (including publicly-owned dams, such as those at City parks)
- Bridges
- Sidewalk maintenance
- Pothole repair / patching
- Emergency road response
- Street sweeping/litter control/beautification
- General Right-of-Way maintenance

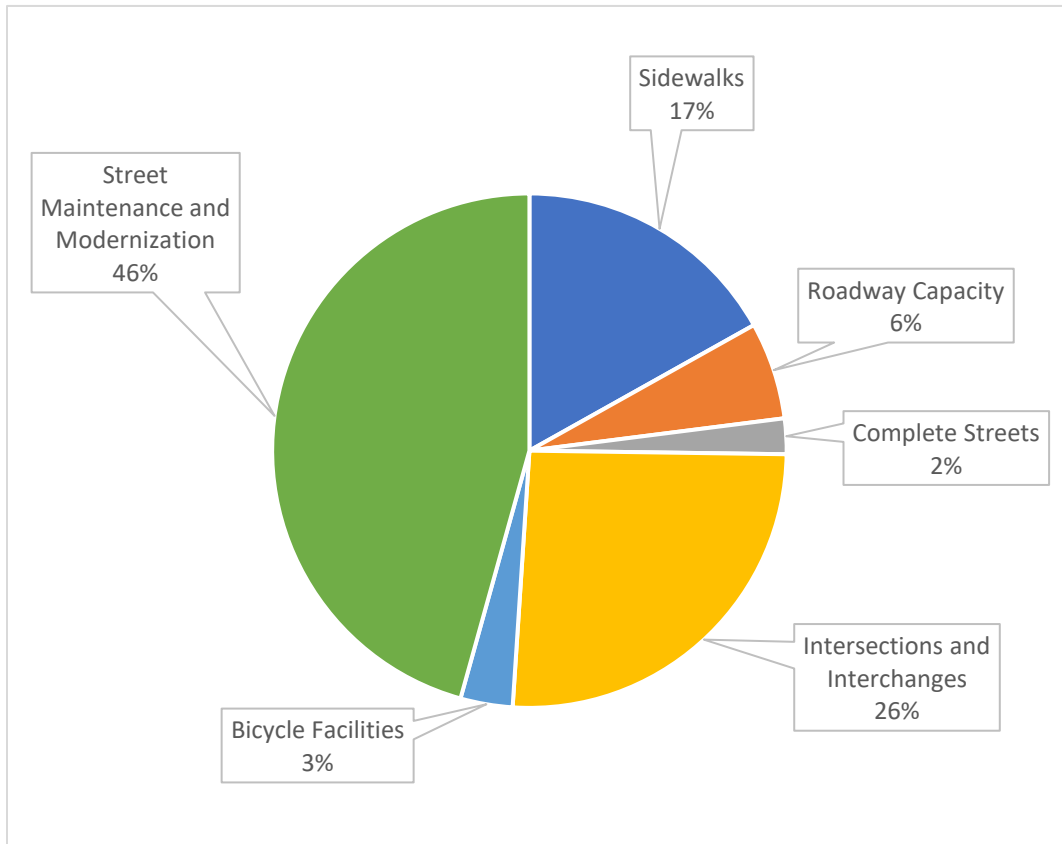
The estimate of total transportation costs approximately \$200 million over the 20-year planning period. The largest single component is for Street Maintenance and Modernization. While the many sidewalk projects represent the largest category by number, the total cost of the sidewalk projects is approximately \$34 million. Table 7 summarizes both the number and total costs by category. And, Figure 16 presents the percentage of project costs by category.

Table 8: Project Costs by Category

Project Category	# Projects	Total Costs (millions)
Roadway Capacity	1	\$12.3
Complete Streets	4	\$12.6
Interchange Upgrade	1	\$20.0
Intersection Upgrade	8	\$32

Studies and Design	5	\$0.7
Bicycle Facility	9	\$6.6
Sidewalk Facility	59	\$34.0
Street Maintenance and Modernization	n/a	\$92.0
<b>Total</b>		<b>\$200.7</b>

Figure 16: Percentage of Project Costs by Category







## Funding

Transportation projects in the City are currently funded by City general funds, DeKalb County SPLOST sales tax revenues, State resurfacing funds (called the LMIG program) and other state and federal funding through the Georgia DOT and/or Atlanta Regional Commission. (This analysis omits MARTA funding of MARTA services operated in the City of Tucker.) These various funding sources are not guaranteed in future years. This analysis is based on a continuation of current funding levels for most revenue sources, and then looks at three scenarios for the potential future of the DeKalb SPLOST sales tax program. The three potential future scenarios represent a low, medium and high funding levels.

Scenario 1 presents a low funding situation, where there are no future SPLOST programs beyond the current program (which sunsets in year 2024) and other existing funding streams remain constant. Scenario 2 presents a medium funding situation, where future 1% SPLOST programs are present during only half of those years within the planning horizon. And, Scenario 3 presents a high funding situation, where a SPLOST program is continually renewed at 1% through the planning horizon of year 2040. Table 8 summarizes the forecast total revenues for each of these three scenarios. For each of these three scenarios, revenues were calculated for each tier (time period) within the planning horizon. Table 9 shows this breakdown for funding Scenario 3.

The cost summary presented in the previous section included a total plan cost of approximately \$199 million. Therefore, Scenario 1 (low funding scenario) does not produce enough funding to implement the entire transportation plan. Scenario 3 (high funding level) produces more than enough funding. And, Scenario 2 (medium funding level) produces about 94% of the necessary funding. This scenario analysis looks at different levels of future SPLOST, because it is likely the greatest variable in predicting future available funds. However, it should also be noted that the estimates of available state and federal funds for eligible projects is also variable. This analysis assumed that 50% of eligible projects would secure state and/or federal funds – and, this is also an unknown variable. That said, however, the general conclusion is that the transportation plan is affordable with these funding sources if DeKalb County renews the SPLOST sales tax program for more than half of the years between 2025 and 2040.

*Table 9: Revenue Scenarios*

<b>Funding Scenario</b>	<b>Approx. Total Revenues</b>
Scenario 1 - No additional SPLOST programs	\$125 million
Scenario 2 - Future SPLOST for 50% of timeframe	\$188 million
Scenario 3 - Future SPLOST throughout timeframe	\$252 million

Table 9 presents a detailed breakdown by Tier and revenue source only for Scenario 3 (high funding scenario). The Local, LMIG and Other State/Federal funding sources were held constant in Scenarios 1 and 2 – only the SPLOST revenues were varied between scenarios.

Table 10: Revenue Forecast, Funding Scenario 3

Revenue Summary by Tier, Scenario 3						
<b>Tier 1 - 2019 - 2024</b>						
SPLOST Multi-modal	SPLOST Roads	SPLOST Subtotal	Local	LMIG	Other State/Fed	Total
\$5,325,000	\$23,253,750	\$28,578,750	\$4,980,000	\$2,220,000	\$11,181,816	\$75,539,316
<b>Tier 2 - 2025 - 2030</b>						
SPLOST Multi-modal	SPLOST Roads	SPLOST Subtotal	Local	LMIG	Other State/Fed	Total
\$3,180,000	\$20,670,000	\$23,850,000	\$4,980,000	\$2,220,000	\$11,181,816	\$66,081,816
<b>Tier 3 - 2031 - 2040</b>						
SPLOST Multi-modal	SPLOST Roads	SPLOST Subtotal	Local	LMIG	Other State/Fed	Total
\$5,300,000	\$34,450,000	\$39,750,000	\$8,300,000	\$3,700,000	\$18,636,360	\$110,136,360
<b>SPLOST Multi-modal</b>	<b>SPLOST Roads</b>	<b>SPLOST Subtotal</b>	<b>Local</b>	<b>LMIG</b>	<b>Other State/Fed</b>	<b>Grand Total</b>
\$13,805,000	\$78,373,750	\$92,178,750	\$18,260,000	\$8,140,000	\$40,999,992	<b>\$251,757,492</b>

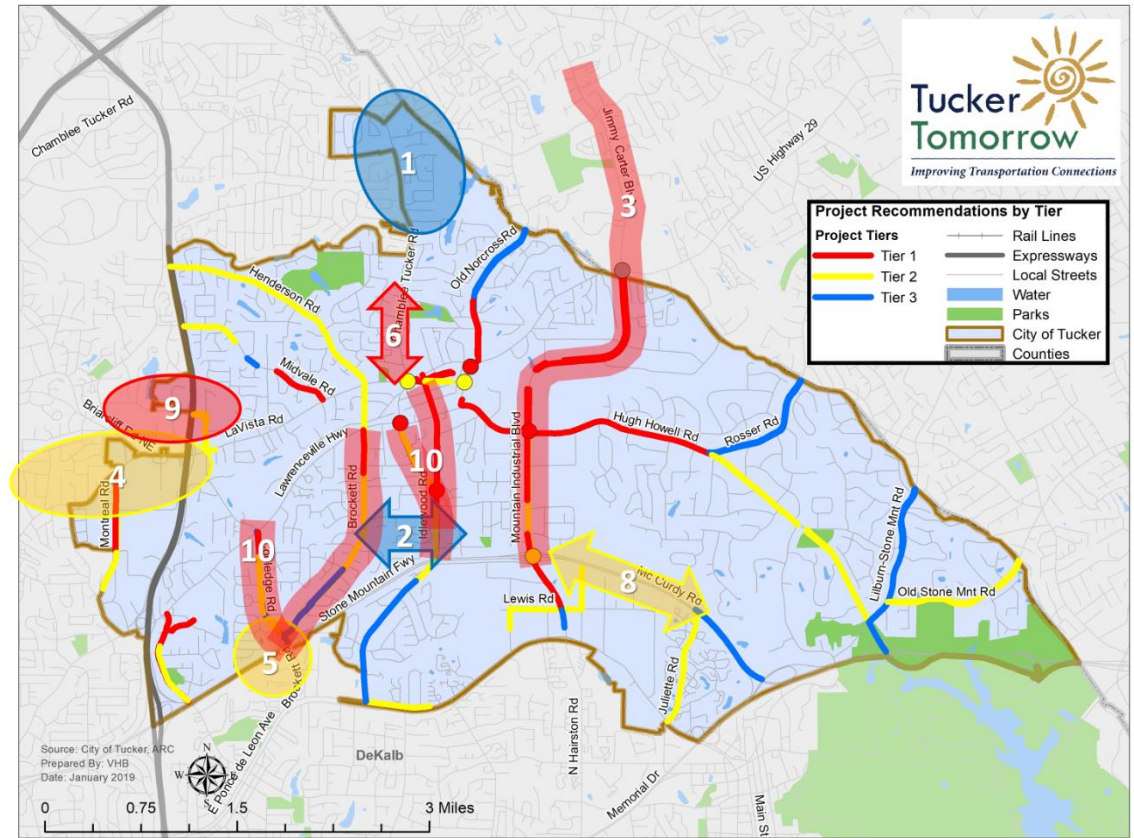
### Future Areas of Study

As mentioned previously, there are several specific locations or transportation issues discovered which warrant or require more detailed study. Figure 17 locates these areas with Table 9 describing the specific issue or opportunity to be studied.

Table 11: Future Areas of Study

1	Forecasts and traffic models suggest this area near Chamblee Tucker Rd, Pleasantdale Rd and Britt Road will see significant increases in traffic flow in the future. It is recommended to conduct a special corridor study or sub-area study of this area to better explore issues and opportunities. <b>Tier 3 (10+ years)</b>
2	It is desirable to have better east-west connectivity between some of the City's north-south streets. One potential opportunity is a connection between Brockett Road and Idlewood Road for a 2-lane, local (i.e. No Trucks) street. It is recommended to further study potential new east-west streets such as this. <b>Tier 3 (10+ years)</b>
3	A comprehensive Corridor Study of the Jimmy Carter Blvd/ Mountain Industrial Blvd, which is being discussed already with Gwinnett County and Tucker Summit CID. <b>Tier 1 (1-5 years)</b>
4	A Traffic Operations and Safety Study of the LaVista Rd corridor from east of Northlake Pkwy to west of Montreal Rd. <b>Tier 2 (5-10 Years)</b>
5	A Traffic Operations and Safety Study of The US 78 interchange with Cooledge Rd, including the potential relocation of the intersection with Brockett Rd. <b>Tier 2 (5-10)</b>
6	Conduct vehicular speed study along Chamblee Tucker Rd. <b>Tier 1 (1-5 years)</b>
7	Conduct citywide signal inventory and produce an ITS Plan. <b>Tier 3 (10+ years)</b>
8	A managed lane project on US 78 that includes a managed lane exit to the I-285 Eastside Express Lane Project. <b>Tier 2 (5-10 years)</b>
9	Examine opportunities for access to GDOT's planned I-285 Managed Lanes in the Northlake area, including access for express buses. <b>Tier 1 (1-5 years)</b>
10	Traffic study on Cooledge Rd, Brockett Rd, Fellowship Rd, and Idlewood Rd. <b>Tier 1 (1-5 years)</b>

Figure 17: Future Areas for Study



## Implementation

This Plan has undergone a considerable level of public input and is scheduled to be adopted by the City of Tucker as an addendum to the City's Comprehensive Plan – Tucker Tomorrow – in early 2019. City staff and officials are already identifying funding and beginning implementation actions on some of the Tier 1 recommended projects. To continue implementation of the Plan, it is recommended that this plan be reviewed and projects selected from the Plan for funding, design and implementation particularly at these opportunities:

- Each time there is opportunity for input and request through the City's budgeting process
- Each time there is a funding or grant opportunity through the Atlanta Regional Commission or Georgia DOT
- Each time there is a larger planning study underway which encompasses the City of Tucker (currently, this includes studies underway by DeKalb County and soon by The Atlanta Transit Link Authority)

It is recommended that an annual update be prepared for the Mayor and City Council to report on progress and next steps. Lastly, it is recommended that this plan be updated as necessary depending on changing development and transportation conditions in the City – likely once every 4-6 years.

***Tucker's Strategic Transportation Master Plan – Improving Transportation Connections. Today. Tomorrow. Together.***

## Appendix A – Detailed Sidewalk Project List

### Tier 1 Sidewalk Projects

Project ID	Corridor	From	To	Length (ft)	Side	Cost Estimate - Low	Cost Estimate - High
S29-A and S29-B	Mountain Industrial Blvd	Northern Edge of 2301 Mountain Ind Blvd (Sears Outlet)	Hugh Howell Rd	3,680	Both	\$791,200	\$1,034,080
S-42	Mountain Industrial Blvd	Northern City Limit	Bridge over railroad tracks	6,607	East	\$1,420,505	\$1,856,567
S-11	Hugh Howell Rd	Lawrenceville Hwy	Tucker Industrial Boulevard	2,138	North	\$459,670	\$600,778
S-43	Mountain Industrial Blvd	Northern City Limit	2530 Mountain Industrial Blvd	6,953	West	\$1,494,895	\$1,953,793
S-26	Mountain Industrial Blvd	Hammermill Rd	Lewis Rd	3,364	West	\$723,260	\$945,284
S-20	Midvale Rd	Midvale Cir	Lavista Rd	2,300	South	\$494,500	\$646,300
S-13	Hugh Howell Rd	Mountain Industrial Blvd	Rosser Rd	7,062	South	\$1,518,330	\$1,984,422
S-36	Old Norcross Rd	Lawrenceville Hwy	Cain Circle	1,987	East	\$427,205	\$558,347

S-46	Idlewood Rd	2165 Idlewood Rd	2151 Idlewood Rd	388	East	\$83,420	\$109,028
S-48-A and S-48-B	Church St	Lynburn Dr	Entrance to Hearthside Complex	2,322	Both	\$499,230	\$652,482
S-54-A and S-54-B	Lynburn Dr	Lavista Road	Main St	643	Both	\$138,245	\$180,683
S-27	Mountain Industrial Blvd	Hugh Howell Road	Elmdale Dr	2,789	West	\$599,635	\$783,709
S-21	Montreal Rd	1414 Montreal Rd (Georgia MLS)	125 ft south of Alcan Way	1,070	West	\$230,050	\$300,670
S-3	Brockett Rd	Lawrenceville Hwy	Grantland Dr	1,782	West	\$383,130	\$500,742
S-37	Old Norcross Rd	Tucker-Reid H. Cofer Library Driveway	2642 Old Norcross Road	2,365	West	\$508,475	\$664,565
S-44	Mountain Industrial Blvd	Tuckerstone Pkwy	Bridge over railroad tracks	544	West	\$116,960	\$152,864
S-53	Lawrenceville Hwy	Hugh Howell Road	Driveway into shopping plaza adjacent to Chick-fil-A	256	East	\$55,040	\$71,936
S-24	Montreal Rd	Lavista Road	Montreal Circle	4,730	West	\$1,016,950	\$1,329,130



S-7	Cooledge Rd	Lawrenceville Hwy	Sarahs Lane	735	East	\$158,025	\$206,535
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### Tier 2 Sidewalk Projects

Project ID	Corridor	From	To	Length (ft)	Side	Cost Estimate - Low	Cost Estimate - High
S-15	Idlewood Rd	Browning Chase Dr	Wiscasset Pl	2,255	West	\$84,825	\$633,655
S-2	Brockett Rd	Lawrenceville Hwy	2169 Brockett Rd	541	East	\$116,315	\$152,021
S-22	Montreal Rd	1414 Montreal Rd (Georgia MLS)	Bridge over US 78/Stone Mountain Freeway	2,706	East	\$581,790	\$760,386
S-55	Lynburn Dr	Main St	Hearthside	1,040	North	\$223,600	\$292,240
S-56	Lynburn Dr	Main St	4th St	500	South	\$107,500	\$140,500
S-49	Fellowship Road	Idlewood Rd	Lawrenceville Highway	2,970	East	\$638,550	\$834,570

S-23	Montreal Rd	1901 Montreal Rd	Montreal Circle	1,295	East	\$278,425	\$363,895
S-40	Old Stone Mountain Rd	Lilburn-Stone Mountain Rd	Eastern City Limit	6,102	South	\$1,311,930	\$1,714,662
S-25	Montreal Rd	Montreal Circle (north)	1681 Montreal Rd/Kennersly Clos	1,576	East	\$338,840	\$442,856
S8-A and S8-B	Cooledge Rd	177 Cooledge Rd	Cousins Way	4,076	Both	\$876,340	\$1,145,356
S-57	Lynburn Dr	Burns Ave	Lawrenceville Highway	216	South	\$46,440	\$60,696
S-17	Lavista Rd	Lavista Exec Park Dr	Northlake Pkwy	430	South	\$92,450	\$120,830
S-45	Idlewood Rd	Elmdale Rd	Browning Chase	1,250	West	\$268,750	\$351,250
S-31	Northlake Pkwy	Northlake Center Dr	Lavista Rd	1,502	North	\$322,930	\$422,062

S-47	Hugh Howell Rd	Rosser Rd	Smoke Rise Park/Silver Hill Rd	4,613	South	\$991,795	\$1,296,253
S-60	Old Stone Mountain Rd	Lilburn-Stone Mountain Rd	E. Gate Dr	4,554	North	\$979,110	\$1,279,674
S5-A and S5-B	Cooledge Rd	1565 Cooledge Rd	1531 Cooledge Rd (north of Brockett Rd)	2,206	Both	\$474,290	\$619,886
S-50	Fellowship Road	Lawrenceville Hwy	The Milk Jug Driveway	100	East	\$21,500	\$28,100
S-30	Northlake Pkwy	Northlake Center Dr	Rear entrance to Dick's shopping center	300	East	\$64,500	\$84,300
S-33	Northlake Pkwy	Waffle House Driveway	Lavista Rd	176	East	\$ 37,840	\$49,456
S-9	E Ponce de Leon Ave	Idlewood Rd	4245 Courtside Dr.	2,490	North	\$535,350	\$699,690
S-51	Hugh Howell Rd	5613 Hugh Howell Rd	5707 Hugh Howell Rd	1055	South	\$226,825	\$296,455

S-59	Midvale Rd	I-285/western city limit	2525 Oakvale Pl	2,439	South	\$524,385	\$685,359
S-32-A and S-32-B	Northlake Pkwy	Ramp to NB I-285	Northlake Center Dr	1034	Both	\$222,310	\$290,554
S-52	Hugh Howell Rd	Silver Hill Rd	Lilburn-Stone Mountain Rd	4,590	North	\$986,850	\$1,289,790
S-39	Old Stone Mountain Rd	E. Gate Dr	Eastern City Limit	1,508	North	\$324,220	\$423,748
S-6	Cooledge Rd	Cousins Way	Edinburgh Way	440	West	\$94,600	\$123,640

### Tier 3 Sidewalk Projects

Project ID	Corridor	From	To	Length (ft)	Side	Cost Estimate - Low	Cost Estimate - High
S-12	Hugh Howell Rd	Lilburn-Stone Mountain Rd	Southern City Limits	1,340	North	\$288,100	\$376,540

S-28	Mountain Industrial Blvd	Lewis Rd	1600 Mountain Industrial Blvd	750	West	\$161,250	\$210,750
S-16	Idlewood Rd	Wiscasset Pl	Southern City Limits	4,425	West	\$951,375	\$1,243,425
S-58	Midvale Rd	3649 Reevely Lane	Norwich Way	538	South	\$115,670	\$151,178
S-47	Brockett Rd	Cooledge Rd	Marvin Lee Drive	1,787	East	\$384,205	\$502,147

S-10	E Ponce de Leon Ave	Juliette Rd	Eastern City Limit	905	North	\$194,575	\$254,305
S-35	Old Norcross Rd	Cain Cir	Spring Glen Drive	1,963	East	\$422,045	\$551,603
S-18	Lilburn-Stone Mountain Rd	Hugh Howell Road	Silver Hill Road	3,477	East	\$747,555	\$977,037
S-1	Brockett Rd	Cedar Cir	Jericho Road	2,358	West	\$506,970	\$662,598

S-34	Old Norcross Rd	2692 Old Norcross Road (northern edge of Spring Glen Drive Brookes Walk)		958	West	\$205,970	\$269,198
S-38-A and S-38-B	Old Norcross Rd	Spring Glen Dr	Northern City Limit	4,480	Both	\$963,200	\$1,258,880
S-41-A and S-41-B	Rosser Rd	Hugh Howell Road	Old Rosser Rd/Northern City Limit	5,302	Both	\$1,139,930	\$1,489,862
S-19-A and S-19-B	Lilburn-Stone Mountain Rd	Silver Hill Road	City Limit	5,134	Both	\$1,103,810	\$1,442,654

\*Based on est. &1.1 million per mile/ 215 per linear ft – low and 281 per linear ft \$281

## Appendix B – Community Involvement Summary





## 02 IMPROVE TRANSPORTATION CONNECTIONS

The plan seeks to overcome the challenge of physical separation and other consequences of auto-oriented land development by investing in the creation of a multi-use path system that connects Tucker neighborhoods to downtown, schools, the library, the recreation center, parks, and Atlanta’s regional trail network. A related priority is the remaking of the Lawrenceville Highway-Hugh Howell Road Corridor into an inviting transportation spine that recalls the feeling of traveling along a tree-lined road linking Tucker’s main commercial hubs: Northlake, downtown and Mountain Industrial Boulevard.



### Goal Policies

1. Create a Citywide Multi-use Trail
2. Enhance All Major Corridors by Adding Sidewalks and Safer Roadway Crossings
3. Improve the Lawrenceville Highway-Hugh Howell Road Corridor

## 1 Create a Citywide Multi-use Trail

The intent of this goal is to continue citywide efforts to develop a comprehensive multi-use trail system. The city has made major strides in this goal, including the completion of the 2019 Trail Master Plan and subsequent trail construction projects, including the downtown Trail. The constructed and planned trails are highly regarded by the community and the city is encouraged to continue to implement trail connectivity.

This plan recommends updating the existing Trail Master Plan to reflect completed trails and new alignments. The community continues to prioritize safe connections from surrounding neighborhoods to downtown Tucker, Tucker-Reid H. Cofer Library, Tucker Nature Preserve, Tucker Recreation Center, Kelley Cofer Park, Henderson Park, Stone Mountain Trail, Northlake, and Johns Homestead Park.

It is important to note that the City of Tucker does not control all roadways and will need to work with DeKalb County and other organizations and governmental agencies, such as the PATH Foundation, the Atlanta Regional Commission (ARC) and the Georgia Department of Transportation (GDOT), to build the system. Trails are recommended to be separated from the roadways whenever possible, and be a minimum of 10 feet wide to accommodate a mix of pedestrian and bicycle traffic, as well as a people of all ages, including families with children.



*Figure 27: Tucker Tomorrow 2018 Comprehensive Plan Rendering of Proposed At-grade Crossing on Lawrenceville Highway*

## 2 Enhance All Major Corridors by Adding Sidewalks & Safer Roadway Crossings

The intent of this policy is to improve safety for pedestrians and cyclists along the major corridors throughout the city, focusing on sidewalks and roadway crossings.

Over the past five years, the city has made great strides in regard to this policy by completing the Trail Master Plan, the Transportation Master Plan, and the Freight Cluster Study. The city has also adopted zoning amendments, including the adoption of special zoning districts with streetscape standards and enhanced design standards and land uses within the Mountain Industrial area. Additionally, the city has completed intersection improvements at Lynburn Drive and Lawrenceville Highway.

Lawrenceville Highway and Hugh Howell Road are two of the largest corridors that extend through the city. They are the predominant corridors generating the greatest sense of concern from residents, in terms of appearance and safety for all modes of transportation. It is recommended to work with GDOT to conduct safety audits on these roadways, along with Lavista Road, to identify areas of pedestrian and cyclist concern and conflict and identify solutions to design these roadways in a manner that serves all users—vehicles, pedestrians, cyclists, and wheelchairs.

A large portion of Lawrenceville Highway is currently being examined through the Lawrenceville Highway Code Study. It is recommended to utilize suggestions from this study to address pedestrian and cyclist safety concerns along Lawrenceville Highway. As a follow up to this study, it is recommended to develop concept designs for both Lawrenceville Highway and Hugh Howell Road to consider streetscape design, medians, landscaping, burying utilities, signage, etc. The Lawrenceville Highway Design Concept should extend from the western city limits to Hugh Howell Road. The Hugh Howell Design Concept should extend the length of the corridor from downtown to Mountain Industrial Boulevard.

The Juliette Road/Richardson Street Corridor is also an area of community concern due to lack of connectivity and poor streetscape design. The city is encouraged to continue efforts to better connect these streets and improve design to accommodate vehicular, pedestrian and cyclist movement. This area is also discussed in Goal 3 in regard to housing conditions.

The city has also begun planning for three beautification projects: the former Montreal Road Right-of-Way Beautification Project, Lawrenceville Highway and I-285, and Fellowship Road at the CSX railroad crossing. These projects focus on enhancing the look and feel of these areas and providing improved pedestrian access, as appropriate.



**2** To ensure cohesive design throughout the city, it is recommended that the city amend zoning regulations to create more uniform sidewalk standards.

Sidewalk infill continues to be a city priority. The following are infill projects included in the work program to support this goal:

- Old Norcross Road; Cofer Library to Spring Glen Drive (west side)
- Hugh Howell Road; Cowan Road to Mountain Industrial Boulevard (north side)
- E. Ponce de Leon Avenue; Idlewood Road to Orchard Park Apartments (north side)
- Brockett Road; Lawrenceville Highway to Cooledge Road (west side gaps)
- Lawrenceville Highway; MARTA bus stop to Cowan Road (east/north side)
- Cooledge Road; Lawrenceville Highway to Cousins Way (east side)
- Mountain Industrial Boulevard; Hugh Howell Road to Lawrenceville Highway
- Montreal Road; Lavista Road to Lawrenceville Highway
- Idlewood Road; Elmdale Drive to E. Ponce de Leon (west side)
- Fellowship Road; Idlewood Road to Lawrenceville Highway (east side)

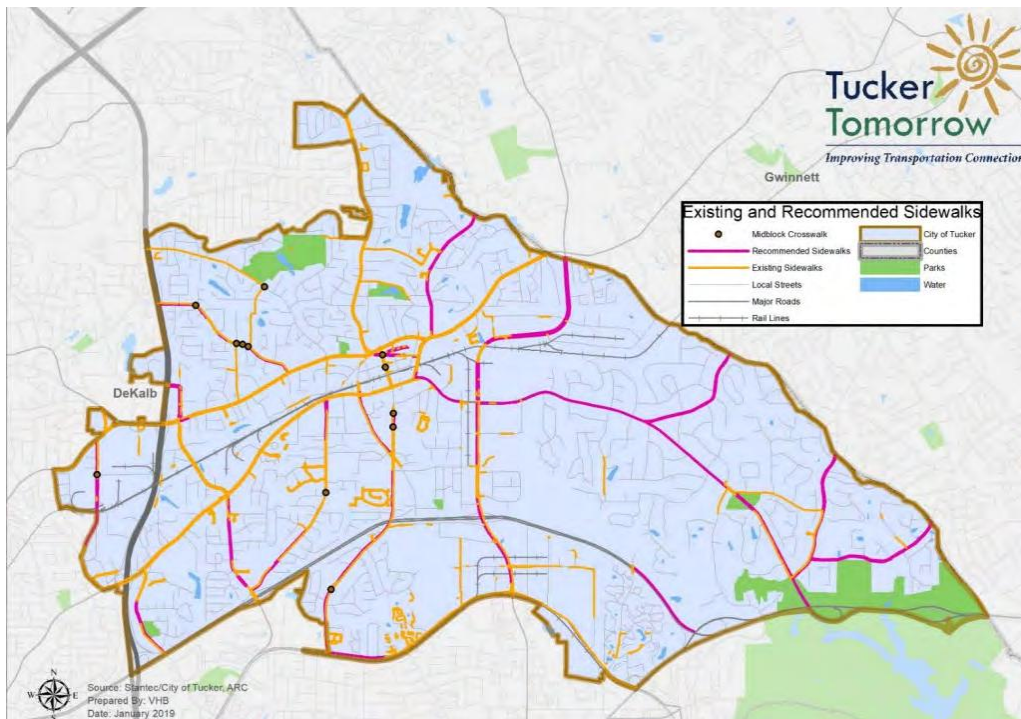


Figure 28:  
Tucker Strategic  
Transportation  
Master Plan,  
Existing and  
Recommended  
Sidewalks

# 3

## **Improve Lawrenceville Highway-Hugh Howell Road Corridor**

Lawrenceville Highway and Hugh Howell Road are of great community concern in terms of visual appearance and safety for all modes of transportation. These corridors are key gateways into and through the city, connecting neighborhoods to downtown, shopping destinations, and parks and recreation facilities. They are the heartbeat of the community, but not representative of the look, feel, or functionality that the community desires. The intent of this policy is to create more appealing corridors that better serve the Tucker community.

Streetscape design is a key recommendation to address the visual appearance of the Lawrenceville Highway and Hugh Howell Road Corridors. A large portion of Lawrenceville Highway is currently being studied as part of the Lawrenceville Highway Code Study. This study is identifying zoning recommendations to enhance the look and feel of this corridor, including the creation of a new special zoning district. As a follow up to this study, and in support of this policy, it is recommended to complete a design concept for Lawrenceville Highway, extending from the western city limits to Hugh Howell, that considers streetscape design, medians, landscaping, curb cut consolidation, burying utilities, signage, etc. Streetscape design can then be incorporated into the overlay district, as appropriate. A similar concept design study is recommended for Hugh Howell Road to extend from downtown to Mountain Industrial Boulevard. It should be noted that both Lawrenceville Highway and Mountain Industrial Boulevard are state routes which require GDOT approvals.

It is recommended to take into consideration the different land use characteristics of each roadway in the design concept studies, particularly the more residential feel on the eastern and western ends of the corridors and the more commercial central spine. Considerations for future redevelopment along this corridor should also be incorporated to ensure access to potential mixed-use redevelopment sites.

Streetscape design and elements for this corridor should also be incorporated into the City Standards Guidebook, as described in Goal 1.



## 03 PRESERVE & IMPROVE NEIGHBORHOODS

The preservation and enhancement of tree-lined neighborhoods is a high priority, along with the expansion of opportunities for households of all ages and income levels to remain in Tucker or move into the community.



### Goal Policies

1. Preserve and Enhance Suburban Neighborhoods
2. Focus on Maintaining Stability of Residential Uses Alongside Transportation Projects
3. Direct New Housing Development to Major Activity Areas
4. Provide Livable, Safe and Affordable Housing
5. Provide Better Connections

# 1

## **Preserve and Enhance Suburban Neighborhoods**

The intent of this policy is to preserve and enhance the suburban character of Tucker's neighborhoods. The community feels a sense of pride in the unique housing stock (diversity of housing look and style), the nature, trees, and wildlife ingrained in neighborhoods, the quiet, peaceful streets, and the community feel.

To support the preservation and enhancement of Tucker's neighborhoods, several beautification items are recommended. Trees shall be preserved when feasible and new trees shall be planted throughout new developments to ensure the overall canopy is maintained over time. Several small area studies are recommended at major gateways into the city. These studies provide an opportunity to continue highlighting the unique neighborhood characters while enhancing the look and feel of the neighborhood entrances. In conjunction, the previously mentioned City Standards Guidebook can help identify appropriate signage, landscaping, and other gateway elements to keep the design cohesive to the larger community, while still giving leeway to emphasize the uniqueness of each neighborhood.

Of special interest to the community is the preservation of the Peters Park neighborhood, a historic African American community, located between Elmdale Drive, Tucker Industrial Road, and Herbert Drive. This community is surrounded by industrial land uses, and it is recommended to strengthen zoning regulations and standards in the area to prevent further industrial encroachment.

Code enforcement recommendations are also provided in this document, primarily to ensure commercial properties adjacent to residential communities remain good neighbors and to prevent blight. The city should continue to use code enforcement staff to promote and maintain safe and desirable living and working environments through compliance with city ordinances. This includes educational outreach and exploring possible assistance programs that can help elderly or low-income homeowners with necessary repairs.



## 2

### **Focus on Maintaining Stability of Residential Uses Alongside Transportation Projects**

This policy remains as is, from the 2018 Comprehensive Plan, as it is still important to ensure that any future road improvement projects do not destabilize the character of housing along the respective roadway corridor. Likewise, in considering redevelopment proposals, projects that will result in isolated, residentially developed single-family “out parcels,” should be carefully evaluated with thought towards the future viability of the respective out parcel as an isolated single-family residential use. Some of these locations, particularly those close to downtown Tucker, could be suitable for townhome development with limits on the number of curb cuts and the incorporation of vegetative buffering abutting any existing single-family residential uses.

## 3

### **Direct New Housing Development to Major Activity Areas**

This policy aims to identify appropriate locations for new and more diverse housing types in an effort to maintain the character of existing single-family neighborhoods. Specifically, the intent is to direct new, higher density housing and mixed-use development to downtown, Northlake Mall, and along key corridors such as Lawrenceville Highway and Hugh Howell Road where higher density housing can make redevelopment of underutilized large parcels more economically viable.

Further study of Northlake Mall and surrounding properties is recommended to determine viable opportunities for redevelopment into mixed-use developments that support a variety of housing types.

Building height and density allowances will be key to attracting higher density, mixed-use development to these areas. Zoning text amendments are recommended to appropriately provide these allowances. Consider a text amendment to increase density for mixed-use development and, as listed in Goal 1, update maximum building heights in the properties surrounding downtown.

Additionally, it is recommended to incorporate identified sites and findings from the downtown and Northlake studies into marketing efforts to attract brokers and developers to these desirable redevelopment sites.

## **4 Provide Livable, Safe and Affordable Housing**

The intent of this policy is to ensure Tucker provides diverse, quality housing typologies at a variety of price points. This includes housing options for young people, families, and seniors. The standard for affordable housing options should be high-quality, livable, and safe units. Older apartments that are affordable by nature should be set to a high standard of maintenance to ensure they provide quality living environments. New affordable housing units are encouraged to be incorporated into market rate developments, creating mixed-income communities, and minimizing pockets of poverty. Consider incentive programs to encourage mixed-income development.

Of particular concern is the Juliette-Richardson Corridor and the naturally occurring affordable housing complexes in this neighborhood. This area receives multiple code enforcement violations and has high crime rates. As mentioned in Goal 2, the city is investing in street improvements in this corridor to address safety. Similarly, the city is encouraged to continue efforts to improve the multi-family livability and safety of this neighborhood.

## **5 Provide Better Connectivity**

As identified in Goal 2, connecting Tucker's neighborhoods to downtown, parks and recreation, and other amenities, will continue to enhance the livability of Tucker.

As new development occurs, it is recommended to encourage developers to incorporate park amenities, such as pocket parks, within new development and link these spaces to the surrounding neighborhoods and the larger park system with trail connectivity. The city should update open space requirements within zoning regulations.

The city is encouraged to continue sidewalk infill and trail initiatives as highlighted in Goal 2, to continue to connect the community.



# City of Tucker

## MEMO

**To:** Honorable Mayor and City Council Members  
**From:** Beverly Hilton, Finance Director  
**CC:** Tami Hanlin, City Manager  
**Date:** October 18, 2023  
**RE:** Memo for Purchasing Policy Update-2nd Read

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### **Description for on the Agenda:**

Purchasing Policy Update

### **Issue:**

Revisions needed to the Purchasing Policy to satisfy federal purchasing requirements.

### **Recommendation:**

Approval to updates as presented to the Purchasing Policy of the City of Tucker.

### **Background:**

The Purchasing Policy was adopted by Ordinance on August 8, 2016. The proposed update will be the fourth amendment to the original. The first read and public hearing for the proposed updates was during the October 10<sup>th</sup> Regular Meeting. Federal Regulations allow annual self-certification to increase the Micro-Purchasing threshold from \$10,000 to \$50,000 for purchases made using federal funds. The City meets the requirements for this self-certification and requests approval for the remainder of FY2024. This self-certification will be done annually as part of the budgeting process.

### **Summary:**

The Purchasing Policy has been modified to include local, state, and federal purchasing regulations. Some minor adjustments have been made to purchasing thresholds (where reasonable) to align regulations to simplify the procurement process.

### **Financial Impact:**

Eliminates refunds of state and federal grants

**AN ORDINANCE BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF TUCKER, GEORGIA FOR THE PURPOSE OF AMENDING THE TUCKER PURCHASING POLICY AND TO PROVIDE SELF-CERTIFICATION AS REQUIRED BY THE CODE OF FEDERAL REGULATIONS TO ESTABLISH A MICRO-PURCHASING THRESHOLD AS REQUIRED FOR PURCHASING USING FEDERAL FUNDS.**

WHEREAS, the City of Tucker is required by Section 5.06 of the City Charter to prescribe procedures for a system of centralized purchasing for the City; and

WHEREAS, the City of Tucker previously adopted the Purchasing Policy; and

WHEREAS, the City of Tucker is required to provide self-certification annually to establish the Micro Purchase Threshold for purchases using federal funds; and

WHEREAS, the Mayor and City Council desire to adopt the amended Purchasing Policy for the City of Tucker and require annual self-certification to establish the Micro Purchase Threshold for purchases using federal funds; and

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the City of Tucker while at a special called meeting on October 23, 2023 that the attached Purchasing Policy and Self-Certification for Micro-Purchase Threshold is approved and effective upon its adoption.

SO ORDAINED, this the 23<sup>rd</sup> day of October, 2023.

Approved:

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Frank Auman, Mayor  
City of Tucker

ATTEST:

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Bonnie Warne, City Clerk

[SEAL]

**City of Tucker, Georgia**  
**Administrative Regulation-Self-Certification of Increased Micro-Purchase Threshold**

Pursuant to the City of Tucker Purchasing Policy, the Mayor and City Council has authorized the City Manager to develop purchasing procedures to implement the requirements of State and Federal law. Further, the Mayor and Board have delegated authority to the City Manager to make budgeted purchases of goods and services costing less than \$30,000.

WHEREAS, Pursuant to 2 CFR 200.320 (a)(1)(iv), a non-Federal entity may self-certify a Micro Purchase Threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with 2 CFR 200.334.

WHEREAS, Pursuant to 2 CFR 200.320(a)(1)(iii), a non-Federal entity is responsible for determining and documenting an appropriate micro-purchase threshold based on internal controls, an evaluation of risk, and its documented procurement procedures.

THEREFORE, the City of Tucker, Georgia self-certifies that effective July 1, 2023, for fiscal year 2023-3024, its Micro Purchase Threshold, as defined in 2 CFR 200.320(a)(1)(ii), is hereby increased to \$49,999. Unless otherwise required by the City's internal purchasing regulations or controls, purchases utilizing Federal Funds up to the Micro Purchase Threshold may be purchased without soliciting competitive price or rate quotations if the City considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly.

This self-certification is based on the following justification, as recognized and authorized by 2 CFR 200.320(a)(1)(iv)(A): A qualification as a low-risk auditee, in accordance with the criteria in 2 CFR 200.520 for the most recent audit.

In any instance where State or Federal law imposes a requirement to competitively procure any good or service costing less than \$50,000, or where State or other Federal law imposes more stringent purchasing standards or procedures set forth in 2 CFR Part 200, the City of Tucker shall follow the more restrictive legal requirement.

APPROVED BY:

\_\_\_\_\_  
Frank Auman, Mayor  
City of Tucker

ATTEST:

\_\_\_\_\_  
Bonnie Warne, City Clerk

[SEAL]

City of Tucker, GA

# Purchasing Policy of the City of Tucker

Original Approved by Ordinance August 8, 2016, by Mayor and Council  
Current Version - Amendment #4 October 23, 2023

## **I. Purpose**

### **PURCHASING POLICY**

The purpose of this policy is to state the City's position regarding the responsibility and authority for the acquisition and contracting for Goods, Services, Professional Services, Real Estate, Construction Services and Capital Assets. This document will clarify purchasing functions and outline purchasing policies, as well as describe departmental relationships, responsibilities, and participation in the procurement cycle. This policy will provide control functions, assure proper record keeping and confirm purchases in writing to allow the City to meet the following goals:

- Always maintain and under all conditions a continuous supply of Goods and Services necessary for the operation of the City;
- Encourage and promote fair and equal opportunity for all persons doing, or seeking to do, business with the City;
- Safeguard the quality and integrity of the City's procurement process;
- Ensure compliance with laws and regulations pertaining to the procurement of Goods, Services, Professional Services, Real Estate, Construction Services and Capital Assets;
- Manage procurement and inventories of purchased Goods to meet the use requirements of City departments at the most advantageous cost to the City;
- Administer procurement contracts and contract amendments; and
- Properly dispose of all material and equipment declared to be surplus or obsolete.

The philosophy behind this policy is one of separating the need for Goods and Services from the function of negotiation and executing the necessary contractual purchase agreement.

The Purchasing Policy outlined herein shall be used in conjunction with Policies included in the Financial Policies of the City of Tucker.

## **II. Scope**

The scope of this purchasing policy covers the procurement of most Goods and Services for non-construction purposes. The policy covers all contractual and purchase agreements between the City and another Person. The procurement function includes the initial agreement/purchase, changes and/or re-negotiations. This policy establishes the specific responsibility and authority of the procurement of materials and services.

The provisions of this policy do not apply to procurements for the following:

- A. Public works construction contracts to the extent governed by O.C.G.A. §36-91-1 et seq.
- B. Services and construction whose procurement falls under a conflicting federal or Georgia statute;

- C. Land, artistic work, or other goods and services whose inherent nature is unique and cannot be competitively compared to other goods within its class, except as provided in section VIII. Real Estate Acquisition;
- D. Employee Benefits and health related services procured through a quotation and negotiating process conducted by an expert in the field, or to maintain continuity of employee-health records;
- E. Travel, entertainment, conferences, training, speakers, instructors, facilitators, and meeting expenses, or other expenditures covered by another City policy;
- F. Insurance procured through a negotiating process;
- G. Items or services procured for resale or to generate a revenue;
- H. Advertising;
- I. Subscriptions and dues established during the budget process;
- J. Utilities; and
- K. Seized Property included in a court order authorizing disposal.

### III. Ethics in Procurement

(Tucker City Charter, Section 2.1.3, Prohibitions)

*“(a) No elected official, appointed officer, or employee of the city or any agency or political entity to which this charter applies shall knowingly:*

- (1) Engage in any business or transaction or have a financial or other personal interest, direct or indirect, which is in conflict with, or which is within the scope of the proper discharge of official duties, or which would tend to impair the independence of his or her judgment or action in the performance of official duties;*
- (2) Engage in or accept private employment or render services for private interests when such employment or service is incompatible with the proper discharge of official duties or would tend to impair the independence of his or her judgment or action in the performance of official duties;*
- (3) Disclose confidential information concerning the property, government, or affairs of the governmental body by which engaged without proper legal authorization or use such information to advance the financial or other private interest of himself or herself or others, except as required by law;*
- (4) Accept any valuable gift, whether in the form of service, loan, object, or promise, from any person, firm, or corporation which to his or her knowledge is interested, directly or indirectly, in any manner whatsoever, in business dealings with the governmental body by which he or she is engaged. As used in this paragraph, the term "valuable" means an amount determined by the city council; provided, however, that the amount shall not exceed \$150.00; or*



(5) *Vote or otherwise participate in the negotiation or in the making of any contract with any business or entity in which he or she or any member of his or her immediate family has a financial interest.*

(b) *Any elected official, appointed officer, or employee who has any private financial interest, directly or indirectly, in any contract or matter pending before or within any department of the city shall disclose such private interest to the city council. As used in this subsection, the term "private financial interest" includes the interest of a spouse, child, or significant other or domestic partner. The mayor or any councilmember who has a private interest in any matter pending before the city council shall disclose in writing such private interest, such disclosure shall be entered on the records of the city council, and he or she shall disqualify himself or herself from participating in any decision or vote relating thereto. Any elected official, appointed officer, or employee of any agency or political entity to which this charter applies who shall have any private financial interest, directly or indirectly, in any contract or matter pending before or within such entity shall disclose such private interest to the governing body of such agency or entity.*

(c) *No elected official, appointed officer, or employee of the city or any agency or entity to which this charter applies shall use property owned by such governmental entity for personal benefit, convenience, or profit, except in accordance with policies promulgated by the city council or the governing body of such agency or entity.*

(d) *Any violation of this section which occurs with the knowledge, express or implied, of a party to a contract or sale shall render such contract or sale voidable at the option of the city council.*

(e) *Except as authorized by law, no member of the city council shall hold any other elective city office or be employed by any city or county government during the term for which elected."*

#### **IV. Responsibility**

##### **A. Purchasing Agent**

The City Council appoints the City Manager, or such other Employee appointed by the City Manager, to serve as the Purchasing Agent for the City, or the City Council may contract with an independent third party to serve as the Purchasing Agent under the direction and control of the City Manager (City Charter, Section 3.04). Purchasing agents with respective purchase authority thresholds appointed and approved in writing by the City Manager shall adhere to established purchasing procedures.

Where in the best interest of the City, the Purchasing Agent may require Bid/Proposal Bonds, insurance, and other forms of protection for the City in the process of procuring Goods, Capital Assets, Services and Construction Services for the City.

##### **B. City Council**

The City Council shall approve final Contracts and Amendments valued more than \$30,000 and execute and bind the City to such agreements. Contracts valued at less than \$30,000 may be approved, executed, and delivered by the City Manager or designee of the City Manager with a copy of said contract to be delivered to the City Council by the City Clerk via email. Except for intra-department

budget transfers, no contract shall be approved unless the funds have been appropriated in the budget of the City or otherwise by the City Council.

C. City Attorney

No contract with the city shall be binding on the city unless it is in writing (City Charter, Section 5.05). The city attorney or attorneys shall review and sign all contracts and documents that bind the city but shall not have the power to bind the city. (City Charter, Section 3.08).

**V. Competitive Procurements**

Verbal Quotes

Requisitions for items under \$20,000 require at least two (2) verbal quotes. The vendor's name and quote must be written on the requisition, which is used to generate the purchase order.

Written Quotes

Purchasing will receive at least two (2) written quotes on items requisitioned that are valued \$20,000 to \$50,000. These requests will always be made in writing. The request for quotes can be made in writing; the Purchasing Agent will determine this. Contracts are required for purchases above \$30,000 and must be reviewed by the City Attorney before presentation to City Council.

Formal Sealed Bids

The Purchasing Office will request sealed bids on items or projects requisitioned which are not professional services, that meet the following criteria:

- The items or projects are valued over \$50,000.
- Clear and adequate specifications are available.
- Two or more responsible offerors are willing to participate in the process.
- Not acquired via the State procurement process.
- Not acquired via another local jurisdiction's process.

These requests are always made in writing. The vendor list is made up of companies from the bid list and recommendations from the department. The Bid List is a current file of requests from companies for this purpose. Sealed bids will be publicly advertised for a minimum of two (2) consecutive weeks in the City's legal organ.

Public Works Projects over \$100,000 are required by Georgia State Law to have Payment Bonds and Performance Bonds for 100% of the contract amount. When these bids are requested the standard City documents with this information will be used. The City will also require that a 5% Bid Bond be submitted with the bid. These projects will be advertised in the legal organ for the City.

A split or partial quotation may be awarded, if a request is for multiple Goods or Services, more than one Vendor provides a quotation that meets the specifications for the items, and a price comparison can be made between the items quoted.

### Invitation for Bids

Invitation for Bids (IFB) are prepared and issued to prospective Bidders, with the goal of obtaining competitive responses for the procurement of Goods, Capital Assets, Services and Construction Services.

Public notice (such as publication in a newspaper of general circulation or posting on the Purchasing Agent's Internet Web page) of the IFB must be given a minimum of fourteen (14) calendar days prior to the date set for bid opening, unless it can be demonstrated that an Emergency requirement for Goods, Capital Assets, Services or Construction Services exists, in which instance, the requirement for public notice may be reduced by the Purchasing Agent.

Bids shall be opened publicly in the presence of the Purchasing Agent or the designee of the Purchasing Agent and at least one other witness at the time and place designated in the Invitation for Bids. All relevant information, including each Bid amount and Bidder's name, will be recorded on a summary sheet.

Split or partial bid awards may be awarded with the same guidelines and restrictions as those provided for split or partial quotation awards.

Correction or withdrawal of inadvertently erroneous bids is permitted in accordance with the terms indicated within the IFB; however, minor irregularities may be waived by the City. No bid may be withdrawn for a period of ninety (90) days after the time scheduled for bid opening, or as otherwise stated in the IFB.

Late bids will be rejected and returned unopened.

Bids will be evaluated based on the qualification factors set forth in the IFB, which may include criteria to determine acceptability of Goods or Capital Assets (for example, inspection, testing, quality, workmanship, delivery, and suitability for a particular purpose). Criteria for the acceptability of Goods or Capital Assets shall be used to determine whether Goods are responsive to the IFB, and not to determine the relative desirability between acceptable Goods or Capital Assets. The City reserves the right to waive any informalities or irregularities of bids, to request clarification of information submitted in any bid, to further negotiate with the Responsive and Responsible Bidder selected for Contract award, or to reject any or all bids for any reason whatsoever.

If no responsive and responsible Bids are received or all bids are rejected, the City may procure such Goods and Services by direct negotiation as indicated below in Non-Competitive Procurement of Goods and Services.

The Bid will be awarded, if an award is made, to the responsible and responsive Bidder offering the lowest price whose bid meets the requirements and criteria set forth in the Invitation for Bid. The Bid may require a Contract.

### Request for Proposals (RFP)

When the Purchasing Agent determines the use of an Invitation for Bids is not practical or not advantageous because of existing market conditions or the type of items required, the City may procure Goods, Capital Assets, Services, or Construction Services through receipt of competitive sealed proposals. Competitive sealed proposals are solicited using an RFP, with the goal of obtaining competitive responses.

Public notice of the RFP shall be given in the same manner as the procurement described in section VII, sub-section A of this policy.

Proposals shall be opened publicly by the Purchasing Agent, in the presence of one or more witnesses at the time and place designated in the RFP. A register of proposals is prepared that lists each Proposer's name. Interested persons shall have access to information regarding procurement transactions of the City in accordance with City policy and the Georgia Open Records Act, O.C.G.A. §50-18-70 et seq.

Correction or withdrawal of proposals is permitted in accordance with instructions contained within the RFP. No proposal may be withdrawn for a period of ninety (90) days after the time scheduled for proposal opening, or as otherwise stated in the RFP.

Late proposals will be rejected and returned unopened.

The RFP will identify the criteria to be considered and evaluated as the basis of the award.

Proposals submitted by responsible and responsive proposers are evaluated by the Purchasing Agent or the designee of the Purchasing Agent based upon the criteria applicable to the RFP. All proposals (or the most acceptable proposals at the discretion of any committee evaluating proposals) will be ranked in order of their acceptability to the City, considering the criteria. The City has no obligation to award the Contract to the Proposer who proposes the lowest price.

The City reserves the right to waive any informalities or irregularities of proposals, to request clarification of information submitted in any proposal, to further negotiate with a Responsive and Responsible Proposer who has been selected for Contract award, or to reject any or all proposals for any reason whatsoever.

The Contract award will be awarded, if award is made, by the City to the responsive and responsible proposer whose proposal is determined, in the City's exclusive discretion, to be the most advantageous to the City, taking into consideration price, qualifications, and other factors as indicated in the RFP. The RFP will contain the basis on which the award is to be made.

If no responsive and responsible proposals are received or all proposals are rejected, the City may procure such Goods, Capital Assets, Services, and Construction Services by direct negotiation as indicated below in Non-Competitive Procurement of Goods and Services.

#### Request for Qualifications

Requests for Qualifications (RFQ) may be used when it is determined to be in the City's best interest to evaluate the experience and qualifications of a Service, Construction Service or Professional Service provider, without regard to price or prior to considering price.

The procedure for soliciting, opening, and evaluating statements of qualifications shall be the same as described herein for competitive sealed proposals. Such service providers whose qualifications meet the criteria established in the RFQ, at the sole discretion of the City, may be considered for Contract award by participation in the completion price negotiation. The City shall attempt to negotiate a fee with the highest ranked firm. If no agreement is reached, the City shall begin negotiations with the next highest ranked firm. Negotiations will proceed in this manner until an agreement is reached. Alternatively, the City may, by Direct Negotiation, finalize terms with service providers who are selected for an award based on qualifications. The City reserves the right to reject any or all responses for any reason. Clarification of information may be requested by the City.

#### Online Reverse Auction

The City reserves the right to utilize this procurement method when advantageous. The process will be specified in the Solicitation Documents.

### Performance Guarantee

A Bid/ Proposal Bond may be required for any solicitation. Performance and payment bonds are required based on the solicitation.

### Approval of Awards and Recommendations

Prior to the consummation of the purchase by the City of Goods, Services, or Professional Services, such purchase shall be approved by a person having approval authority over such purchase.

### Forms

The Purchasing Agent shall provide and update all forms to procure Goods, Services, and Professional Services, as needed.

## VI. Non-Competitive Procurements

The provisions of this policy section shall apply to the procurement of Goods, Capital Assets, Services, Construction Services or Professional Services, when competitive procurement is not practical, feasible, possible, desirable, or required. Notwithstanding any other provision, any Contract or subcontract entered into by the City with any Person for the construction, reconstruction, or maintenance of all or part of a public road in the City, including but not limited to a Contract or subcontract for the purchase of materials, for the hiring of labor, for professional services, or for other things or services incident to such work, shall be entered into in accordance with O.C.G.A. § 32-4-114.

### Sole Source Procurement

The City may acquire Goods, Capital Assets, Services, Construction Services or Professional Services pursuant to a Sole Source Procurement. Sole Source Procurement is available when Goods, Services, or Professional Services are limited to one source, or when they must be obtained from a specific manufacturers' dealer and valid competition among dealers does not exist. The User must provide the justification for the Sole Source Procurement to the Purchasing Agent after approved by the City Manager or Council.

### Single Source Procurement

The City may acquire Goods, Capital Assets, Services, Construction and Professional Services pursuant to a Single Source Procurement. A Single Source Procurement is a procurement made from one Person among others in a competitive marketplace which, for justifiable reasons, is found to be most advantageous for the purpose of fulfilling the given purchasing need. The User must provide the justification for the Single Source Procurement to the Purchasing Agent after approved by the City Manager or City Council. The Purchasing Agent may elect to purchase particular brand name Goods or Services or an equivalent when the Goods or Services comprise a major brand system, program or service previously selected by the City and due to operational effectiveness, future enhancements or additions, or maintenance or storage of spare parts precludes the mixing of brands, manufacture, etc.

### Direct Negotiation

Following the completion of a Competitive Award solicitation process above that fails to produce a responsible or responsive bidder or proposer, fails to produce a qualified respondent, or for which all submissions were rejected for any reason, the City may procure the Goods, Capital Assets, Services, Construction Services or Professional Services that were the subject of such failed solicitation by Direct Negotiation with any provider of such Goods or Services when issuing a revised solicitation is not recommended by the City Manager with concurrence from legal counsel.

Direct Negotiation will be completed by the Purchasing Agent, assisted as needed by the User and legal counsel.

### Emergency Procurement

The City may acquire Goods, Capital Assets, Services, Construction Services or Professional Services by directly negotiating an award in the event of an Emergency.

The City Manager shall make the determination when an Emergency exists. Such emergency procurements shall be made with as much competition as is practicable under the circumstances.

A written basis for declaring the Emergency and for the selection of the Person for the provision of Goods, Capital Assets, Services, Construction Services or Professional Services shall be included in the Contract file. As soon as practicable, a record of each emergency procurement shall be made and shall set forth the contractor's name, the amount and type of the Contract, a listing of the item procured under the Contract, and the identification number of the contract file.

If an Emergency situation should arise after office hours which requires immediate action on the part of the agency involved for the protection of the best interest of the City or if a like situation arises on a weekend or holiday and when it is not possible or convenient to reach the City Manager or Purchasing Agent, any purchase necessary shall be made by the official in charge of such agency, and such purchase reported to the Purchasing Agent within 24 hours.

### Costs under the Competitive Threshold

The Purchasing Agent with written and signed consent of the City Manager, where applicable, may acquire Goods, Capital Assets, Construction Services and Professional Services appropriated by the City Council in the City budget or otherwise by Direct Negotiation or by some other non-competitive method, when the dollar value of the purchase does not exceed \$30,000 and a properly executed and authorized Requisition is received. Under this non-competitive method, the Purchasing Agent shall attempt to obtain the Goods, Capital Assets, Services, Construction or Professional Services most advantageous to the City, price and other factors considered. The User may acquire by Requisition Goods, Services, Construction Services and Professional Services appropriated by the City Council in the City budget or otherwise by Direct Negotiation or by some other non-competitive method, when the dollar value of the purchase does not exceed \$30,000. Under this non-competitive method, the User shall attempt to obtain the Goods, Capital Assets, Services, Construction or Professional Services most advantageous to the City, price and other factors considered.

### Direct Negotiation and Other Public Entities and Co-ops

The City may acquire Goods, Capital Assets and Services by Direct Negotiation or other method involving limited or no competition from a Supplier having a requirements Contract/Annual Agreement with any public entity (e.g., federal, state, county, city, authority, school board, Buying Cooperative, etc.) for

Goods, Capital Assets or Services described in such contract and at prices or discounts no less favorable than any set forth in such Contracts. Use of State/Co-Op Contracts: The Purchasing Agent may, independent of the requirements of bid process of this article, procure supplies, services or construction items through the Contract established through competitive means by the purchasing division of the State of Georgia, national Co-Ops (i.e.-U.S. Communities), and collaborative purchasing agreements with other local governments when deemed to be in the best interest of the City.

Once a Contract is awarded by the City, the Contract may be amended, without the necessity of rebidding such Contract, provided the original Contract amount and the scope of the Contract is not substantially altered. The Purchasing Agent will review all change orders. Change orders will be processed to correct the account distribution, quantity, addition/deletion of line items, change in description and unit price. If the quoted price of the change order is less than \$30,000, the requisition will be processed pursuant to the requirements of Section V(A)(12) of this Purchasing Policy. Any requisitions with a change order of \$30,000 or more require City Council approval. The Purchasing Agent cannot use the change order process to circumvent the Purchasing Policy. Change orders cannot substantially change the scope of the Contract.

#### Credit Cards

Credit Cards shall only be issued upon approval of both department head and the City Manager. The individual purchase limit and Monthly Credit limit for each card shall be set by the Director of Finance in accordance with delegated purchasing authority assigned by the City Manager. All individuals assigned a Credit Card on behalf of the City shall be personally responsible for its use and any fraudulent use. The City Manager shall maintain a Credit Card Policy. This Policy shall be provided and acknowledged by everyone before being assigned a credit card

### **VII. Immigration Compliance**

The City shall comply with the Federal Work Authorization Program, also known as E-Verify in accordance with state law as it relates to contracting, O.C.G.A. §13-10-90 et seq.

### **VIII. Federally Funded Procurements**

#### Compliance with Federal Law

All federally funded projects, loans, grants, and sub-grants, whether funded in part or wholly, are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards (Uniform Guidance) codified at 2 C.F.R. Part 200 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds.

All procurement activities involving the expenditure of federal funds must be conducted in compliance with the Procurement Standards codified in 2 C.F.R. § 200.317 through § 200.326 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds. The City will follow all applicable local, state, and federal procurement requirements when expending federal funds. Should the City have more stringent requirements, the most restrictive requirement shall apply so long as it is consistent with state and federal law.

#### Contract Award

All contracts shall be awarded only to the lowest responsive and responsible bidder possessing the ability to perform successfully under the terms and conditions of the contract.

#### No Evasion

No contract may be divided to bring the cost under bid threshold or to evade any requirements under this Policy or state and federal law.

#### Contract Requirements

All contracts paid for in whole or in part with federal funds shall be in writing. The written contract must include or incorporate by reference the provisions required under 2 C.F.R. § 200.326 and as provided for under 2 C.F.R. Part 200, Appendix II.

#### Contractor Oversight

The City department receiving the federal funding must maintain oversight of the contract to ensure that the contractor is performing in accordance with the contract terms, conditions, and specifications.

#### Conflict of Interest

Designers, suppliers, and contractors that assist in the development or drafting of specifications, requirements, statements of work, invitation for bids or requests for proposals shall be excluded from competing for such requirements.

#### **General Procurement Standards and Procedures:**

The requesting Department shall procure all contracts in accordance with the requirements of the Section of the Policy.

- A. **Necessity.** Purchases must be necessary to perform the scope of work and must avoid acquisition of unnecessary or duplicative items. The Finance Department and/or the Requesting Department should check with the federal surplus property agency prior to buying new items when feasible and less expensive. Strategic sourcing should be considered with other departments and/or agencies who have similar needs to consolidate procurements and services to obtain better pricing.
- B. **Clear Specifications.** All solicitations must incorporate a clear and accurate description of the technical requirements for the materials, products, or services to be procured, and shall include all other requirements which bidders must fulfill and all other factors to be used in evaluating bids or proposals. Technical requirements must not contain features that restrict competition.
- C. **Notice of Federal Funding.** All bid solicitations must acknowledge the use of federal funding for the contract. In addition, all prospective bidders or offerors must acknowledge that funding is contingent upon compliance with all terms and conditions of the funding award.
- D. **Compliance by Contractors.** All solicitations shall inform prospective contractors that they must comply with all applicable federal laws, regulations, executive orders, and terms and conditions of the funding award.



- E. Fixed Price. Solicitations must state that bidders shall submit bids on a fixed price basis and that the contract shall be awarded on this basis unless otherwise provided for in this Policy. Cost plus percentage of cost contracts is prohibited. Time and materials contracts are prohibited in most circumstances. Time and materials contracts will not be used unless no other form of contract is suitable and the contract includes a "Not to Exceed" amount. A time and materials contract shall not be awarded without express written permission of the federal agency or state pass-through agency that awarded the funds.
- F. Use of Brand Names. When possible, performance or functional specifications are preferred to allow for more competition, leaving the determination of how to reach the required result to the contractor. Brand names may be used only when it is impractical or uneconomical to write a clear and accurate description of the requirement(s). When a brand name is listed, it is to be used as reference only and "or equal" must be included in the description.
- G. Lease versus Purchase. Under certain circumstances, it may be necessary to perform an analysis of lease versus purchase alternatives to determine the most economical approach.
- H. Dividing Contract for M/WWBE Participations. If economically feasible, procurements may be divided into smaller components to allow maximum participation of small and minority businesses and women business enterprises. The procurement cannot be divided to bring the cost under bid thresholds or to evade any requirements under this Policy.
- I. Documentation. Documentation must be maintained by the Finance Department and/or the Requesting Department detailing the history of all procurements. The documentation should include the procurement method used, contract type, basis for contractor selection, price, sources solicited, public notices, cost analysis, bid documents, addenda, amendments, contractor's responsiveness, notice of award, copies of notices to unsuccessful bidders or offerors, record of protests or disputes, bond documents, notice to proceed, purchase order, and contract. All documentation relating to the award of any contract must be made available to the granting agency upon request.
- J. Cost Estimate. For all procurements costing \$250,000 or more, the Requesting Department shall develop an estimate of the cost of the procurement prior to soliciting bids. Cost estimates may be developed by reviewing prior contract costs, online review of similar products or services, or other means by which a good faith cost estimate may be obtained. Cost estimates for construction and repair contracts may be developed by the project designer.
- K. Contract Requirements. A written contract must be prepared incorporating the provisions referenced in this Policy.
- L. Debarment. No contract shall be awarded to a contractor included on the federally debarred bidders list.
- M. Contractor Oversight. The Requesting Department receiving the federal funding must maintain oversight of the contract to ensure the contractor is performing in accordance with the contract terms, conditions, and specifications.

- N. Open Competition. Solicitations shall be prepared in a way to be fair and provide open competition. The procurement process shall not restrict competition by imposing unreasonable requirements on bidders, including but not limited to unnecessary supplier experience, excessive or unnecessary bonding, specifying a brand name without allowing for “or equal” products, or other unnecessary requirements that have the effect of restricting competition.
- O. Geographic Preference. No contract shall be awarded based on geographic preference.
- P. Georgia Procurement Registry. Any bid or proposal opportunities for goods, services, or both shall be posted on the Georgia Procurement Registry in accordance with State law. Georgia Public Works contracts shall be posted subject to Chapter 91 of Title 36 of the O.C.G.A.

### **Specific Procurement Procedures**

The Requesting Department shall solicit bids in accordance with the requirements under this Section of the Policy based on the type and cost of the contract.

- A. Service Contracts (except for A/E professional services) and Purchase Contracts costing less than \$50,000 shall be procured using the Uniform Guidance “Micro-Purchase” procedure (2 C.F.R. § 200.320(a)) as follows:
  - 1. The contract may be awarded without soliciting pricing or bids if the price of the goods or services is fair and reasonable.
  - 2. To the extent practicable, purchases must be distributed among qualified suppliers.
- B. Service Contracts (except for A/E professional services) and Purchase Contracts costing \$50,000 up to \$250,000 shall be procured using the Uniform Guidance “small purchase” procedure (2 C.F.R. § 200.320(b)) as follows:
  - 1. In accordance with Current State Law, contract must be posted on the Georgia Procurement Registry (GPR).
  - 2. Obtain price or rate quotes from an “adequate number” of qualified sources (a federal grantor agency might issue guidance interpreting “adequate number,” so the Requesting department should review the terms and conditions of the grant award documents to confirm whether specific guidance has been issued).
  - 3. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
  - 4. Cost or price analysis is not required prior to soliciting bids.
  - 5. Award the contract on a fixed-price basis (a not-to-exceed basis is permissible for service contracts where obtaining a fixed price is not feasible).
  - 6. Award the contract to the lowest responsive and responsible bidder.
- C. Service Contracts (except for A/E professional services) costing over \$250,000 may be procured using the Uniform Guidance “competitive proposal” procedure (2 C.F.R. § 200.320(d)) when the “sealed bid” procedure is not appropriate for the service being sought. The procedures are as follows:
  - 1. In accordance with current State law, contract must be posted on the Georgia Procurement Registry (GPR).

2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.
  3. Identify evaluation criteria and relative importance of each criterion (criteria weight) in the RFP.
  4. Consider all responses to the publicized RFP to the maximum extent practical.
  5. Must have a written method for conducting technical evaluations of proposals and selecting the winning firm.
  6. Award the contract to the responsible firm with the most advantageous proposal considering price and other factors identified in the RFP. Governing board approval is not required.
  7. Award the contract on a fixed-price or cost-reimbursement basis.
- D. Construction and repair contracts costing less than \$50,000 shall be procured using the Uniform Guidance “micro-purchase” procedure (2 C.F.R. § 200.320(a)) as follows:
1. The contract may be awarded without soliciting pricing or bids if the price of the goods or services is fair and reasonable.
  2. To the extent practicable, contracts must be distributed among qualified suppliers.
- E. Construction and repair contracts costing \$50,000 up to \$250,000 shall be procured using the Uniform Guidance “small purchase” procedure (2 C.F.R. § 200.320(b)) as follows:
1. In accordance with Current State Law, contract must be posted on the Georgia Procurement Registry (GPR).
  2. Obtain price or rate quotes from an “adequate number” of qualified sources (a federal grantor agency might issue guidance interpreting “adequate number”, so the requesting department should review the terms and conditions of the grant award documents to confirm whether specific guidance has been issued).
  3. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
  4. Cost or price analysis is not required prior to soliciting bids, although price estimates may be provided by the project designer.
  5. Award the contract on a fixed-price or not-to-exceed basis.
  6. Award the contract to the lowest responsive and responsible bidder. Governing board approval is not required.
- F. Construction and repair contracts costing \$250,000 and above shall be procured using the Uniform Guidance “sealed bid” procedure (2 C.F.R. § 200.320(c)) as follows:
1. Cost or price analysis is required prior to soliciting bids (this cost estimate may be provided by the project designer).
  2. Complete specifications must be made available to all bidders.
  3. In accordance with Current State Law, contract must be posted on the Georgia Procurement Registry (GPR).
  4. The advertisement must state the date, time, and location of the public bid opening, and indicate where specifications may be obtained.
  5. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.
  6. Open the bids at the public bid opening on the date, time, and at the location noticed in the public advertisement. All bids must be sealed when submitted. A minimum of two bids must be received to open all bids.

7. A 5% bid bond is required of all bidders. Performance and payment bonds of 100% of the contract price are required of the winning bidder.
  8. Award the contract on a firm fixed-price basis.
  9. Award the contract to the lowest responsive and responsible bidder. Governing board approval is not required. All bids may be rejected only for "sound documented reasons."
- G. Contracts for Architectural and Engineering Services costing \$250,000 or more shall be procured using the Uniform Guidance "competitive proposal" procedure (2 C.F.R. § 200.320(d)(5)) as follows:
1. Publicly advertise a Request for Qualifications (RFQ) to solicit qualifications from qualified firms. Price (other than unit cost) shall not be solicited in the RFQ. In accordance with Current State Law, contract must be posted on the Georgia Procurement Registry (GPR).
  2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.
  3. Identify the evaluation criteria and relative importance of each criterion (the criteria weight) in the RFQ.
  4. Proposals must be solicited from an "adequate number of qualified sources" (an individual federal grantor agency may issue guidance interpreting "adequate number").
  5. Must have a written method for conducting technical evaluations of proposals and selecting the best qualified firm.
  6. Consider all responses to the publicized RFQ to the maximum extent practical.
  7. Evaluate qualifications of respondents to rank respondents and select the most qualified firm. Preference may be given to in-state (but not local) firms provided that granting the preference leaves an appropriate number of qualified firms to compete for the contract given the nature and size of the project.
  8. Price cannot be a factor in the initial selection of the most qualified firm.
  9. Once the most qualified firm is selected, negotiate fair and reasonable compensation. If negotiations are not successful, repeat negotiations with the second-best qualified firm.
  10. Award the contract to the best qualified firm with whom fair and reasonable compensation has been successfully negotiated. Governing board approval is not required.

#### Exceptions.

Non-competitive contracts are allowed only under the following conditions and with the written approval of the federal agency or state pass-through agency that awarded the federal funds:

- A. Sole Source. A contract may be awarded without competitive bidding when the item is available from only one source. The Finance Department and/or Requesting Department shall document the justification for and lack of available competition for the item. A sole source contract must be approved by the governing board.
- B. Public Exigency. A contract may be awarded without competitive bidding when there is a public exigency. A public exigency exists when there is an imminent or actual threat to public health, safety, and welfare, and the need for the item will not permit the delay resulting from competitive bidding.
- C. Inadequate Competition. A contract may be awarded without competitive bidding when competition is determined to be inadequate after attempts to solicit bids from several sources, as required under this Policy does not result in a qualified winning bidder.

- D. Federal Contract. A contract may be awarded without competitive bidding when the purchase is made from a federal contract available on the U.S. General Services Administration schedule of contracts.
- E. Awarding Agency Approval. A contract may be awarded without competitive bidding with the express written authorization of the federal agency or state pass-through agency that awarded the federal funds so long as awarding the contract without competition is consistent with State Law.

### **VIII. Self-Certification for Micro Purchasing**

In accordance with 2 CFR 200.320 (a) (1) (iii) Non-Federal entities may establish a threshold higher than the micro-purchase threshold identified in the FAR in accordance with the requirements of this section. The non-Federal entity may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation to be made available to the Federal awarding agency and auditors in accordance with §200.334. The self-certification must include a justification, clear identification of the threshold, and supporting documentation. Annual self-certification shall accompany the annual budget and must be approved by the Mayor and City Council.

### **IX. APPENDIX**

#### **Definitions**

When used in this policy, the following words, terms and phrases, and their derivations, shall be the meaning ascribed to them in this section, except where the context clearly indicates a different meaning,

- A. ADDENDUM means a change, clarification, or correction in the Solicitation Documents, prior to the award of a Contract.
- B. AMENDMENT means an agreed upon change order, addition to, deletion from, correction or modification of a Contract including a Contract Extension or a Contract Renewal.
- C. APPEAL means a specific written objection by an interested Person to a Request for Qualifications, a Request for an IWQ, an Invitation for Bid, an Invitation to Negotiate, a Request for proposal, or an award or proposed award of a Contract, with the intention of receiving a remedial result.
- D. BID / PROPOSAL BOND means a form of bid security executed by the Bidder (or Proposer) as principal and by a Surety, to guarantee that the Bidder (or Proposer) will enter a Contract within the time specified in the Invitation for Bid or Request for proposals, and will furnish the necessary bonds and insurance, and meet any other requirements of those documents.
- E. BIDDER means a person or entity submitting a bid or quote to the City for the supply of Goods or Services.
- F. BUYING COOPERATIVE OR ALLIANCE means a group of public entity purchasers organized for the purpose of creating contracts or pricing agreements to take advantage of group or quantity buying discounts or special pricing from which members of the group can benefit.

- G. CAPITAL ASSET is an item of personal property having a normal life expectancy of three years or more other than components.
- H. CHANGE ORDER means a valid instruction, from an authorized signatory of the city, that results in revised work to a contract that increases the cost to the City. Change orders are appended to the original contract and become part of said contract.
- I. CITY means the City of Tucker and, as the context warrants, those persons or bodies authorized to act on its behalf, including but not limited to the City Council, committees, boards, and staff.
- J. CITY ETHICS POLICY shall mean Article XI., Code of Ethics, Chapter 2, Administration, of the Code of the City of Tucker, as amended.
- K. CITY FINANCE DIRECTOR/FINANCE DIRECTOR means the City Accountant as described in the City Charter, his agent, or the department head of the City Finance Department, if such a department is in existence.
- L. COMPETITIVE AWARD means a procurement based upon the outcome of one of the competitive processes set forth in this Policy, where award is made based on the lowest quotation or Bid submitted by a responsible and responsive Bidder or to the most qualified or advantageous Proposer based on the qualitative and/or quantitative factors identified for the procurement. A Competitive Award can be made even if only a single bid or proposal has been received from a Bidder or Proposer who is determined to be responsible and responsive.
- M. CONSTRUCTION means the process of building, altering, improving, or demolishing any public structure or building, or other public improvements of any kind to any public real property including the provision of materials, therefore the term "Construction" does not include the routine operation, repair and/or maintenance of existing structures, buildings, or real property.
- N. CONSTRUCTION SERVICES means services rendered by an independent and licensed contractor having expertise in Construction.
- O. CONTRACT means all types of City agreements for the purchase or disposal of Goods, Real Estate or Capital Assets, and the procurement of Services, Professional Services or Construction Services regardless of what they may be called, including contracts for a fixed price, cost plus a fixed fee, incentive contracts, and contracts providing for the issuance of job or task orders, leases, letter contracts and purchase orders. Contracts also include Amendments, modifications, and supplemental agreements with respect to any of the foregoing. Every Contract must be duly authorized and approved prior to execution.
- P. CONTRACT EXTENSION means an Amendment to a Contract that includes an increase in the term of a Contract, for which no options to renew the Contract beyond the current expiration date exist.
- Q. CONTRACT RENEWAL means an exercise of an approved, existing option to increase the term of a Contract. Options to renew a Contract are often done in annual increments.
- R. EMPLOYEE means an individual drawing a salary or wage from the City whether on a full-time or part-time basis. The term shall encompass all members of the City Council without regard to whether such individuals are compensated. For purposes of this Purchasing Policy the term "employee" shall include any Vendor or any employee of such Vendor who has entered a Contract with the City to provide administrative and department services contemplated in Section 2.12 of the Charter of the City.

- S. EMERGENCY PROCUREMENT means any procurement of Goods, Capital Assets, Services or Professional Services in the context of an Emergency.
- T. EMERGENCY means a situation that occurs suddenly and unexpectedly and demands immediate action to prevent delays which may vitally affect the health, safety, or welfare of the public or City Employees and affects the continuation of services to the citizens, and/or serious loss or injury to the City. Emergency shall also mean a condition, malfunction, or occurrence in which the immediate procurement of an item (i.e., Good, Services, or Professional Service) is essential to comply with regulatory requirements.
- U. ENVIRONMENTALLY PREFERABLE GOODS AND SERVICES means Goods and Services that have a lesser or reduced negative effect on human health and the environment when compared with competitive Goods and Services that serve the same purpose.
- V. GIFTS or FAVORS means anything of any service of value. Value shall be defined in the same manner as defined as the lesser of \$150 or an amount specified in any City's ethics policy.
- W. GOODS or COMMODITIES means supplies, apparatus, materials, equipment, and other forms of tangible personal property used by a City department in the accomplishment of its responsibilities other than Capital Assets.
- X. GOVERNING AUTHORITY means the City entity responsible for the Contract.
- Y. INFORMAL WRITTEN QUOTES (IWQ) mean all documents utilized for soliciting quotations for Goods, Services, or Professional Services, in which award is made based on the lowest responsive and responsible quotation and in which the type or cost of the procurement does not require a more formal Bid or proposal process.
- Z. INVITATION TO BID (ITB) means all documents utilized for soliciting bids, including those attached or incorporated by reference. These include the scope of work and all contractual terms and conditions applicable to the procurement. Bids are requested when requirements are clearly defined, price is the major determining factor for award, and a formal sealed submittal is required.
- AA. LATE BID/PROPOSAL means a Bid or proposal received after the time or date such bid or proposal was due, as stated in the Solicitation Documents.
- BB. LIFE CYCLE COST ASSESSMENT means the comprehensive accounting of the total cost of ownership, including initial costs, energy and operational costs, longevity and efficacy of service and disposal costs.
- CC. MULTIPLE AWARD SCHEDULE CONTRACT means a Contract based upon one solicitation awarded to two or more Vendors to supply Goods or Services.
- DD. NEGOTIATED AWARD means a procurement made as the result of negotiations between the City and a Supplier, such as a Sole Source Procurement or Single Source Procurement or another instance, including competitive Invitation to Negotiate, where a Contract award based on direct negotiations with a Supplier of Goods or Services is appropriate.
- EE. OFFICIAL means any City elected or appointed person who holds office or any person appointed by the mayor and council of the City to serve on (1) the planning commission of the City, (2) any board or commission of the City having quasi-judicial authority; and (3) any authority created by the City, either individually or jointly with other local governments pursuant to Georgia law.

- FF. ONLINE REVERSE AUCTION means a purchasing method wherein Bidders enter prices for items electronically, and their prices are displayed for other bidders to see with all Bidders given the opportunity to continually bid a lower price until the time of the bid expires.
- GG. ORDINANCE means related Administration Ordinance in Chapter 2, Article 7 of the City's Municipal Code.
- HH. PAYMENT TERMS means the established due date for payments by the City to pay an invoice. Absent any agreement otherwise stated, the City's payment term will be Net 30.
- II. PERFORMANCE BOND means a bond provided by a contractor/supplier in which a surety guarantees to the City that the Goods or Capital Assets are delivered, or the Services or Construction Services are performed in accordance with the Contract documents. A letter of credit issued by a financial institution that meets the City's requirements may, at the discretion of the City, be substituted for the performance bond.
- JJ. PERSON means any business, entity, company, firm, individual, union, committee, club or other organization or group of individuals.
- KK. PRACTICABLE means satisfactory and within reason when considering price, performance, availability, compatibility with specified operation, and public safety.
- LL. PRE-QUALIFICATION means the part of a competitive procurement process in which the City determines, based on standards developed for a specified product or service, which interested Vendors meet those standards and are eligible for further consideration in the purchasing process.
- MM. PROFESSIONAL SERVICES means services rendered by an independent contracting individual or firm having expertise in a particular industry or subject matter due to specialized education, training, licensure or skill, and consisting primarily of advice reports, conclusions, recommendations or other outputs resulting from the time and effort of the service provider, as opposed to the acquisition of specific commodities, or of services not requiring any specialized education, licensing, training or skill (e.g. janitorial services). Professional Services include but are not limited to evaluations, consultations, management systems, management consulting, compiling statistical data, support of planning and operating activities, appraisal services, and research and development studies or reports.
- NN. PROPOSER means a Person submitting a proposal or qualifications to the City for the supply of Goods, Capital Assets, Real Estate, Construction Services, Services, or Professional Services.
- OO. PURCHASE ORDER means a document approved and issued by the Purchasing Agent or designee and accepted by the Vendor to obtain Goods, Capital Assets, and Services.
- PP. PURCHASING is the process of securing real estate, capital assets, materials, services, repairs, leases, and rentals necessary for the operation and support of the City. The renewal, renegotiations and changes to Contracts, leases and agreements are functions of purchasing.
- QQ. A PURCHASING AGENT means the principal purchasing official of the City who is authorized and appointed to purchase a range of Goods, Capital Assets, Real Estate, Services, Construction Services, or Professional Services on a routine basis.
- RR. REAL ESTATE means land and any improvements and appurtenances thereto.
- SS. REAL ESTATE ACQUISITION means the acquisition of a fee interest, estate for years or usufruct in Real Estate by purchase or lease.



- TT. REQUEST FOR PROPOSALS (RFP) means all documents utilized for soliciting proposals for Goods, Capital Assets or Services, including those attached or incorporated by reference. These include the scope of work and all contractual terms and conditions applicable to the procurement. This method is used when factors in addition to price are considered for award.
- UU. REQUEST FOR QUALIFICATIONS (RFQ) means all documents utilized for soliciting qualifications for Goods, Services, Capital Assets, Construction Services or Professional Services.
- VV. REQUISITION means an internal document, provided by a department to the Purchasing Agent that contains the fund source, approvals, descriptions, quantities and other information about the Goods, Capital Assets, Real Estate, Services, Construction Services or Professional Services to proceed with the procurement. The Requisition becomes valid when properly completed and approved.
- WW. RESPONSIBLE BIDDER OR PROPOSER means a Person, who, in the exclusive judgment of the City, (a) has the capability in all respects to fully perform the Contract requirements; and (b) the integrity, experience, qualification, and reliability which assures good faith performance.
- XX. RESPONSIVE BIDDER OR PROPOSER means a Person who, in the exclusive judgment of the City, has submitted a bid or proposal that conforms in all material respects to the Solicitation Documents.
- YY. SERVICES mean any performance of effort or labor, for which the City has contracted other than Professional Services or Construction Services. Services include, but are not limited to, janitorial, landscaping, and street striping.
- ZZ. SHORTLISTING means the part of a competitive procurement process in which the City determines, based on criteria developed for a specified Good, Service, or Professional Service which of the interested Vendors are the best qualified to be eligible for further consideration in the purchasing process.
- AAA.SINGLE-SOURCE PROCUREMENT means identifying and using, without first completing a competitive process, one source for Goods, Capital Assets, Real Estate, Services, Professional Services or Construction Services among others in a competitive marketplace, which, for justifiable reasons, is found to be most advantageous for the purpose of fulfilling a given Purchasing need of the City.
- BBB. SOLE-SOURCE PROCUREMENT means identifying and using, without first completing a competitive process, one source for Goods, Capital Assets, Real Estate, Services, Professional Services or Construction Services when that source is the only one available that can fulfill a given Purchasing need of the City.
- CCC. SOLICITATION DOCUMENTS means an Invitation for Bids, Request for proposals, Request for Qualifications, Request for Quotations, or an Invitation to Negotiate including all the associated forms and documents of each solicitation, or any other types of documents used by the City to procure Goods, Services, Capital Assets, Real Estate, Construction Services or Professional Services.
- DDD. SPECIFICATION OR SCOPE OF WORK means any description of the physical or functional characteristics, or of the nature of Goods, Services, Capital Assets, Real Estate, Construction Services or Professional Services. Specifications or Scope of Work may include any function and other criteria that will be required to perform the work and a description of any requirement for inspection, testing, or delivery.

EEE. SUPPLIER, MERCHANT, OR VENDOR means a Person currently supplying or in the business of supplying Goods, Services, Capital Assets, Real Estate, Construction Services or Professional Services.

FFF. SURETY means an organization who, for a consideration, promises in writing to make good the debt or default of another organization. The Surety must be satisfactory to the City and licensed to do business in Georgia.

GGG. THE USING DEPARTMENT/DIVISION (User) is defined as the department which has the authority and responsibility for determining the need for an item or service, its related specifications, and need date. The User is responsible for funding the need and advising Purchasing of the approved funding and the specific budget account number. The User is responsible for authorizing the purchases of all materials, services, repairs, leases, and rentals in which the negotiated price exceeds the approved funding.





# City of Tucker

## MEMO

**To:** Honorable Mayor and City Council Members  
**From:** Courtney Smith, Community Development Director  
**CC:** Tami Hanlin, City Manager  
**Date:** October 18, 2023  
**RE:** Memo for TA-23-0006

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### **Description for on the Agenda:**

First Read and Public Hearing for consideration of amendments to the City of Tucker City Code, Chapter 46, including changes to adult entertainment establishment regulations.

### **Issue:**

Adult entertainment establishments are protected under the First Amendment of the Constitution of the United States and therefore, the zoning ordinance must allow the use. However, the city recognizes there are various adverse secondary effects of sexually oriented businesses that warrant supplemental use regulations. The Mayor & City Council previously adopted Resolution No. 2016-07-13 to accept findings of certain negative secondary effects of sexually oriented business. In addition to the provisions governing adult entertainment establishments under Article XI of Chapter 10 of the Tucker Code of Ordinances, the zoning ordinance dictates where these businesses can operate within the city.

### **Recommendation:**

Staff recommends approval of TA-23-0006.

### **Background:**

Staff and the City Attorney have drafted code changes to Sec. 46-1125 and 46-1149 to update the general and supplemental use regulations involving adult entertainment establishments. It is common for a city to update these code provisions over time as rezoning occurs and institutional locations change over time.

### **Summary:**

The code changes include:

- Permit adult entertainment establishments in the M-2 zoning district and prohibit such businesses in the C-2 and M zoning districts.
- Reduce the distance separation between adult entertainment establishments to 200'.
- Reduce the minimum lot area for adult entertainment establishments to one (1) acre.
- Remove other supplemental regulations that are no longer needed based on the other code changes.

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF TUCKER, GEORGIA, FOR THE PURPOSE OF AMENDING THE CITY OF TUCKER CODE CHAPTER 46 ZONING (ARTICLES 4) REGARDING AMENDMENTS TO ADULT ENTERTAINMENT ESTABLISHMENT/ADULT SERVICE FACILITY REGULATIONS.**

**WHEREAS**, The Mayor and City Council desires to promote the public health, safety, and general welfare of the residents of the city; and

**WHEREAS**, the Mayor and City Council desires to achieve compliance with all applicable state and federal regulations; and

**WHEREAS**, the Mayor and City Council desires to provide for protection of the constitutional rights and obligations of all citizens within the city; and

**WHEREAS**, the Mayor and City Council previously adopted Resolution No. 2016-07-13 regarding various adverse secondary effects of sexually oriented businesses; and

**WHEREAS**, notice to the public regarding said text amendment has been duly published in The Champion, the Official News Organ of Tucker; and

**WHEREAS**, a Public Meeting was held by the Mayor and City Council of Tucker on October 23, 2023 and November 13, 2023; and

**WHEREAS**, The Mayor and City Council is the governing authority for the City of Tucker;

**WHEREAS**, the Mayor and City Council desires to amend Table 4.1 in Sec. 46-1125 to prohibit adult entertainment establishments in the C-2 and M zoning districts and allow the use in the M-2 zoning district, as shown in Exhibit A; and

**WHEREAS**, the Mayor and City Council desires to amend Table 4.1 in Sec. 46-1125 to prohibit adult service facilities in the C-2 and M zoning districts, as shown in Exhibit A; and

**WHEREAS**, the Mayor and City Council wish to amend the supplemental use regulations for adult entertainment establishment/adult services facility in Sec. 46.1149, as shown in Exhibit A; and

**NOW THEREFORE**, the Mayor and City Council of the City of Tucker while in Regular Session on November 13, 2023, hereby ordains and approves the amendments to Chapter 46 as shown in Exhibit A, which is attached to this ordinance.

So effective this 13<sup>th</sup> day of November 2023.

Approved by:

\_\_\_\_\_  
Frank Auman, Mayor

Attest:

\_\_\_\_\_  
Bonnie Warne, City Clerk

SEAL

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## **Sec. 46-1125. Use table.**

Table 4.1 indicates the permitted uses within the base zoning districts. Even though a use is listed as an allowable use within a particular base zoning district, additional use restrictions may apply based on the applicable overlay zoning district requirements specified in article III of this chapter.

- (1) The uses listed in table 4.1 shall be permitted only within the zoning districts identified, and no use shall be established and no structure associated with such use shall be erected, structurally altered or enlarged unless the use is permitted as:
  - a. A permitted use (P);
  - b. A special use (SP) subject to the special land use permit application procedures specified in article VII of this chapter;
  - c. An administratively approved use (SA) subject to the special administrative permit procedures specified in article VII of this chapter;
  - d. An accessory use (Pa) as regulated by this article IV of this chapter. Table 4.1 does not list all accessory uses but clarifies uses acceptable as accessory, though not typically considered principal uses for the zoning classification;
  - e. Uses lawfully established prior to the effective date of the ordinance from which this chapter is derived.
- (2) Any use not listed in table 4.1 or interpreted to be allowed by the planning and zoning director pursuant to section 46-1224 is prohibited. Any applicant denied a permit to allow a use of property in a zoning district other than as provided in this section may file an appeal before the zoning board of appeals as provided in article VII of this chapter.
- (3) If there is a conflict between table 4.1 and the text of this chapter, the text shall prevail.

Table 4.1. Use Table

Key:

P—Permitted use; SA—Special administrative permit from director of planning; Pa—Permitted as an accessory use; SP—Special land use permit from BoC (SLUP)

Table 4.1. Use Table																									
Use	RE	RLG	R-100	R-85	R-75	R-60	RSM	MR-1	MR-2	HR-1	MHP	RN C	OI	OIT	NS	C-1	C-2	O D	M	M-2	MU-1	MU-2	MU-3	MU-4	See div. 2 of this article
Recreation and Entertainment																									
Adult entertainment establishments																	P		P	P					✓
Adult service facility																	P		P	P					✓
Drive-in theater																	P		P	P					✓
Fairground or amusement park																	P		P	P					✓
Indoor recreation (bowling alleys, movie theatres and other activities conducted wholly indoors)															P	P	P	P	P	P	P	P	P	P	
Nightclub or late night establishment																	SP	SP	SP	SP	SP	SP	SP	SP	✓
Outdoor recreation (miniature golf, batting cages, tennis, go-cart and other outdoor activities)	SP																	P	P	SP					✓
Special events facility	SP												P	P		P	P	P	P		P	P	P	P	
Theaters with live performance, assembly or concert halls, or similar entertainment within enclosed building													P	P		P	P						P	P	

(Ord. No. 2016-06-07, att. (4.1.3), 7-11-2016; Ord. No. 2016-07-16, att. (4.1), 9-1-2016; Ord. No. 2016-10-37, att. (4.1), 11-14-2016; Ord. No. 2017-03-57, § 3, 3-27-2017; Ord. No. O2017-09-76, exh. A(4.1), 10-9-2017; Ord. No. O2018-03-7, exh. A(4.1), 4-9-2018; Ord. No. 2018-12-40, 1-14-2019; Ord. No. O2019-04-15, exh. A(4.1), 6-26-2019; Ord. No. O2020-03-07, exh. A, 3-23-2020; Ord. No. O2021-07-12, Exh. A, 8-9-2021; Ord. No. O2021-10-21, Exh. A, 11-8-2021; Ord. No. O2022-06-45, Exh. A, 7-11-2022; Ord. No. O2022-10-52, Exh. A, 11-14-2022)



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**Sec. 46-1149. Adult entertainment establishments; adult services facility.**

- (a) The regulations that follow and that otherwise are contained in this Code regarding adult entertainment establishments constitute content-neutral requirements that have been carefully designed to minimize adverse impacts caused by secondary effects of these establishments. The city finds that studies in other jurisdictions, including, but not limited to, studies referenced in article XI of chapter 10, demonstrating a correlation between these establishments and such negative secondary effects as diminishing market values in neighboring residential and related areas, increasing crime rates, difficulty in securing residential and related financing, an influx of patrons to these establishments from outside the immediate neighboring areas, and similar effects, are pertinent and relevant to the situation that exists in the city. The city further finds that there is evidence in the city demonstrating a correlative link between adult entertainment establishments and pernicious secondary effects upon surrounding communities. The city finds that adoption of regulations restricting these establishments to certain districts and imposing distance and development standards is consistent with the general comprehensive planning standards and policies of the city, will reduce the negative secondary effects caused by these establishments, and will afford protection to residential uses and other uses consistent with residential uses so as to protect the public health, safety and welfare while respecting and protecting the free speech rights of these establishments.
- (b) Adult entertainment establishments shall be subject to the following standards:
- (1) An adult entertainment establishment shall be located no closer than ~~1,000~~200 feet from another adult entertainment establishment. The measurement of distances for purposes of this subsection shall be from structure to structure along the shortest possible course (i.e., "as the crow flies"), regardless of any customary or common route or path of travel.
  - (2) An adult entertainment establishment shall be located on property that is located no closer than 1,000 feet from a residential district or from property being used for residential purposes. The measurement of distances for purposes of this subsection shall be from property line to property line along the shortest possible course (i.e., "as the crow flies"), regardless of any customary or common route or path of travel.
  - (3) An adult entertainment establishment shall be located no closer than 500 feet from any church and no closer than 1,000 feet from any governmental facility, residence, park, library, school ground, day care, or college campus. The measurement of distances for purposes of this subsection shall be from property line to property line along the shortest possible course (i.e., "as the crow flies"), regardless of any customary or common route or path of travel.
  - (4) The minimum lot area for an adult entertainment establishment shall be onetwo acres.
  - ~~(5) Adult entertainment establishments shall be located on lots with a minimum of 150 feet of road frontage on a public road, street, or highway.~~
  - ~~(5)6~~ In addition to development standards governing ~~C-2 and the M-2~~ zoning districts, buildings established in connection with an adult entertainment establishment shall be set back at least 40 feet from any other business establishment.
  - ~~(7) Adult entertainment establishments shall be required to provide one automobile parking space for each 75 square feet of gross building area.~~

(Ord. No. 2016-06-07, att. (4.2.6), 7-11-2016; Ord. No. 2018-12-40, 1-14-2019)